

TOWN OF AVON, COLORADO

2012 ANNUAL BUDGET

Prepared by:

Department of Finance

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TOWN OF AVON, COLORADO

2012 ANNUAL BUDGET

TOWN COUNCIL

Rich Carroll, Mayor

Kristi Ferraro, Mayor Pro Tem

Chris Evans

David Dantas

Todd Goulding

Amy Phillips

Albert Reynolds

Town Staff

Larry Brooks, Town Manager

Sally Vecchio, Community Development Director

Meryl Jacobs, Recreation Director

Robert Ticer, Police Chief

Patty McKenny, Assistant Town Manager- Management Services

Jennifer Strehler, Director of Public Works & Transportation

Justin Hildreth, Town Engineer

Scott Wright, Finance Director

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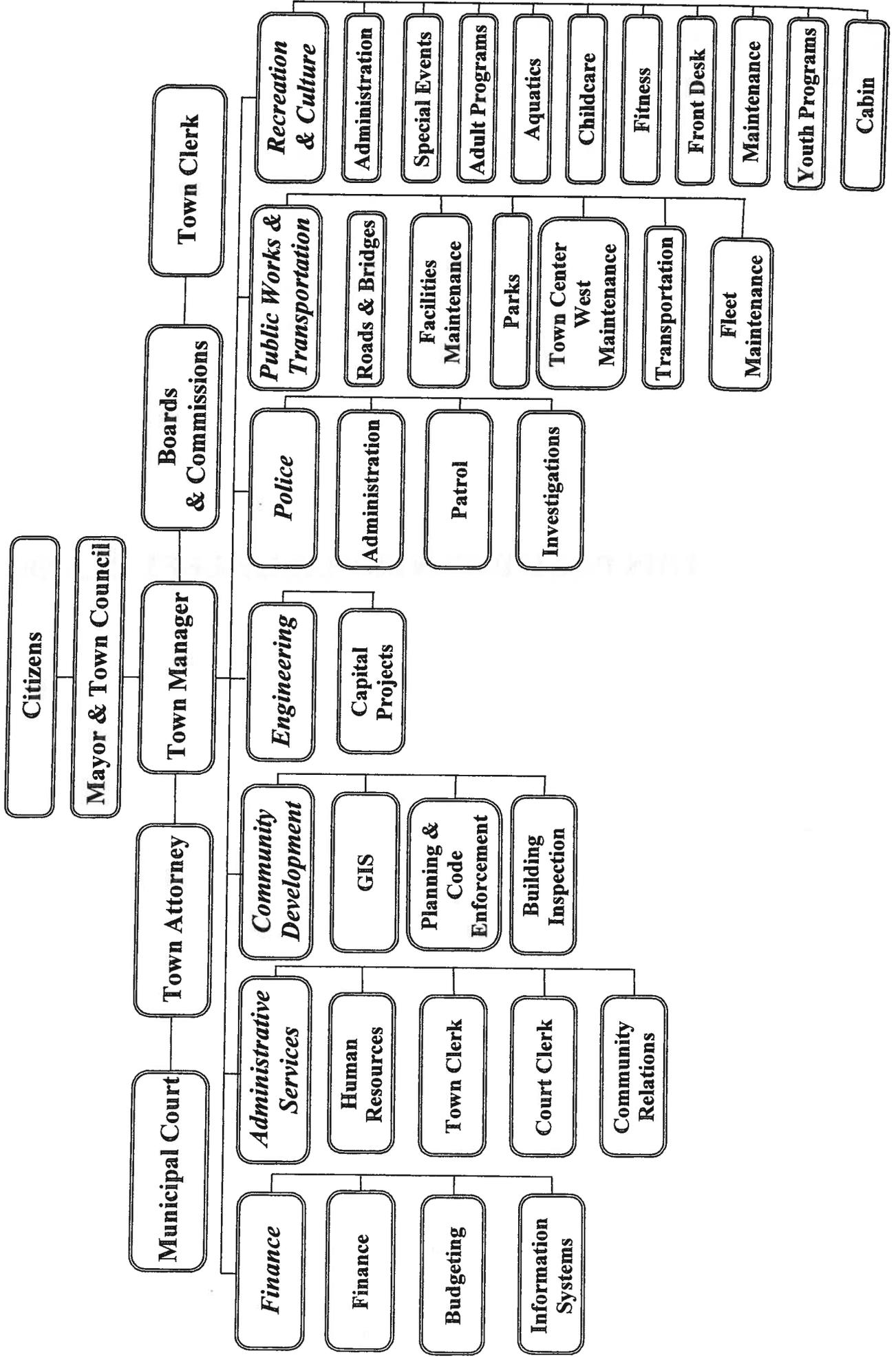
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Town of Avon Organizational Chart



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December 12, 2011

Citizens of Avon, Honorable Mayor, and
Members of the Avon Town Council:

We are pleased to present to you the annual budget of the Town of Avon for the calendar year 2012. This budget represents the Town's commitment to the needs of the community and providing quality services while practicing prudent fiscal management. This document identifies the Town's financial issues and proposed solutions and communicates the Town's goals and objectives.

The budget has been prepared in accordance with the Town Charter and all applicable Town ordinances. It uses the modified accrual basis of accounting for all funds. This document is an important means of communication and serves as a policy and operations guide for Town Council and staff as it represents the Town's financial plan for 2012.

YEAR IN REVIEW

Despite the fiscal challenges due to the current economic recession, the Town has worked hard in 2011 to continue to provide excellent service while positioning itself for long-term success. The accomplishments discussed below reflect the Town's budgetary priorities in becoming a more multi-modal community, redeveloping the town center core, establishing sustainability programs and providing a pleasant and safe community for its residents. Below are some highlights of the Town's accomplishments.

Avon Sustainable Transit Project (STP) Forwarded to Ballot

Sustaining transit has been a long-standing topic for Avon, and in light of budget constraints, the Town Council considered several ways in which to provide sustainable funding for transit services. After receiving public input, the Council settled on a 0.35% sales tax proposal to fund the Sustainable Transit Project (STP), and approved ballot language for consideration by the public during the November 2011 election. The 0.35% would have raised up to \$875,000 for the Town to use to prioritize transit service for ski-season service. The ballot measure did not pass leaving Council to adjust service levels and collaborate with Beaver Creek Resort Company to provide transit service between Avon and Beaver Creek Village.

First Ever Snow Ball Music Festival

The Town hosted the Snow Ball Music Festival in Avon's Harry A. Nottingham Park, offering multiple stages, which provided concertgoers a mix of music genres and a winter getaway for fans of all music. The event attracted over 10,000 visitors for the three-day musical festival. Avon experienced a 7.18% sales tax increase and a 15.76% accommodations tax increase in the month of March (over March 2010) largely attributed to the festival. The Snow Ball Music Festival will return to Avon in March 2012.

Inaugural USA Pro Cycling Challenge

The inaugural USA Pro Cycling Challenge came to Avon for the Stage 4 start on August 26th. Upwards of seven thousand spectators came to Avon and an untold number lined the course route to watch Olympic and Tour de France riders begin the 86-mile stage and to partake in the numerous ancillary events held in Nottingham Park, which included the Cromoly Chef Challenge, Strider Cup, Scout the Stage Citizen's Ride and a bike expo.

The USA Pro Cycling Challenge attracted more than 1 million spectators to Colorado from around the state, the country and the world. The Avon economy was the beneficiary of a 23.35% accommodations tax increase for August, largely due to the event. The 25 hours of national television coverage during the statewide race on NBC and Versus, in addition to race coverage in 161 countries and territories internationally highlighted our community to the cycling world. Benefits from the international exposure to our community will be experienced for years to come.

Eagle Valley Land Exchange Progresses

Since 2007, the Town of Avon has collaborated with Eagle County, the Colorado State Land Board, the Eagle County Land Trust and the United States Forest Service on a multi-party land exchange. The land exchange continues to progress as the various parties work through the public hearing process and toward acquiring funding and approvals for the end goal of exchanging multiple parcels. Avon will acquire two parcels of land totaling 564 acres, adjacent to the Town boundaries to protect valued open space. The first parcel of 478 acres, known as Beaver Creek Point, sits between the Wildridge neighborhood and the Singletree neighborhood in Edwards. The second parcel of 85.99 acres is located to the east of Avon on the north side of Interstate-70 near Dowd Junction. The parcels will permanently create buffers between Singletree and Wildridge and any future development on the northeast side of Town. With certain exceptions, each parcel will be encumbered with a conservation easement that will permanently and perpetually preserve the lands as open space.

Avon Refurbishes Nottingham Power Plant

The Town of Avon and the Avon Historical Preservation Advisory Committee returned the historic Nottingham Power Plant waterwheel to its original location on the north bank of the Eagle River in November after a two-year restoration project. In the spring of 2009, the Town of Avon received a \$20,000 grant from the State Historical Society to stabilize and restore the waterwheel. Colorado Mountain College in Leadville refurbished the cast iron spokes, wheel frame, drive gears and paddles that now sit atop a newly constructed foundation structure on the edge of the Eagle River.

The Nottingham Power Plant was a self-constructed wooden waterwheel built on the Eagle River in 1928 to generate electricity for personal use of the Nottingham family. The Nottingham Power Plant received a Designation on the State Registry of Historic Properties in November 2006. The Nottingham Power Plant is located along the north bank of the Eagle River and can be seen from Highway 6 just east of Avon Road.

Traer Creek, LLC Vested Property Rights Lawsuit

Traer Creek-RP, LLC v Town of Avon, 2008 CV 167: The Colorado Supreme Court upheld the dismissal of a 2008 lawsuit filed by Traer Creek-RP, LLC against the Town of Avon. Traer Creek-RP, LLC originally filed a lawsuit, Case No. 2008 CV 167, against the Town of Avon in 2008, alleging that amendments to the Town's vested property rights regulations violated Traer Creek's 1998 Annexation & Development Agreement with the Town. The District Court dismissed the case and the Colorado Court of Appeals upheld the District Court's ruling to dismiss the case. Traer Creek-RP, LLC appealed to the Colorado Supreme Court, which denied the appeal on February 22, 2011, thereby upholding the District Court's decision to dismiss Traer Creek-RP, LLC's lawsuit against the Town of Avon.

Town of Avon v. Traer Creek Metropolitan District, 2008 CV 385; Traer Creek LLC, et al v Town of Avon, 2010 CV 316: The Town of Avon filed a lawsuit in fall of 2008 against Traer Creek Metropolitan District asserting various breach of contract claims under the 1998 Village (at Avon) Annexation and Development Agreement for the failure of Traer Creek Metropolitan District to make payments to the Town of Avon. Traer Creek Metropolitan District asserted various counterclaims regarding interpretation of the 1998 Village (at Avon) Annexation and Development Agreement. In spring of 2010, Traer Creek LLC filed a lawsuit against the Town of Avon for Avon's decision to not place the Traer Creek Plaza condominium application on the Town Council's agenda in accordance with provisions of the Avon Municipal Code. The two cases were consolidated in 2010 and grew in complexity with numerous claims and counterclaims. In October of 2011 the parties executed a Settlement Term Sheet to stop the on-going litigation and associated legal expenses between the parties. All of the parties expended significant effort in settlement negotiations over many months to overcome difficult financial challenges and legal disputes.

The terms of the settlement involve many items which must be approved prior to dismissal of the litigation including but not limited to, restructuring the District bonds, financing a water storage tank, and numerous revisions to the Village (at Avon) Annexation and Development Agreement and approval of amendments to the Village (at Avon) Development Plan. Many of the land-use related matters must go through the Town's public process. The proposed amendments require public hearings before both the Avon Planning and Zoning Commission and the Avon Town Council.

The District Court vacated the trial set for the month of November and rescheduled the trial to commence in mid-June of 2012 if terms of the Settlement Term Sheet are not finalized and performed. Implementation of the Settlement Term Sheet involves significant transactional legal and financial consultant costs to prepare, review and negotiate numerous documents and contracts required to implement the Settlement Term Sheet. Due to the complexity of the litigation, numerous claims and scheduled length of the trial, litigation and trial will impose even greater legal costs if the settlement process is not concluded successfully.

Financial Highlights. Total sales tax revenues through the month of October, 2011 are up 5.46% from the same period in 2010. Accommodations taxes are currently 15.03% ahead of 2010 revenues. Real estate transfer taxes, including sales on the recently opened Westin Riverfront Villas timeshare units which opened in 2008, are -26.25% or \$504,873

below last year levels. The Town's revised 2011 budget shows a current year General Fund surplus of \$729,960 with an ending fund balance of \$4,872,313.

2012 BUDGET HIGHLIGHTS

The 2012 budget reflects the Town's recognition of a slight recovery in the local economy, while continuing to place an emphasis on the Town's priorities in redeveloping the Town center core, maintaining service levels, retaining personnel, prioritizing its capital improvement projects, reducing its carbon footprint and balancing the budget.

Avon Pedestrian Mall Gets a Face-lift

The Avon Town Council approved a plan for the Avon Pedestrian Mall that will create a more pedestrian-friendly walkway between Benchmark Road, the Town's Transit Center, and Lettuce Shed Lane. Improvements to the area include a new public plaza at Benchmark Road, outdoor café seating, benches, way finding signs, and landscaping. Landscape work began earlier this year with removal of overgrown trees and ground cover, and the demolition of the old transit building on Benchmark Road. The Town has earmarked \$400,000 in urban renewal funds and \$300,000 in capital funds for the improvements. Renovations should be completed by the end of next summer.

Decrease in Assessed Values

One of the biggest challenges affecting the 2012 Budget is the large impact that decreased assessed values have had on revenues. 2011 assessed values have declined 25.29% compared to 2010, leaving the Town with a reduction in property tax revenue of \$555,085 for 2012.

Economic Development

The Town has recently incorporated a program into the budget specifically for economic development and related expenditures. The intent is to prioritize funding for research and events that will aid in reviving our local economic climate. Some of the expenditures from the Community Relations program have been reallocated more appropriately to the new Economic Development program.

Economic Development in CIP

The Town has identified available funds in its capital improvement long-range plan for economic development purposes. Although not yet specifically defined the funds could be used to incentivize development or redevelopment in Avon.

Grant Funding

In order to manage the pressures of a slowly recovering economy and a tightening budget, staff has been encouraged to more aggressively pursue grant funding to cover costs and reduce expenses. Without grant funding several of the projects that have or are set to be completed would not be financially conceivable. For 2011, \$484,665 in grant revenue has been budgeted, while in 2012 we are estimating \$10,743,601 in grant funding. This money will be used for various projects and programs including:

- **Gore Range DUI Task-Force**
 The Avon Police Department in cooperation with other State and local law enforcement agencies participate in the multi-agency Gore Range DUI Task-Force focusing on saturation patrol points throughout Eagle County to deter impaired driving. The Task-Force was in operation during holidays and busy traffic times resulting in 2,073 traffic stops and 137 DUI arrests so far in 2011. The Task Force was funded by over \$20,000 in grants from the Colorado Department of Transportation and the Eagle River Youth Coalition provided \$5,000 additional funding and support for this program. Funding for 2012 is anticipated to remain similar to the amount received in 2011.
- **Bulletproof Vest Funding Assistance for Police Department**
- **I-70 Regional Transportation Facility**
 In early 2012, the Town will break ground on the I-70 Regional Transportation Operations Facility at 500 Swift Gulch Road. This project results in replacement of degraded transit-related assets (bus wash, fueling station, pavement, office space) and construction of new indoor bus storage and maintenance building. Approximately 80% of the cost of this project is being paid for by grants that the Town has received from the Federal Transit Administration (5309 State of Good Repair program) and from the Colorado Department of Transportation (FASTER and ARRA programs). In connection with this project, the majority of the Town's Public Works Department operations will move to 375 Yoder Avenue. Construction of the I-70 Regional Transportation Operations Facility is expected to take 16-18 months and to generate about 300 jobs. The new facility will be used by Avon Transit and will generate revenue by leasing space to ECO Transit and other users.
- **80% of 2012 Transit Bus Purchase**
- **US 6 Trail – Avon Road to Post Blvd**
 The Town of Avon, the ECO Trails Department, and Eagle-Vail Metropolitan District partnered to apply for a grant to construct a trail on the north side of US 6 from Avon Road to Post Blvd. The entities were awarded a \$355,000 grant from CDOT for the project with the remainder funded by the ECO Trails Department. This is the first part of a three phase project. The other two phases are a bridge across the Eagle River adjacent to Avon Road and extending the trail from Post Blvd to the I-70 Eagle-Vail interchange. The above-ground electric lines will be placed underground along the route and will be paid for out of the Town's Community Enhancement Fund.
- **Eagle River Bridge at Avon Road**
 This project is a partnership with the ECO trail committee and both parties are applying to obtain GOCO grants in order to construct a bridge for a pedestrian and bicycle trail across the Eagle River adjacent to Avon Road. The trail will connect the existing core trail on the north side of the river with the trail to be constructed along the north side of US6 in 2013. The entities have so far received a \$497,000 GOCO grants to assist in construction.

Asset Management

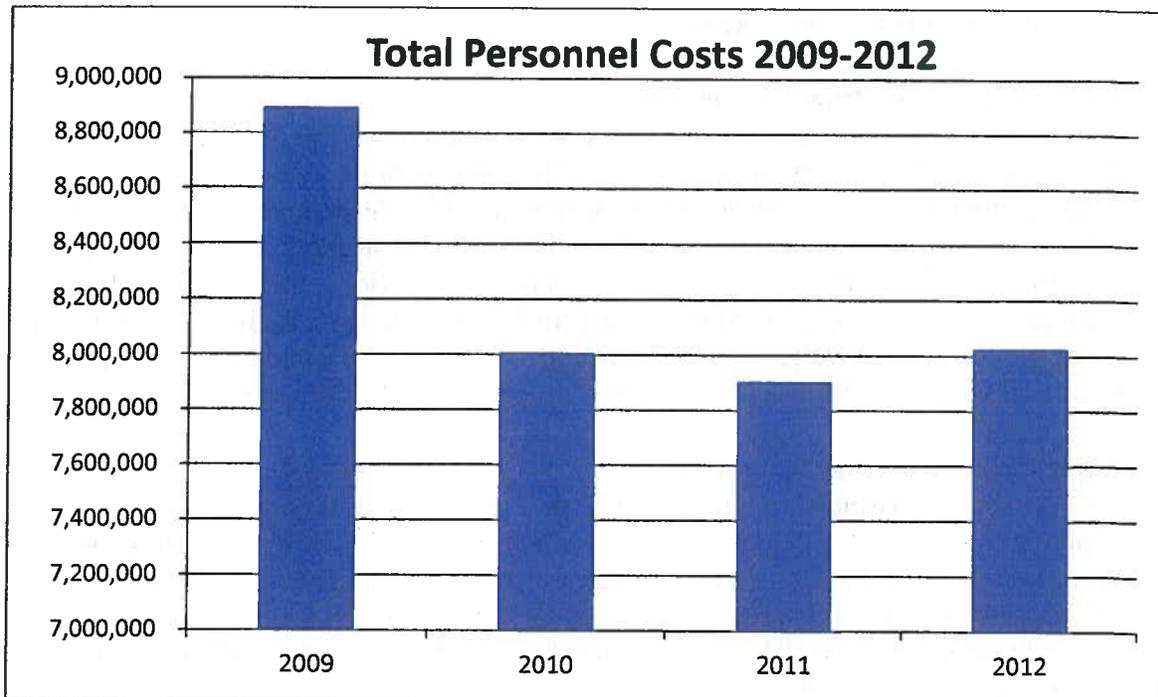
In an effort to keep a healthy fund balance and reduce the effects of a lagging economy, the Town has continued to defer replacement of many fixed assets. The useful lives of many items such as vehicles, machinery, and various types of equipment have been extended, providing an immediate cost savings to the town. Though deferring asset replacement reduces expenses from the direct cost of purchasing a replacement asset, it is not a long-term solution to the Town's budgetary difficulties. As the lives of the assets increase, so do the maintenance costs associated with the asset. The Town must eventually return to a more appropriate replacement schedule so that the cost of maintaining assets over time is not more than the cost to replace them.

Personnel Summary

In response to the economic downturn that hit Avon in late 2008, the Town has reacted by implementing numerous cost savings programs in personnel. The Town is doing its best to remain competitive and retain superior employees, while continuing to struggle with budget constraints:

- ✓ No payroll market adjustments in 2011 and none projected for 2012;
- ✓ 1%, of the 2% salary reduction implemented in May, 2010, will be reinstated in January 2012
- ✓ Furlough program implemented in May, 2009 will be continued through the end of 2012;
- ✓ Frozen vacant positions remain or have been added in numerous departments;
- ✓ In January 2012 employees will begin a 10% contribution towards their health insurance benefit, which was previously offered at no cost to the employee

The table below outlines these reductions in personnel costs over time. The graph shows an upward trend in 2012 due to the restoration of 1% of the 2% employee salary cut:



Sustainability and Business Practices

The Town continues to place a high priority on sustainability and improving its business practices. In 2011, the Town will continue its efforts in this area including the projects listed below:

Job Sharing

The Town has taken a proactive approach in implementing a “job-sharing program” whereby employees in positions that have had a downturn in activity were able to assist in other departments, for example some community development and engineering employees’ job worked roles in the recreation, parks and special events programs.

Fleet Maintenance Building Control Systems

The Fleet Maintenance building currently does not have a control system computer and software to operate the HVAC system. As a result, it is not possible to properly manage the HVAC system operations and adjust the controls. It is expected that repairing the system will provide energy savings and improved control of the building’s HVAC needs.

Outsourcing Cleaning Services at Recreation Center

The Town has seen considerable savings from outsourcing cleaning services for the Recreation Center rather than providing the service internally.

Update of Recreation Center Credit Card System

The Avon Recreation Center implemented a new credit card system using a Plug ‘n Pay / RecTrac interface. This allows better tracking of credit card transactions, allow us to automatically debit credit cards for monthly renewals, and more easily run over-the-phone transactions. This system will also play a key part in online registrations.

Utilization of Intranet for forms

Most forms required for employees and patrons can now be found online on the Town’s intranet. This not only helps to reduce paper waste, but also creates convenience for customers that no longer need to travel to Town Hall in order to fill out necessary forms.

EFT Payments

The Finance Department has recently started to offer EFT payment in lieu of a check payment for accounts payable vendors. The process is currently being tested and staff is optimistic the option will be fully implemented in 2012.

VR Compliance

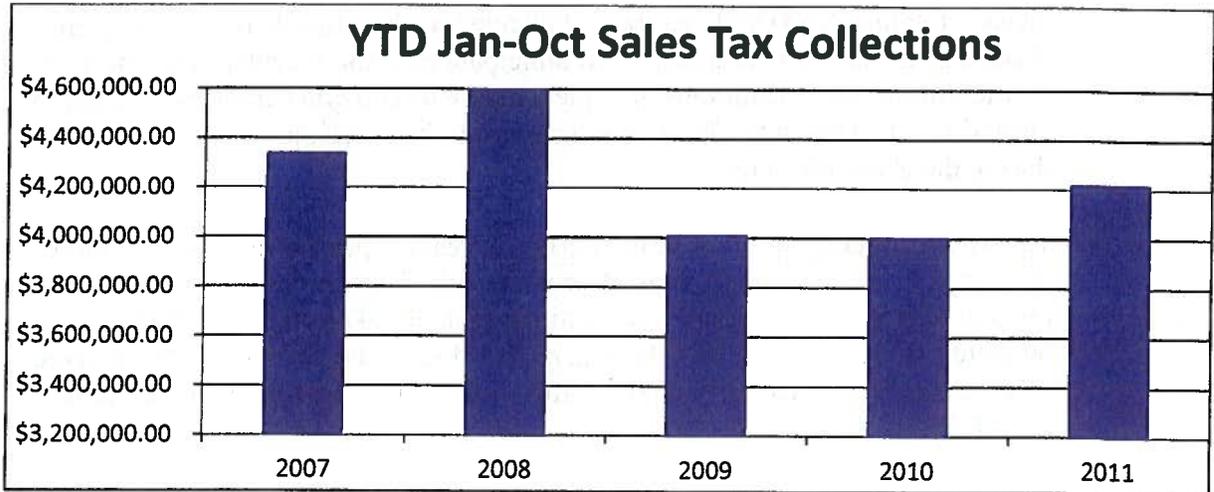
VR (Vacation Rental) Compliance is a company that is working with local Colorado resort communities and the Colorado Association of Ski Towns to help identify short-term rental properties that are being advertised in their areas. The services provided will assist the Town in keeping abreast of new and updated properties, link properties to listings for documentation purposes, and allow the Town to assess compliance with our short-term rental codes and improve efficiency in this area. Non-compliant properties are extremely difficult to track down and manage. VR Compliance takes the Town’s database of properties currently in compliance and compares it with properties it has identified through the use of search algorithms on the internet. VR Compliance then assists the Town in managing the list of non-compliant properties.

Financial Overview

- As adopted by the Town Council on December 13, 2011, the Town's total appropriations for 2012 equal \$37,020,888. Total estimated revenues for 2012 are \$31,952,309, and estimated ending fund balances are \$14,975,758. Expenditures exceed revenues primarily due to the spend-down of fund balances in the water fund and capital projects fund for various capital improvement projects.
- Taxes make up 41.73% of estimated operating revenues, with charges for services making up 13.50% and intergovernmental revenues 41.14%. Capital improvements and equipment replacement constitute the highest percentage of expenditures at 51.29%, with transportation and fleet maintenance expenditures at 9.10%, and public works and recreation making up 10.19% and 7.02%, respectively.
- General Fund revenues are estimated at \$12,910,363 in 2012, with taxes making up the majority (\$9,240,349; 72.59%) of operating revenues. Sales and accommodation tax collections represent 67.85% of total taxes, with general property taxes representing 17.76% and payments in-lieu-of sales tax 7.41%.
- Appropriations for general fund operating expenditures for 2012 total \$11,124,770. Expenditures for public works make up the largest portion, equaling approximately 27.15% of general operating expenditures for 2012. Recreational expenditures make up an additional 21.20% of general operating expenditures and public safety 22.64%.
- The fund balance of the General Fund is budgeted to increase by \$833,593 in 2010 to an estimated ending balance of \$5,705,906. The estimated ending fund balance represents 47.25% of 2012 general fund appropriations or the equivalent of 5.67 months of operations. The Town has felt it necessary to retain this level of fund balance because of its heavy reliance on sales and property tax revenues. The Town's position as a resort community also places a heavy reliance upon several other factors including weather, the national economy, and tourism in general. The Town's fund balance provides the resources necessary to be more adaptable to the short-term financial environment and limits the need for capital financing. It is also important to have the capacity to meet the operational impacts of redevelopment until the efforts can generate a stabilized income.
- Capital improvements spending in the Capital Projects Fund will total \$17,331,323 in 2012. Major projects include: the final design and construction of the Swift Gulch Transit/Public Works Facilities Improvement Project totaling \$10,984,153; \$1,000,000 for Forest Service Land Acquisition; \$640,000 for Metcalf Road Drainage improvements; \$1,041,000 for the US Hwy 6 Trail Project – Avon Road to Post Blvd; and \$894,000 for the Eagle River Bridge at Avon Road. Appropriations have also been made for various drainage improvements, annual paving and road improvements, and research for the Nottingham Lake Liner Replacement study. In addition, a capital improvement

project totaling \$700,000 has been budgeted within the Avon Urban Renewal Authority for the next two years. In anticipation of the recently announced 2015 World Alpine Ski Championships, the Town will construct improvements in and around the Town Center West mall in order to host various events and activities during the championships.

- The Town collects a 2% tax from all sales of real property within the Town that is dedicated for capital improvement projects. Real estate transfer tax collections totaled \$2,159,525 in 2010, are estimated at \$1,474,462 for 2011, and are budgeted to decrease in 2012 to \$1,273,838 due to the sell-out of the remaining units at the Westin Hotel in 2010. Other real estate sales are estimated to be flat for 2012.
- Proposed debt service appropriations equal \$1,264,800 for 2012. Revenues for payment of debt service come from property tax revenues, including tax increment, sales tax revenues and interest earnings.
- Appropriations for the Transit Enterprise Fund total \$1,391,607 in 2012. Of this total \$73,324 is the 20% grant match for the purchase of a new bus to replace old buses in the Town's fleet. Estimated revenues total \$1,258,668, of this amount, \$837,000 is budgeted to be received as a subsidy from the Town's General Fund. Other revenue includes property tax revenues of \$40,371 from General Improvement District No. 1, \$293,297 is grant funding for the new bus, and \$88,000 is charges for services including snowball transit service and the Beaver Creek Skier and Restaurant shuttles.
- The Town's gross assessed valuation declined by 25.29 % in 2011 to a total value of \$195,611,850. The Town's mill rate for general operating purposes will remain at 8.956 mills, while the mill rate for debt service will increase from 2.264 to 3.116 mills. This increase will allow property tax revenues in the debt service fund to remain approximately at the same level as the prior year.
- Sales tax revenues for 2012 are budgeted to grow 3% compared to revised 2011 estimates, while accommodations tax is budgeted to increase by 5.2%. 2011 sales tax revenues were revised up 3.8% from the original budget and 2011 accommodations tax revenues were revised up 13.93% due to an increase in retail sales from the slowly recovering economy.



Preparation of this budget represents a significant effort on the part of department directors and their staff. These are the people who make important decisions every day regarding their budgets and how they are managed. Their commitment to financial management and efficient and effective operation of their departments is the key to making the most of every taxpayer dollar spent.

None of this effort would have been possible without the continuing support and direction of the Town Council. As representatives of the public interest of the Town of Avon, they have spent a considerable amount of time and energy in governing the process of preparing this document. Thank you to all who participated in this effort.

Respectfully submitted,

Larry Brooks
Town Manager

Scott Wright
Finance Director

TOWN OF AVON

Financial Overview

TOTAL - ALL FUNDS

	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
REVENUES				
Taxes	\$ 12,770,463	12,567,372	\$ 12,654,086	\$ 11,788,802
Licenses and Permits	215,635	198,600	243,100	265,600
Intergovernmental	2,760,523	4,656,568	1,348,299	11,620,016
Charges for Services	3,921,277	3,633,658	3,694,979	3,813,844
Fines and Forfeitures	147,058	144,500	205,928	204,250
Investment Earnings	163,992	192,000	166,875	181,316
Other Revenue	434,609	444,000	414,197	373,780
Total Operating Revenues	20,413,557	21,836,698	18,727,464	28,247,608
Other Sources				
Sales of Fixed Assets	156,339	75,500	86,500	38,700
Bond Proceeds	6,729,913	-	-	-
Transfers-In From Other Funds	3,592,243	3,469,778	2,397,030	3,406,001
Capital Lease Proceeds	-	565,731	565,731	260,000
TOTAL REVENUES	30,892,052	25,947,707	21,776,725	31,952,309
EXPENDITURES				
General Government and Finance	2,560,413	2,731,154	3,113,295	2,727,750
Community Development	598,692	536,647	536,506	530,633
Public Safety	2,354,232	2,388,860	2,488,173	2,518,896
Public Works, Engineering and Utilities	3,224,706	3,352,726	3,411,748	3,424,684
Transportation and Fleet Maintenance	2,916,196	2,983,713	3,006,746	3,058,059
Recreation and Culture	2,144,453	2,336,616	2,294,481	2,358,678
Total Operating Expenditures	13,798,692	14,329,716	14,850,949	14,618,700
Debt Service	2,278,750	1,816,522	1,765,997	1,754,973
Capital Improvements and Equipment Replacement	5,714,056	8,906,317	2,063,228	17,241,214
Other Uses				
Transfers-Out To Other Funds	7,651,507	3,469,778	2,397,030	3,406,001
TOTAL EXPENDITURES	29,443,005	28,522,333	21,077,204	37,020,888
NET SOURCE (USE) OF FUNDS	1,449,047	(2,574,626)	699,521	(5,068,579)
FUND BALANCES, Beginning of Year	17,895,769	18,371,923	19,344,816	20,044,337
FUND BALANCES, End of Year	\$ 19,344,816	\$ 15,797,297	\$ 20,044,337	\$ 14,975,758

TOWN OF AVON

Financial Overview

TOTAL - BY FUND

	Special Revenue Funds						
	General Fund	Town Center West	Urban Renewal Fund	Community Enhancement Fund	Water Fund	Affordable Housing Fund	
REVENUE							
Taxes	\$ 9,240,349	\$ -	\$ 680,938	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	265,600	-	-	-	-	-	-
Intergovernmental	909,931	-	-	-	-	-	-
Charges for Services	1,731,196	-	-	-	165,000	-	-
Fines and Forfeitures	204,250	-	-	-	-	-	-
Investment Earnings	85,000	-	6,907	-	-	-	-
Other Revenue	293,680	-	-	70,000	-	-	-
Total Operating Revenues	12,730,006	-	687,845	70,000	165,000	-	-
Other Sources							
Sales of Fixed Assets	1,500	-	-	-	-	-	-
Capital Lease Proceeds	-	-	-	-	-	-	-
Transfers-In From Other Funds	178,857	240,000	550,000	-	-	-	-
TOTAL REVENUES	12,910,363	240,000	1,237,845	70,000	165,000	-	-
EXPENDITURES							
General Government, Housing and Finance	2,696,050	-	30,000	-	-	1,700	-
Community Development	530,633	-	-	-	-	-	-
Police	2,518,896	-	-	-	-	-	-
Public Works, Engineering and Utilities	3,020,513	289,933	-	-	114,238	-	-
Transportation and Fleet Maintenance	-	-	-	-	-	-	-
Recreation and Culture	2,358,678	-	-	-	-	-	-
Total Operating Expenditures	11,124,770	289,933	30,000	-	114,238	1,700	-
Debt Service	-	-	490,173	-	-	-	-
Capital Expenditures	-	-	500,000	-	-	-	-
Other Uses							
Transfers-Out To Other Funds	952,000	-	225,000	350,000	690,000	-	-
TOTAL EXPENDITURES	12,076,770	289,933	1,245,173	350,000	804,238	1,700	-
NET SOURCE (USE) OF FUNDS	833,593	(49,933)	(7,328)	(280,000)	(639,238)	(1,700)	-
FUND BALANCES, Beginning of Year	4,872,313	74,318	706,200	381,085	2,217,739	651,675	413,251
FUND BALANCES, End of Year	\$ 5,705,906	\$ 24,385	\$ 698,872	\$ 101,085	\$ 1,578,501	\$ 649,975	\$ 413,251

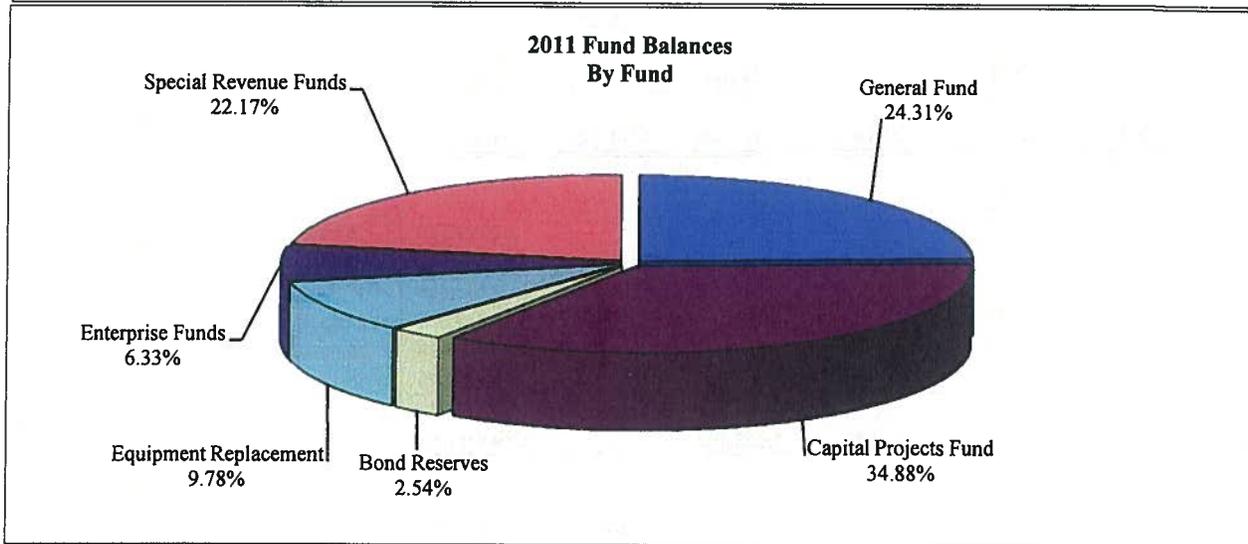
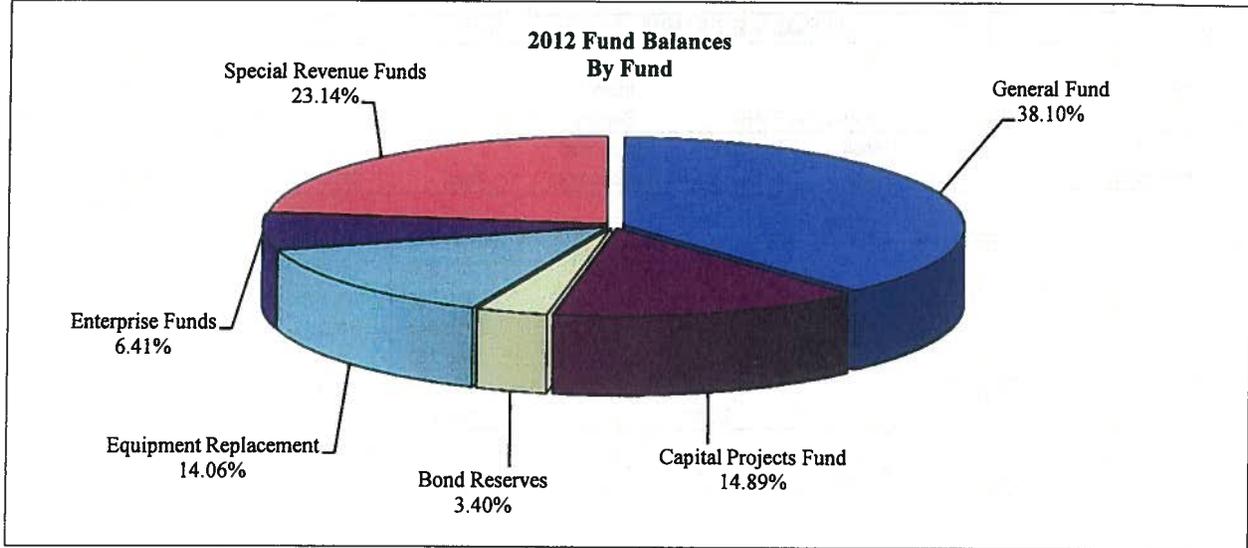
TOWN OF AVON Financial Overview

TOTAL - BY FUND

Debt Service Fund	Capital Projects Fund	Enterprise Funds		Internal Service	Total	Percent of Total
		Transit Fund	Fleet Maintenance	Equipment Replacement		
\$ 553,306	\$ 1,273,838	\$ 40,371	\$ -	\$ -	\$ 11,788,802	41.73%
-	-	-	-	-	265,600	0.94%
-	10,416,788	293,297	-	-	11,620,016	41.14%
-	-	88,000	1,382,449	447,199	3,813,844	13.50%
-	-	-	-	-	204,250	0.72%
1,350	88,059	-	-	-	181,316	0.64%
-	1,500	-	8,600	-	373,780	1.32%
<u>554,656</u>	<u>11,780,185</u>	<u>421,668</u>	<u>1,391,049</u>	<u>447,199</u>	<u>28,247,608</u>	<u>100.00%</u>
-	-	-	-	37,200	38,700	
-	-	-	-	260,000	260,000	
<u>710,144</u>	<u>790,000</u>	<u>837,000</u>	<u>100,000</u>	<u>-</u>	<u>3,406,001</u>	
<u>1,264,800</u>	<u>12,570,185</u>	<u>1,258,668</u>	<u>1,491,049</u>	<u>744,399</u>	<u>31,952,309</u>	
-	-	-	-	-	2,727,750	18.66%
-	-	-	-	-	530,633	3.63%
-	-	-	-	-	2,518,896	17.23%
-	-	-	-	-	3,424,684	23.43%
-	-	1,391,607	1,666,452	-	3,058,059	20.92%
-	-	-	-	-	2,358,678	16.13%
-	-	<u>1,391,607</u>	<u>1,666,452</u>	<u>-</u>	<u>14,618,700</u>	<u>100.00%</u>
1,264,800	-	-	-	-	1,754,973	
-	16,142,322	-	-	598,892	17,241,214	
-	<u>1,189,001</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,406,001</u>	
<u>1,264,800</u>	<u>17,331,323</u>	<u>1,391,607</u>	<u>1,666,452</u>	<u>598,892</u>	<u>37,020,888</u>	
-	(4,761,138)	(132,939)	(175,403)	145,507	(5,068,579)	
<u>508,700</u>	<u>6,990,992</u>	<u>662,769</u>	<u>605,804</u>	<u>1,959,491</u>	<u>20,044,337</u>	
<u>\$ 508,700</u>	<u>\$ 2,229,854</u>	<u>\$ 529,830</u>	<u>\$ 430,401</u>	<u>\$ 2,104,998</u>	<u>\$ 14,975,758</u>	

TOWN OF AVON Financial Overview

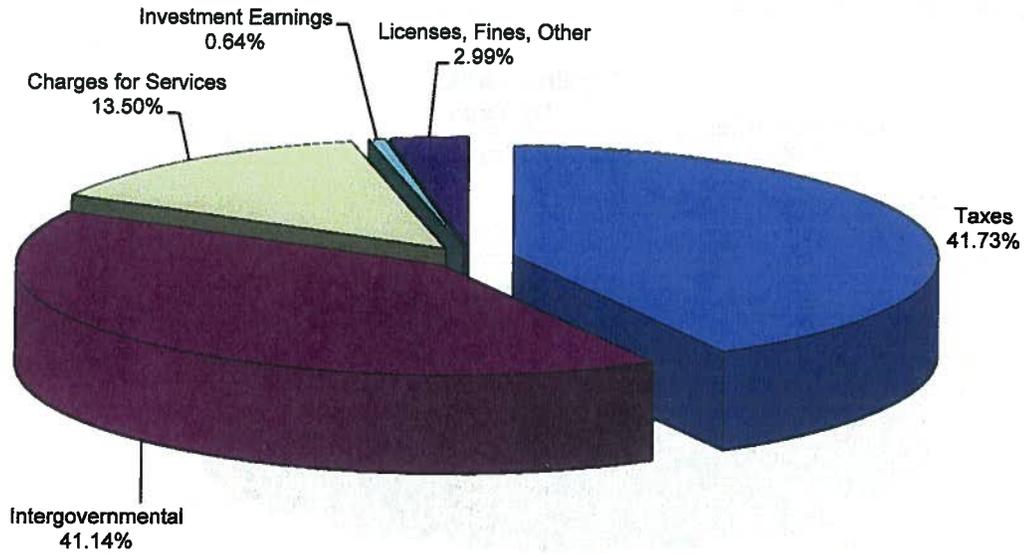
FUND BALANCES



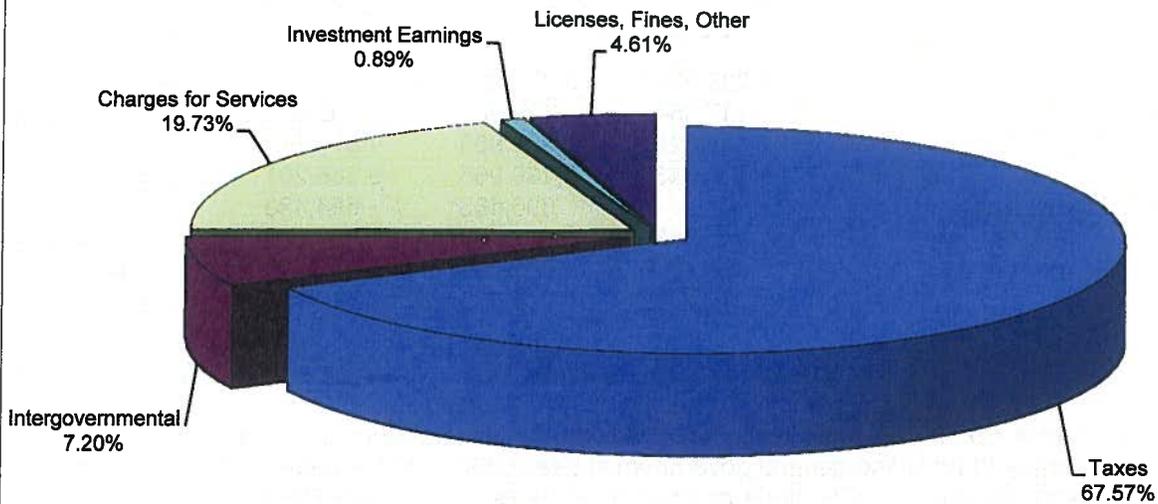
	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
Fund Balances				
General Fund	\$ 4,079,353	\$ 5,825,905	\$ 4,872,313	\$ 5,705,906
Capital Projects Fund	6,971,927	3,522,346	6,990,992	2,229,854
Bond Reserves	502,885	508,700	508,700	508,700
Equipment Replacement	1,887,728	1,914,696	1,959,491	2,104,998
Enterprise Funds	1,409,178	848,106	1,268,573	960,231
Special Revenue Funds	4,493,745	3,177,544	4,444,268	3,466,069
Total	\$ 19,344,816	\$ 15,797,297	\$ 20,044,337	\$ 14,975,758

TOWN OF AVON Financial Overview

2012 TOTAL OPERATING REVENUES By Major Source



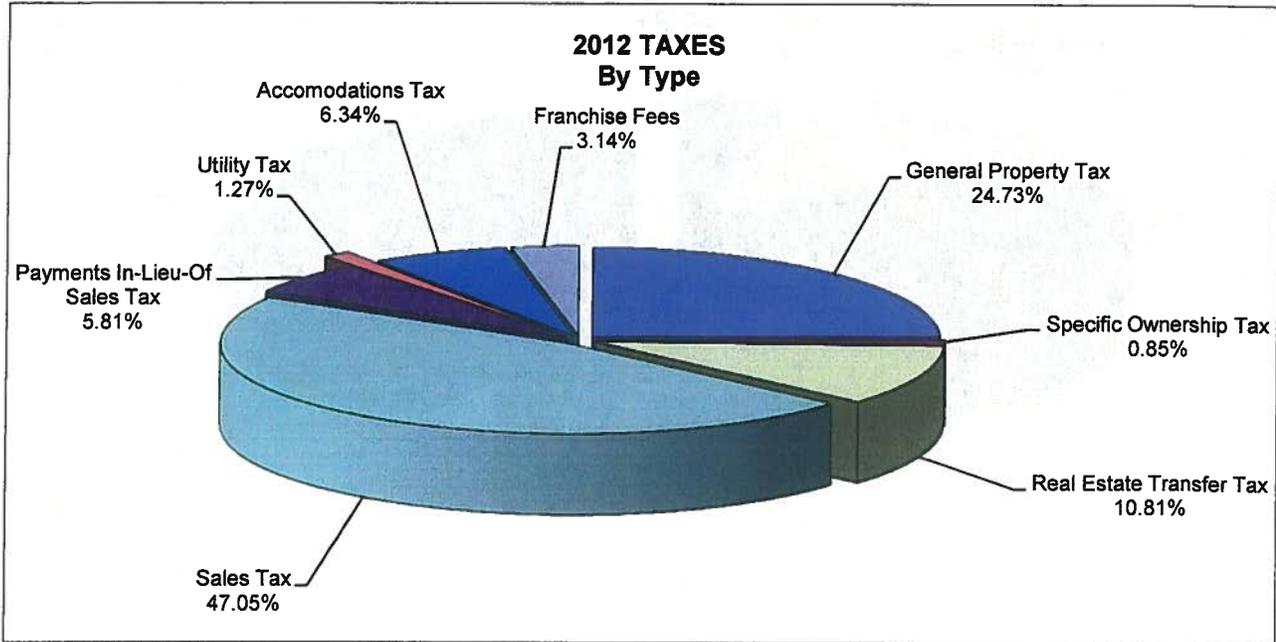
2011 TOTAL OPERATING REVENUES By Major Source



TOWN OF AVON Financial Overview

REVENUES

The Town of Avon anticipates collecting approximately \$11,788,802 or forty-six percent (42%) of its operating revenues, through an assortment of taxes in 2012. The chart and table below depicts the amount and type of taxes projected for 2012.



	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
TAXES				
General Property Tax	\$ 4,236,877	\$ 3,726,267	\$ 3,771,116	\$ 2,915,266
Specific Ownership Tax	117,354	125,000	100,000	100,000
Real Estate Transfer Tax	2,159,525	1,665,800	1,674,462	1,273,838
Sales Tax	5,120,543	5,189,965	5,386,251	5,546,789
Payments In-Lieu-Of Sales Tax	-	696,483	696,483	684,988
Utility Tax	146,852	160,000	150,000	150,000
Accommodations Tax	627,782	623,857	710,774	747,921
Franchise Fees	361,530	380,000	370,000	370,000
Total Taxes	\$ 12,770,463	\$ 12,567,372	\$ 12,859,086	\$ 11,788,802

The Town's sales tax rate is 4.0%. The sales tax is deposited into the General Fund to partially finance the operating costs associated with providing general governmental type services to the community. The Town also has a 2.0% real estate transfer tax. The tax is charged on all sales of real estate within the Town. Proceeds from this tax are deposited into the Town's Capital Projects Fund and help pay for major capital improvement projects.

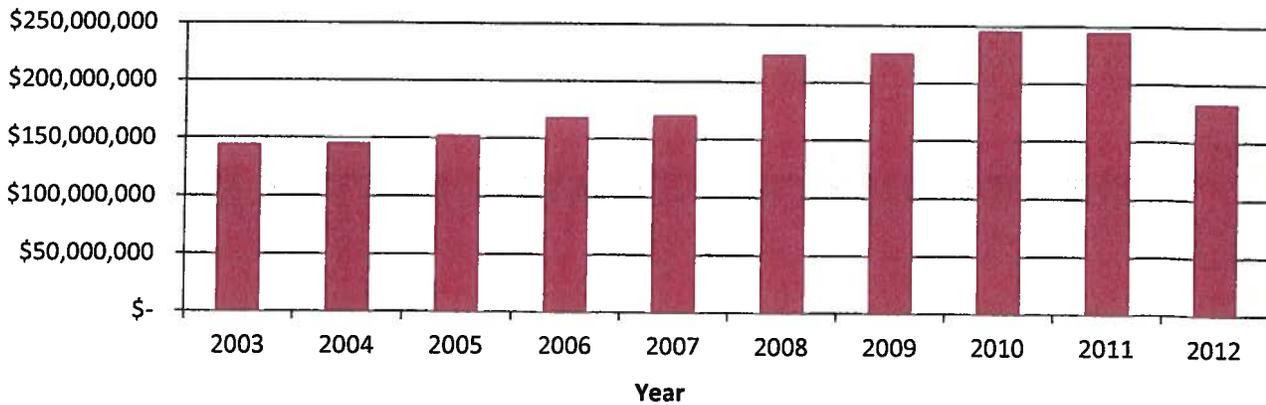
TOWN OF AVON Financial Overview

Revenues

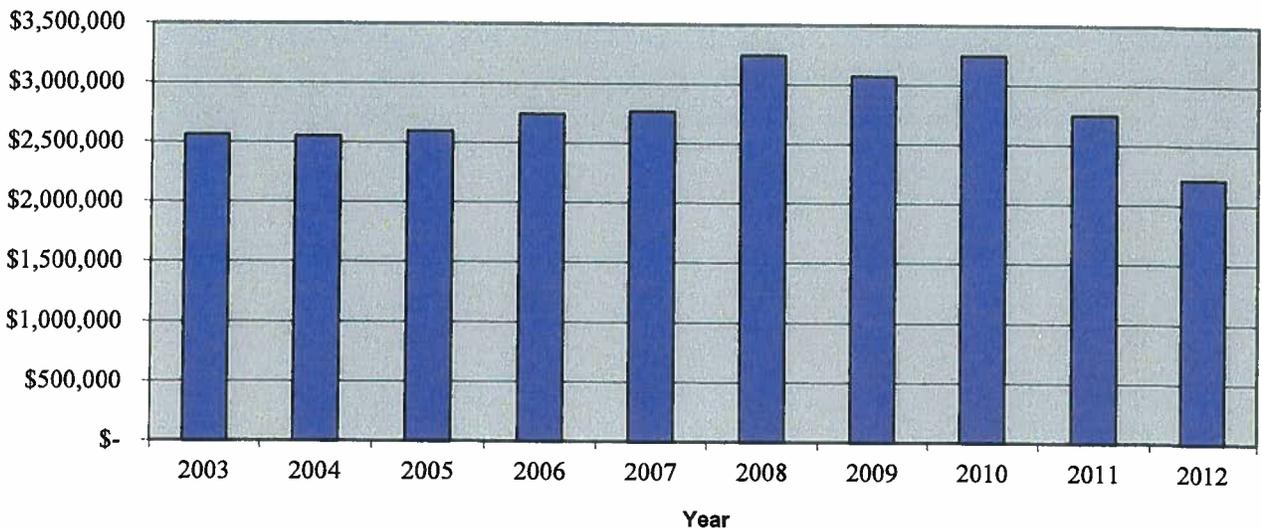
Property Tax

For 2012, the Town's property tax rate for the General Fund will remain at 8.956 mills. The property tax rate for general bond redemption will increase from 2.264 to 3.116 mills due to a decrease in the Town's assessed valuation. In addition, the Avon Urban Renewal Authority has budgeted \$680,938 in property tax increment. Total property tax revenues for the Town are budgeted at \$2,915,266 or 24.73% of total tax revenues. The two charts below show the Town's historical property tax levies and assessed valuations for the past ten years.

Historical Assessed Values



Property Tax Levy

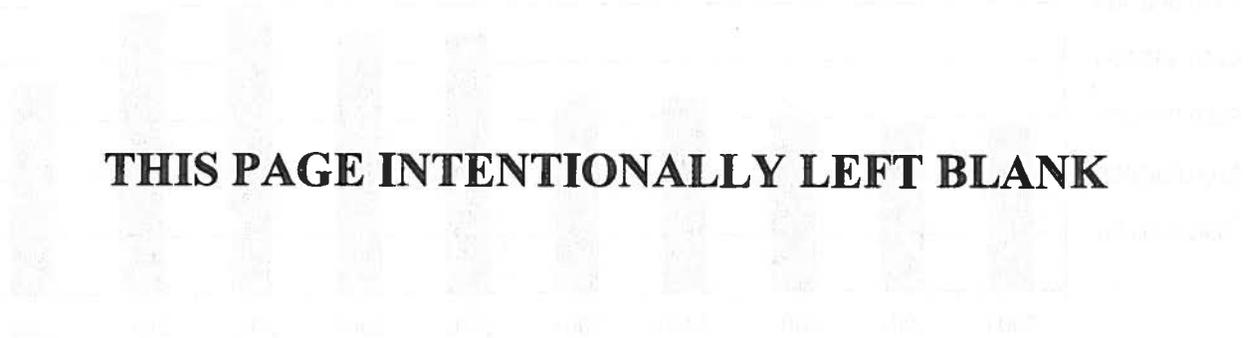


TOWN OF FAYOK
Financial Overview

Financial Overview

The Town of Fayok's financial performance is measured by its ability to maintain a balanced budget and to provide for the long-term financial health of the community. The Town's financial performance is measured by its ability to maintain a balanced budget and to provide for the long-term financial health of the community. The Town's financial performance is measured by its ability to maintain a balanced budget and to provide for the long-term financial health of the community.

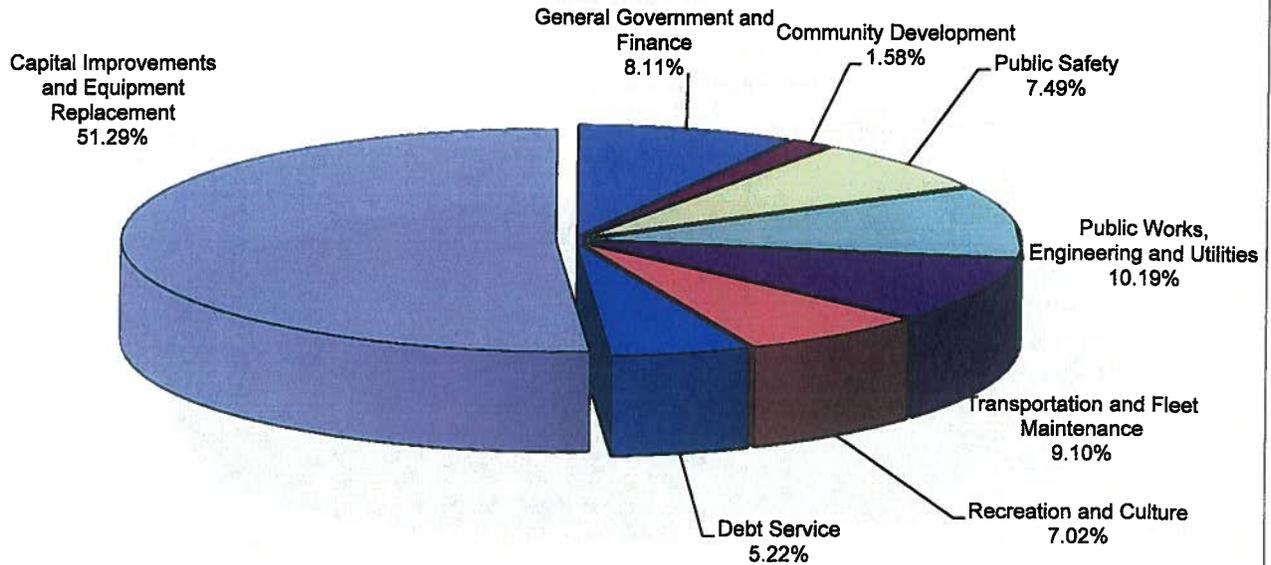
Financial Overview



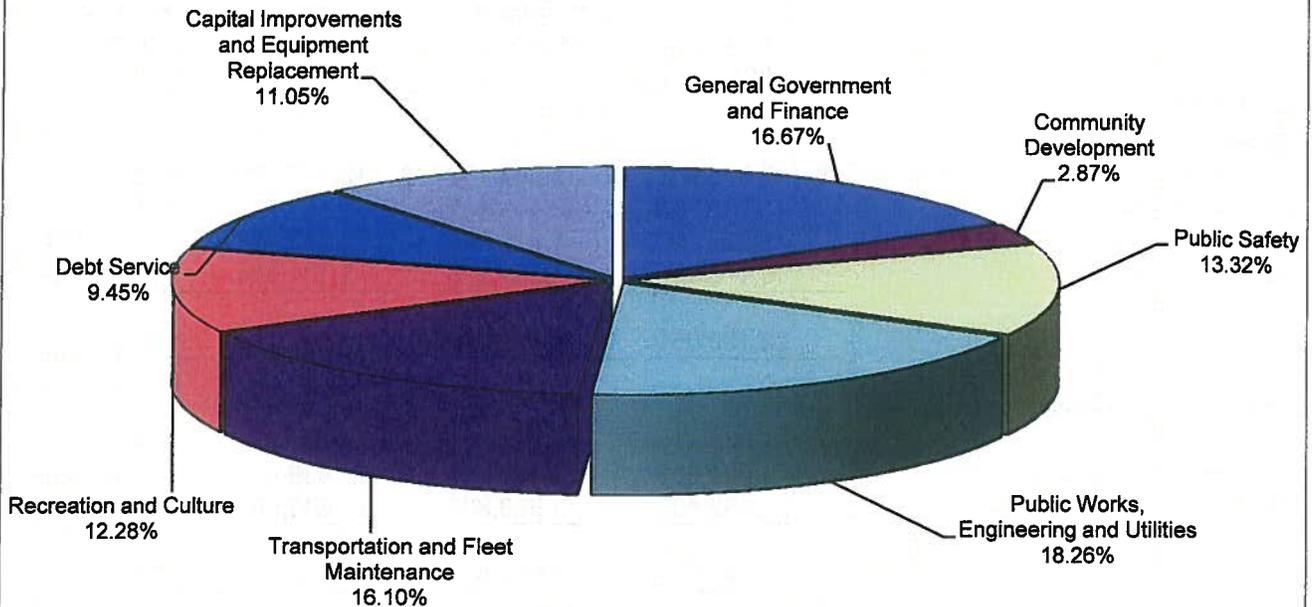
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TOWN OF AVON Financial Overview

2012 TOTAL EXPENDITURES By Major Function



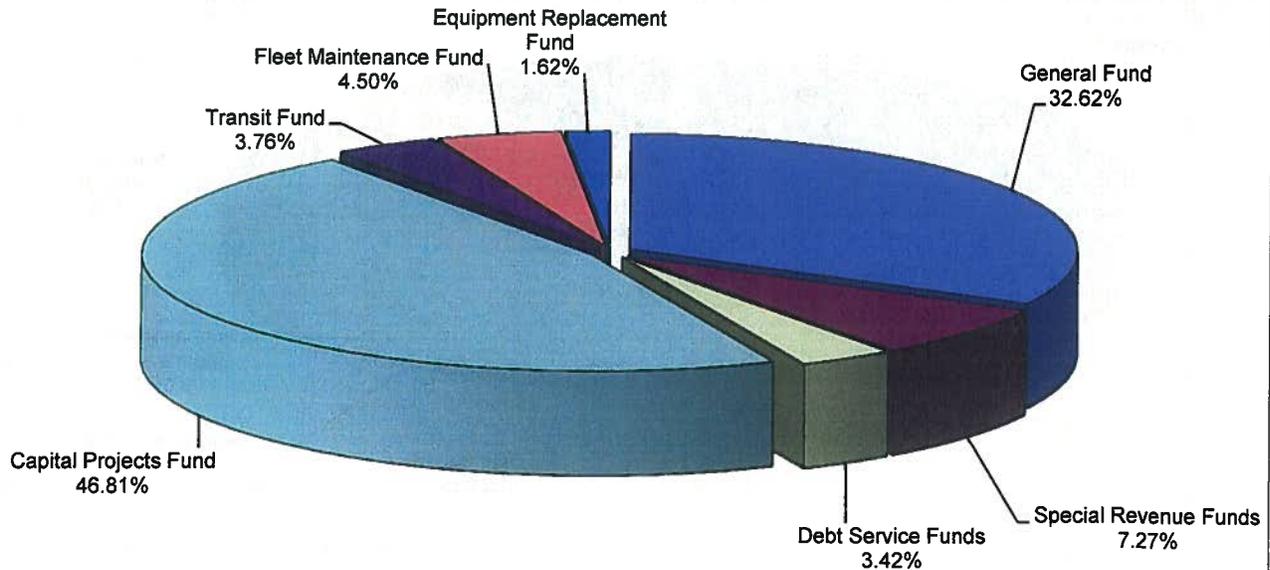
2011 TOTAL EXPENDITURES By Major Function



TOWN OF AVON Financial Overview

EXPENDITURES

**2012 TOTAL EXPENDITURES
By Fund Type**

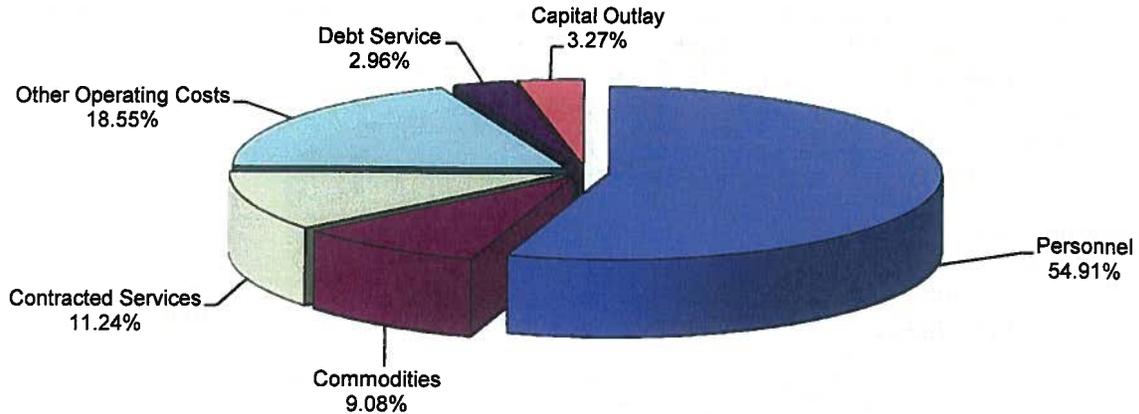


	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
EXPENDITURES				
Governmental Funds:				
General Fund	\$ 12,375,903	\$ 12,581,139	\$ 12,477,199	\$ 12,076,770
Special Revenue Funds	1,362,769	2,410,147	1,555,777	2,691,044
Debt Service Funds	2,272,190	1,272,224	1,272,224	1,264,800
Capital Projects Fund	6,179,189	8,601,278	2,121,904	17,331,323
Total	22,190,051	24,864,788	17,427,104	33,363,937
Proprietary Fund Types:				
Transit Fund	1,004,874	1,386,344	1,367,333	1,391,607
Fleet Maintenance Fund	6,085,650	1,597,369	1,639,413	1,666,452
Equipment Replacement Fund	162,430	673,832	643,354	598,892
Total	7,252,954	3,657,545	3,650,100	3,656,951
TOTAL EXPENDITURES	\$ 29,443,005	\$ 28,522,333	\$ 21,077,204	\$ 37,020,888

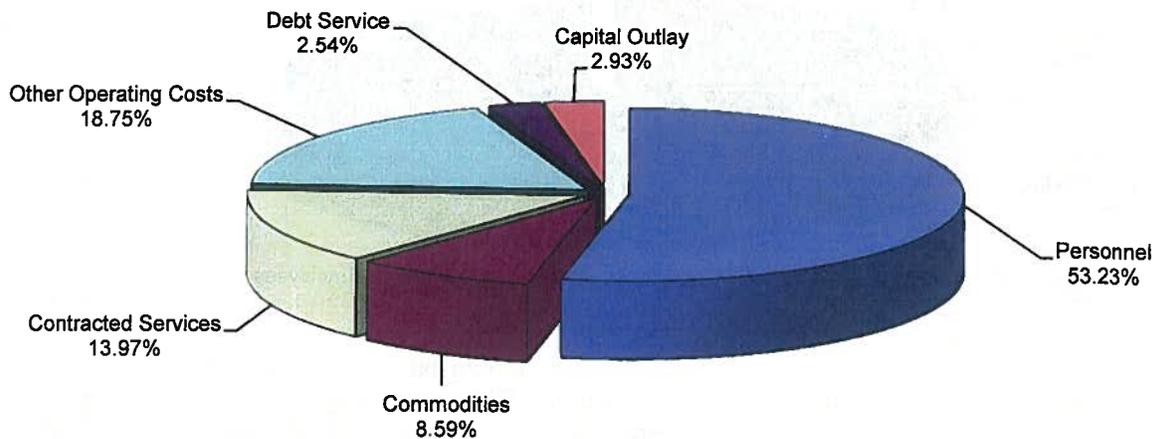
TOWN OF AVON Financial Overview

EXPENDITURES

**2012 TOTAL OPERATING EXPENDITURES
By Category**



**2011 TOTAL OPERATING EXPENDITURES
By Category**

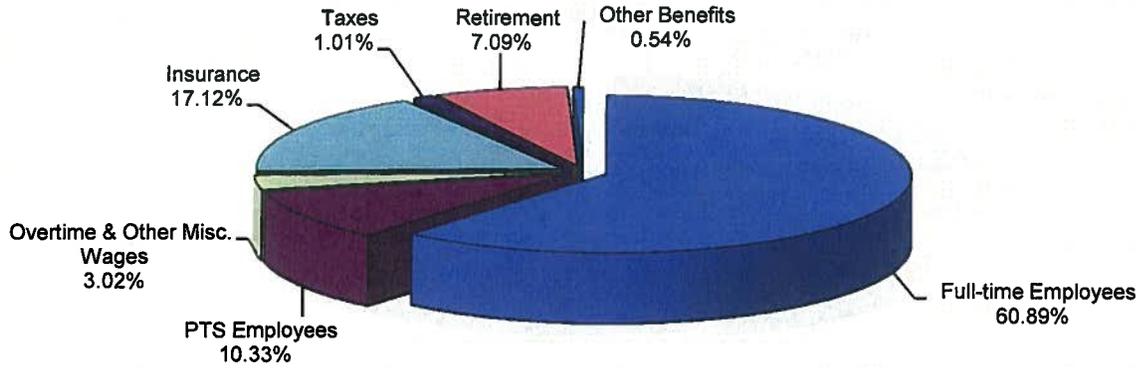


	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
OPERATING EXPENDITURES				
Personnel	\$ 8,008,574	\$ 7,942,655	\$ 7,905,065	\$ 8,026,973
Commodities	1,404,602	1,256,607	1,275,023	1,327,791
Contracted Services	1,575,498	1,650,055	2,074,408	1,642,444
Other Operating Costs	2,409,085	2,668,217	2,784,271	2,711,085
Debt Service	330,061	376,736	376,736	432,947
Capital Outlay	70,872	435,446	435,446	477,460
Total Operating Expenditures	\$ 13,798,692	\$ 14,329,716	\$ 14,850,949	\$ 14,618,700

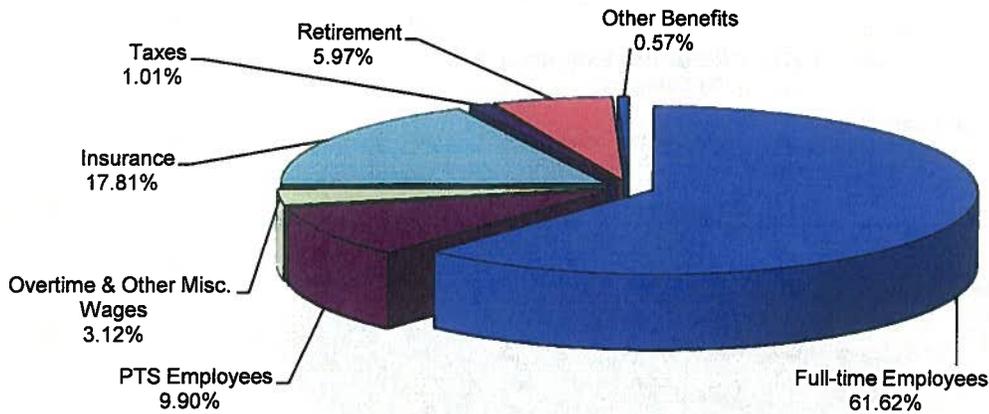
TOWN OF AVON Financial Overview

EXPENDITURES

2012 PERSONNEL EXPENDITURES



2011 PERSONNEL EXPENDITURES



	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
PERSONNEL COSTS				
Salaries and Wages:				
Full-time Employees	\$ 5,415,736	\$ 5,023,570	\$ 4,870,762	\$ 4,887,311
PTS Employees	834,219	740,350	782,566	829,319
Overtime & Other Misc. Wages	128,640	212,631	246,991	242,436
Benefits:				
Insurance	1,096,939	1,363,622	1,407,806	1,374,517
Taxes	87,661	81,235	80,233	80,813
Retirement	398,678	476,117	471,585	569,291
Other Benefits	46,700	45,130	45,122	43,286
Total Personnel Costs	\$ 8,008,573	\$ 7,942,655	\$ 7,905,065	\$ 8,026,973

MUNICIPAL SERVICES Capital Projects Fund #41

Fund Summary

	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
REVENUES				
Taxes	\$ 2,159,525	\$ 1,665,800	\$ 1,474,462	\$ 1,273,838
Intergovernmental	1,855,345	3,750,000	430,007	10,416,788
Investment Earnings	66,169	75,000	75,000	88,059
Other Revenue	17,981	1,500	1,500	1,500
Total Operating Revenues	4,099,020	5,492,300	1,980,969	11,780,185
Other Sources:				
Bond Proceeds	3,310,000	-	-	-
Transfer In - Community Enhancement- Fishing Pier	20,000	-	-	-
Transfer In - Community Enhancement- Stage	40,000	-	-	-
Transfer In - Community Enhancement- Undergrounding	-	100,000	-	100,000
Transfer In - Water Fund	42,674	902,000	160,000	690,000
Transfer In - Facilities Reserve Fund	100,000	-	-	-
Total Other Sources	3,512,674	1,002,000	160,000	790,000
TOTAL REVENUES	7,611,694	6,494,300	2,140,969	12,570,185
EXPENDITURES				
Debt Service:				
Bond Issuance Costs	77,695	-	-	-
Capital Improvements:				
Facilities	464,129	4,995,485	828,529	11,542,322
Land and Land Improvements	232,162	1,100,000	103,085	1,000,000
Roads and Streets	304,329	955,000	9,280	2,260,000
Utilities	4,280,421	-	51,980	-
Recreation	-	-	-	-
Water Fund Projects	42,674	902,000	160,000	690,000
Communications and Technology	110,817	55,000	5,000	-
Strategic Planning	17,605	25,000	25,000	650,000
Other	25,675	-	37,000	-
Rebates and Capital Contributions	73,814	-	-	-
Total Capital Improvements	5,629,321	8,032,485	1,219,874	16,142,322
Other Uses				
Operating Transfer-Out - General Fund	317,563	317,563	175,350	178,857
Operating Transfer Out - URA	-	-	-	300,000
Operating Transfer-Out - Debt Service Fund	232,305	251,230	726,680	710,144
Total Other Uses	549,868	568,793	902,030	1,189,001
TOTAL EXPENDITURES	6,179,189	8,601,278	2,121,904	17,331,323
NET SOURCE (USE) OF FUNDS	1,432,505	(2,106,978)	19,065	(4,761,138)
FUND BALANCE, Beginning of Year	5,539,422	5,629,324	6,971,927	6,990,992
FUND BALANCE, End of Year	\$ 6,971,927	\$ 3,522,346	\$ 6,990,992	\$ 2,229,854

MUNICIPAL SERVICES

Capital Projects Fund #41

Revenue Detail

Account Number	Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
Taxes:					
51401	Real Estate Transfer Tax	\$ 2,159,525	\$ 1,665,800	\$ 1,474,462	\$ 1,273,838
51000	Total Taxes	2,159,525	1,665,800	1,474,462	1,273,838
Intergovernmental:					
Federal/State Grants:					
53199	DOW FIF Grant - Fishing Pier	83,977	-	-	-
53150	FTA 90 SGR	-	3,750,000	35,212	7,464,788
53151	FTA 84 BBF	-	-	367,322	-
53152	FTA/CDOT - ARRA	-	-	-	500,000
53153	FHWA/CDOT Hwy Trail Proj: Avon Rd-Post Blvd	-	-	-	355,000
53205	CDOT FASTER	-	-	-	1,000,000
53202	GOCO Grant - Eagle River Bridge	-	-	-	497,000
53299	DOLA Grant - Heat Recovery System	1,477,207	-	-	-
Local Government/Other Agency:					
53401	ECO Cost Sharing (Transit Facilities Program)	-	-	-	-
53401	ERWSD Cost Sharing (Heat Recovery Project)	286,936	-	-	-
53402	Eagle County Grants	7,225	-	7,000	600,000
53900	Other Grants - Water Wheel	-	-	20,473	-
53000	Total Intergovernmental	1,855,345	3,750,000	430,007	10,416,788
Investment Earnings:					
57101	Interest Earnings	66,169	75,000	75,000	88,059
Other Revenues:					
58104	Fireplace Fees	-	1,500	1,500	1,500
58108	Finance Charges	-	-	-	-
58211	Developer Reimbursements:	17,981	-	-	-
58000	Total Other Revenues	17,981	1,500	1,500	1,500
50000	TOTAL REVENUES	\$ 4,099,020	\$ 5,492,300	\$ 1,980,969	\$ 11,780,185

MUNICIPAL SERVICES Capital Projects Fund #41

CIP Projects Inventory

Account Number	Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
CAPITAL IMPROVEMENT PROJECTS					
<i>General Government Facilities:</i>					
11009	Town Hall Control System	\$ 82,681	\$ -	\$ 42,319	\$ -
<i>Public Works Facilities:</i>					
Public Works / Transportation Fac. Imp. Program:					
13004	Transportation Facility - Non Grant Eligible Exp	-	360,485	25,000	58,169
13005	Lot 5, Village at Avon - PW Improvements	-	-	-	500,000
13007	Final Design/Eng Svcc (Grt #84)	-	700,000	459,153	-
13008	Final Design/Eng Svcc (Grt #90)	-	3,000,000	140,847	600,000
13009	Transit Facility Construction (Grt#90)	-	875,000	-	8,634,153
13010	Transit Facility Construction (FASTER Grant)	-	-	0	1,250,000
13011	Transit Facility Construction (ARRA Grant)	-	-	0	500,000
<i>Transportation Facilities:</i>					
14001	Transportation Center Facility	-	-	-	-
14003	Bus Stop Improvements	-	-	-	-
14004	Fuel Depot Replacement	-	60,000	60,000	-
<i>Cultural and Recreational Facilities:</i>					
15002	Recreation Center - Storage / Office	-	-	-	-
15004	Recreation Center CMU Block Deterioration Invest.	-	-	-	-
15005	Rec. Center Vapor Barrier Repair	174	-	8,521	-
15006	Rec. Center CMU Block Deterioration Mitigation	91,465	-	8,006	-
15007	Rec. Center Roof Repair	289,809	-	84,683	-
Land and Land Improvements:					
<i>Parks:</i>					
21009	Forest Service Land Acquisition	-	1,000,000	-	1,000,000
21010	Nottingham Park Trail Maintenance and Signage	53,306	-	-	-
21011	Nottingham Park Stage	36,941	-	3,085	-
21013	Nottingham Park Fishing Pier	131,235	-	-	-
21014	Nottingham Park Capital Improvements	-	100,000	100,000	-
21050	Whitewater Park Repairs	10,680	-	-	-
Roads and Streets:					
<i>Streetscape:</i>					
31010	Lighting Study & Conversion	21,001	-	5,250	-
31012	I-70 Noise Reduction Design	-	-	4,030	-
31013	I-70 Noise Reduction	-	50,000	-	-
<i>Street Improvements:</i>					
32008	E. Beaver Creek Blvd Improvements	-	-	-	-
32012	F/S Wildridge Access & Drainage Improvements	-	25,000	-	25,000
<i>Annual Street Maintenance:</i>					
33009	2009 Paving / Road Improvements	-	-	-	-
33010	2010 Paving / Road Improvements	283,328	-	-	-
33011	2011 Paving / Road Improvements	-	-	-	-
33012	2012 Paving / Road Improvements	-	-	-	300,000

MUNICIPAL SERVICES

Capital Projects Fund #41

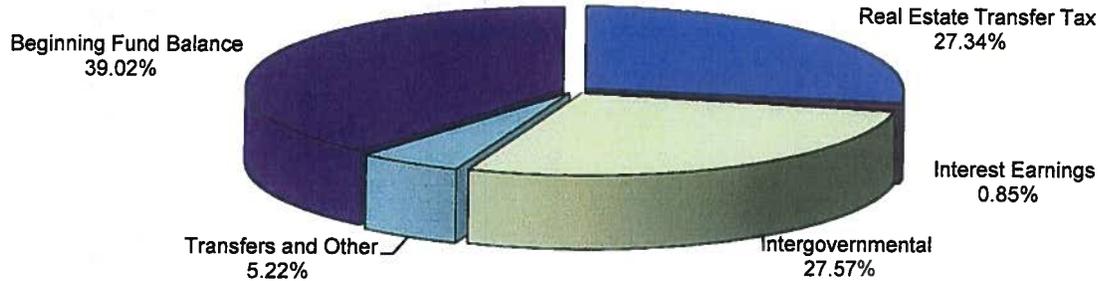
CIP Projects Inventory

Account Number	Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
CAPITAL IMPROVEMENT PROJECTS					
<i>Multi-Modal/Alternative Mobility:</i>					
34013	Recreational Trails Master Plan	-	-	-	-
34014	Metcalfe Bicycle Climbing Lane	-	750,000	-	-
34015	US Hwy 6 Trail Project: Avon Rd-Post Blvd	-	30,000	-	1,041,000
34016	US Hwy 6 Trail Project Undergrounding	-	100,000	-	-
34017	US Hwy 6 Eagle River Ped/Bike Bridge	-	-	-	894,000
Utilities					
<i>Waste Heat Recovery Project:</i>					
41001	System Study	-	-	-	-
41002	System Design	498,655	-	-	-
41003	Construction	3,781,766	-	51,980	-
41004	Main Street Piping	-	-	-	-
Water Fund Projects					
61004	Nottingham-Puder Ditch Restoration	34	-	-	-
61006	Metcalfe Road Drainage - Phase 1	32,530	800,000	160,000	640,000
61007	Drainage Master Plan	10,035	102,000	-	-
61009	Nottingham Lake Spillway Replacement	75	-	-	-
61010	Nottingham Lake Liner Replacement	-	-	-	50,000
94005	Water Rights Acquisition	-	-	-	-
Strategic Planning					
<i>Development Analysis and Review:</i>					
71011	Vail Resorts Annexation	-	-	-	-
71012	Buck Creek PUD	-	-	-	-
71013	Economic Development	-	-	-	650,000
<i>Planning and Consulting:</i>					
79010	2010 General Planning and Consulting	-	-	-	-
79011	2011 General Planning and Consulting	-	25,000	25,000	-
79106	Comprehensive Transportation Plan	-	-	-	-
79107	Unified Land Use Code Revision	17,605	-	-	-
Communications and Technology					
81003	Records Management	-	-	-	-
81004	VOIP Telephone System	110,817	30,000	5,000	-
81005	E-gov Projects	-	25,000	-	-
Other					
91010	Abatement - Lot 41, Block 4 Wildridge	14,751	-	-	-
93009	2009 Historic Preservation	-	-	-	-
93010	2010 Historic Preservation	10,924	-	-	-
93011	2011 Historic Preservation	-	-	37,000	-
Developer Rebates and Capital Contributions					
Capital Contributions:					
95001	Westin Riverfront Resort	73,378	-	-	-
95001	Westin Riverfront Resort - Interest	436	-	-	-
Total Capital Improvement Projects		\$ 5,551,626	\$ 8,032,485	\$ 1,219,874	\$ 16,142,322

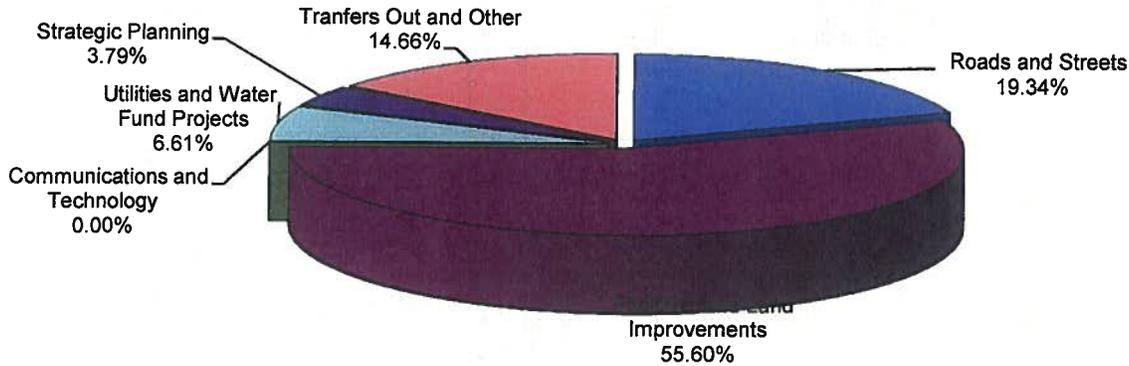
MUNICIPAL SERVICES Capital Project Fund #41

Capital Expenditures by Category and by Revenue Source

2012-2016 Financing Plan



2012-2016 Capital Costs by Category



FINANCING SOURCES

	2012	2013	2014	2015	2016	Total
Real Estate Transfer Tax	\$ 1,273,838	\$ 1,200,000	\$ 1,549,000	\$ 3,140,480	\$ 3,165,480	\$ 10,328,798
Interest Earnings	88,059	74,466	51,741	55,777	50,000	320,043
Intergovernmental	10,416,788	-	-	-	-	10,416,788
Transfers and Other	791,500	1,001,500	177,901	1,500	1,500	1,973,901
Beginning Fund Balance	6,990,992	2,229,854	1,882,720	1,795,049	1,841,970	14,740,585
TOTAL	\$ 19,561,177	\$ 4,505,820	\$ 3,661,362	\$ 4,992,806	\$ 5,058,950	\$ 37,780,115

CAPITAL COST BY CATEGORY

Roads and Streets	2,260,000	\$ 300,000	\$ 450,000	\$ 700,000	\$ 1,750,000	\$ 5,460,000
Facilities and Land Improvements	12,542,322	75,000	280,000	1,900,000	900,000	15,697,322
Communications and Technology	-	-	-	-	-	-
Utilities and Water Fund Projects	690,000	1,000,000	176,401	-	-	1,866,401
Strategic Planning	650,000	350,000	-	10,000	60,000	1,070,000
Tranfers Out and Other	1,189,001	898,100	959,912	540,836	550,666	4,138,515
TOTAL	\$ 17,331,323	\$ 2,623,100	\$ 1,866,313	\$ 3,150,836	\$ 3,260,666	\$ 28,232,238

**TOWN OF AVON
CAPITAL PROJECTS FUND 5-YEAR PLAN**

	Actual 2010	Current Budget 2011	Proposed Budget 2012	Projected			
				2013	2014	2015	2016
REVENUES							
Real Estate Transfer Tax:							
Real Estate Transfer Tax	\$ 2,159,525	\$ 1,474,462	\$ 1,273,838	\$ 1,200,000	\$ 1,549,000	\$ 3,140,480	\$ 3,165,480
Interest Earnings	66,169	75,000	88,059	74,466	51,741	55,777	50,000
Intergovernmental:							
Federal/State:							
DOLA Grant - Heat Recovery System	1,477,207	-	-	-	-	-	-
DOW FIF Grant - Fishing Pier	83,977	-	-	-	-	-	-
FTA 90 SGR	-	35,212	7,464,788	-	-	-	-
FTA 84 BBF	-	367,322	-	-	-	-	-
CDOT FASTER	-	-	1,000,000	-	-	-	-
CDOT/FTA - ARRA	-	-	500,000	-	-	-	-
CDOT Grant - Eagle Valley Trail & Ped. Bridge	-	-	355,000	-	-	-	-
GOCO Grant - Eagle Valley Trail Bridge	-	-	497,000	-	-	-	-
Colorado Historical Society Grant - Water Wheel	-	20,473	-	-	-	-	-
Local Government:							
ERWSD Cost Sharing (Heat Recovery Project)	286,936	-	-	-	-	-	-
Eagle County Trails Grant - Nottingham Park	-	7,000	-	-	-	-	-
Eagle County Trails Grant - Avon Rd. to Post Blvd.	7,225	-	600,000	-	-	-	-
Other Revenues:							
Fireplace Fees	-	1,500	1,500	1,500	1,500	1,500	1,500
Developer Reimbursements	14,751	-	-	-	-	-	-
Nonclassified	3,230	-	-	-	-	-	-
Total Operating Revenues	4,099,020	1,980,969	11,780,185	1,275,966	1,602,241	3,197,757	3,216,980
Other Sources:							
Bond Proceeds - 2010 COPs	3,310,000	-	-	-	-	-	-
Transfer in from Community Enhancement - Fishing Pier	20,000	-	-	-	-	-	-
Transfer in from Community Enhancement - Stage	40,000	-	-	-	-	-	-
Transfer in from Community Enhancement - Undergrounding	-	-	100,000	-	-	-	-
Transfer in from Water Fund	42,674	160,000	690,000	1,000,000	176,401	-	-
Transfer in from Facilities Reserve Fund	100,000	-	-	-	-	-	-
Total Other Sources	3,512,674	160,000	790,000	1,000,000	176,401	-	-
Total Revenues and Sources of Funds	\$ 7,611,694	\$ 2,140,969	\$ 12,570,185	\$ 2,275,966	\$ 1,778,642	\$ 3,197,757	\$ 3,216,980

**TOWN OF AVON
CAPITAL PROJECTS FUND 5-YEAR PLAN**

	Actual 2010	Current Budget 2011	Proposed Budget 2012	Projected		
				2013	2014	2015
EXPENDITURES						
Debt Service:						
Bond Issuance Costs	\$ 77,695	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Improvements:						
Facilities	464,129	828,529	11,542,322	75,000	100,000	100,000
Land and Land Improvements	232,162	103,085	1,000,000	-	180,000	1,800,000
Roads and Streets	304,329	9,280	2,260,000	300,000	450,000	700,000
Utilities	4,280,421	51,980	-	-	-	-
Water Fund Projects	42,674	160,000	690,000	1,000,000	176,401	-
Communications and Technology	110,817	5,000	-	-	-	-
Strategic Planning	17,605	25,000	650,000	350,000	-	10,000
Other	25,675	37,000	-	-	-	-
Developer Rebates and Capital Contributions	73,814	-	-	-	-	-
Total Expenditures	5,629,321	1,219,874	16,142,322	1,725,000	906,401	2,610,000
Other Uses:						
Operating Transfer Out - General Fund	317,563	175,350	178,857	182,434	246,083	291,005
Operating Transfer Out - URA	-	-	300,000	-	-	-
Operating Transfer Out - D/S Fund 2010 COPs	232,305	255,695	247,131	251,081	248,581	249,831
Operating Transfer Out - D/S Fund 1999 Rev Bnds	-	470,985	463,013	464,585	465,248	-
Total Other Uses	549,868	902,030	1,189,001	898,100	959,912	540,836
Total Expenditures and Uses of Funds	6,179,189	2,121,904	17,331,323	2,623,100	1,866,313	3,150,836
Net Source (Use) of Funds	1,432,505	19,065	(4,761,138)	(347,134)	(87,671)	46,921
Fund Balance, Beginning of Year	5,539,422	6,971,927	6,990,992	2,229,854	1,882,720	1,795,049
Fund Balance, End of Year	\$ 6,971,927	\$ 6,990,992	\$ 2,229,854	\$ 1,882,720	\$ 1,795,049	\$ 1,841,970
						\$ 1,798,284

**TOWN OF AVON
CAPITAL PROJECTS INVENTORY 5-YEAR PLAN
(Nondiscretionary Projects)**

Facilities:	Total Project Budget	2009 and Prior Yr. Actuals	Actual 2010	Current Budget 2011	Estimated Project Cost To-Date 2011	Proposed Budget 2012	Projected			
							2013	2014	2015	2016
CAPITAL IMPROVEMENT PROJECTS										
<i>General Government Facilities:</i>										
Town Hall Control System	\$ 125,000		\$ 82,681	\$ 42,319	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -
Town Hall Elevator and Boiler Replacement	100,000						100,000			
<i>Transit / PW Facilities Improvement Project:</i>										
Final Design/Eng Svcs (Grt #90)	740,847			140,847	140,847	600,000				
Transit Facility Construction (Grt#90)	8,634,153					8,634,153				
Final Design/Eng Svcs (Grt #84)	459,153			459,153	459,153					
Transit Facility Construction (FASTER Grant)	1,250,000					1,250,000				
Transit Facility Construction (ARRA Grant)	500,000					500,000				
Non-Grant Eligible Expenses	83,169			25,000	25,000	58,169				
Public Works Improvements, Lot 5 VAA	500,000					500,000				
<i>Transportation Facilities</i>										
Fuel Depot Replacement	60,000			60,000	60,000					
<i>Cultural and Recreational Facilities:</i>										
Rec. Center Vapor Barrier Repair	108,418	99,723	174	8,521	108,418					
Rec. Center CMU Block Deterioration Mitigation	99,471		91,465	8,006	99,471					
Rec. Center Roof Repair	374,492		289,809	84,683	374,492					
Recreation Center EPDM Replacement	75,000						75,000			
Land and Land Improvements:										
Forest Service Land Acquisition	1,028,796	28,796			28,796	1,000,000				
Nottingham Park Trail Maintenance and Signage	113,929	60,623	53,306		113,929					
Nottingham Park Fishing Pier	131,235		131,235		131,235					
Nottingham Park Capital Improvements (Cabin, Backstop, etc.)	100,000			100,000	100,000					
Whitewater Park Repairs - 2010	10,680		10,680		10,680					
Roads and Streets:										
<i>Streetscape:</i>										
Lighting Study & Conversion	709,607	683,356	21,001	5,250	709,607					
<i>Street Improvements:</i>										
E. Beaver Creek Blvd Overlay	250,000									
Annual Paving/Road Improvements	N/A		283,328		283,328	300,000	250,000	200,000	500,000	500,000
<i>Multi-Modal/Alternative Mobility:</i>										
Pedestrian and Bike Trail - US Hwy 6 - Eagle River Bridge	900,000					900,000				
US Hwy 6 Trail Project - Avon Road to Post Blvd	735,000					735,000				
US Hwy 6 Trail Project - Avon Road to Post Blvd - COPs	200,000					200,000				
US Hwy 6 Trail Project - Undergrounding	100,000					100,000				
Utilities										
<i>Waste Heat Recovery System Project:</i>										
System Design	679,396	166,241	498,655	14,500	679,396					
Construction	3,819,246		3,781,766	37,480	3,819,246					

TOWN OF AVON
CAPITAL PROJECTS INVENTORY 5-YEAR PLAN
(Nondiscretionary Projects)

	Total Project Budget	2009 and Prior Yr. Actuals	Actual 2010	Current Budget 2011	Estimated Project Cost To-Date 2011	Proposed Budget 2012	Projected		
							2013	2014	2015
CAPITAL IMPROVEMENT PROJECTS									
Water Fund Projects									
Nottingham-Puder Ditch Restoration	180,334	180,300	34	-	180,334	-	-	-	-
Metcalf Road Drainage - Phase 1	885,647	53,117	32,530	160,000	245,647	640,000	-	-	-
Nottingham Lake Spillway Replacement	97,869	97,794	75	-	97,869	-	-	-	-
Nottingham Lake Liner Replacement	1,050,000	-	-	-	-	50,000	1,000,000	-	-
Communications and Technology									
VOIP Telephone System	115,817	-	110,817	5,000	115,817	-	-	-	-
Strategic Planning									
<i>Planning and Consulting:</i>									
Unified Land Use Code Revision	193,235	175,630	17,605	-	193,235	-	-	-	-
Other									
Abatement - Lot 42, Block 4 Wildridge	14,751	-	14,751	-	14,751	-	-	-	-
Historic Preservation	10,924	-	10,924	-	10,924	-	-	-	-
Water Wheel	37,000	-	-	37,000	37,000	-	-	-	-
Developer Rebates and Capital Contributions									
Capital Contributions:									
Westin Riverfront Resort	2,563,000	2,489,622	73,378	-	2,563,000	-	-	-	-
Westin Riverfront Resort - Interest	249,762	249,326	436	-	249,762	-	-	-	-
Total Capital Improvement Projects	\$ 27,060,931	\$ 4,284,528	\$ 5,504,650	\$ 1,187,759	\$ 10,976,937	\$ 15,467,322	\$ 1,375,000	\$ 550,000	\$ 500,000

TOWN OF AVON
CAPITAL PROJECTS INVENTORY 5-YEAR PLAN
(Discretionary Projects)

	Total Project Budget	2009 and Prior Yr. Actuals	Actual 2010	Current Budget 2011	Estimated Project Cost To-Date 2011	Proposed Budget 2012	Projected			
							2013	2014	2015	2016
CAPITAL IMPROVEMENT PROJECTS										
Facilities:										
Bus Stop Improvements	50,000	-	-	-	-	-	-	-	-	50,000
Fleet Maintenance Control System	100,000	-	-	-	-	-	-	-	-	-
Recreation Center - Water Slide Replacement	250,000	-	-	-	-	-	-	-	100,000	250,000
Land and Land Improvements:										
<i>Harry A. Nottingham Park Improvements (Master Plan):</i>										
Nottingham Park Stage	40,000	392	36,941	3,085	40,418	-	-	-	-	600,000
Nottingham Park Zone C Improvements - playground & restrooms	1,980,000	-	-	-	-	-	180,000	1,800,000	-	-
Roads and Streets:										
Streetscape:										
I-70 Noise Reduction Design	4,030	-	-	4,030	4,030	-	-	-	-	-
FS Wildridge Access & Drainage Improvements	25,000	-	-	-	-	25,000	-	-	-	-
W. B/C Blvd. Streetscape Improvements (Lake SL/Avon Rd.)	825,000	-	-	-	-	-	-	-	75,000	750,000
E. Beaver Creek Blvd Streetscape - Avon Rd to BC Place	275,000	-	-	-	-	-	-	-	25,000	250,000
Metcaif Road - Retaining Wall Stabilization	100,000	-	-	-	-	-	-	-	100,000	-
Multi-Modal/Alternative Mobility:										
Metcaif Bicycle Climbing Lane / Overlay Phase 2	150,000	-	-	-	-	-	-	-	-	-
Recreational Trails Program:										
Nottingham Trail-Buck Creek Trail connector	50,000	-	-	-	-	-	-	-	-	50,000
Beaver Creek Overlook Trail Improvements	50,000	-	-	-	-	-	-	-	-	50,000
Buck Creek Trail Improvements	150,000	-	-	-	-	-	-	-	-	150,000
Water Fund Projects										
Drainage Master Plan	10,035	-	10,035	-	10,035	-	-	-	-	-
W. Beaver Creek Blvd. Drainage I-70 to Railroad	385,000	42,022	-	-	42,022	-	-	-	-	-
Mountain Star Water Tank Contribution	176,401	-	-	-	-	-	176,401	-	-	-
Communications and Technology										
Toastmaster, Granicus, e-gov Projects	N/A	-	-	-	-	-	-	-	-	-
Strategic Planning										
General Planning and Consulting	N/A	-	-	25,000	N/A	-	-	-	10,000	10,000
Economic Development	1,000,000	-	-	-	-	650,000	350,000	-	-	-
Parking Study, Town Center	50,000	-	-	-	-	-	-	-	-	50,000
Total Capital Improvement Projects	\$ 5,670,466	\$ 42,414	\$ 46,976	\$ 32,115	\$ 96,505	\$ 675,000	\$ 350,000	\$ 356,401	\$ 2,110,000	\$ 2,210,000

**TOWN OF AVON
2012 CAPITAL PROJECTS FUND 5-YEAR PLAN
PROJECT DESCRIPTIONS
(Non-Discretionary Projects)**

FACILITIES

Transit/PW Facilities Improvement Project – Phase 1A

Description: The Town has completed 30% design documents for completion of a new public works facility at Swift Gulch. The project consists of a new bus storage facility, and extensive civil infrastructure work. The project has received a \$7,500,000 grant from the FTA, a \$1,000,000 grant from CDOT and a \$500,000 ARRA grant.

Status: The project is in the final design phase and FCI, Inc. was hired as the construction manager for the project. Construction is scheduled to start Spring 2012 and be completed in 2013.

Budget:	2011	\$ 600,000
	2012	\$11,042,322

Relocating Public Works Functions to Lot 5, Village (at Avon)

Description: Public Works operations and modular building will be relocated to Lot 5, Village (at Avon) from the existing facility located at 500 Swift Gulch Road to make way for new bus storage building. The proposed improvements consist of relocating the existing modular office facility and accessory structures such as storage sheds, additional asphalt paving for large equipment storage/circulation, bulk material storage areas, fencing, utility installation, and landscaping work.

Status: The project is designed and has design review approval. Construction is scheduled to start once the spring conditions are adequate.

Budget:	2012	\$500,000
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Recreation Center EPDM Flat Roof Replacement

Description: The existing flat EPDM flat roof is nearing its 20-year life span in 2013. This project will replace the existing EPDM on the three flat roofs on the recreation center.

Status: Required to maintain the Town's existing infrastructure.

Budget:	2013	\$75,000
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Town Hall Elevator and Boiler Replacement

Description: The existing elevator is starting to require significant maintenance and is no longer supported by the original manufacturer. The Town Hall snowmelt boiler is also nearing the end of its useful life and is requiring significant maintenance efforts to keep it operating. Both of these systems need to be replaced in the near future to stem the on-going maintenance expenses.

Status: Required to maintain Town’s existing infrastructure.

Budget: 2014 \$100,000

LAND AND LAND IMPROVEMENTS

Forest Service Land Acquisition

Description: Participation with the US Forest Service, Eagle County, the Colorado State Land Board, and the Eagle Valley Land Trust, in a series of land exchanges that will permanently protect 2,140 acres of public lands.

Status: It is unknown whether funds will be needed until appraisals have been completed on the various properties. The budget includes funds for the preparation of a preliminary and final appraisal of Forest Service parcels which collectively contain approximately 555 acres; the previously annexed “Parcel B” property on the northwest corner of Town containing approximately 475 acres; and the Forest Service parcel adjacent to the Village at Avon subdivision “Planning Area M” containing approximately 80 acres.

Budget: 2012 \$ 1,000,000

ROADS AND STREETS

Street Improvements:

Annual Paving/Road Improvements

Description: This project is the Town’s annual street resurfacing and pavement maintenance program, generally consisting of asphalt overlays and related surface treatments such as curb and gutter, storm drainage repair, guardrail adjustment, etc., where applicable.

Status: Projects will be determined annually based on various existing street conditions with a 10-year pavement surface lifespan typically used as a ‘rule of thumb.’

Budget:	2012	\$ 300,000
	2013	\$ 300,000
	2014	\$ 200,000
	2015	\$ 500,000
	2016	\$ 500,000

East Beaver Creek Boulevard Overlay

Description: Traer Creek Metropolitan District (TCMD) is obligated to construct extensive Streetscape Improvements including Traffic Control Medians, Sidewalks, Pedestrian Areas and Bicycle Lanes from the end of the existing 5-lane section to the Village at Avon Connection by December 31, 2009. It is likely that these improvements will not occur in a timely manner, and the condition of the roadway dictates that improvements need to occur by 2012. This project consists of an asphalt overlay, lighting improvements, correcting discontinuous sidewalks north of Beaver Liquors, and minor drainage improvements. These improvements are the minimum required to maintain the road and do not include the extensive streetscape improvements that are required of TCMD.

Status: If TCMD can complete the streetscape improvements prior to 2012, this project will not be required.

Budget: 2014 \$ 250,000

Multi-Modal/Alternative Mobility:

Metcalfe Bicycle Climbing Lane Phases 1 and 2

Description: This project is combined with the Metcalfe Gulch Drainage Improvements because extensive road reconstruction will be required as part of the drainage improvements. Phase 1 of the Metcalfe Bicycle Climbing Lane project is to be constructed concurrently with the Metcalfe Gulch improvements. The extent of Phase 1 is from Nottingham Road to Wildwood Road. The second phase of this project is to complete the bicycle climbing lane from Wildwood Road to Old Trail Road. The road cross section will be similar to the already-implemented Wildridge improvements and will consist of two eleven-foot wide lanes and a six-foot wide bicycle climbing lane. Staff is recommending that it be constructed in 2011 and 2012.

Status: The project was designed to preliminary level in 2008 and final design was completed in 2010. This project has been put on hold due to budget constraints.

US 6 Trail – Avon Road to Post Blvd

Description: The Town of Avon, the ECO Trails Department, and Eagle-Vail Metropolitan District partnered to obtain a grant application to construct a trail on the north side of US 6 from Avon Road to Post Blvd. The entities received a \$355,000 grant from CDOT for the project from the 2012 to 2014 enhance grant program and the remainder for the project is funded by the ECO Trails Department. This is the first part of a three phase project. The other two phases are a bridge across the Eagle River adjacent to Avon Road and extending the trail from Post Blvd to the I-70 Eagle-Vail interchange. The above-ground electric lines will be placed underground along the route and will be paid for out of the community enhancement fund.

Status: Project is funded and design will start in 2011.

Budget: 2012 \$1,035,000

Eagle River Bridge at Avon Road

Description: Construct a bridge for a pedestrian and bicycle trail across the Eagle River adjacent to Avon Road. The trail will connect the existing core trail on the north side of the river with the trail to be constructed along the north side of US6 in 2013. The project will be a partnership with the ECO trail committee and both parties will apply to obtain GOCO grants. The entities have received a \$497,000 GOCO Grant to assist in construction.

Status: The project will be designed in 2011 and constructed in 2012.

Budget: 2012 \$ 900,000

WATER FUND PROJECTS

Drainage – Metcalf Gulch

Description: Improvements along Metcalf Road to maintain storm drainage and reduce erosion, per recommendation in Metcalf Drainage Study and Preliminary Design. Street improvements, including a bicycle climbing lane, will be included in the scope of the project and will be funded from the Capital Improvement Fund budget as a separate line item.

Status: Staff attempted to remove Metcalf Gulch from U.S. Army Corps jurisdiction, allowing for fewer permitting requirements and more design flexibility, but it was determined that the flows in the upper reaches were too constant for a de-listing. Construction was scheduled to occur in 2011 but was delayed to 2012 because of difficulties in getting the construction easements

Budget: 2011 \$ 245,647
2012 \$ 640,000

**TOWN OF AVON
2011 CAPITAL PROJECTS FUND 5-YEAR PLAN
PROJECT DESCRIPTIONS
July 21, 2010
(Discretionary Projects)**

FACILITIES

Fleet Maintenance Building Control Systems

Description: The Fleet Maintenance building currently does not have a control system computer and software to operate the HVAC system. As a result, it is not possible to properly manage the HVAC system operations and adjust the controls. It is expected that a properly operating control system will provide for energy savings and improved control of the building's HVAC.

Status: The project will commence in 2015 and Staff is looking at potential grant options because the project will result in reduced energy consumption.

Budget: 2015 \$100,000

LAND AND LAND IMPROVEMENTS

Harry A. Nottingham Park Program

Overview: The Town completed the Harry A. Nottingham Park Master Plan in 2008, which identifies and outlines a series of improvements to the park that are required either to maintain its current functionality or to address unmet needs of the community. The Master Plan prioritizes the improvements over a multi-year phasing plan. \$3,000,000 is proposed over the next five years to construct the highest priority projects outlined in the Master Plan.

Nottingham Park – Stage

Description: A Stage is proposed in the Master Plan that will be located immediately north of the engineering wing of Town Hall. It will be used for existing events in the park and be programmed for additional events that will enhance the community. The stage will be at least 30 feet wide and 25 feet deep and include the associated electrical and back-of-house facilities to operate the Stage.

Budget: 2016 \$600,000

Nottingham Park – Zone C Improvements – Playground and Restrooms

Description: The Zone C improvements are located north of the soccer field and comprise the sediment pond, irrigation channels, a playground, public restroom, and a picnic pavilion. Improvements for Zone C include new playground facilities, possibly relocated closer to the Recreation Center, a new, larger group picnic pavilion, new furnishings, lighting, pathways, and new year-round public restroom facilities.

Status: The first tier of Zone C improvements include a new playground closer to the Recreation Center, a new Family Area closer to Nottingham Lake, and a new public restroom facility. \$1.8 Million is programmed for 2013 design and construction.

Budget:

2014	\$	180,000
2015	\$	1,800,000

ROADS AND STREETS

Streetscape:

West Beaver Creek Boulevard Streetscape Improvements (Lake St. to Avon Rd.)

Description: West Beaver Creek Boulevard was constructed based on higher than current projected traffic volumes since it was built prior to construction of the Post Boulevard interchange and the Eagle-Vail half-diamond interchange. This resulted in a very large asphalt width two to three lanes of traffic in each direction, and a shared turn lane. The lack of development on Lot B also resulted in discontinuous sidewalk and the lack of a proper street crossing at Sun Road. This project will reduce the amount of vehicular lanes, add landscaping, additional lighting, median islands, and crosswalks to enhance pedestrian mobility and safety. An asphalt overlay will also be included as part of this project scope.

Status: The \$75,000 programmed for 2012 includes design and \$750,000 programmed for 2013 includes construction of the improvements from approximately Avon Road to Lake Street.

Budget:

2015	\$	75,000
2016	\$	750,000

East Beaver Creek Boulevard Streetscape Improvements (Avon Rd. to BC Place)

Description: East Beaver Creek Boulevard was constructed based on higher than current projected traffic volumes. This resulted in an asphalt width larger than necessary to carry the current projected traffic volumes. This project will reduce the amount of vehicle lanes and add median islands with landscaping.

Status: The \$25,000 programmed for 2014 includes design and the \$250,000 programmed fro 2015 includes construction of the improvements from approximately Avon Road to Beaver Creek Place.

Budget:

2015	\$ 25,000
2016	\$ 250,000

Metcalf Road Cliff Stabilization

Description: The sandstone cliff above Metcalf Road just prior to the upper switchback was not stabilized during its original construction. The cliff is made up of loose sandstone that is steadily sloughing off and causing the lot immediately above to gradually erode toward the existing structure's foundations. This project will install a retaining wall to prevent further erosion of the steep slope.

Status: The condition of the slope does not present an immediate concern. Therefore, the design and construction of the project has been budgeted for 2014.

Budget:

2015	\$ 100,000
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Forest Service Access & Drainage Improvements

Description: The existing national forest access located on Wildridge Road East is in need of improved surface grading and ditches to control the storm water runoff. Currently the storm water runoff drains into the ditch along Wildridge Road East and plugs the adjacent ditch and its culverts with sediment from the roadway. This access point and trail is not included in the FS's long range transportation plan, and their intent is to close this trail. Therefore, this project will include minimal surface and ditch grading improvements to the roadway and install an inlet and culvert across Wildridge road into the existing drainage easement.

Status: This project is budgeted for 2012 to address the ongoing sediment and drainage issues at the intersection of the access road and Wildridge Road East. The project will start construction once an agreement with the USFS is reached on the improvements.

Budget:

2012	\$ 25,000
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Multi-modal/Alternative Mobility:

Recreational Trails Program:

Description: This project includes reclaiming social trails and repairing erosion issues on Town and USFS land in areas including Nottingham Road, Saddle Ridge, and Beaver Creek Point. The project also includes working with CDOT on access and permitting requirements.

Status: This is an ongoing project and is being implemented by the Public Works department.

Nottingham Trail-Buck Creek Trail Connector

Description: This spur trail will connect the existing Nottingham Road Bike Path to the Buck Creek Road/Nottingham Road intersection. The scope includes a paved trail from path to Nottingham Road, pedestrian improvements at the intersection, and pedestrian improvements from the intersection to the Buck Creek Trailhead. A portion of this scope was originally proposed as part of the postponed Nottingham Road improvement project.

Status: This project is scheduled for implementation in 2016 and is dependent on available funding.

Budget: 2016 \$ 50,000

Beaver Creek Overlook Trail Improvements

Description: This project includes resurfacing the Beaver Creek overlook trail, parking lot and trailhead improvements. This areas' combination of accessibility and outstanding vistas will make it a popular destination.

Status: This project is identified in the Recreational Trails Master Plan and is scheduled for implementation in 2014.

Budget: 2016 \$ 50,000

Buck Creek Trail Improvements

Description: Construction of a gravel surface trail on the east side of Buck Creek from Swift Gulch Road north to the existing Buck Creek trailhead.

Status: The land for this project was dedicated to the Town as part of the Buck Creek PUD.

Budget: 2016 \$ 150,000

STRATEGIC PLANNING

Planning & Consulting

General Planning and Consulting

Description: Consulting Services for Various Planning Projects That May Arise Throughout the Year.

Status: Annual Budget Item to Address Miscellaneous Unscheduled Planning Issues That May Occur During the Year.

Budget:	2011	\$ 25,000
	2015	\$ 10,000
	2016	\$ 10,000

Parking Study – Town Center

Description: Develop a parking study that will analyze the recently adopted plans for the Town Center area, update parking numbers, evaluate locations for structured parking facilities and develop financing scenarios for the parking facilities.

Status:

Budget:	2016	\$ 50,000
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MUNICIPAL SERVICES

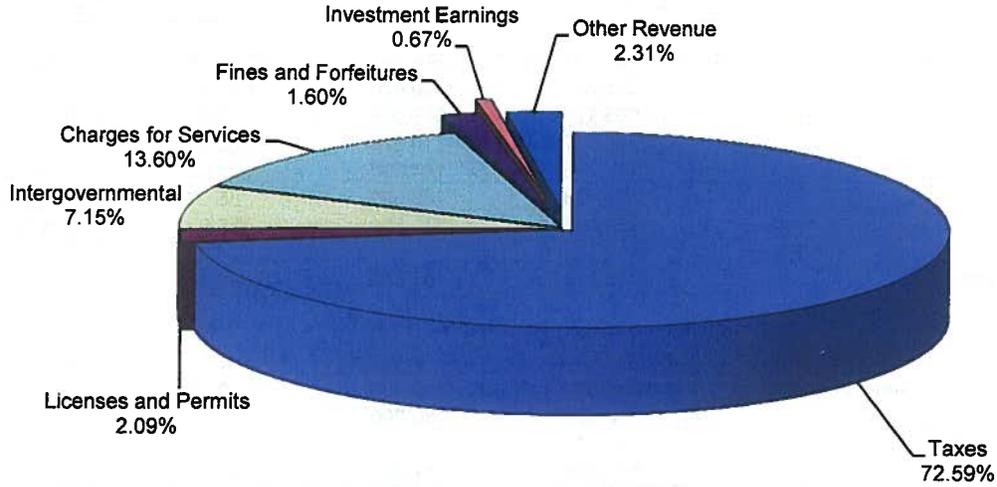
General Fund #10

Fund Summary

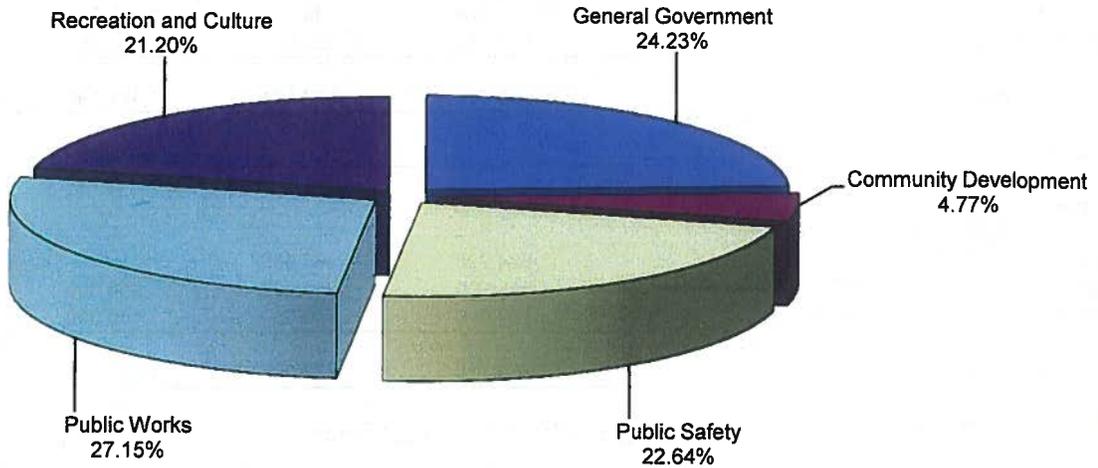
	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
REVENUES				
Taxes	\$ 8,556,334	\$ 9,374,596	\$ 9,604,244	\$ 9,240,349
Licenses and Permits	215,635	198,600	243,100	265,600
Intergovernmental	905,178	906,568	911,017	909,931
Charges for Services	1,296,337	1,710,878	1,708,323	1,731,196
Fines and Forfeitures	147,058	144,500	205,928	204,250
Investment Earnings	89,123	100,000	85,000	85,000
Other Revenue	338,887	370,500	325,697	293,680
Total Operating Revenues	11,548,552	12,805,642	13,083,309	12,730,006
Other Sources				
Sales of Fixed Assets	-	1,500	1,500	1,500
Transfer-In From Community Enhancement Fund	49,000	60,000	10,000	-
Transfer-In From Water Fund	50,000	60,000	-	-
Transfer-In From Avon Metropolitan District	61,011	-	-	-
Transfer-In From Capital Projects Fund	317,563	317,563	175,350	178,857
Total Other Sources	477,574	439,063	186,850	180,357
TOTAL REVENUES	\$ 12,026,126	\$ 13,244,705	\$ 13,270,159	\$ 12,910,363
EXPENDITURES				
General Government	\$ 2,553,287	\$ 2,724,904	\$ 3,107,045	\$ 2,696,050
Community Development	598,692	536,647	536,506	530,633
Public Safety	2,354,232	2,388,860	2,488,173	2,518,896
Public Works	2,955,514	3,040,127	3,000,994	3,020,513
Recreation and Culture	2,144,453	2,336,616	2,294,481	2,358,678
Total Operating Expenditures	10,606,178	11,027,154	11,427,199	11,124,770
Contingency	-	-	-	-
Other Uses				
Transfers Out to Town Center West Fund	-	-	-	15,000
Transfers-Out to Debt Service	524,725	463,985	-	-
Transfers-Out to Transit	1,085,000	950,000	950,000	837,000
Transfers-Out to Fleet Maintenance	160,000	140,000	100,000	100,000
Total Other Uses	1,769,725	1,553,985	1,050,000	952,000
TOTAL EXPENDITURES	12,375,903	12,581,139	12,477,199	12,076,770
NET SOURCE (USE) OF FUNDS	(349,777)	663,566	792,960	833,593
FUND BALANCES, Beginning of Year	4,429,130	5,162,339	4,079,353	4,872,313
FUND BALANCES, End of Year	\$ 4,079,353	\$ 5,825,905	\$ 4,872,313	\$ 5,705,906

MUNICIPAL SERVICES General Fund

2012 OPERATING REVENUES



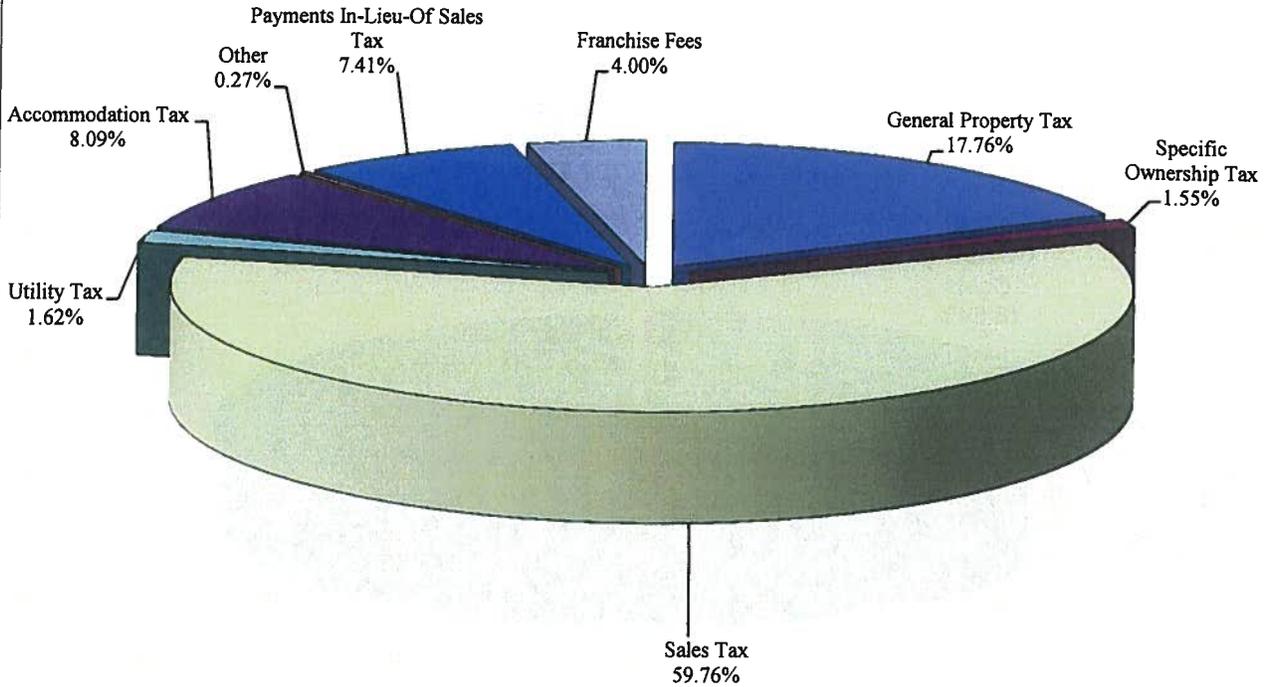
2012 OPERATING EXPENDITURES



MUNICIPAL SERVICES General Fund

Revenues

2012 TAXES

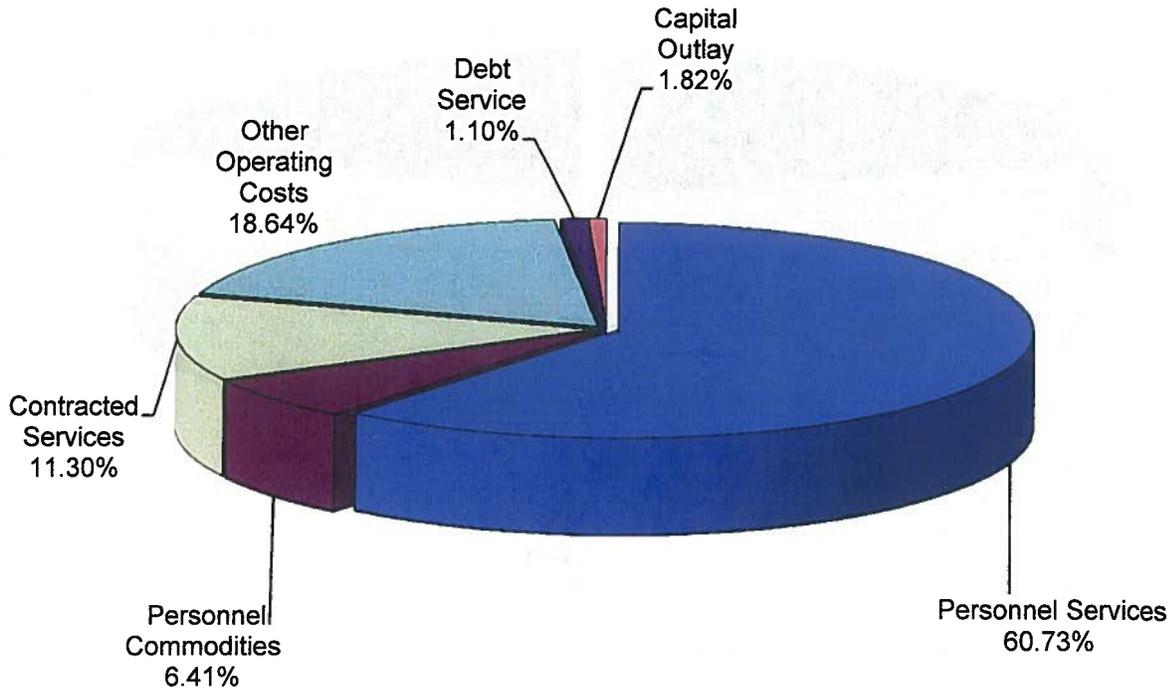


TAXES	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
General Property Tax	\$ 2,182,273	\$ 2,199,291	\$ 2,190,736	\$ 1,640,651
Specific Ownership Tax	117,354	125,000	100,000	100,000
Sales Tax	5,105,953	5,164,965	5,361,251	5,521,789
Utility Tax	146,852	160,000	150,000	150,000
Accommodation Tax	627,782	623,857	710,774	747,921
Other	14,590	25,000	25,000	25,000
Payments In-Lieu-Of Sales Tax	-	696,483	696,483	684,988
Franchise Fees	361,530	380,000	370,000	370,000
TOTAL TAXES	\$ 8,556,334	\$ 9,374,596	\$ 9,604,244	\$ 9,240,349

MUNICIPAL SERVICES General Fund

Expenditures

2012 OPERATING EXPENDITURES By Object Class



	Personnel Services	Personnel Commodities	Contracted Services	Other Operating Costs	Debt Service	Capital Outlay	Total
EXPENDITURES							
General Government	\$ 1,508,766	\$ 82,259	\$ 650,293	\$ 452,532	\$ -	\$ 2,200	\$ 2,696,050
Community Development	484,653	7,104	16,346	21,430	-	1,100	530,633
Public Safety	1,882,350	111,154	38,260	472,732	-	14,400	2,518,896
Public Works	1,437,823	358,974	374,961	685,395	116,821	46,539	3,020,513
Recreation and Culture	1,442,796	153,561	338,647	412,774	-	10,900	2,358,678
TOTAL OPERATING EXPENDITURES	\$ 6,756,388	\$ 713,052	\$ 1,418,507	\$ 2,044,863	\$ 116,821	\$ 75,139	\$ 11,124,770

MUNICIPAL SERVICES General Fund

Revenue Detail

Account Number	Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
Taxes:					
51101	General Property Tax	\$ 2,176,817	\$ 2,198,241	\$ 2,194,686	\$ 1,639,601
51102	General Property Tax - Delinquent Collections	780	50	50	50
51103	General Property Tax - Interest	4,676	1,000	1,000	1,000
51104	General Property Tax - Abatements	-	-	(5,000)	-
51201	Specific Ownership Tax	117,354	125,000	100,000	100,000
51301	Sales Tax	5,105,953	5,164,965	5,361,251	5,521,789
51302	Utility Tax	146,852	160,000	150,000	150,000
51303	Accommodation Tax	627,782	623,857	710,774	747,921
51304	Penalties and Interest	14,590	15,000	15,000	15,000
51305	Sales Tax Audit Assessments	-	10,000	10,000	10,000
51306	Payments In-Lieu-Of Sales Tax	-	696,483	696,483	684,988
51402	Franchise Fees	361,530	380,000	370,000	370,000
51000	Total Taxes	8,556,334	9,374,596	9,604,244	9,240,349
Licenses and Permits:					
52101	Liquor Licenses	7,574	8,000	7,500	7,500
52102	Business Licenses	20,175	22,000	20,000	20,000
52103	Contractor's Licenses	9,860	10,500	10,500	10,500
52201	Building Permits	151,751	140,000	165,000	200,000
52205	Road Cut Permits	26,275	18,000	40,000	27,500
52206	Other Licenses and Permits	-	100	100	100
52000	Total Licenses and Permits	215,635	198,600	243,100	265,600
Intergovernmental:					
Federal Grants:					
53199	Other Federal Grants	26,698	12,500	13,383	1,516
State Grants					
53204	LEAF Grant	6,425	12,000	20,000	20,000
53299	Other State Grants	1,900	-	8,000	8,000
Local Government/Other Agency					
53402	Eagle County- Special Events Contribution	-	-	6,000	4,000
53402	Eagle County- Trail Safety and Repair	2,308	-	-	-
53402	Eagle County - Brightstart Grant	5,429	-	-	-
53900	Eagle River Youth Coalition	8,288	-	-	-
	Subtotal: Grants	51,048	24,500	47,383	33,516

MUNICIPAL SERVICES

General Fund

Revenue Detail

Account Number	Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
State/County Shared Revenue:					
53301	Conservation Trust	58,340	60,000	65,000	65,000
53302	Motor Vehicle Registration	22,294	23,000	22,000	22,000
53303	Highway User's Tax	190,429	193,068	181,634	187,615
53304	Cigarette Tax	47,365	50,000	47,000	47,000
53305	County Sales Tax	330,253	360,000	340,000	346,800
53306	Road & Bridge Fund	203,151	193,000	205,000	205,000
53308	State Severance Tax	2,298	3,000	3,000	3,000
	Subtotal: Shared Revenue	854,130	882,068	863,634	876,415
53000	Total Intergovernmental	905,178	906,568	911,017	909,931
Charges for Services:					
General Government:					
54101	Sales of Map and Publications	\$ 40	100	100	100
54102	Photocopying Charges	237	300	300	300
54103	License Hearing Fees	135	100	100	100
54104	Other Fees and Charges	2,254	1,250	1,250	1,250
54201	Plan Check Fees	41,159	26,000	61,000	67,000
54202	Subdivision Review Fees	1,810	1,000	1,000	1,000
54203	Design Review Fees	7,250	7,500	7,500	7,500
54204	Animal Control Fees	1,125	2,000	2,000	2,000
54205	Abatement Services	2,538	5,500	5,500	5,500
54206	Fire Impact Fee Administration Fees	1,895	500	250	250
54301	Police Reports	739	2,500	2,500	1,500
54302	Police Extra Duty	8,043	13,000	17,000	17,000
54303	Fingerprinting Fees	4,136	4,000	4,000	4,000
54304	VIN Inspection Fees	12,055	15,000	15,000	14,000
54305	False Alarm Fees/Misc Police Dept Fees	2,325	5,000	5,000	3,500
54306	National Night Out	550	500	500	500
54399	DUI Reimbursement	2,082	3,000	3,000	3,000
54453	Village at (Avon) Municipal Services	-	356,698	356,698	356,698
	Subtotal: General Govern.	88,373	443,948	482,698	485,198

MUNICIPAL SERVICES General Fund

Revenue Detail

Account Number	Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
Recreation Facility:					
54601	Admission Fees	811,836	\$ 810,000	\$ 800,000	\$ 800,000
54602	Program Fees	37,582	42,310	42,310	41,805
54603	Rentals	9,380	32,300	18,800	18,800
54604	Merchandise Sales	10,076	13,000	10,000	10,000
54605	Childcare	9,607	9,000	9,000	9,000
54606	Rec Center Services	15,330	18,000	15,000	15,000
54607	Fitness Program Revenues	31,346	40,000	40,000	40,000
54608	Locker Rental	250	-	250	-
Other Recreation:					
54651	Adult Program Revenues	17,858	13,500	13,500	14,000
54652	Cabin Equipment Rentals	38,669	40,000	30,000	38,669
54653	Athletic Field Rentals	7,559	8,315	4,465	4,465
54654	Cabin Concessions	5,079	5,500	4,500	5,500
54655	Youth Program Revenues	130,626	120,000	120,000	121,159
54676	Sponsorships	68,535	99,705	60,050	60,050
54678	Event Fees	14,231	15,300	57,750	67,550
Subtotal: Recreation		<u>1,207,964</u>	<u>1,266,930</u>	<u>1,225,625</u>	<u>1,245,998</u>
54000	Total Charges for Services	<u>1,296,337</u>	<u>1,710,878</u>	<u>1,708,323</u>	<u>1,731,196</u>
Fines and Forfeitures:					
55101	Court Fines - Traffic	\$ 96,314	80,000	140,000	140,000
55102	Court Fines - Criminal	19,730	30,000	28,000	28,000
55103	Court Fines - Parking	15,113	18,000	11,000	11,000
55105	Court Costs	5,818	5,750	7,000	11,500
55106	Jury Fees	-	150	150	150
55107	Bond Forfeitures	800	2,000	2,000	2,000
55109	Miscellaneous Court Revenues	-	100	100	100
55110	Police Training Surcharge	9,283	8,500	11,500	11,500
55120	Police Forfeiture Revenue	-	-	6,178	-
55000	Total Fines and Forfeitures	<u>147,058</u>	<u>144,500</u>	<u>205,928</u>	<u>204,250</u>
Investment Earnings:					
57101	Interest	89,123	100,000	85,000	85,000
57000	Total Investment Earnings	<u>89,123</u>	<u>100,000</u>	<u>85,000</u>	<u>85,000</u>
Other Revenues:					
58101	Recreational Amenity Fees	180,755	195,000	195,000	205,000
58109	Bond Issuance Fees	10,906	10,500	10,697	10,100
58201	Lease of Town-Owned Property	40,252	40,000	20,000	20,000
58996	Miscellaneous Reimbursements	-	-	-	8,580
58999	Miscellaneous Nonclassified Revenues	106,974	125,000	100,000	50,000
58000	Total Other Revenues	<u>338,887</u>	<u>370,500</u>	<u>325,697</u>	<u>293,680</u>
50000	TOTAL REVENUES	<u>\$ 11,548,552</u>	<u>\$ 12,805,642</u>	<u>\$ 13,083,309</u>	<u>\$ 12,730,006</u>

MUNICIPAL SERVICES General Fund

Department Expenditure Summaries

Dept./Div. Number	Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
General Government:					
Legislative:					
111	Mayor and Town Council	\$ 116,019	\$ 120,437	\$ 147,413	\$ 150,893
112	Boards and Commissions	11,908	15,804	15,806	15,306
113	Town Attorney	522,496	500,000	850,000	400,000
115	Town Clerk	92,567	94,027	96,553	99,307
	Total Legislative	<u>742,990</u>	<u>730,268</u>	<u>1,109,772</u>	<u>665,506</u>
Judicial:					
121	Municipal Court	115,903	126,441	126,473	126,544
Executive:					
131	Town Manager	230,446	234,596	235,805	231,544
132	Human Resources	199,405	207,649	207,707	211,374
133	Community Relations Economic Development	143,050	220,051	220,067	114,467
	Total Executive	<u>572,901</u>	<u>662,296</u>	<u>663,579</u>	<u>697,935</u>
Finance Department:					
141	Finance	579,032	643,840	644,008	658,502
143	Information Systems	247,097	287,019	286,333	301,439
149	Nondepartmental	295,364	275,040	276,880	246,124
	Total Financial Administration	<u>1,121,493</u>	<u>1,205,899</u>	<u>1,207,221</u>	<u>1,206,065</u>
	Total General Government	<u>2,553,287</u>	<u>2,724,904</u>	<u>3,107,045</u>	<u>2,696,050</u>
Community Development:					
211	Administration	159,339	160,247	160,094	165,352
212	Planning	320,066	262,557	260,399	248,249
213	Building Inspection	119,287	113,843	116,013	117,032
	Total Community Development	<u>598,692</u>	<u>536,647</u>	<u>536,506</u>	<u>530,633</u>
Police Department:					
311	Administration	497,319	502,991	506,043	507,213
312	Patrol	1,771,119	1,782,340	1,879,486	1,902,803
313	Investigations	85,794	103,529	102,644	108,880
	Total Police	<u>2,354,232</u>	<u>2,388,860</u>	<u>2,488,173</u>	<u>2,518,896</u>

MUNICIPAL SERVICES General Fund

Department Expenditure Summaries

Dept./Div. Number	Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
Public Works:					
411	Administration	100,472	72,178	75,430	75,620
412	Engineering	326,128	339,875	214,255	184,987
413	Roads and Streets	1,438,212	1,419,689	1,479,164	1,522,218
414	Facilities Maintenance	367,384	393,406	397,054	394,103
415	Parks	723,318	814,979	835,091	843,585
Total Public Works		2,955,514	3,040,127	3,000,994	3,020,513
Recreation and Culture:					
513	Special Events	286,786	288,682	304,912	349,480
514	Administration	361,637	366,823	370,177	372,881
515	Adult Programs	31,213	36,102	36,187	36,548
516	Aquatics	371,935	446,256	446,936	444,439
517	Childcare	38,512	38,018	38,125	38,487
518	Fitness	103,449	124,630	124,849	132,080
519	Front Desk	183,868	223,427	223,687	224,941
520	Maintenance	604,074	630,166	576,188	574,475
521	Youth Programs	122,713	128,872	129,200	131,023
522	Cabin	40,266	53,640	44,220	54,324
Total Recreation and Culture		2,144,453	2,336,616	2,294,481	2,358,678
TOTAL OPERATING EXPENDITURES		\$ 10,606,178	\$ 11,027,154	\$ 11,427,199	\$ 11,124,770

MUNICIPAL SERVICES General Fund

Departmental Operating Costs

Dept./ Div. Number	Description	Personnel Services	Commodities	Purchased & Contracted Services	Other Operating Costs	Debt Service	Capital Outlay	Total
General Government:								
Legislative:								
111	Town Council	\$ 133,809	\$ -	\$ 2,000	\$ 15,084	\$ -	\$ -	\$ 150,893
112	Boards and Commissions	13,306	-	-	2,000	-	-	15,306
113	Town Attorney	-	-	400,000	-	-	-	400,000
115	Town Clerk	84,707	3,500	2,000	7,600	-	1,500	99,307
Total Legislative		231,822	3,500	404,000	24,684	-	1,500	665,506
Judicial:								
121	Municipal Court	102,184	500	23,200	660	-	-	126,544
Executive:								
131	Town Manager	218,594	200	5,000	7,750	-	-	231,544
132	Human Resources	187,904	2,720	6,050	14,700	-	-	211,374
133	Community Relations	41,517	100	25,300	47,550	-	-	114,467
134	Economic Development	-	-	19,000	121,550	-	-	140,550
Total Executive		448,015	3,020	55,350	191,550	-	-	697,935
Administration:								
141	Finance Department	548,914	7,373	89,413	12,102	-	700	658,502
143	Information Systems	177,831	51,849	43,165	28,594	-	-	301,439
149	Nondepartmental	-	16,017	35,165	194,942	-	-	246,124
Total Administration		726,745	75,239	167,743	235,638	-	700	1,206,065
Total General Government		1,508,766	82,259	650,293	452,532	-	2,200	2,696,050
Community Development:								
211	Administration	143,123	3,000	13,346	4,783	-	1,100	165,352
212	Planning	237,873	2,822	1,000	6,554	-	-	248,249
213	Building Inspection	103,657	1,282	2,000	10,093	-	-	117,032
Total Community Development		484,653	7,104	16,346	21,430	-	1,100	530,633
Public Safety:								
Police Department:								
311	Administration	429,157	12,610	33,560	30,786	-	1,100	507,213
312	Patrol	1,358,840	93,830	3,500	434,433	-	12,200	1,902,803
313	Investigations	94,353	4,714	1,200	7,513	-	1,100	108,880
Total Public Safety		1,882,350	111,154	38,260	472,732	-	14,400	2,518,896

MUNICIPAL SERVICES General Fund

Departmental Operating Costs

Dept./ Div. Number	Description	Personnel Services	Commodities	Purchased & Contracted Services	Other Operating Costs	Debt Service	Capital Outlay	Total
Public Works								
411	Administration	43,446	5,332	8,749	15,393	-	2,700	75,620
412	Engineering	155,148	4,440	12,676	12,723	-	-	184,987
413	Roads and Streets	579,297	219,884	230,316	378,549	114,172	-	1,522,218
414	Facility Maintenance	180,200	25,981	60,570	100,352	-	27,000	394,103
415	Parks	479,732	103,337	62,650	178,378	2,649	16,839	843,585
Total Public Works		1,437,823	358,974	374,961	685,395	116,821	46,539	3,020,513
Recreation and Culture:								
513	Special Events	130,782	13,550	165,534	36,414	-	3,200	349,480
514	Administration	289,492	9,360	10,456	63,573	-	-	372,881
515	Adult Programs	31,373	5,100	-	75	-	-	36,548
516	Aquatics	367,711	32,050	200	42,278	-	2,200	444,439
517	Child Care	36,922	1,500	-	65	-	-	38,487
518	Fitness	71,205	5,900	-	54,975	-	-	132,080
519	Front Desk	188,919	18,350	-	16,572	-	1,100	224,941
520	Maintenance	171,832	50,202	160,307	188,834	-	3,300	574,475
521	Youth Programs	110,763	11,749	650	6,761	-	1,100	131,023
522	Cabin	43,797	5,800	1,500	3,227	-	-	54,324
Total Parks and Recreation		1,442,796	153,561	338,647	412,774	-	10,900	2,358,678
TOTAL OPERATING EXPENDITURES		\$ 6,756,388	\$ 713,052	\$ 1,418,507	\$ 2,044,863	\$ 116,821	\$ 75,139	\$ 11,124,770

MUNICIPAL SERVICES
Town Center West Maintenance Fund #21

Fund Summary

	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
REVENUES				
Other Revenue:				
Insurance Proceeds	\$ -	\$ -	\$ 8,500	\$ -
Miscellaneous Nonclassified Revenues	695	-	-	-
Total Operating Revenues	695	-	8,500	-
Other Sources				
Transfers In - General Fund	-	-	-	15,000
Transfers In - Urban Renewal Authority	230,000	225,000	275,000	225,000
TOTAL REVENUES	230,695	225,000	283,500	240,000
EXPENDITURES				
Public Works:				
Main Street Maintenance	187,464	227,575	304,707	289,933
Total Operating Expenditures	187,464	227,575	304,707	289,933
TOTAL EXPENDITURES	187,464	227,575	304,707	289,933
NET SOURCE (USE) OF FUNDS	43,231	(2,575)	(21,207)	(49,933)
FUND BALANCES, Beginning of Year	52,294	79,300	95,525	74,318
FUND BALANCES, End of Year	\$ 95,525	\$ 76,725	\$ 74,318	\$ 24,385

AVON URBAN RENEWAL AUTHORITY

Summary

FUND SUMMARY

	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
REVENUES				
Taxes	\$ 978,437	\$ 936,603	\$ 985,000	\$ 680,938
Investment Earnings	7,368	10,000	5,525	6,907
Total Operating Revenues	985,805	946,603	990,525	687,845
Other Sources				
Transfers In - Community Enhancement Fund	-	-	-	250,000
Transfers In - CIP	-	-	-	300,000
TOTAL REVENUES	985,805	946,603	990,525	1,237,845
EXPENDITURES				
Current:				
General Government	7,126	4,550	4,550	30,000
Capital Improvements	-	200,000	200,000	500,000
Debt Service:				
Principal	250,000	260,000	260,000	270,000
Interest	267,415	255,938	205,413	198,172
Treasurer Fees	37,362	28,360	28,360	22,001
Other Uses				
Transfers Out - Town Center West Mtc. Fund	230,000	225,000	275,000	225,000
TOTAL EXPENDITURES	791,903	973,848	973,323	1,245,173
NET SOURCE (USE) OF FUNDS	193,902	(27,245)	17,202	(7,328)
FUND BALANCES, Beginning of Year	495,096	668,307	688,998	706,200
FUND BALANCES, End of Year	\$ 688,998	\$ 641,062	\$ 706,200	\$ 698,872

Function: General Government/Financial #140
 Department: Finance #140
 Program: Avon Urban Renewal Authority #148

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ -	\$ -	\$ -	\$ -	N/A
61201	Automobile Allowance	-	-	-	-	N/A
61301	FT Pension	-	-	-	-	N/A
61303	Wellness	-	-	-	-	N/A
61304	Employee Assistance Program	-	-	-	-	N/A
61401	FICA/Medicare	-	-	-	-	N/A
61501	Group Health and Life Insurance	-	-	-	-	N/A
61505	Long-term Disability Insurance	-	-	-	-	N/A
61507	Dental Insurance	-	-	-	-	N/A
61509	Worker's Compensation	-	-	-	-	N/A
61510	Unemployment Insurance	-	-	-	-	N/A
61000	Total Personnel	-	-	-	-	N/A
Commodities:						
62905	Books and Periodicals	-	-	-	-	N/A
62999	Office Supplies and Materials	-	-	-	-	N/A
62000	Total Commodities	-	-	-	-	N/A
Contract Services:						
63101	Legal Services	288	1,000	1,000	1,500	50.00%
63199	Other Professional Services	6,838	3,000	3,000	28,000	833.33%
63203	Printing and Reproduction	-	250	250	200	-20.00%
63000	Total Contract Services	7,126	4,250	4,250	29,700	598.82%
Other Operating Costs:						
64101	Travel and Conference	-	-	-	-	N/A
64201	Telephone	-	50	50	50	0.00%
64901	Advertising/Legal	-	250	250	250	0.00%
64000	Total Other Operating Costs	-	300	300	300	0.00%
60000	Total Expenditures	\$ 7,126	\$ 4,550	\$ 4,550	\$ 30,000	559.34%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Finance			
Program: Avon Urban Renewal Authority			
Account Number	Account Name	2012 Budget	Justification
63101	Legal Services	1,500	AURA General Counsel Services 1,500
63199	Other Professional Services	28,000	Financial Modeling Services 3,000 Economic Feasibility Study 25,000
63230	Printing and Reproduction	200	Printing 200
63000	Total Contract Services	29,700	
64201	Telephone	50	Conference Calls 50
64901	Advertising and Legal	250	Legal Notices 250
64000	Total Other Operating Costs	300	

AVON URBAN RENEWAL AUTHORITY
Debt Service

Debt Service Summary

Account Number	Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
DEBT SERVICE					
931	Series 2009, Vectra Bank Loan:				
64303	Treasurer Fees	37,362	28,360	28,360	22,001
65101	Principal	250,000	260,000	260,000	270,000
65102	Interest	267,415	255,938	205,413	198,172
60000	Sub-total	554,777	544,298	493,773	490,173
60000	TOTAL DEBT SERVICE	554,777	544,298	493,773	490,173

AVON URBAN RENEWAL AUTHORITY

Capital Projects

CIP Projects Inventory

Account Number	Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
CAPITAL IMPROVEMENT PROJECTS					
Roads and Streets:					
Street Improvements:					
32012	Lake Street Realignment Design	\$ -	\$ -	\$ -	\$ -
32013	Lake Street Construction	-	-	-	-
32014	Main Street Design	-	-	-	-
32015	Main Street Easements	-	-	-	-
32016	Main Street Construction	-	200,000	200,000	500,000
32017	Benchmark Road Design	-	-	-	-
Total Capital Improvement Projects		\$ -	\$ 200,000	\$ 200,000	\$ 500,000

MUNICIPAL SERVICES
Community Enhancement Fund #23

Fund Summary

	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
REVENUES				
Other Revenue	\$ 71,067	\$ 70,000	\$ 70,000	\$ 70,000
Total Operating Revenues	<u>71,067</u>	<u>70,000</u>	<u>70,000</u>	<u>70,000</u>
Other Sources				
Transfers In - General Fund	-	-	-	-
TOTAL REVENUES	<u>71,067</u>	<u>70,000</u>	<u>70,000</u>	<u>70,000</u>
EXPENDITURES				
Public Works:				
Community Enhancement	-	-	-	-
Total Operating Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other Uses				
Transfers Out - Urban Renewal Authority	-	-	-	250,000
Transfers Out - General Fund	49,000	60,000	10,000	-
Transfers Out - Capital Projects Fund	60,000	100,000	-	100,000
TOTAL EXPENDITURES	<u>109,000</u>	<u>160,000</u>	<u>10,000</u>	<u>350,000</u>
NET SOURCE (USE) OF FUNDS	(37,933)	(90,000)	60,000	(280,000)
FUND BALANCES, Beginning of Year	<u>359,018</u>	<u>320,018</u>	<u>321,085</u>	<u>381,085</u>
FUND BALANCES, End of Year	<u>\$ 321,085</u>	<u>\$ 230,018</u>	<u>\$ 381,085</u>	<u>\$ 101,085</u>

MUNICIPAL SERVICES
Community Enhancement Fund #23

Revenue Detail

Account Number	Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
Other Revenues:					
58106	Community Enhancement Fees	\$ 71,067	\$ 70,000	\$ 70,000	\$ 70,000
58000	Total Other Revenues	<u>71,067</u>	<u>70,000</u>	<u>70,000</u>	<u>70,000</u>
Other Sources:					
59201	Transfers In - General Fund	-	-	-	-
59000	Total Other Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
50000	TOTAL REVENUES	<u>\$ 71,067</u>	<u>\$ 70,000</u>	<u>\$ 70,000</u>	<u>\$ 70,000</u>

MUNICIPAL SERVICES Water Fund #24

Fund Summary

	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
REVENUES				
Intergovernmental	\$ -	\$ -	\$ 7,275	\$ -
Charges for Services	178,630	155,000	155,000	165,000
Other Revenues	1,292	-	-	-
Total Operating Revenues	179,922	155,000	162,275	165,000
Other Sources	-	-	-	-
TOTAL REVENUES	179,922	155,000	162,275	165,000
EXPENDITURES				
Water Utilities	81,728	85,024	106,047	114,238
Total Operating Expenditures	81,728	85,024	106,047	114,238
Other Uses				
Transfers Out - General Fund	50,000	60,000	-	-
Transfers Out - Capital Projects Fund	42,674	902,000	160,000	690,000
TOTAL EXPENDITURES	174,402	1,047,024	266,047	804,238
NET SOURCE (USE) OF FUNDS	5,520	(892,024)	(103,772)	(639,238)
FUND BALANCES, Beginning of Year	2,315,991	2,058,537	2,321,511	2,217,739
FUND BALANCES, End of Year	\$ 2,321,511	\$ 1,166,513	\$ 2,217,739	\$ 1,578,501

MUNICIPAL SERVICES
Water Fund #24

Revenue Detail

Account Number	Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
Federal Grants:					
53199	Other Federal Grants	\$ -	\$ -	\$ 7,275	\$ -
53000	Total Intergovernmental	-	-	7,275	-
Charges for Services:					
54401	Sales of Water	147,964	145,000	145,000	145,000
54402	Tap Fees	4,132	10,000	10,000	20,000
54404	Tap Fees - Mountain Star	26,534	-	-	-
54405	Tap Fees - Village at (Avon)	-	-	-	-
54000	Total Charges for Services	178,630	155,000	155,000	165,000
Other Revenues:					
58999	Nonclassified Revenues	1,292	-	-	-
58000	Total Other Revenues	1,292	-	-	-
50000	TOTAL REVENUES	\$ 179,922	\$ 155,000	\$ 162,275	\$ 165,000

MUNICIPAL SERVICES
Affordable Housing Fund #25

Fund Summary

	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
REVENUES				
Other Revenue	\$ -	\$ -	\$ -	\$ -
Total Operating Revenues	-	-	-	-
Other Sources				
Transfers In - General Fund	-	-	-	-
Transfers In - Capital Projects Fund	-	-	-	-
Total Other Sources	-	-	-	-
TOTAL REVENUES	-	-	-	-
EXPENDITURES				
General Government:				
Affordable Housing	-	1,700	1,700	1,700
Total Operating Expenditures	-	1,700	1,700	1,700
TOTAL EXPENDITURES	-	1,700	1,700	1,700
NET SOURCE (USE) OF FUNDS	-	(1,700)	(1,700)	(1,700)
FUND BALANCES, Beginning of Year	653,375	651,675	653,375	651,675
FUND BALANCES, End of Year	\$ 653,375	\$ 649,975	\$ 651,675	\$ 649,975

MUNICIPAL SERVICES
Facilities Reserve Fund #26

Fund Summary

	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
REVENUES				
Other Revenue	\$ -	\$ -	\$ -	\$ -
Total Operating Revenues	-	-	-	-
Other Sources				
Transfers In - General Fund	-	-	-	-
TOTAL REVENUES	-	-	-	-
EXPENDITURES				
Public Works:				
Facilities Maintenance	-	-	-	-
Total Operating Expenditures	-	-	-	-
Other Uses				
Transfers Out - Capital Projects Fund	100,000	-	-	-
TOTAL EXPENDITURES	100,000	-	-	-
NET SOURCE (USE) OF FUNDS	(100,000)	-	-	-
FUND BALANCES, Beginning of Year	513,251	413,251	413,251	413,251
FUND BALANCES, End of Year	\$ 413,251	\$ 413,251	\$ 413,251	\$ 413,251

MUNICIPAL SERVICES

Debt Service Fund #31

Fund Summary

Account Number	Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
REVENUES					
Taxes:					
51101	General Property Taxes	\$ 547,572	\$ 550,009	\$ 550,009	\$ 553,306
51102	Property Tax - Delinquent	345	-	-	-
51103	Property Tax - Interest & Penalties	1,237	-	-	-
51000	Total Taxes	549,154	550,009	550,009	553,306
Investment Earnings:					
57101	Investment Earnings	1,332	7,000	1,350	1,350
Other Sources:					
59201	Transfers-In from General Fund	524,725	463,985	-	-
59201	Transfers-In from Capital Projects Fund	232,305	251,230	726,680	710,144
59201	Transfers-In from Fleet Maintenance Fund	276,395	-	-	-
59000	Total Other Sources	1,033,425	715,215	726,680	710,144
50000	TOTAL REVENUES	1,583,911	1,272,224	1,278,039	1,264,800
EXPENDITURES					
Debt Service:					
916 Series 1996, G.O. Refunding Bonds:					
65101	Principal	-	-	-	-
65102	Interest	-	-	-	-
919 Series 1999, Sales Tax Revenue Refunding Bonds					
65101	Principal	380,000	395,000	395,000	405,000
65102	Interest	93,275	75,985	75,985	58,013
923 Series 1998, Certificates of Participation					
65101	Principal	-	-	-	-
65102	Interest	47,533	-	-	-
922 Series 2004, G.O. Refunding Bonds					
65101	Principal	410,000	425,000	425,000	445,000
65102	Interest	120,723	107,398	107,398	90,398
924 Series 2010, Certificates of Participation					
65101	Principal	-	115,000	115,000	120,000
65102	Interest	-	136,230	136,230	128,481
911					
64303	County Treasurer Fees	11,128	11,111	11,111	11,408
65103	Fiscal Agent Fees	7,450	6,500	6,500	6,500
	Total Debt Service	1,070,109	1,272,224	1,272,224	1,264,800
Other Uses:					
65105	Payments to Refunding Escrow Agent	92,067	-	-	-
69101	Transfers-Out to Fleet Maintenance Fund	563,570	-	-	-
	Total Other Uses	655,637	-	-	-
60000	TOTAL EXPENDITURES	1,725,746	1,272,224	1,272,224	1,264,800
	NET SOURCE (USE) OF FUNDS	(141,835)	-	5,815	-
	FUND BALANCES, Beginning of Year	644,720	508,700	502,885	508,700
	FUND BALANCES, End of Year	\$ 502,885	\$ 508,700	\$ 508,700	\$ 508,700

MUNICIPAL SERVICES
AMD Debt Service Fund #33

Fund Summary

Account Number	Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
REVENUES					
Taxes:					
51101	Property Tax - Current	\$ 484,519	\$ -	\$ -	\$ -
51102	Property Tax - Delinquent	261	-	-	-
51103	Property Tax - Interest & Penalties	653	-	-	-
51000	Total Taxes	485,433	-	-	-
Investment Earnings:					
57101	Interest	-	-	-	-
50000	TOTAL REVENUES	485,433	-	-	-
EXPENDITURES AND OTHER USES					
Debt Service:					
913	Series 2001, G.O. Refunding Bonds:				
65101	Principal	455,000	-	-	-
65102	Interest	14,385	-	-	-
65103	Fiscal Agent Fees	150	-	-	-
64303	County Treasurer Fees	14,567	-	-	-
	Total Debt Service	484,102	-	-	-
Other Uses					
	Transfers Out - General Fund	62,342	-	-	-
60000	TOTAL EXPENDITURES AND OTHER USES	546,444	-	-	-
	NET SOURCE (USE) OF FUNDS	(61,011)	-	-	-
	FUND BALANCES, Beginning of Year	61,011	-	-	-
	FUND BALANCES, End of Year	\$ -	\$ -	\$ -	\$ -

MUNICIPAL SERVICES
Transit Enterprise Fund #52

Fund Summary

	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
REVENUES				
Taxes	\$ 41,580	\$ 40,364	\$ 40,371	\$ 40,371
Intergovernmental	-	-	-	293,297
Charges for Services	500	-	-	88,000
Other Revenues	-	-	-	-
Total Operating Revenues	42,080	40,364	40,371	421,668
Other Sources				
Sale of Fixed Assets	-	20,000	20,000	-
Transfers In from General Fund - Operating	1,085,000	950,000	950,000	837,000
Transfers In from General Fund - Capital	-	-	-	-
Capital Lease Proceeds	-	366,621	366,621	-
Total Other Sources	1,085,000	1,336,621	1,336,621	837,000
TOTAL REVENUES	1,127,080	1,376,985	1,376,992	1,258,668
EXPENDITURES				
Transportation	1,004,874	1,386,344	1,367,333	1,391,607
TOTAL EXPENDITURES	1,004,874	1,386,344	1,367,333	1,391,607
NET SOURCE (USE) OF FUNDS	122,206	(9,359)	9,659	(132,939)
FUND BALANCES, Beginning of Year	530,904	534,810	653,110	662,769
FUND BALANCES, End of Year	\$ 653,110	\$ 525,451	\$ 662,769	\$ 529,830

MUNICIPAL SERVICES
Transit Enterprise Fund #52

Revenue Detail

Account Number	Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
Taxes:					
Property Taxes					
51101	Gates GID	40,369	40,364	40,371	40,371
51103	Current & Delinquent interest	1,211	-	-	
51000	Total Taxes	41,580	40,364	40,371	40,371
Intergovernmental:					
Federal Grants:					
53104	FTA Grant	-	-	-	293,297
53000	Total Intergovernmental	-	-	-	293,297
Charges for Services:					
Transportation:					
54501	Beaver Creek	-	-	-	78,000
54502	Special Event Revenues- Snowball	500	-	-	10,000
Employee Housing:					
54551	Rental Revenues - Employees	-	-	-	-
54553	Rental Revenues - Maintenance Charge	-	-	-	-
54000	Total Charges for Services	500	-	-	88,000
Other Revenues:					
58999	Miscellaneous Nonclassified Revenues	-	-	-	-
58000	Total Other Revenues	-	-	-	-
Other Sources:					
59101	Sale of Fixed Assets	-	20,000	20,000	-
59201	Transfers In from General Fund - Operating	1,085,000	950,000	950,000	837,000
59201	Transfers In from General Fund - Capital	-	-	-	-
59303	Capital Lease Proceeds	-	366,621	366,621	-
59000	Total Other Sources	1,085,000	1,336,621	1,336,621	837,000
50000	TOTAL REVENUES	\$ 1,127,080	\$ 1,376,985	\$ 1,376,992	\$ 1,258,668

MUNICIPAL SERVICES
Fleet Maintenance Enterprise Fund #61

Fund Summary

	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
REVENUES				
Charges for Services	\$ 2,076,487	\$ 1,316,773	\$ 1,380,649	\$ 1,382,449
Other Revenue	4,687	2,000	8,500	8,600
Total Operating Revenues	2,081,174	1,318,773	1,389,149	1,391,049
Other Sources				
Transfers-In from General Fund	160,000	140,000	100,000	100,000
Transfers-In from Debt Service Fund	563,570	-	-	-
Refunding Bond Proceeds	3,419,913	-	-	-
Total Other Sources	4,143,483	140,000	100,000	100,000
TOTAL REVENUES	6,224,657	1,458,773	1,489,149	1,491,049
EXPENDITURES				
Public Works:				
Fleet Maintenance	1,868,994	1,554,669	1,596,713	1,634,252
Washbay	42,328	42,700	42,700	32,200
Total Operating Expenditures	1,911,322	1,597,369	1,639,413	1,666,452
Other Uses				
Transfers-Out to Debt Service Fund	276,395	-	-	-
Payments to Refunding Bond Escrow Agent	3,897,933	-	-	-
Total Other Uses	4,174,328	-	-	-
TOTAL EXPENDITURES	6,085,650	1,597,369	1,639,413	1,666,452
NET SOURCE (USE) OF FUNDS	139,007	(138,596)	(150,264)	(175,403)
FUND BALANCES, Beginning of Year	617,061	461,251	756,068	605,804
FUND BALANCES, End of Year	\$ 756,068	\$ 322,655	\$ 605,804	\$ 430,401

MUNICIPAL SERVICES
Fleet Maintenance Enterprise Fund #61

Revenue Summary

Account Number	Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
Charges for Services:					
54806	3rd Party Fleet Maintenance Charges	\$ 1,401,873	\$ 762,779	\$ 693,805	\$ 686,805
54901	Departmental Fleet Maintenance Chrgs	530,184	456,947	568,470	575,770
54902	Wash Bay Charges	86,062	62,047	63,374	64,874
54903	Sales of Fuel	58,368	35,000	55,000	55,000
54000	Total Charges for Services	<u>2,076,487</u>	<u>1,316,773</u>	<u>1,380,649</u>	<u>1,382,449</u>
Other Revenues:					
58108	Finance Charges	25	-	-	-
58205	Insurance Reimbursements	1,782	2,000	8,500	8,600
58999	Miscellaneous Nonclassified Revenues	2,880	-	-	-
58000	Total Other Revenues	<u>4,687</u>	<u>2,000</u>	<u>8,500</u>	<u>8,600</u>
Other Sources:					
59201	Transfers In - General Fund	160,000	140,000	100,000	100,000
59201	Transfers In - Debt Service Fund	563,570	-	-	-
59305	Refunding Bond Proceeds	3,419,913	-	-	-
59000	Total Other Sources	<u>4,143,483</u>	<u>140,000</u>	<u>100,000</u>	<u>100,000</u>
50000	TOTAL REVENUES	<u>\$ 6,224,657</u>	<u>\$ 1,458,773</u>	<u>\$ 1,489,149</u>	<u>\$ 1,491,049</u>

MUNICIPAL SERVICES

Fleet Maintenance Enterprise Fund #61

Revenue Detail

Account Number	Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
Charges for Services:					
3rd Party Fleet Maintenance Charges					
54806	Beaver Creek Transit	\$ 344,217	\$ 332,514	\$ 363,080	\$ 363,080
54806	Vail Resorts Dial-a-Ride	471,116	-	-	-
54806	Beaver Creek Maintenance	79,400	100,750	80,000	80,000
54806	Smith Creek Maintenance	52,917	39,626	39,855	39,855
54806	Eagle County Transit	9,236	4,735	5,075	5,075
54806	Eagle River Fire Protection District	120,164	100,750	100,750	100,750
54806	Eagle County Ambulance District	45,533	35,002	35,795	35,795
54806	Eagle River Water & Sanitation District	168,094	66,126	7,000	-
54806	Town of Minturn	9,572	13,961	14,511	14,511
54806	Town of Redcliff	865	4,903	1,000	1,000
54806	Vail Valley Foundation	8,726	3,408	3,486	3,486
54806	Greater Eagle Fire Protection District	51,683	15,508	16,439	16,439
54806	Western Eagle County Ambulance Dist.	35,703	35,263	24,000	24,000
54806	ECHMT	718	2,686	2,814	2,814
54806	Gypsum Fire District	3,929	7,547	-	-
54806	Total	1,401,873	762,779	693,805	686,805
Departmental Fleet Maintenance Charges					
54901	Administration - Nondepartmental	1,978	3,577	5,400	5,400
54901	IT	-	420	-	-
54901	Comm Dev - Building Inspection	1,107	2,414	2,414	2,414
54901	Police - Administration	3,529	4,780	4,780	4,780
54901	Police - Patrol	63,868	59,055	62,500	62,500
54901	Police - Investigations	1,706	1,749	1,749	1,749
54901	Engineering	1,549	5,092	5,092	5,092
54901	Public Works - Admin	1,382	1,075	2,200	2,200
54901	Public Works - Roads and Streets	195,167	146,794	206,000	206,000
54901	Public Works - Facilities Maintenance	12,647	7,908	7,908	7,908
54901	Public Works - Parks	81,308	78,390	84,800	84,800
54901	Town Center West Maintenance	12,312	7,691	24,400	12,000
54901	Recreation - Administration	6,790	6,435	6,435	6,435
54901	Transit - Operations	111,314	99,825	105,300	125,000
54901	Fleet Maintenance	35,527	24,750	42,500	42,500
54901	Equipment Replacement Fund	-	6,992	6,992	6,992
54901	Total	530,184	456,947	568,470	575,770

MUNICIPAL SERVICES

Fleet Maintenance Enterprise Fund #61

Revenue Detail

Account Number	Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
Charges for Services - Continued:					
Washbay Charges:					
54902	Administration	936	1,040	1,040	1,040
54902	IT	-	520	-	-
54902	Comm Dev - Building Inspection	936	1,040	1,040	1,040
54902	Police - Administration	468	520	520	520
54902	Police - Patrol	4,680	6,240	6,240	6,240
54902	Police - Investigations	468	520	520	520
54902	Public Works - Administration	-	-	450	450
54902	Public Works - Engineering	936	1,040	1,040	1,040
54902	Public Works - Roads and Streets	7,008	7,654	7,654	7,654
54902	Public Works - Facilities Maintenance	936	1,560	1,560	1,560
54902	Public Works - Parks	5,442	6,574	6,574	6,574
54902	Town Center West Maintenance	546	657	657	657
54902	Recreation - Administration	2,124	1,560	1,560	1,560
54902	Transit - Operations	14,883	15,983	17,380	18,880
54902	Fleet Maintenance	1,404	1,560	1,560	1,560
54902	ECO	2,225	5,875	5,875	5,875
54902	Vail Resorts Dial-a-Ride	14,945	-	-	-
54902	Beaver Creek Bus System	28,125	9,704	9,704	9,704
54902	Total	86,062	62,047	63,374	64,874

MUNICIPAL SERVICES Equipment Replacement Internal Service Fund #63

Fund Summary

	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
REVENUES				
Charges for Services	\$ 369,323	\$ 451,007	\$ 451,007	\$ 447,199
Other Revenues	-	-	-	-
Total Operating Revenues	<u>369,323</u>	<u>451,007</u>	<u>451,007</u>	<u>447,199</u>
Other Sources				
Sales of Fixed Assets	(3,661)	54,000	65,000	37,200
Capital Lease Proceeds	-	199,110	199,110	260,000
Total Other Sources	<u>(3,661)</u>	<u>253,110</u>	<u>264,110</u>	<u>297,200</u>
TOTAL REVENUES	<u>365,662</u>	<u>704,117</u>	<u>715,117</u>	<u>744,399</u>
EXPENDITURES				
Capital Outlay:				
Fleet and Heavy Equipment	-	501,810	463,410	460,961
Recreation Center Equipment	71,251	129,404	153,944	62,775
Computer and Office Equipment	91,179	42,618	26,000	75,156
Machinery and Equipment	-	-	-	-
TOTAL EXPENDITURES	<u>162,430</u>	<u>673,832</u>	<u>643,354</u>	<u>598,892</u>
NET SOURCE (USE) OF FUNDS	203,232	30,285	71,763	145,507
FUND BALANCES, Beginning of Year	<u>1,684,496</u>	<u>1,884,411</u>	<u>1,887,728</u>	<u>1,959,491</u>
FUND BALANCES, End of Year	<u>\$ 1,887,728</u>	<u>\$ 1,914,696</u>	<u>\$ 1,959,491</u>	<u>\$ 2,104,998</u>

MUNICIPAL SERVICES
Equipment Replacement Internal Service Fund #63

Revenue Detail

Account Number	Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012
Charges for Services:					
Equipment Rental Charges					
54904	Town Clerk	\$ 336	\$ -	\$ -	-
54904	Town Manager	244	448	448	700
54904	Finance	299	429	429	398
54904	Information Systems	24,801	24,448	24,448	22,194
54904	Nondepartmental	6,611	10,262	10,262	12,396
54904	Comm Dev - Administration	294	1,050	1,050	743
54904	Comm Dev - Planning	236	1,163	1,163	1,904
54904	Comm Dev - Building Inspection	2,974	2,939	2,939	2,939
54904	Police - Administration	4,435	8,637	8,637	10,686
54904	Police - Patrol	73,933	70,835	70,835	80,675
54904	Police - Investigations	4,376	-	-	5,244
54904	Engineering	3,848	2,741	2,741	2,741
54904	Public Works - Administration	600	-	-	-
54904	Public Works - Roads and Streets	78,105	90,019	90,019	79,013
54904	Public Works - Facilities Maintenance	1,800	2,200	2,200	-
54904	Public Works - Parks	45,491	55,634	55,634	61,056
54904	Town Center West	5,055	16,540	16,540	18,199
54904	Transit	3,343	5,476	5,476	2,476
54904	Fleet Maintenance	5,276	4,575	4,575	4,575
54904	Recreation - Special Events	2,765	2,950	2,950	2,589
54904	Recreation - Administration	4,148	4,880	4,880	5,031
54904	Recreation - Aquatics	29,315	46,698	46,698	39,728
54904	Recreation - Fitness	29,427	47,935	47,935	54,725
54904	Recreation - Front Desk	427	-	-	-
54904	Recreation - Maintenance	39,476	48,247	48,247	35,739
54904	Recreation - Youth Programs	-	221	221	221
54904	Recreation - Cabin	1,708	2,680	2,680	3,227
54000	Total Charges for Services	369,323	451,007	451,007	447,199
Other Revenues:					
58205	Insurance Reimbursements	-	-	-	-
Other Sources:					
59101	Sale of Fixed Assets	(3,661)	54,000	65,000	37,200
59303	Capital Lease Proceeds	-	199,110	199,110	260,000
59000	Total Other Sources	(3,661)	253,110	264,110	297,200
50000	TOTAL REVENUES	\$ 365,662	\$ 704,117	\$ 715,117	\$ 744,399

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: N/A			
Program: Fleet and Heavy Equipment #811			
Account Number	Account Name	2012 Budget	Justification
			EQUIPMENT REPLACEMENT: Fleet and Heavy Equipment
66405	Radios and Communication Equipment	10,000	Police Dept - Patrol: Mobile Radios 10,000
			Public Works - Parks: Polartrack- replacement for John Deere Mower Unit #277 32,761
			John Deere Tractor, Replacement for Unit #117 39,200
66499	Other Machinery and Equipment	111,961	Public Works - TCW: Bobcat/Toolcat Replacement for Unit #273 40,000
66501	Automobiles and Light Duty Trucks	89,000	Police Dept - Patrol: Chevrolet Tahoes (2), Replacement for Units #333 and #328 89,000
66502	Heavy Trucks and Moving Equipment	260,000	Public Works - Streets and Roads: Streetsweeper, Replacement for Unit #106 260,000
66000	Total Capital Outlay	\$ 460,961	
			Fleet and Heavy Equipment Going to Auction in 2012: #277 John Deere Mower #117 John Deere Tractor #273 Bobcat Toolcat #333 Dodge Charger #317 Chev Tahoe #106 Johnston Sweeper

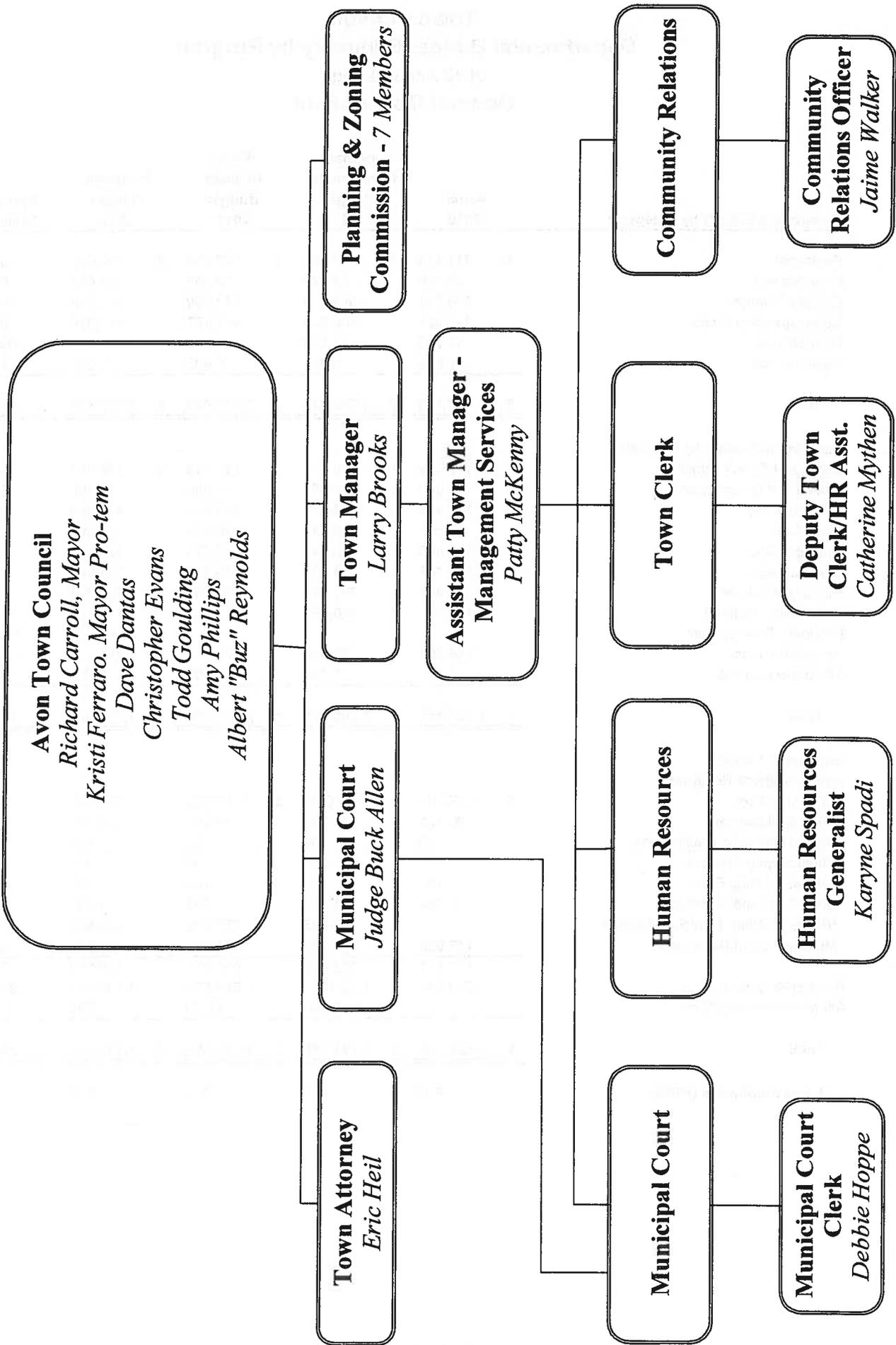
**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: N/A			
Program: Recreation Equipment #812			
Account Number	Account Name	2012 Budget	Justification
			EQUIPMENT REPLACEMENT: Recreation Center
			Aquatics:
			Jacuzzi Repair 10,000
			Overhaul of Steam Unit 4,500
			Maintenance:
66202	Building improvements	21,000	Removal and Replacement of Ext. Doors 6,500
66404	Furniture and Fixtures	2,000	Maintenance: Swimsuit Water Extractor 2,000
			Fitness:
			Pec Fly/ Rear Delt Station 5,595
			Rotary Shoulder Press Station 5,295
			Rotary Chest Press Station 5,395
66407	Athletic and Recreational Equipment	30,775	Cabin: Paddleboats (6) 14,490
			Maintenance:
66499	Other Machinery and Equipment	9,000	Wet/Dry Vacuum 1,000
			Scrubber 8,000
66000	Total Capital Outlay	62,775	

**TOWN OF AVON
 DETAILED BUDGET REQUESTS
 2012**

Department: N/A			
Program: Computers and Office Equipment #813			
Account Number	Account Name	2012 Budget	Justification
			EQUIPMENT REPLACEMENT: Computers and Office Equipment
			Information Systems:
			Storage Area Network 52,000
			Cisco Switches 7,300
			Administration- Town Manager:
			Laptop Computer for Town Manager 2,200
			Police- Patrol:
			2 MDT replacements 9,788
66402	Computers and Peripherals	75,156	Recreation - Front Desk: Pass Printer Replacement 3,868
66000	Total Capital Outlay	75,156	

General Government



Town of Avon
Departmental Budget Summary by Program
 2012 Annual Budget
General Government

Department Budget by Category:	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel	\$ 717,515	\$ 749,688	\$ 777,032	\$ 782,021	0.64%
Commodities	25,790	23,020	23,037	23,037	0.00%
Contract Services	609,711	593,274	943,999	517,715	-45.16%
Other Operating Costs	349,871	406,624	411,197	413,536	0.57%
Debt Service	17,238	17,239	17,239	-	-100.00%
Capital Outlay	7,033	5,900	5,900	1,500	-74.58%
Total	\$ 1,727,158	\$ 1,795,745	\$ 2,178,404	\$ 1,737,809	-20.23%
Department Budget by Program:					
Mayor and Town Council	\$ 116,019	\$ 120,437	\$ 147,413	\$ 150,893	2.36%
Boards and Commissions	11,908	15,804	15,806	15,306	-3.16%
Town Attorney	522,496	500,000	850,000	400,000	-52.94%
Town Clerk	92,567	94,027	96,553	99,307	2.85%
Municipal Court	115,903	126,441	126,473	126,544	0.06%
Town Manager	230,446	234,596	235,805	231,544	-1.81%
Human Resources	199,405	207,649	207,707	211,374	1.77%
Community Relations	143,050	220,051	220,067	114,467	-47.99%
Economic Development	-	-	-	140,550	NA
Nondepartmental	295,364	275,040	276,880	246,124	-11.11%
Affordable Housing	-	1,700	1,700	1,700	0.00%
Total	\$ 1,727,158	\$ 1,795,745	\$ 2,178,404	\$ 1,737,809	-20.23%
Sources of Funds:					
Direct Program Revenues:					
Liquor Licenses	\$ 7,574.00	\$ 8,000.00	\$ 7,500.00	\$ 7,500.00	0.00%
Business Licenses	20,175	22,000	20,000	20,000	0.00%
Sale of Maps and Publications	40	100	100	100	0.00%
Photocopying Charges	237	300	300	300	0.00%
License Hearing Fees	135	100	100	100	0.00%
Other Fees and Charges	2,254	1,250	1,250	1,250	0.00%
Village at (Avon) Municipal Services	-	356,698	356,698	356,698	0.00%
Municipal Court Revenues	147,058	144,500	205,928	204,250	-0.81%
	177,473	532,948	591,876	590,198	-0.28%
General Revenues Offset	1,549,685	1,261,097	1,584,828	1,145,911	-27.69%
Affordable Housing Fund	-	1,700	1,700	1,700	0.00%
Total	\$ 1,727,158	\$ 1,795,745	\$ 2,178,404	\$ 1,737,809	-20.23%
Full-time Employees (FTEs)	5.75	5.75	5.75	5.75	

GENERAL GOVERNMENT

GENERAL GOVERNMENT LEGISLATIVE

The Legislative branch of local government includes the **TOWN COUNCIL, BOARDS & COMMISSIONS, TOWN ATTORNEY AND TOWN CLERK** as an administrative support role.

MAYOR AND TOWN COUNCIL

The Town of Avon is a home rule community governed by a Home Rule Charter that was written by a Charter Commission made up of Avon citizens. The Charter provides for a sound and flexible framework for the governance of municipal government and establishes a council-manager form of government. The Town Council consists of a seven-member board elected at large on a non-partisan basis to serve four-year terms, overlapping. No member serves more than two consecutive four-year terms, but someone could be appointed then elected twice. The Mayor and Mayor Pro Tem are elected from within the Council for two-year terms. The Council is the legislative and governing body of the Town and has all legislative powers and functions of municipal government as governed by the adoption of the Home Rule Charter. The Council may take action through ordinances, resolutions and motions.

The Town Council also has the authority per the Charter and State Statutes to create any **BOARDS AND COMMISSIONS**. The Town Council has appointed a **PLANNING & ZONING COMMISSION**, an **URBAN RENEWAL AUTHORITY** and a **HISTORIC PRESERVATION ADVISORY COMMITTEE**.

The **PLANNING & ZONING COMMISSION** consists of seven members who serve two-year terms. The purpose of this Commission is to preserve and protect effective development in the Town based upon present and future needs. Their primary function is to ensure the preservation of the aesthetic quality of the environment through compliance with the zoning code and other related rules and regulations, specifically the Comprehensive Plan and Design Guidelines.

The **URBAN RENEWAL AUTHORITY** was created in 2007 with the approval of Resolution No. 07-20 designating the Town Council as the Commissioners of the Authority and finding that one or more blighted areas exist in the Town and URA Resolution No. 07-01 approving the Bylaws of the duly organized body. The role of the Authority is to exercise the powers provided by State Statutes including the Urban Renewal Law, to acknowledge the blighted areas that exist within Avon and make improvements to such areas so that rehabilitation may be made in order to protect the public health, safety, morals and welfare of the residents of the Town.

The **HISTORIC PRESERVATION ADVISORY COMMITTEE** consists of five registered electors or property owners who serve in two-year terms. The Commission members were first appointed in June 2005. The Commission was created and appointed to help promote public health, safe and welfare through the protection and preservation of the Town's historical and cultural heritage as represented by designated landmarks.

The Mayor and Town Council review the activity that takes place during the last year as related to each committee. Recommendations were made on whether or not to continue the committee with the same goals, revise the goals based on current needs, or just eliminate a committee if no future activity was anticipated. The Council agreed to retain the Committees listed below for the year 2012 with the appointments identified. The

GENERAL GOVERNMENT

work session provides the forum for the committee members to provide updates and a chance for Council to discuss strategy and formulate any action on these priority topics.

SUBJECT	COUNCIL/STAFF ASSIGNMENT	Meeting Frequency
Other Governments & Multi-Jurisdictional Organizations, i.e. Other Towns, Cast, I-70, Eagle County Managers/Mayor's Meetings, CML Policy Board	Town Manager, Mayor and Mayor Pro Tem	Various times
Beaver Creek Resort Bus & Operations Liaison	Buz Reynolds, Todd Goulding, Larry Brooks	Quarterly
Upper Eagle Regional Water Authority QQ Water Committee	Kristi Ferraro Alternate: Justin Hildreth	Monthly 3-4 Times/Year
Eagle County Open Space Advisory Committee (OSAC)	Rich Carroll	Monthly
ECO Board	Amy Phillips Alternate: Todd Goulding	Quarterly
Home Buyer's Assistance Committee ("HBAC")	Sally Vecchio	Annual meeting
Channel 5	Amy Phillips Alternate: Dave Dantas	Every other Month
Town Housing	Town Council (Housing Authority)	
Legal Subcommittee	Kristi Ferraro, Eric Heil, Larry Brooks	As Needed
Sales & Marketing: ABA, VVCTB, VVF, Air Alliance, Beaver Creek Resort Marketing, Others	Amy Phillips	Various times
Community Development Subcommittee	Dave Dantas, Chris Evans, Chris Green, Paul Anderson, Sally Vecchio, & Larry Brooks	Quarterly
Eagle County Economic Council	Chris Evans, Todd Goulding	4 to 6 times/year

GENERAL GOVERNMENT

TOWN ATTORNEY

The Town Attorney provides legal assistance to the Town Council and represents the Town in any legal actions. The Town Attorney serves in an advisory capacity and interprets federal, state and local laws as they pertain to the conduct of Town business. The Town also contracts with a local attorney who serves as the Town's prosecutor for Municipal Court.

TOWN CLERK

The Town Clerk's office is responsible for providing specific services related to the actions of the Mayor and Town Council in terms of maintaining the Town's official records, including but not limited to Avon's Municipal Code, making preparations for Town Council and Local Liquor Authority Board meetings, maintaining the minutes of all meetings and providing notifications to the public per the Town's Charter. The office is responsible for the administration of municipal elections that are held every two years. The office is also responsible for interacting with the business community to assist with business registration and liquor licensing. The Clerk's office also responds to any citizen inquiries concerning Town legislation.

Town of Avon Line Item Detail

Function: General Government/Legislative #110

Department: N/A

Program: Mayor and Town Council #111

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61121	PTS Wages	\$ 51,000	\$ 51,000	\$ 51,000	\$ 51,000	0.00%
61207	Telephone Allowance	480	480	480	480	0.00%
61302	PTS Pension	1,913	1,913	1,913	1,913	0.00%
61401	FICA/Medicare	717	774	774	774	0.00%
61501	Group Health and Life Insurance	34,626	48,208	72,208	72,208	0.00%
61507	Dental Insurance	4,600	3,960	5,940	7,200	21.21%
61509	Worker's Compensation	13	59	80	80	0.00%
61510	Unemployment Insurance	102	154	154	154	0.00%
61000	Total Personnel	93,451	106,548	132,549	133,809	0.95%
Commodities:						
62801	Gifts and Awards	881	-	-	-	NA
62000	Total Commodities	881	-	-	-	NA
Contract Services:						
63203	Printing and Reproduction	-	500	500	500	0.00%
63303	Photography Services	-	1,000	1,725	1,500	-13.04%
63000	Total Contract Services	-	1,500	2,225	2,000	-10.11%
Other Operating Costs:						
64101	Travel, Training and Conference	50	500	500	500	0.00%
64102	Dues, Licenses and Memberships	21,637	11,889	11,889	14,334	20.57%
64104	Meeting Expense	-	-	250	250	NA
64000	Total Other Operating Costs	21,687	12,389	12,639	15,084	19.34%
60000	Total Expenditures	\$ 116,019	\$ 120,437	\$ 147,413	\$ 150,893	2.36%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Function: General Government/Legislative			
Program: Town Council			
Account Number	Account Name	2012 Budget	Justification
63203	Printing and Reproduction	500	Miscellaneous Printing and Brochures 500
63303	Photography Services	1,500	Council Members 1,500
63000	Total Contract Services	2,000	
64101	Travel, Training and Conference	500	Miscellaneous Travel 500
			Water Quality (QQ) 1,900
			Rural Resort Region 750
			I-70 Coalition 1,300
			CAST 2,500
64102	Dues, Licenses and Memberships	14,334	CML 7,884
64104	Meeting Expense	250	Miscellaneous Meeting Expense 250
64000	Total Other Operating Costs	15,084	

**Town of Avon
Line Item Detail**

Function: General Government/Legislative #110

Department: N/A

Program: Boards and Commissions #112

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Services:						
61121	PTS Wages	\$ 9,675	\$ 12,600	\$ 12,600	\$ 12,600	0.00%
61302	PTS Pension	363	473	473	473	0.00%
61401	FICA/Medicare	146	190	190	190	0.00%
61509	Worker's Compensation	3	3	5	5	0.00%
61510	Unemployment Insurance	19	38	38	38	0.00%
61000	Total Personnel	10,206	13,304	13,306	13,306	0.00%
Other Operating Costs:						
64104	Meeting Expenses	1,702	2,500	2,500	2,000	-20.00%
64000	Total Other Operating Costs	1,702	2,500	2,500	2,000	-20.00%
60000	Total Expenditures	\$ 11,908	\$ 15,804	\$ 15,806	\$ 15,306	-3.16%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Function: General Government/Legislative			
Program: Boards and Commissions			
Account Number	Account Name	2012 Budget	Justification
64104	Meeting Expenses	2,000	Food, P & Z Meetings 2,000
64000	Total Other Operating Costs	2,000	

**Town of Avon
Line Item Detail**

Function: General Government/Legislative #110

Department: N/A

Program: Town Attorney #113

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ -	\$ -	\$ -	\$ -	N/A
61201	Automobile Allowance	-	-	-	-	N/A
61301	FT Pension	-	-	-	-	N/A
61303	Wellness	-	-	-	-	N/A
61304	Employee Assistance Program	-	-	-	-	N/A
61401	FICA/Medicare	-	-	-	-	N/A
61501	Group Health and Life Insurance	-	-	-	-	N/A
61505	Long-term Disability Insurance	-	-	-	-	N/A
61507	Dental Insurance	-	-	-	-	N/A
61509	Worker's Compensation	-	-	-	-	N/A
61510	Unemployment Insurance	-	-	-	-	N/A
61000	Total Personnel	-	-	-	-	N/A
Commodities:						
62905	Books and Periodicals	-	-	-	-	N/A
62999	Office Supplies and Materials	-	-	-	-	N/A
62000	Total Commodities	-	-	-	-	N/A
Contract Services:						
63101	Legal Services	522,496	500,000	850,000	400,000	-52.94%
63000	Total Contract Services	522,496	500,000	850,000	400,000	-52.94%
Other Operating Costs:						
64201	Telephone	-	-	-	-	N/A
64206	Cellular and Paging	-	-	-	-	N/A
64301	Postage and Delivery Costs	-	-	-	-	N/A
64000	Total Other Operating Costs	-	-	-	-	N/A
60000	Total Expenditures	\$ 522,496	\$ 500,000	\$ 850,000	\$ 400,000	-52.94%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Function: General Government/Legislative			
Program: Town Attorney			
Account Number	Account Name	2012 Budget	Justification
63101	Legal Services	400,000	Town Attorney General Legal Services 250,000 Litigation 150,000
63000	Total Contract Services	400,000	

Town of Avon Line Item Detail

Function: General Government/Legislative #110

Department: N/A

Program: Town Clerk #115

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 64,405	\$ 63,105	\$ 63,105	\$ 63,749	1.02%
61151	Overtime Wages	123	-	-	-	NA
61201	Automobile Allowance	1,440	1,440	1,440	1,440	0.00%
61301	FT Pension	4,337	5,679	5,679	7,012	23.47%
61304	Employee Assistance Program	19	19	19	19	0.00%
61401	FICA/Medicare	933	936	936	945	0.96%
61501	Group Health and Life Insurance	7,608	9,857	9,857	9,620	-2.40%
61505	Long-term Disability Insurance	421	411	411	392	-4.62%
61506	Short-term Disability Insurance	275	271	271	274	1.11%
61507	Dental Insurance	763	792	792	960	21.21%
61509	Worker's Compensation	79	73	99	100	1.01%
61510	Unemployment Insurance	137	194	194	196	1.03%
61000	Total Personnel	80,540	82,777	82,803	84,707	2.30%
Commodities:						
62905	Books and Periodicals	3,293	3,000	3,000	3,000	0.00%
62999	Office Supplies and Materials	602	500	500	500	0.00%
62000	Total Commodities	3,895	3,500	3,500	3,500	0.00%
Contract Services:						
63304	Computer Services and Support	480	750	750	750	0.00%
63504	R&M - Office Equipment	330	250	250	250	0.00%
63999	Other Contract Services	300	1,000	1,000	1,000	0.00%
63000	Total Contract Services	1,110	2,000	2,000	2,000	0.00%
Other Operating Costs:						
64101	Travel, Training and Conference	1,212	1,700	1,700	1,700	0.00%
64102	Dues, Licenses and Memberships	290	350	350	350	0.00%
64103	Mileage Reimbursement	-	100	100	100	0.00%
64201	Telephone	46	100	100	100	0.00%
64301	Postage and Delivery	95	100	100	100	0.00%
64302	Recording Fees	174	250	250	250	0.00%
64305	Election and Registration Costs	2,335	-	2,500	2,500	0.00%
64402	Equipment Replacement Charges	336	-	-	-	NA
64901	Advertising and Legal Notices	2,534	2,500	2,500	2,500	0.00%
64000	Total Other Operating Costs	7,022	5,100	7,600	7,600	0.00%
Capital Outlay:						
66402	Computers and Peripherals	-	650	650	1,500	130.77%
66000	Total Capital Outlay	-	650	650	1,500	100.00%
60000	Total Expenditures	\$ 92,567	\$ 94,027	\$ 96,553	\$ 99,307	2.85%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: General Government/Legislative			
Program: Town Clerk			
Account Number	Account Name	2012 Budget	Justification
62905	Books & Periodicals	3,000	Codification of Ordinances 3,000
62999	Office Supplies & Materials	500	Supplies Specific to Clerk 500
62000	Total Commodities	3,500	
63304	Computer Services and Support	750	Municipal Code Hosting 750
63504	R&M Office Equipment & Computers	250	Printer Repairs and Maintenance 250
63999	Other Contract Services	1,000	Archives, Scanning, Document Storage 1,000
63000	Total Contract Services	2,000	
64101	Travel, Training and Conference	1,700	CML Conference, CGFOA / Clerks Fall Conference, Clerks Institute 1,700
64102	Memberships & Dues	350	International Institute of Municipal Clerks Colorado Municipal Clerks Assoc. for Clerk and Deputy 350
64103	Mileage Reimbursement	100	Miscellaneous Town Errands 100
64201	Telephone	100	Long-Distance Charges 100
64301	Postage & Delivery	100	Fed Ex and UPS Charges 100
64302	Recording Fees	250	County Recording Fees and Motor Vehicle Registrations 250
64305	Election and Registration Costs	2,500	Coordinated Candidate Election 2,500
64901	Advertising	2,500	Public Notices 2,500
64000	Total Other Operating Costs	7,600	
66402	Computers and Peripherals	1,500	Laptop 1,500
66000	Total Capital Outlay	1,500	

**GENERAL GOVERNMENT
JUDICIAL**

SERVICES PROVIDED BY MUNICIPAL COURT

The Court hears violations of the Town of Avon Ordinances. The vast majority of people who have contact with the judiciary do so at the municipal level. This underscores the importance of the municipal courts and allows them to be more responsive to the culture in their community.

SIGNIFICANT BUDGET ISSUES

The Municipal Court's Budget is short and straightforward and there are no significant budget issues for 2012. Municipal Court has become sustainable in light of the fact that the revenues collected in the past two years have covered the operational expenditures of the court. The court revenues have been on the rise due to increased police activity related to traffic infractions. There are several factors that do impact the budget:

Translation Costs:

- There is an increased demand for different language translators in Court.
- There is additional time required to process each case requiring a translator.
- The impact on the court from illegal aliens has significantly increased.

Factors determining caseload and revenue levels:

- The Police Department and its stability.
- The enforcement posture of the Police Department.
- The number of people living in and visiting Avon.
- The opening of new businesses in Avon.

ACCOMPLISHMENTS

There has been installed a security system in the Council/Court Room and Court Clerk's office that dials directly to 911 Dispatch offices which provides for safer measures in case of emergencies. As well the Avon Court provides a fair forum for the cases it hears. The Court works to accomplish:

- Access to justice for all parties.
- Expedition and timeliness.
- Equity, fairness and integrity.
- Public trust and confidence.

The Avon Court will work to continue to achieve these goals.

FUTURE OUTLOOK

The Court continues to handle the caseload scenarios and has not modified its operations even through the downturn in the economy. When there is the addition of new commercial and residential areas there will be impacts to the Court and its operation. Court activity level has slightly increased when compared with the last couple of years. For the next budget year the Court will operate under the same format as in previous years.

Town of Avon Line Item Detail

Function: General Government/Judicial #120
 Department: N/A
 Division/Program: Municipal Court #121

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 58,337	\$ 57,443	\$ 57,443	\$ 58,030	1.02%
61121	PTS Wages	20,253	19,963	19,963	19,963	0.00%
61151	Overtime Wages	12	-	-	-	NA
61201	Automobile Allowance	360	360	360	360	0.00%
61301	FT Pension	3,897	5,170	5,170	6,383	23.46%
61302	PTS Pension	759	749	749	749	0.00%
61304	Employee Assistance Program	26	26	26	26	0.00%
61401	FICA/Medicare	1,152	1,138	1,138	1,147	0.79%
61501	Group Health and Life Insurance	11,974	13,434	13,434	13,107	-2.43%
61505	Long-term Disability Insurance	558	532	532	485	-8.83%
61506	Short-term Disability Insurance	256	255	255	257	0.78%
61507	Dental Insurance	1,214	1,089	1,089	1,320	21.21%
61509	Worker's Compensation	93	89	121	122	0.83%
61510	Unemployment Insurance	166	233	233	235	0.86%
61000	Total Personnel	99,057	100,481	100,513	102,184	1.66%
Commodities:						
62999	Office Supplies and Materials	211	500	500	500	0.00%
62000	Total Commodities	211	500	500	500	0.00%
Contract Services:						
63101	Legal Services	11,830	18,500	18,500	18,500	0.00%
63199	Other Professional Services	500	750	750	750	0.00%
63202	Jury Fees	-	250	250	250	0.00%
63203	Printing and Reproduction Services	450	500	500	500	0.00%
63304	Computer Services and Support	653	700	700	700	0.00%
63999	Other Contract Services	2,778	2,500	2,500	2,500	0.00%
63000	Total Contract Services	16,211	23,200	23,200	23,200	0.00%
Other Operating Costs:						
64101	Travel, Training and Conference	364	500	500	500	0.00%
64102	Dues, Licenses and Memberships	-	75	75	75	0.00%
64201	Telephone	60	85	85	85	0.00%
64000	Total Other Operating Costs	424	660	660	660	0.00%
Capital Outlay						
66402	Computers & Peripheral	-	1,600	1,600	-	NA
66000	Total Capital Outlay	-	1,600	1,600	-	NA
60000	Total Expenditures	\$ 115,903	\$ 126,441	\$ 126,473	\$ 126,544	0.06%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Function: General Government/Judicial			
Program: Municipal Court			
Account Number	Account Name	2012 Budget	Justification
61121	PTS Wages	19,963	Municipal Judge (full salary X 12 months) 19,963
62999	Office Supplies and Materials	500	Supplies Specific to Court 500
62000	Total Commodities	500	
63101	Legal Services	18,500	Municipal Court Legal Services 18,500
63199	Other Professional Services	750	Indigent Attorney Fees 750
63202	Juror and Witness Fees	250	Jury Trial Requests 250
63203	Printing and Reproduction	500	Court Forms 500
63304	Computer Services and Support	700	Sleuth Maintenance 700
63999	Other Contract Services	2,500	Translation Svc: 9 days X \$200/day+\$500 Archives, Miscellaneous Services 2,500
63000	Total Contract Services	23,200	
64101	Travel, Training and Conferences	500	CAMCA; Sleuth Software Training Colorado Assn. of Municipal Court Clerks 500
64102	Dues, Licenses and Memberships	75	Colorado Assn of Municipal Court Clerks 75
64201	Telephone	85	Long-Distance Charges 85
64000	Total Other Operating Costs	660	

GENERAL GOVERNMENT
EXECUTIVE

SERVICES PROVIDED BY THE EXECUTIVE BRANCH

Avon's Town Administration consists of various programs providing administrative services and support to the town council, general public and employees of the Town of Avon. The divisions within this branch include TOWN MANAGER, TOWN CLERK, HUMAN RESOURCES AND COMMUNITY RELATIONS.

THE TOWN MANAGER is the Chief Executive and Administrative Officer who is responsible for enforcing the laws and ordinances of the Town, oversight of all town personnel, the annual budget to Council, enforces all terms and conditions imposed in favor of the Town in any contract or public utility franchise, attends Council meetings and participates in discussions with the Council in an advisory capacity, and establishes a system of accounting and auditing for the Town which shall reflect, in accordance with generally accepted accounting principles, the financial condition and financial operation of the Town. The Town Manager assists in the management and implementation of projects and programs that help create the vision the Town Council has adopted as outlined in the various town documents.

THE TOWN CLERK'S office provides administrative support to the Town Council and Town Manager's office. The specific role of the clerk's office is outlined in the Legislative section of the budget document.

THE HUMAN RESOURCES office oversees all employee related functions including: recruiting, hiring, retention, compensation and benefits, compliance with federal & state regulations, and risk management. The Town's Employee, Safety and Supervisor's Handbooks provide the town's policies and procedures for managing the employees and the organization. Specifically the program provides the following services to the employees of Avon:

RECRUITING: Manages all job postings and job ads, maintains job web page, manages job applications, helps with interviewing, and performs police background checks.

HIRING, COMPENSATION & BENEFITS: Responsible for new hire orientations, benefits administration, maintains policy handbooks, performs annual market compensation surveys, maintains performance evaluations, responsible for compensation administration, reviews and recommends position tracking and classification changes, maintains the personnel files, and administers the various programs provided part-time and full time employees.

COMPLIANCE WITH FEDERAL & STATE REGULATIONS: Ensures that the Town complies with FLSA and all other state and Federal labor laws, administers FMLA, conducts internal investigations, is clearing house for corrective action and terminations and administers all associated paperwork, conducts exit interviews.

RISK MANAGEMENT: Oversees and provides day-to-day support for the town's risk management arena, oversees Safety Committee, coordinates safety training, files property, liability, and workers compensation claims and renewal applications, and handles unemployment claims to name a few of the HR functions.

THE COMMUNITY RELATIONS office plays a crucial role in communicating with the Town of Avon residents through the accurate and consistent flow of public information and promotion of special events to the media and the Town's various constituencies. The "Communications Plan" adopted in 2010 which outlines the town's communication goals, objectives, and tactics, is the premise of how the town hopes to "build community through communications". The Community Relations Officer is responsible for implementing those aspects outlined in this plan as well as provides oversight with the following services: press releases, Town's website, newsletters, and other various media & promotional brochures. In addition, the Community Relations Officer works directly with the general public to address any questions or concerns and/or to provide information as requested.

GENERAL GOVERNMENT

2011 ACCOMPLISHMENTS FOR EACH PROGRAM

TOWN MANAGER:

Regional Joint Meetings with Local Governments

- Met with Eagle County and Town of Vail to discuss regional topics of concerns, including regional transit and land planning efforts

Federal Projects

- Monitored Participation in United States Forest Service Multi-Party Land Exchange
- Monitored United States Forest Service Travel Management Plan Modifications with local input provided on changes that would impact area trails

Community Development Projects

- Legislation addressing regulations associated with special review uses and temporary uses
- Continue with Design & Implementation of the I-70 Transportation Operations Facility Project at the Swift Gulch location
- Forwarded "Avon Sustainable Transit Project" Ballot Question to November Election for funding the project with sales tax increase
- Active special events calendar that drew national and international attention, i.e. USA Pro Cycling Challenge, Snowball Music Festival
- Completion of "Community Heat Recover Project" that was a result of a partnership between State of Colorado Department of Local Affairs, Eagle River Water & Sanitation District and Town of Avon
- Adoption of Noxious Weeds Management Plan and Regulations
- Participation in drafting the Eagle County Economic Development Plan for the State of Colorado

Miscellaneous Legislation and Avon Code Updates

- Legislation adopting Traffic Model Code & more restrictive seatbelt regulations
- Submitted Charter Amendments to the November election that would address outdated language and provide more current charter language

Budget Reduction Programs

- Monitored and managed the financial environment for the town in light of the continued downturn in the economy, reduced property valuations and legal costs related to pending litigation

Urban Renewal Authority

- Continue to address "Main Street Plan" with implementation of numerous capital improvements to the area, i.e. tree removal, improvements to town property used by local businesses, creation of improved public spaces

Village at Avon

- Managed pending litigation

Water Rights

Active participation and funding of agencies and groups that provide information related to the water quality of the Eagle River

TOWN CLERK:

- Continue to scan documents to records repository software, laserfiche
- Assisted with upgrade to the VoIP Phone System
- Successfully administered coordinated mail ballot election with Eagle County

HUMAN RESOURCES:

Budget Management

- Monitored numerous cost saving measures for Personnel & Benefits Program that resulted in direct cost savings measures, i.e. instated an employee dependent coverage premium for health care coverage

GENERAL GOVERNMENT

Recruiting & Hiring

- Hired two new Police Officers, Recreation Front Desk Supervisor & Aquatics Coordinators, Pool Coordinators, and Parks Maintenance Worker

Compensation & Benefits

- Reviewed Medical Insurance Plan and adopted Amendments to the Plan that ensure Federal Health Care Reform Compliance
- Continue to revise Job Descriptions across departments

Compliance with Federal & State regulations:

- Revised "Employee Handbook" distributed to employees with updates & revisions to various employment law topics
- Revised "Alcohol & Drug Policy & Procedures" which created an updated and more user friendly document as well as offered related training for supervisors
- Created a "Limited English Proficiency Policy & Procedures" and "Equal Employment Opportunity & Civil Rights Policy & Procedures" Documents to comply with Federal Funding Requirements

Employee Relations

- Awarded Town of Avon Certificates Recognizing Employees for Years of Service & Life Saving Awards

Risk Management

- Received CIRSA's "Safety Champion Award" for 2010 Award for its active and successful loss prevention program
- Implemented Avon "Safety Recognition Program" that creates an environment for rewarding employees for its positive safety culture and practices
- Implemented "Safe Driver" Program in an effort to reduce driving incidents

Miscellaneous Programs

- Offered support to employees regarding their health and retirement benefits by hosting an annual "Benefits Fair"
- Coordinated Retirement Board Elections and reviewed with the board suggested Retirement Plan Amendments

MUNICIPAL COURT:

- Municipal Court has become sustainable in light of the revenues which have been collected cover the operational expenditures
- Installed Security System in Council/Court Room and Court Clerk's Office that dials directly to 911 Dispatch offices which provides for safer measures in case of emergencies.

COMMUNITY RELATIONS:

- Published issue-specific communications campaigns soliciting community involvement and feedback
- Published press releases addressing relevant topics, special events, Council actions, etc.; over 120 distributed to the press and e-mail subscribers to date
- Published the "State of the Town Report" and the "Avon Ambassador" electronically resulting in significant savings in printing costs and consistent with Avon's "GREEN" initiatives
- Managed Town's website implementing improvements that resulted in efficiency in use of the site as well as design and content enhancements. Initiated website redesign project for 2012. Improved web streaming of council meetings
- Generated Town Social Media policy and procedures that will help in initiating related social media practices
- Fostered town relationships with other organizations in the Valley. Outreached to and cooperated with the Vail Valley Foundation, Vail Valley Partnership, the Town of Vail and the Avon Business Association on various initiatives
- Managed marketing and public relations efforts for the USA Pro Cycling Challenge in cooperation with the Vail / Avon Local Organizing Committee
- Collaborated on numerous USA Pro Challenge promotion activities which included press releases, TV-8 appearance, TV, radio and print advertising, web-marketing, and cooperating with regional and national public relations firms and tourism organizations
- Continued to participate and work with Eagle County Public Information Officer group on collaborative valley-wide efforts

GENERAL GOVERNMENT

- Continued to train and prepare for incidents involving local, state, national media. Received training in Incident Command System and National Incident Management System in an effort to become more proficient in active emergency response scenarios as the community relations officer

FUTURE PRIORITIES FOR EACH PROGRAM

TOWN CLERK'S OFFICE includes the following:

- Continue to coordinate the implementation of the Records Management Program with other administrative departments, i.e. engineering, community development, finance
- Evaluate Town Code language on business registration and liquor license with town attorney to ensure compliance with state regulations

HUMAN RESOURCES OFFICE includes the following:

- Enhance "New-Hire Orientation On-boarding" Program
- Obtain Employee Feedback: Design an employee survey to help HR improve on our effectiveness
- Enhance Employee Recognition Programs
- Enhance & ensure Professional Development Opportunities:
 - Organize quarterly HR/Supervisor training session to discuss Employment Law concerns
 - Conduct quarterly in-house town wide safety training venues and promote online safety training
- Continue E-Gov efforts through the development of the Town's intranet module as part of the website to help keep employees informed
- Continue to review programs and efforts that help the town recruit, retain, and reward employees
- Ensure that the town offers a "competitive" compensation and benefits plan

MUNICIPAL COURT includes the following:

- Continue to coordinate with police department to ensure efficient operations between court functions and police efforts

COMMUNITY RELATIONS OFFICE includes the following:

- Website redesign to achieve better efficiency and improve design and content
- Continue to grow email list to improve direct communication with constituent groups
- Continue to prepare and train for major media event using the incident command structure
- Work with PIO group, Vail Valley Foundation and Vail Valley Partnership on collaborative valley-wide efforts
- Continue to increase Avon's publicity through articles, marking materials, press releases, advertisements, and social media
- Produce a Town of Avon brochure and Avon Community Guide
- Develop relationships with Spanish media
- Establish a social media presence

SIGNIFICANT BUDGET ISSUES AND FUTURE OUTLOOK

The Town continues to respond to the slow economy in its efforts to streamline programs and staffing levels. Once again there are no new general government programs. Each division within administration continues to strive towards serving its internal and external customer in an exceptional manner. Balancing expenditures to revenue streams continue to be challenging and as revenue begins to recover, there will be a reinstatement of the programs that were implemented to achieve cost savings, i.e. salary reduction and furlough program. The Town will also continue to monitor and alter its health plan in a conservative manner with the understanding that it continues to offer a comprehensive benefits package in order to attract, recruit and retain highly skilled employees in this tight market. The Town of Avon remains committed to our employees as they are our most important asset.

Town of Avon Line Item Detail

Function: General Government/Executive #130
 Department: N/A
 Program: Town Manager #131

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 171,260	\$ 174,637	\$ 174,637	\$ 168,342	-3.60%
61151	Overtime Wages	62	-	-	-	NA
61201	Automobile Allowance	12,000	12,000	12,000	12,000	0.00%
61301	FT Pension	11,967	14,406	16,008	18,518	15.68%
61304	Employee Assistance Program	29	29	29	29	0.00%
61401	FICA/Medicare	133	132	132	134	1.52%
61501	Group Health and Life Insurance	12,834	16,008	15,053	14,694	-2.38%
61505	Long-term Disability Insurance	655	651	651	582	-10.60%
61506	Short-term Disability Insurance	654	670	670	670	0.00%
61507	Dental Insurance	1,265	1,188	1,188	1,440	21.21%
61509	Worker's Compensation	1,188	1,132	1,694	1,652	-2.48%
61510	Unemployment Insurance	350	545	545	533	-2.20%
61000	Total Personnel	212,397	221,398	222,607	218,594	-1.80%
Commodities:						
62999	Office Supplies and Materials	143	200	200	200	0.00%
62000	Total Commodities	143	200	200	200	0.00%
Contract Services:						
63999	Other Contract Services	6,732	5,000	5,000	5,000	0.00%
63000	Total Contract Services	6,732	5,000	5,000	5,000	0.00%
Other Operating Costs:						
64101	Travel, Training and Conference	1,307	1,100	1,100	1,100	0.00%
64102	Dues, Licenses, and Memberships	75	100	100	100	0.00%
64104	Meeting Expenses	1,509	2,000	2,000	2,000	0.00%
64201	Telephone	66	250	250	250	0.00%
64206	Cellular and Paging	2,536	2,000	2,000	2,000	0.00%
64301	Postage and Delivery Costs	-	100	100	100	0.00%
64402	Equipment Replacement Charges	244	448	448	700	56.25%
64902	Financial Support, Donations, and Contributions	-	1,500	1,500	1,500	0.00%
64000	Total Other Operating Costs	5,737	7,498	7,498	7,750	3.36%
Capital Outlay:						
66402	Computers and Peripherals	361	500	500	-	-100.00%
66404	Furniture and Fixtures	5,076	-	-	-	NA
66000	Total Capital Outlay	5,437	500	500	-	-100.00%
60000	Total Expenditures	\$ 230,446	\$ 234,596	\$ 235,805	\$ 231,544	-1.81%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Function: General Government/Executive			
Program: Town Manager			
Account Number	Account Name	2012 Budget	Justification
62999	Office Supplies and Materials	200	Various Office Supplies 200
62000	Total Commodities	200	
63999	Other Contract Services	5,000	Manager's Contingency 5,000
63000	Total Contract Services	5,000	
64101	Travel, Training and Conference	1,100	Miscellaneous Travel 1,100
64102	Dues, Licenses and Memberships	100	CCMA 100
64104	Meeting Expenses	2,000	Business Meetings 2,000
64201	Telephone	250	Long Distance Charges 250
64206	Cellular & Paging	2,000	Communications software/hardware 2,000
64301	Postage and Delivery Costs	100	UPS/Fed Ex Delivery Charges 100
64402	Equipment Replacement Charges	700	Annual Equipment Rental Charges 700
64902	Financial Support, Donations, and Contributions	1,500	Manager's Discretionary Account for In-kind Services 1,500
64000	Total Other Operating Costs	7,750	

Town of Avon Line Item Detail

Function: General Government/Executive #130

Department: N/A

Program: Human Resources #132

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 142,204	\$ 139,741	\$ 139,741	\$ 141,167	1.02%
61151	Overtime Wages	463	-	-	-	NA
61201	Automobile Allowance	1,800	1,800	1,800	1,800	0.00%
61301	FT Pension	9,532	12,577	12,577	15,528	23.46%
61304	Employee Assistance Program	46	46	46	46	0.00%
61401	FICA/Medicare	2,024	2,052	2,052	2,073	1.02%
61501	Group Health and Life Insurance	19,842	23,370	23,370	22,806	-2.41%
61505	Long-term Disability Insurance	1,033	1,023	1,023	945	-7.62%
61506	Short-term Disability Insurance	613	603	603	609	1.00%
61507	Dental Insurance	1,978	1,881	1,881	2,280	21.21%
61509	Worker's Compensation	172	161	219	221	0.91%
61510	Unemployment Insurance	304	425	425	429	0.94%
61000	Total Personnel	180,011	183,679	183,737	187,904	2.27%
Commodities:						
62905	Books and Periodicals	2,089	1,820	1,820	1,820	0.00%
62999	Office Supplies and Materials	743	900	900	900	0.00%
62000	Total Commodities	2,832	2,720	2,720	2,720	0.00%
Contract Services:						
63203	Printing and Reproduction Services	-	300	300	300	0.00%
63205	Police Checks	2,930	2,500	2,500	2,500	0.00%
63504	R&M - Office Equip & Computer	75	250	250	250	0.00%
63999	Other Purchased and Contract Services	2,686	3,000	3,000	3,000	0.00%
63000	Total Contract Services	5,691	6,050	6,050	6,050	0.00%
Other Operating Costs:						
64101	Travel, Training and Conference	708	2,500	2,500	2,500	0.00%
64102	Dues, Licenses and Memberships	4,820	5,000	5,000	5,000	0.00%
64103	Mileage Reimbursement	-	200	200	200	0.00%
64104	Meetings	1,205	1,500	1,500	1,500	0.00%
64201	Telephone	65	200	200	200	0.00%
64206	Cellular and Paging	863	1,200	1,200	1,200	0.00%
64301	Postage and Delivery Costs	-	100	100	100	0.00%
64901	Advertising and Legal Notices	1,814	4,000	4,000	4,000	0.00%
64000	Total Other Operating Costs	9,475	14,700	14,700	14,700	0.00%
Capital Outlay:						
66402	Computes and Peripherals	1,396	500	500	-	-100.00%
66000	Total Capital Outlay	1,396	500	500	-	-100.00%
60000	Total Expenditures	\$ 199,405	\$ 207,649	\$ 207,707	\$ 211,374	1.77%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: General Government/Executive			
Program: Human Resources			
Account Number	Account Name	2012 Budget	Justification
62905	Books and Publications	1,820	Safety Publications/Training Materials What's New in Bene's and Compensation Online publications for State/Federal Laws Top Health Newsletter Other HR Publications
			1,820
62999	Office Supplies and Materials	900	Miscellaneous HR office Supplies
			900
62000	Total Commodities	2,720	
63203	Printing and Reproduction Charges	300	Various Printing
			300
63205	Police Checks	2,500	Police Background Checks for All Depts.
			2,500
63504	R&M - Office Equipment and Computers	250	Printer Repair and Maintenance
			250
63999	Other Contract Services	3,000	Townwide Training - Mtn States, CIRSA, and Pinnacol Scanning Services
			3,000
63000	Total Contract Services	6,050	
64101	Travel, Training and Conference	2,500	SHRM Annual Conference
			2,500
64102	Dues, Licenses and Memberships	5,000	SHRM - \$300, IPMA - \$200, HCHRA - \$100 Mountain States Employer's Council
			5,000
64103	Mileage Reimbursement	200	Staff Travel
			200
64104	Meetings	1,500	Food & Bevs for Meetings/Safety Lunches
			1,500
64201	Telephone	200	Long Distance Charges
			200
64206	Cellular and Paging	1,200	Communications software/hardware
			1,200
64301	Postage and Delivery Costs	100	UPS/Fed Ex Delivery Charges
			100
64901	Advertising and Legal Notices	4,000	Vail Daily, La Tribuna, Vail Trail, Denver Post Classified Advertising for Job Ads
			4,000
64000	Total Other Operating Costs	14,700	

Town of Avon Line Item Detail

Function: General Government/Executive #130

Department: N/A

Program: Community Relations #133

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61121	PTS Wages	\$ 39,258	\$ 38,675	\$ 38,675	\$ 38,675	0.00%
61122	PTS Bonuses	386	599	599	599	0.00%
61302	PTS Pension	1,487	1,473	1,473	1,473	0.00%
61401	FICA/Medicare	596	591	591	591	0.00%
61509	Worker's Compensation	45	45	61	61	0.00%
61510	Unemployment Insurance	81	118	118	118	0.00%
61000	Total Personnel	41,853	41,501	41,517	41,517	0.00%
Commodities:						
62904	Software	29	-	-	-	NA
62999	Office Supplies and Materials	131	100	100	100	0.00%
62000	Total Commodities	160	100	100	100	0.00%
Contract Services:						
63203	Printing and Reproduction	1,968	3,300	3,300	5,300	60.61%
63999	Other Contract Services	15,326	15,100	15,100	20,000	32.45%
63000	Total Contract Services	17,294	18,400	18,400	25,300	37.50%
Other Operating Costs:						
64101	Travel, Training and Conference	550	1,100	1,100	1,100	0.00%
64102	Dues, Licenses and Memberships	1,075	500	500	450	-10.00%
64103	Mileage Reimbursement	124	100	100	100	0.00%
64201	Telephone	18	100	100	100	0.00%
64206	Cellular and Paging	142	100	100	300	200.00%
64301	Postage and Delivery Costs	631	1,500	1,500	1,500	0.00%
64901	Advertising and Legal Notices	625	2,000	2,000	2,000	0.00%
64902	Financial Support	6,000	-	-	-	NA
64903	Economic Development	43,500	90,000	90,000	-	NA
64904	Operating Fees, Assessments and Charges	30,878	62,000	62,000	42,000	-32.26%
64000	Total Other Operating Costs	83,543	157,400	157,400	47,550	-69.79%
Capital Outlay:						
66402	Computers and Peripherals	-	2,650	2,650	-	-100.00%
66404	Furniture and Fixtures	200	-	-	-	NA
66000	Total Capital Outlay	200	2,650	2,650	-	-100.00%
60000	Total Expenditures	\$ 143,050	\$ 220,051	\$ 220,067	\$ 114,467	-47.99%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: General Government/Executive			
Program: Community Relations			
Account Number	Account Name	2012 Budget	Justification
61121	PTS Wages	38,675	25 Hours X 52 Weeks X \$29.75/hr 38,675
61122	PTS Bonuses	599	1 X \$599 599
62999	Office Supplies and Materials	100	Various Supplies 100
62000	Total Commodities	100	
63203	Printing and Reproduction	5,300	Printing/Photography Avon Ambassador 2x/yr @ \$650 4,000 1,300
63999	Other Contract Services	20,000	Website Hosting, Adds and Changes 20,000
63000	Total Contract Services	25,300	
64101	Travel, Training and Conference	1,100	Police Media Training, 3CMA Conference 1,100
64102	Dues, Licenses and Memberships	450	3CMA 450
64103	Mileage Reimbursement	100	Staff Travel 100
64201	Telephone	100	Long Distance Charges 100
64206	Cellular and Paging	300	Cell Phone Data Service 300
64301	Postage and Delivery	1,500	Avon Ambassador 1,500
64901	Advertising and Legal Notices	2,000	Construction Updates General Town Info 2,000
64904	Operating Fees, Assessments and Charges	42,000	Channel 5 - 2% Franchise Fee Collections 42,000
64000	Total Other Operating Costs	47,550	

Town of Avon Line Item Detail

Function: General Government/Executive #130

Department: NA

Program: Economic Development #134

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel Services:						
61101	Regular Full-time Salaries	\$ -	\$ -	\$ -	\$ -	NA
61151	Overtime Wages	-	-	-	-	NA
61201	Automobile Allowance	-	-	-	-	NA
61301	FT Pension	-	-	-	-	NA
61304	Employee Assistance Program	-	-	-	-	NA
61401	FICA/Medicare	-	-	-	-	NA
61501	Group Health and Life Insurance	-	-	-	-	NA
61505	Long-term Disability Insurance	-	-	-	-	NA
61506	Short-term Disability Insurance	-	-	-	-	NA
61507	Dental Insurance	-	-	-	-	NA
61509	Worker's Compensation	-	-	-	-	NA
61510	Unemployment Insurance	-	-	-	-	NA
61000	Total Personnel Services	-	-	-	-	NA
Contract Services:						
63102	Audit and Accounting Services	-	-	-	-	NA
63199	Other Professional Services	-	-	-	19,000	NA
63203	Printing and Reproduction Services	-	-	-	-	NA
63304	Computer Services and Support	-	-	-	-	NA
63504	R & M - Office Equipment	-	-	-	-	NA
63000	Total Contract Services	-	-	-	19,000	NA
Other Operating Costs:						
64101	Travel, Training and Conference	-	-	-	-	NA
64102	Dues, Licenses and Memberships	-	-	-	550	NA
64103	Mileage Reimbursement	-	-	-	-	NA
64104	Meeting Expenses	-	-	-	-	NA
64399	Other Administrative Fees	-	-	-	-	NA
64402	Equipment Replacement Charges	-	-	-	-	NA
64902	Financial Support, Donations and Cont.	-	-	-	31,000	NA
64903	Economic Development	-	-	-	90,000	NA
64000	Total Other Operating Costs	-	-	-	121,550	NA
60000	Total Expenditures	\$ -	\$ -	\$ -	\$ 140,550	NA

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: General Government/Executive			
Program: Economic Development			
Account Number	Account Name	2012 Budget	Justification
63999	Other Professional Services	19,000	Contingency 19,000
63000	Total Contract Services	19,000	
64102	Dues, Licenses and Memberships	550	Vail Valley Partnership 550
64902	Financial Support, Donations and Contributions	31,000	Vail Valley Partnership: Sports and Event Coalition 15,000 MTRiPs 10,000 Airplanners 6,000
64903	Economic Development	90,000	Marketing Funding: VVF - 2012 Birds of Prey 40,000 VVF - 2015 World Alpine Championships 50,000
64000	Total Operating Costs	121,550	

Town of Avon Line Item Detail

Function: General Government/Finance and Administration #140

Department: N/A

Program: Nondepartmental #149

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Commodities:						
62401	Gasoline	\$ 1,160	\$ 1,500	\$ 1,517	\$ 1,517	0.00%
62802	Food and Beverage	4,642	4,500	4,500	4,500	0.00%
62999	Office Supplies and Materials	11,866	10,000	10,000	10,000	0.00%
62000	Total Commodities	17,668	16,000	16,017	16,017	0.00%
Contract Services:						
63203	Printing and Reproduction Services	2,027	2,500	2,500	2,500	0.00%
63504	R&M - Office Equipment	8,503	7,080	7,080	7,100	0.28%
63603	Rental - Office Equipment	13,218	11,344	11,344	9,365	-17.45%
63999	Other Contract Services	16,429	16,200	16,200	16,200	0.00%
63000	Total Contract Services	40,177	37,124	37,124	35,165	-5.28%
Other Operating Costs:						
64104	Meeting Expenses	1,021	1,000	1,000	1,000	0.00%
64201	Telephone	18,297	18,000	18,000	18,918	5.10%
64206	Cellular and Paging	456	-	-	-	NA
64301	Postage	2,588	6,500	6,500	6,500	0.00%
64303	Treasurer's Fees	43,618	44,048	44,048	34,926	-20.71%
64307	Bank Service Charges and Credit Card Fees	-	250	250	250	0.00%
64401	Fleet Maintenance Charges	1,978	3,577	5,400	5,400	0.00%
64402	Equipment Replacement Charges	6,611	10,262	10,262	12,396	20.80%
64403	Washbay Charges	936	1,040	1,040	1,040	0.00%
64905	Insurance Premiums	144,776	120,000	120,000	114,512	-4.57%
64000	Total Other Operating Costs	220,281	204,677	206,500	194,942	-5.60%
Debt Service:						
65201	Capital Lease Payments	17,238	17,239	17,239	-	-100.00%
65000	Total Debt Service	17,238	17,239	17,239	-	-100.00%
66501	Vehicles and Light-duty Trucks	-	-	-	-	NA
66000	Total Capital Outlay	-	-	-	-	NA
60000	Total Expenditures	\$ 295,364	\$ 275,040	\$ 276,880	\$ 246,124	-11.11%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: General Government		Program: Nondepartmental	
Account Number	Account Name	2012 Budget	Justification
62401	Gasoline	1,517	Fuel Charges on Motor Pool Vehicle 1,517
62802	Food & Beverage	4,500	Town Meetings Food and Supplies 4,500
62999	Office Supplies & Materials	10,000	Xerox Copier/Print Charges 4,500 Xerox Paper, Office Supply Inventory 5,500
62000	Total Commodities	16,017	
63203	Printing & Reproduction Charges	2,500	Town Stationary & Envelopes 2,500
63504	R&M - Office Equipment & Computers	7,100	VoIP System Maintenance 7,100
63603	Rentals - Office Equipment	9,365	Xerox 7675 Copier Lease (\$643.33 x 12) 7,720 Postage Meter Lease (\$137.09 x 12) 1,645
63999	Other Contract Services	16,200	Laserfiche Annual Basic Services Support 8,200 Employee Bus Passes 3,000 1st Aid Supplies 750 Water Cooler Service 150 FSA Fees 1,200 Flu Shots, Benefits Fair Health Assessment 2,400 Flowers, Picture Framing, Miscellaneous 500
63000	Total Contract Services	35,165	
64104	Meeting Expenses	1,000	Budget Retreat 1,000
64201	Telephone	18,918	Microtech-Tel PRI T-1 Line 6,768 Microtech-Tel Long Distance 750 Swift Gulch T-1 Line 3,540 Lot 5 (Stone Creek) T-1 Line 3,120 Sherwood Meadows Unit 1A 1,800 Fireworks Analog Line 540 Qwest DSL (2) 2,400
64301	Postage & Delivery Costs	6,500	General Admin Postage and Delivery Costs 6,500
64303	Treasurer's Fees	34,926	2% Eagle County Treasurer Collection Fee 34,926
64307	Bank Service Charges and Credit Card Fees	250	Various Fees 250
64401	Fleet Maintenance Charges	5,400	Annual Fleet Maintenance Charges 5,400
64402	Equipment Replacement Charges	12,396	Annual Equipment Rental Charges 12,396
64403	Wash Bay Charges	1,040	Annual Wash Bay Charges 1,040

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: General Government			
Program: Nondepartmental			
Account Number	Account Name	2012 Budget	Justification
			VAMP 165
			Fiduciary Liability 2,396
			Excess Crime 255
			Boiler and Machinery 3,296
			Treasurer's Bond 400
64905	Insurance Premiums	114,512	CIRSA Property and Casualty 108,000
64000	Total Other Operating Costs	194,942	

Town of Avon Line Item Detail

Function: General Government/Executive #130
 Department: N/A
 Program: Affordable Housing #193

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61121	PTS Wages	\$ -	\$ -	\$ -	\$ -	NA
61302	PTS Pension	-	-	-	-	NA
61401	FICA/Medicare	-	-	-	-	NA
61509	Worker's Compensation	-	-	-	-	NA
61510	Unemployment Insurance	-	-	-	-	NA
61000	Total Personnel	-	-	-	-	NA
Commodities:						
62904	Software	-	-	-	-	NA
62905	Books and Periodicals	-	-	-	-	NA
62999	Office Supplies and Materials	-	-	-	-	NA
62000	Total Commodities	-	-	-	-	NA
Contract Services:						
63203	Printing and Reproduction	-	-	-	-	NA
63304	Computer Services	-	-	-	-	NA
63504	R&M - Office Equip & Computer	-	-	-	-	NA
63999	Other Contract Services	-	-	-	-	NA
63000	Total Contract Services	-	-	-	-	NA
Other Operating Costs:						
64101	Travel, Training and Conference	-	-	-	-	NA
64102	Dues, Licenses and Memberships	-	-	-	-	NA
64103	Mileage Reimbursement	-	-	-	-	NA
64201	Telephone	-	-	-	-	NA
64301	Postage and Delivery Costs	-	-	-	-	NA
64501	Down Payment Assistance	-	-	-	-	NA
64901	Advertising and Legal Notices	-	-	-	-	NA
64902	Financial Support, Donations, and Contributions	-	1,700	1,700	1,700	0.00%
64903	Economic Development	-	-	-	-	NA
64000	Total Other Operating Costs	-	1,700	1,700	1,700	NA
Capital Outlay:						
66402	Computers and Peripherals	-	-	-	-	NA
66404	Furniture and Fixtures	-	-	-	-	NA
66000	Total Capital Outlay	-	-	-	-	NA
60000	Total Expenditures	\$ -	\$ 1,700	\$ 1,700	\$ 1,700	0.00%

**TOWN OF AVON
 DETAILED BUDGET REQUESTS
 2012**

Department: General Government/Executive
Program: Affordable Housing

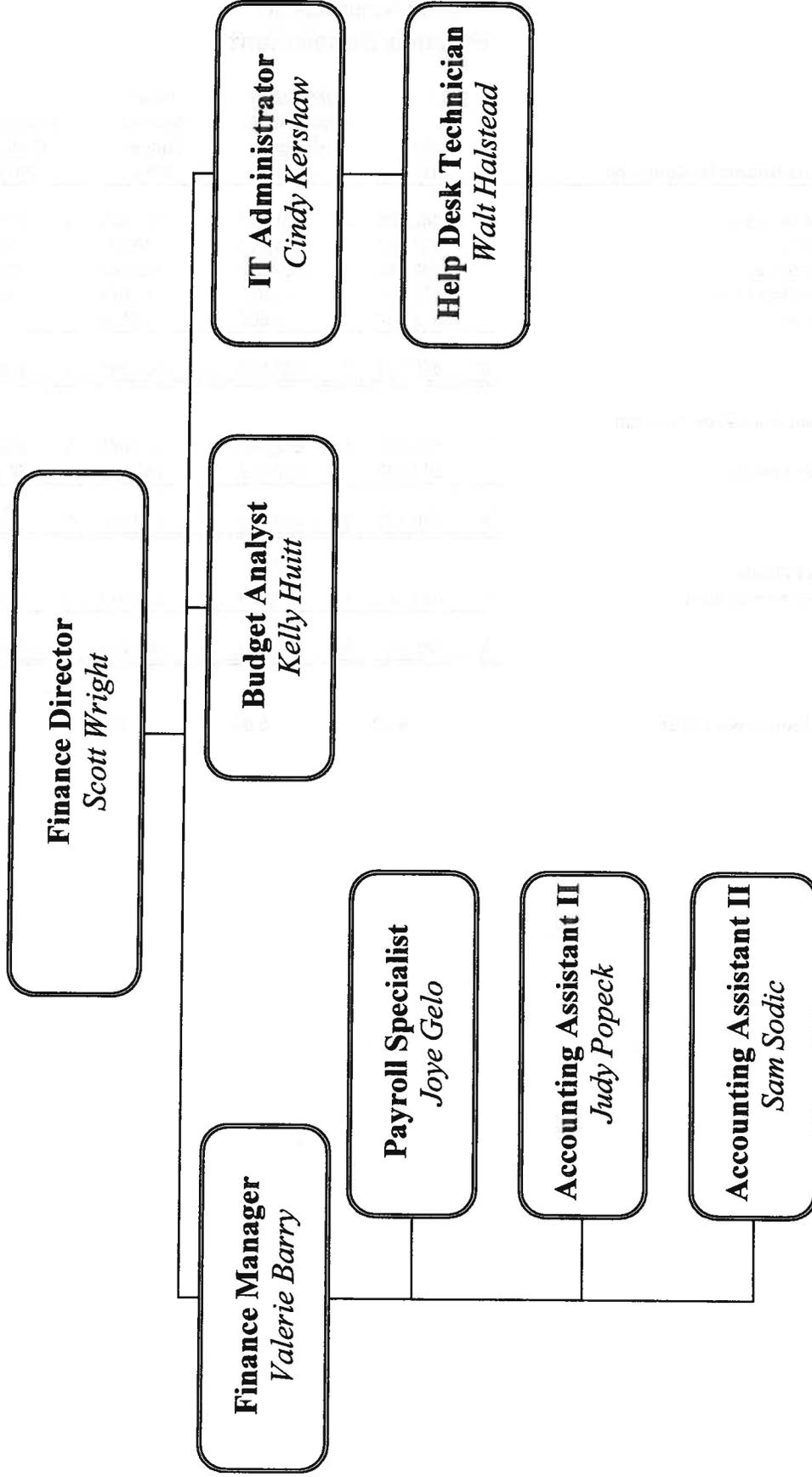
Account Number	Account Name	2012 Budget	Justification
64902	Financial Support, Donations and Contributions	1,700	Discretionary Funding: - Eagle County Loan Fund Down Payment Assistance Program 1,700
64000	Total Other Operating Costs	1,700	

BOARD OF DIRECTORS
 FINANCIAL STATEMENTS
 2014

Description	2014	2013	2012
Cash	100	100	100
Accounts receivable	100	100	100
Inventory	100	100	100
Prepaid expenses	100	100	100
Property, plant and equipment	100	100	100
Intangible assets	100	100	100
Accounts payable	100	100	100
Accrued liabilities	100	100	100
Long-term debt	100	100	100
Equity	100	100	100

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Finance & Information Technology



Town of Avon
Departmental Budget Summary by Program
 2012 Annual Budget
Finance Department

Department Budget by Category:	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel Services	\$ 642,806	\$ 711,413	\$ 711,635	\$ 726,745	2.12%
Commodities	37,904	49,383	49,383	59,222	19.92%
Contract Services	102,876	122,646	122,646	132,578	8.10%
Other Operating Costs	37,506	42,812	42,072	40,696	-3.27%
Capital Outlay	5,037	4,605	4,605	700	-84.80%
Total	\$ 826,129	\$ 930,859	\$ 930,341	\$ 959,941	3.18%
Department Budget by Program:					
Finance	\$ 579,032	\$ 643,840	\$ 644,008	\$ 658,502	2.25%
Information Systems	247,097	287,019	286,333	301,439	5.28%
Total	\$ 826,129	\$ 930,859	\$ 930,341	\$ 959,941	3.18%
Sources of Funds:					
General Revenues Offset	\$ 826,129	\$ 930,859	\$ 930,341	\$ 959,941	3.18%
Total	\$ 826,129	\$ 930,859	\$ 930,341	\$ 959,941	3.18%
Full-time Employees (FTEs)	8.00	8.00	8.00	8.00	

**GENERAL GOVERNMENT
FINANCIAL ADMINISTRATION AND INFORMATION SYSTEMS**

SERVICES PROVIDED BY FINANCE AND INFORMATION SYSTEMS

The Finance Director is the chief financial officer and treasurer of the Town and is responsible for all financial management activities of the Town. These activities include: accounting and financial reporting, budgeting and long-range planning, treasury management, debt administration, and information systems. Financial administration and fiscal management crosses all Town programs and the finance department is expected to lead and assist other departments in implementing the Town values of economy and efficiency by means of finance-related processes and controls.

Day-to-day aspects of financial administration for department staff include the functions of purchasing and accounts payable, payroll administration, sales tax collection and administration, and general accounting. The Finance Manager oversees these daily functions. Information systems are managed and operated by the Town's IT administrator. This position is responsible for ensuring that the Town's computer network systems and telephone systems are operating within specifications for user's needs, and are adequately protecting the Town's data.

FINANCIAL ADMINISTRATION

2011 Accomplishments

The finance department had another very challenging year in 2011. A great deal of time and effort was made regarding two very important issues: assisting with the development of a ballot question for dedicated transit funding, and assisting in litigation support by performing financial modeling and analysis which ultimately helped lead to a settlement term agreement.

Other 2011 accomplishments include:

- Cross-trained staff in two critical areas: entering sales tax returns and payroll processing;
- Produced an electronic timesheet which is located on the Town's intranet for employee use;
- Implemented an EFT program for accounts payable payments to vendors that would like payment directly into their bank accounts;
- Implemented a Town-wide procurement policy, including coordinating and managing required documentation;
- Compiled a Financial Policy & Procedure manual;
- Collaborated with Community Development to implement a new deposit-based fee process;
- Worked with Town departments in order to assist them in meeting requirements for managing and reporting state and federal grant awards.

GENERAL GOVERNMENT

2012 Goals and Objectives

The Finance Department's primary objectives for 2011 include:

- Implement VR Compliance software and procedures for collecting internet-based short-term rentals;
- Upgrade sales tax software to new version;
- Implement online filing of sales tax returns and payment via EFT directly into the Town's operating account;
- Investigate and possibly implement an interface between the Recreation Center's RecTrac software system and the Finance Department's Pentamation fund accounting software;
- Coordinate the Single Audit process with Town departments and the Town's independent auditors.

INFORMATION SYSTEMS

2011 Accomplishments

- Completed the implementation of a Voice over IP (VoIP) telephony solution throughout the Town in 2011, including a new voice mail and collaborative messaging system;
- Replaced the Digatron security system in the Recreation Center with a new DVR system utilizing the same cameras;
- Conversion of ArcGIS application to ArcGIS Server running on a virtual server platform;
- Continued performing upgrades to Windows 7 for new desktop computers and installing Office 2010 for users;
- Installed a web filter to keep unwanted sites from being accessed over the Town's internet connection;
- Assisted with a major upgrade to the RecTrac software system and moved the systems to a new application server;
- Installed a new high speed DSL connection to support special events internet access needs and to provide public wireless access on a high speed connection, as well as to support live streaming of Town Council meetings using the Rushworks video production and editing system.

2012 Goals and Objectives

The goals and objectives for the IT department in 2012 will focus on continuing to implement the necessary technology and infrastructure to support the Town's future growth and ongoing "green" and "e-gov" initiatives. Continuing to move toward new technologies will allow the Town to be more efficient and improve productivity. These include the following:

GENERAL GOVERNMENT

- Replacement of the Town's Storage Area Network (SAN) infrastructure with new present-day technology. The existing SAN switch is no longer supported its hardware manufacturer making it a single point of failure in the Town's network. All critical town data is stored on this SAN disk storage infrastructure and needs to be upgraded in order to protect the Town's data.
- Replacement of an Ethernet switch in the Municipal Building network that will be exceeding its life cycle.
- Increase the Town's network monitoring capabilities by adding to the device license count for the WhatsUp software program and gaining the ability to monitor the virtual server environments and the ability to monitor the Town's VoIP environment.
- Replacement of desktops and laptops as part of our existing equipment replacement policy.
- Create an Information Technology Long Range plan for the Town of Avon.

Town of Avon Line Item Detail

Function: General Government/Financial #140
 Department: Finance #140
 Program: Finance #141

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel Services:						
61101	Regular Full-time Salaries	\$ 394,782	\$ 404,801	\$ 404,801	\$ 408,347	0.88%
61151	Overtime Wages	1,546	1,500	1,500	1,500	0.00%
61201	Automobile Allowance	3,600	3,600	3,600	3,600	0.00%
61301	FT Pension	25,903	36,432	36,432	44,918	23.29%
61304	Employee Assistance Program	136	144	144	144	0.00%
61401	FICA/Medicare	4,494	4,741	4,741	4,780	0.82%
61501	Group Health and Life Insurance	45,814	73,652	73,652	71,866	-2.42%
61505	Long-term Disability Insurance	3,080	3,206	3,206	2,906	-9.36%
61506	Short-term Disability Insurance	1,705	1,759	1,759	1,773	0.80%
61507	Dental Insurance	4,336	5,940	5,940	7,200	21.21%
61509	Worker's Compensation	478	467	635	640	0.79%
61510	Unemployment Insurance	847	1,230	1,230	1,240	0.81%
61000	Total Personnel Services	486,721	537,472	537,640	548,914	2.10%
Commodities:						
62903	Data Processing Supplies	2,064	2,000	2,000	2,000	0.00%
62904	Software	1,419	1,500	1,500	1,500	0.00%
62905	Books and Periodicals	2,053	1,358	1,358	1,623	19.51%
62999	Office Supplies and Materials	1,008	2,250	2,250	2,250	0.00%
62000	Total Commodities	6,544	7,108	7,108	7,373	3.73%
Contract Services:						
63102	Audit and Accounting Services	27,950	29,947	29,947	34,130	13.97%
63199	Other Professional Services	7,170	8,500	8,500	8,500	0.00%
63203	Printing and Reproduction Services	3,950	6,100	6,100	5,300	-13.11%
63304	Computer Services and Support	32,984	39,684	39,684	40,783	2.77%
63504	R & M - Office Equipment	-	700	700	700	0.00%
63000	Total Contract Services	72,054	84,931	84,931	89,413	5.28%

**Town of Avon
Line Item Detail**

Function: General Government/Financial #140
 Department: Finance #140
 Program: Finance #141

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Other Operating Costs:						
64101	Travel, Training and Conference	4,480	6,250	6,250	6,250	0.00%
64102	Dues, Licenses and Memberships	1,125	1,270	1,270	1,479	16.46%
64103	Mileage Reimbursement	666	600	600	600	0.00%
64104	Meeting Expenses	664	750	750	750	0.00%
64201	Telephone	218	350	350	350	0.00%
64206	Cellular and Paging	370	450	450	450	0.00%
64301	Postage and Delivery	56	250	250	250	0.00%
64399	Other Administrative Fees	798	1,450	1,450	1,450	0.00%
64402	Equipment Replacement Charges	299	429	429	398	-7.23%
64901	Advertising and Legal Notices	-	125	125	125	0.00%
64000	Total Other Operating Costs	8,676	11,924	11,924	12,102	1.49%
Capital Outlay:						
66402	Computers and Peripherals	4,657	2,405	2,405	700	-70.89%
66404	Furniture and Fixtures	380	-	-	-	NA
66000	Total Capital Outlay	5,037	2,405	2,405	700	-70.89%
60000	Total Expenditures	\$ 579,032	\$ 643,840	\$ 644,008	\$ 658,502	2.25%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Finance and Information Systems			
Program: Finance			
Account Number	Account Name	2012 Budget	Justification
61151	Overtime Wages	1,500	Staff Overtime 1,500
62903	Data Processing Supplies	2,000	LaserJet Toner, Magnetic Ink Cartridges 1,750 Miscellaneous Data Processing Supplies 250
62904	Software	1,500	Financial Software & PC Computer Updates 1,500
			GASB Pronouncements Subscription 255 GASB Codification 70 US Master Tax Guide 80 Governmental Update Newsletter 160 Governmental Financial Reporting Trends 177 Guide to Single Audits 180 Guide to Audits of Local Governments 196 Payroll Source Book 255
62905	Books and Publications	1,623	Various Other Publications and Reports 250
62999	Office Supplies and Materials	2,250	Calculator Replacements 250 Miscellaneous Supplies, Computer Paper 2,000
62000	Total Commodities	7,373	
63102	Audit and Accounting Services	34,130	Single Audit - McMahan & Assoc 5,000 Annual Audit - McMahan & Assoc (SS) 29,130
63199	Other Professional Services	8,500	Sales Tax Audit Program 3,500 Financial Modeling and Advisory Services 5,000
			AP & Payroll Checks and Envelopes 1,400 2012 Budget 2,000 2011 Audit 800 W-2's and 1099's 250 Sales Tax Envelopes 750
63203	Printing and Reproduction Charges	5,300	Eagle County Sales Reports 100
			Pentamation Software Maintenance & Support 27,023 Sales Tax Maintenance & Support 8,460 Pentamation / WebEx Training 2,800 Other Computer Services and Support 2,500
63304	Computer Services and Support	40,783	
63504	R&M - Office Equipment and Computers	700	Printer Maintenance & Repair 700
63000	Total Contract Services	89,413	
64101	Travel, Training and Conference	6,250	Training Classes for Staff 1,150 State Conference (2) 1,500 GFOA Training Seminars (2) 2,600 Cont. Educ. for Director (20hrs@\$50/hr.) 1,000

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Finance and Information Systems			
Program: Finance			
Account Number	Account Name	2012 Budget	Justification
			American AP 185
			Sungard Pentation Users Group 195
			American Institute of CPAs 210
			Government Finance Officers Assoc. 470
			Colorado Government Finance Officers 120
			CO Secretary of State (Finance Authority) 80
64102	Dues, Licenses and Memberships	1,479	American Payroll Association 219
64103	Mileage Reimbursement	600	Staff Travel 600
64104	Meeting Expenses	750	American Payroll Association Meetings 250 Staff and Organizational Meetings 500
64201	Telephone	350	Long Distance Charges 350
64201	Cellular and Paging	450	Cellular Telephone Charges 450
64301	Postage and Delivery	250	Postage and Delivery Costs 250
64399	Other Administrative Fees	1,450	RETT Recording Fees 1,000 GFOA Certificate of Achievement Program 450
64402	Equipment Replacement Charges	398	Annual Equipment Rental Charges 398
64901	Advertising and Legal Notices	125	Legal Notices-Budget & Unclaimed Property Miscellaneous Advertising 125
64000	Total Operating Costs	12,102	
66402	Computers and Peripherals	700	Printer- Payroll Specialist 700
66000	Total Capital Outlay	700	

Town of Avon Line Item Detail

Function: General Government/Financial #140
 Department: Finance #140
 Program: Information Systems #143

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel Services:						
61101	Regular Full-time Salaries	\$ 132,563	\$ 130,545	\$ 130,545	\$ 131,877	1.02%
61151	Overtime Wages	93	1,000	1,000	1,000	0.00%
61301	FT Pension	8,885	11,749	11,749	14,507	23.47%
61304	Employee Assistance Program	48	48	48	48	0.00%
61401	FICA/Medicare	1,913	1,907	1,907	1,927	1.05%
61501	Group Health and Life Insurance	9,694	24,533	24,533	23,938	-2.43%
61505	Long-term Disability Insurance	1,094	1,064	1,064	954	-10.34%
61506	Short-term Disability Insurance	585	569	569	574	0.88%
61507	Dental Insurance	768	1,980	1,980	2,400	21.21%
61509	Worker's Compensation	159	151	205	207	0.98%
61510	Unemployment Insurance	283	395	395	399	1.01%
61000	Total Personnel Services	156,085	173,941	173,995	177,831	2.20%
Commodities:						
62903	Data Processing Supplies	3,839	7,750	7,750	6,450	-16.77%
62904	Software	26,767	33,425	33,425	44,299	32.53%
62905	Books and Periodicals	452	750	750	750	0.00%
62999	Office Supplies and Materials	302	350	350	350	0.00%
62000	Total Commodities	31,360	42,275	42,275	51,849	22.65%
Contract Services:						
63304	Computer Services and Support	28,260	34,965	34,965	40,415	15.59%
63504	R & M - Office Equipment and Computers	2,562	2,750	2,750	2,750	0.00%
63000	Total Contract Services	30,822	37,715	37,715	43,165	14.45%
Other Operating Costs:						
64101	Travel, Training and Conference	3,292	5,000	5,000	5,700	14.00%
64201	Telephone	351	150	350	350	0.00%
64206	Cellular and Paging	386	350	350	350	0.00%
64401	Fleet Maintenance Charges	-	420	-	-	NA
64402	Equipment Replacement Charges	24,801	24,448	24,448	22,194	-9.22%
64403	Washbay Charges	-	520	-	-	NA
64000	Total Other Operating Costs	28,830	30,888	30,148	28,594	-5.15%
Capital Outlay:						
66402	Computers and Peripherals	-	2,200	2,200	-	-100.00%
66000	Total Capital Outlay	-	2,200	2,200	-	NA
60000	Total Expenditures	\$ 247,097	\$ 287,019	\$ 286,333	\$ 301,439	5.28%

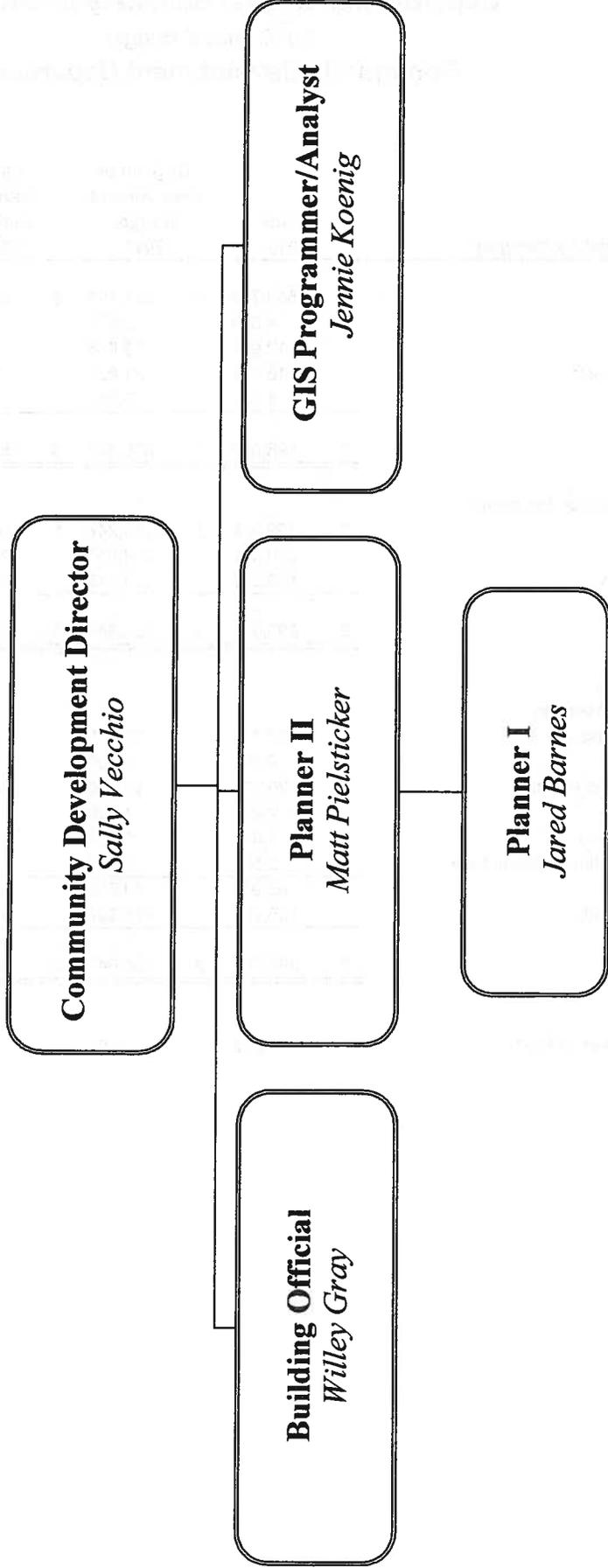
**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Finance			
Program: Information Systems			
Account Number	Account Name	2012 Budget	Justification
61151	Overtime	1,000	Required Help Desk Overtime 1,000
62903	Data Processing Supplies	6,450	Pars, battery backups, memory 2,000 Hard disk / memory to re-use old servers 2,000 Microphone replacements / parts council 2,450
62904	Software	44,299	Total MS 2 YR SA Renewals 31,099 Windows 7 Upgrades (20) 3,200 Entrust Certificate Renewals 1,000 Web Server (for support of WebTrac or ESRI) 3,000 Wireless data to Swift Gulch speed upgrade 4,000 Miscellaneous Software 2,000
62905	Books and Periodicals	750	Books and CD Based training 500 Misc Periodicals and Reference Materials 250
62999	Office Supplies and Materials	350	Miscellaneous 350
62000	Total Commodities	51,849	
			Total Smartnet Switches / Routers 7,475 HP Server Care Packs 4,625 Symantec Backup Exec Maintenance 1,750 Symantec Anti-Virus Maintenance (75) 3,225 Citrix Metaframe 350 What's-Up Gold Management 1,900 SmartDraw Maintenance 690 VMWare Vsphere Maintenance Renewals 1,200 PEI 24x7x2 after hours tech support help 1,200 Maintenance on wireless link to Swift Gulch 3,400 Total DSL Charges 5,155 Total Imagine T&M Charges 1,520 Aruba Wireless Maintenance Annual 800 Overland Storage Tape Drive Maintenance 900 APC UPS Maintenance (2) 2,425 MailMarshal SMTP & McAfee 1,300
63304	Computer Services and Support	40,415	Consulting Services 2,500
63504	R&M - Office Equipment and Computers	2,750	Computer Repairs and Hardware Replacement 2,750
63000	Total Contract Services	43,165	
64101	Travel, Training & Conference	5,700	Training Classes 3,600 State / Local Government IT Conference 750 CGAIT Dues 600 Travel and Misc. Other Seminars 750

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Finance		Program: Information Systems	
Account Number	Account Name	2012 Budget	Justification
64201	Telephone	350	Long-distance Charges 350
64206	Cellular and Paging	350	Service Fees 350
64402	Equipment Replacement Charges	22,194	Annual Equipment Rental Charges 22,194
64000	Total Operating Costs	28,594	

Community Development



Town of Avon
Departmental Budget Summary by Program
 2012 Annual Budget
Community Development Department

Department Budget by Category:	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel	\$ 563,705	\$ 491,703	\$ 491,860	\$ 484,653	-1.47%
Commodities	4,634	5,972	5,563	7,104	27.70%
Contract Services	12,906	13,846	17,981	16,346	-9.09%
Other Operating Costs	16,133	21,826	17,802	21,430	20.38%
Capital Outlay	1,314	3,300	3,300	1,100	-66.67%
Total	\$ 598,692	\$ 536,647	\$ 536,506	\$ 530,633	-1.09%
Department Budget by Program:					
Administration	\$ 159,339	\$ 160,247	\$ 160,094	\$ 165,352	3.28%
Planning	320,066	262,557	260,399	248,249	-4.67%
Building Inspection	119,287	113,843	116,013	117,032	0.88%
Total	\$ 598,692	\$ 536,647	\$ 536,506	\$ 530,633	-1.09%
Sources of Funds:					
Direct Program Revenues:					
Contractor's Licenses	20,175	22,000	20,000	20,000	0.00%
Building Permits	9,860	10,500	10,500	10,500	0.00%
Other Licenses and Permits	26,275	18,000	40,000	27,500	-31.25%
Plan Check Fees	2,254	1,250	1,250	1,250	0.00%
Design Review Fees	1,810	1,000	1,000	1,000	0.00%
Fire Impact Fee Administration Fees	2,538	5,500	5,500	5,500	0.00%
	62,912	58,250	78,250	65,750	-15.97%
General Fund Subsidy	535,780	478,397	458,256	464,883	1.45%
Total	\$ 598,692	\$ 536,647	\$ 536,506	\$ 530,633	-1.09%
Full-time Employees (FTEs)	6.75	6.00	5.00	5.00	

GENERAL GOVERNMENT

GENERAL GOVERNMENT COMMUNITY DEVELOPMENT

DEPARTMENT BACKGROUND

The **Community Development Department** is responsible for managing the town's built environment and creating a livable community that balances the needs of residents, businesses, property owners, and visitors. There are four divisions within the Department that assist in creating and implementing the community vision: Planning, Building, Engineering, and GIS Mapping. The Department also serves as a leader in coordinating multi-departmental work efforts addressing a wide range of planning and development issues in the Town of Avon each year.

The Planning Division prepares and administers the Avon Comprehensive Plan, all zoning and subdivision ordinances, and reviews and makes recommendations on land use development applications. The Division also provides staff support to the *Planning and Zoning Commission*, *Historic Preservation Committee*, *Community Development Subcommittee*, *Regional Watershed Planning Committee*, and the *Eagle River Water and Sanitation District*. The **Building Division** provides all construction related services in the Town. This Division is responsible for the enforcement of the building, plumbing, and mechanical codes, and certain municipal codes as adopted by the Town Council. The Division reviews and processes permit applications, plan check applications, and performs inspections of all construction projects in the town. Electric inspections in the Town are performed by the State Electric Inspector. **Code Enforcement** is managed by the Planning and Building Divisions. Staff investigates citizen and other-agency complaints related to substandard and/or dangerous structures; zoning violations; lighting violations and public nuisances. The **GIS Division** creates and manages all mapping functions and associated data management for the Town. Staff provides state-of-the-art mapping and data services to Town departments, citizens, local governments, and businesses. The **Engineering Department** provides and maintains adequate, safe public infrastructure, including streets and roads, drainage facilities and water. This includes planning and managing the construction of Capital Improvement Projects, reviewing new construction plans, and planning for growth and redevelopment. The Engineering Department also provides support to other Town Departments by providing technical review, project management and other support as requested.

SIGNIFICANT BUDGET ISSUES

The Community Development Department budget has been reduced by more than 27% since 2009; with staff reductions in Code Enforcement, Building, Planning and Engineering. The Department lost one a Planning Manager and Engineer in 2011. The reduction in staff has required all FTE staff person to be responsible for processing application fees, issuing contractor licenses, managing permits and inspections, and responding to all walk-in and phone-in questions and inquires. To ensure a seamless transition, additional training with the Finance Department and the software providers was required for all key staff.

MAJOR ACCOMPLISHMENTS

1. Processed 97 building permits through the third quarter of 2011, with a total valuation of \$11,585,575.00. Collected \$204,000 in permit fees during this period.
2. Processed 45 zoning, subdivision, design review, special review use and other entitlement applications, and collected \$7,700 in fees during this period.
3. Improved Development Services by creating a one-stop permit counter for application submittals, information transmittals, and scheduling. Application and submittal requirements were updated and published public handouts (hard copy and web accessible) making the review processes more customer-friendly.
4. Held a community meeting in Wildridge to discussion concerns with the Beaver Point Trail improvements plans; and began the process of formally considering amendments to the Avon Trails Master Plan (2009).
5. Provided staff support for 18 Planning and Zoning Committee meetings and three Community Development Subcommittee meetings.

GENERAL GOVERNMENT

6. Assisted the USFS and County in due diligence, land use considerations and policy issues related to the use and management of the parcels associated with the USFS Land Exchange.
7. Drafted four amendments to the Avon Development Code including new regulations for Temporary Uses, revised regulations for Special Review Uses, a definition of Medical Marijuana, and new public notice requirements.
8. Completed Phase 1 of the Avon Pedestrian Mall Improvement project. Worked with other town staff, Council, and the PZC to develop a design plan which improved the pedestrian experience along the mall, and added new plaza space for outdoor entertainment and special events.
9. Represented the Town at the Regional Watershed Planning meetings. Attended monthly meetings with other stakeholders and kept interested parties and the Council informed.
10. Managed all aspect of the construction and installation of the historic waterwheel in compliance with the State grant requirements.
11. Successfully appealed the USFS planned closure of trail #7-779 (Metcalf Creek).
12. 86 final maps created, 2 data requests produced, and 7 new addresses assigned as of the 3rd quarter of 2011. 76 maps were created for town staff and 10 were created for outside entities. Both data requests were done for town staff.
13. Collaborated with the IT Department to create a new GIS server to house the new Arc Server software acquired in September. This software will allow for smoother and wider distribution of GIS data to all town employees for day to day use and simple map production. This dissemination of information will provide the staff with access to data such as aerial photos, street and address information, zoning and land use, building locations and other essential layers of information.

DEPARTMENT GOALS 2012

ECONOMIC DEVELOPMENT

1. Initiate the Pedestrian Mall place-making project. With assistance from other town departments, local stakeholders and residents, create a community action plan to implement a long-range strategy for the pedestrian mall that includes community events and way-finding.

LONG-RANGE PLANNING

1. Review the Avon Comprehensive Plan with the Town Council to consider goals and policies related to the Land Exchange parcels.
2. Prepare a Three Mile Plan
3. Continue staff support to the Regional Watershed Plan update process.
4. Work with the community and Council to consider amendments to the Trail Master Plan concerning the Beaver Point Trail.

IMPROVED OPERATIONS

1. Continue working with Public Works Dept. on asset mapping
2. Complete webpage updates that provide more up-to-date information, clarity and contact information for department services.

OPEN SPACE AND TRAILS

1. Assist Eagle County and the USFS with successful completion of the Land Exchange process.
2. Work with USFS to prepare a MOA and O & M Plan with the Town for #7-779 Metcalf Creek Trail.
3. Complete easement agreement for the final section of the Singletree-Avon trail.

Town of Avon Line Item Detail

Function: Community Development #200
 Department: Community Development #210
 Program: Administration #211

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 111,984	\$ 109,698	\$ 109,698	\$ 110,817	1.02%
61121	PTS Wages	10,223	-	-	-	NA
61122	PTS Bonuses	290	-	-	-	NA
61201	Automobile Allowance	3,600	3,600	3,600	3,600	0.00%
61301	FT Pension	7,425	9,873	9,873	12,190	23.47%
61302	PTS Pension	418	-	-	-	NA
61304	Employee Assistance Program	24	24	24	24	0.00%
61401	FICA/Medicare	1,843	1,643	1,643	1,659	0.97%
61501	Group Health and Life Insurance	5,037	12,448	12,448	12,152	-2.38%
61505	Long-term Disability Insurance	556	557	557	497	-10.77%
61506	Short-term Disability Insurance	478	463	463	467	0.86%
61507	Dental Insurance	384	990	990	1,200	21.21%
61509	Worker's Compensation	391	745	172	174	1.16%
61510	Unemployment Insurance	260	340	340	343	0.88%
61000	Total Personnel	142,913	140,381	139,808	143,123	2.37%
Commodities:						
62905	Books and Periodicals	-	300	-	-	NA
62999	Office Supplies and Materials	1,159	1,250	1,970	3,000	52.28%
62000	Total Commodities	1,159	1,550	1,970	3,000	52.28%
Contract Services:						
63203	Printing and Reproduction	423	500	500	500	0.00%
63304	Computer Services and Support	6,271	6,400	6,400	6,400	0.00%
63504	R&M - Office Equipment	2,080	1,700	1,700	1,700	0.00%
63603	Rentals - Office Equipment	3,893	4,746	4,746	4,746	0.00%
63000	Total Contract Services	12,667	13,346	13,346	13,346	0.00%
Other Operating Costs:						
64101	Travel, Training, and Conference	400	1,000	1,000	1,000	0.00%
64102	Dues, Licenses and Memberships	-	400	400	400	0.00%
64104	Meeting Expense	203	500	500	620	24.00%
64201	Telephone	120	200	100	100	0.00%
64206	Cellular	1,036	1,220	800	800	0.00%
64301	Postage and Delivery Costs	249	500	520	520	0.00%
64402	Equipment Replacement Charges	294	1,050	1,050	743	-29.24%
64901	Advertising and Legal Notices	298	100	600	600	0.00%
64000	Total Other Operating Costs	2,600	4,970	4,970	4,783	-3.76%

Town of Avon Line Item Detail

Function: Community Development #200
 Department: Community Development #210
 Program: Administration #211

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Capital Outlay						
66402	Computers and Peripherals	-	-	-	1,100	NA
66000	Total Capital Outlay	-	-	-	1,100	NA
60000	Total Expenditures	\$ 159,339	\$ 160,247	\$ 160,094	\$ 165,352	3.28%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Community Development		Program: Administration	
Account Number	Account Name	2012 Budget	Justification
62999	Office Supplies and Materials	3,000	Misc Supplies and Printer Cartridges for entire department
62000	Total Commodities	3,000	
63203	Printing & Reproduction	500	Copy Services for Large Projects
63304	Computer Services and Support	6,400	Pentamation Support
63504	R&M - Office Equipment and Computers	1,700	Copier Print Charges
63603	Rentals - Office Equipment	4,746	WCP35H Copier Lease (\$395.48X 12)
63000	Total Contract Services	13,346	
64101	Travel, Training, and Conference	1,000	State and National APA Conferences
64102	Dues, Licenses, and Memberships	400	APA, ULI, AICP Memberships
64104	Meeting Expense	620	General Meeting Expenses for PZC, Historic Preservation, and TC Subcommittees
64201	Telephone and Long Distance	100	Long Distance Charges
64206	Cellular and Paging	800	Cellular Phone Service for Director and one number on stand-by
64301	Postage and Delivery	520	Fed Ex, UPS, Certified Mail
64402	Equipment Replacement Charges	743	Annual Equipment Rental Charges
64901	Advertising and Legal Notices	600	Public Notices per New Land Code Requirements
64000	Total Other Operating Costs	4,783	
66402	Computers and Peripherals	1,100	Desktop Replacement - Front Desk
66000	Total Capital Outlay	1,100	

Town of Avon Line Item Detail

Function: Community Development #200
 Department: Community Development #210
 Program: Planning #212

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 248,091	\$ 186,089	\$ 186,089	\$ 172,825	-7.13%
61105	STD Wages	417	-	-	-	NA
61301	FT Pension	16,668	16,401	16,401	19,011	15.91%
61304	Employee Assistance Program	96	74	74	72	-2.70%
61401	FICA/Medicare	3,501	2,694	2,694	2,506	-6.98%
61501	Group Health and Life Insurance	31,516	38,093	38,093	35,805	-6.01%
61505	Long-term Disability Insurance	2,194	1,658	1,658	1,485	-10.43%
61506	Short-term Disability Insurance	1,095	780	780	761	-2.44%
61507	Dental Insurance	2,976	3,061	3,061	3,600	17.61%
61509	Worker's Compensation	2,307	864	1,306	1,290	-1.23%
61510	Unemployment Insurance	534	558	558	518	-7.17%
61000	Total Personnel	309,395	250,272	250,714	237,873	-5.12%
Commodities:						
62904	Software	2,571	2,572	2,572	2,572	0.00%
62905	Books and Periodical	128	250	250	250	0.00%
62000	Total Commodities	2,699	2,822	2,822	2,822	0.00%
Contract Services:						
63203	Printing and Reproduction Services	139	500	500	1,000	100.00%
63501	R&M- Building and Facility	-	-	600	-	-100.00%
63000	Total Contract Services	139	500	1,100	1,000	-9.09%
Other Operating Costs						
64101	Travel, Training and Conference	2,130	1,800	800	1,800	125.00%
64102	Dues, Licenses and Memberships	1,122	1,500	1,000	1,500	50.00%
64104	Meeting Expense	96	300	300	750	150.00%
64206	Cellular and Paging	2,935	2,000	300	600	100.00%
64402	Equipment Replacement Charges	236	1,163	1,163	1,904	63.71%
64000	Total Other Operating Costs	6,519	6,763	3,563	6,554	83.95%
Capital Outlay						
66402	Computers and Peripherals	1,314	2,200	2,200	-	-100.00%
66000	Total Capital Outlay	1,314	2,200	2,200	-	-100.00%
60000	Total Expenditures	\$ 320,066	\$ 262,557	\$ 260,399	\$ 248,249	-4.67%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Program:		Community Development Planning	
Account Number	Account Name	2012 Budget	Justification
62904	Software	2,572	Trimble GPS Software Maintenance ArcPublisher and ArcEditor Maintenance
62905	Books and periodicals	250	Reference Materials and Subscriptions
62000	Total Commodities	2,822	
63203	Printing and Reproduction Services	1,000	Printing Maps, Comp Plans, etc.
63000	Total Contract Services	1,000	
64101	Travel, Training and Conference	1,800	ESRI Training, Training for Planner, State APA meetings
64102	Dues, Licenses, and Memberships	1,500	APA & AICP Memberships
64104	Meeting Expense	750	Meeting Expenses
64206	Cellular and Paging	600	Cellular Phone Service
64402	Equipment Replacement Charges	1,904	Annual Equipment Rental Charges
64000	Total Other Operating Costs	6,554	

Town of Avon Line Item Detail

Function: Community Development #200
 Department: Community Development #210
 Program: Building Inspection #213

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 80,047	\$ 77,920	\$ 77,920	\$ 78,715	1.02%
61121	PTS Wages	10,223	-	-	-	NA
61122	PTS Bonuses	290	-	-	-	NA
61301	FT Pension	5,299	7,013	7,013	8,659	23.47%
61302	PTS Pension	419	-	-	-	NA
61304	Employee Assistance Program	24	24	24	24	0.00%
61401	FICA/Medicare	1,332	1,130	1,130	1,141	0.97%
61501	Group Health and Life Insurance	10,997	12,318	12,318	12,021	-2.41%
61505	Long-term Disability Insurance	556	557	557	497	-10.77%
61506	Short-term Disability Insurance	343	335	335	338	0.90%
61507	Dental Insurance	1,104	990	990	1,200	21.21%
61509	Worker's Compensation	572	529	817	826	1.10%
61510	Unemployment Insurance	191	234	234	236	0.85%
61000	Total Personnel	111,397	101,050	101,338	103,657	2.29%
Commodities:						
62401	Gasoline	530	750	632	632	0.00%
62805	Clothing and Uniforms	-	250	-	100	NA
62807	Consumable Tools/Small Equipment	38	100	-	50	NA
62905	Books and Periodicals	208	500	139	500	259.71%
62000	Total Commodities	776	1,600	771	1,282	66.28%
Contract Services:						
63199	Other Professional Services	-	-	4,135	2,000	-51.63%
63999	Other Contract Services	100	-	-	-	NA
63000	Total Contract Services	100	-	4,135	2,000	-51.63%
Other Operating Costs:						
64101	Travel, Training and Conference	656	1,500	500	1,500	200.00%
64102	Dues, Licenses and Memberships	250	250	250	250	0.00%
64103	Mileage Reimbursement	-	200	200	200	0.00%
64104	Meeting Expenses	-	250	-	250	NA
64206	Cellular & Pagers	1,091	1,500	1,326	1,500	13.12%
64401	Fleet Maintenance Charges	1,107	2,414	2,414	2,414	0.00%
64402	Equipment Replacement Charges	2,974	2,939	2,939	2,939	0.00%
64403	Washbay Charges	936	1,040	1,040	1,040	0.00%
64000	Total Other Operating Costs	7,014	10,093	8,669	10,093	16.43%
Capital Outlay						
66402	Computers and Peripherals	-	1,100	1,100	-	-100.00%
66000	Total Capital Outlay	-	1,100	1,100	-	-100.00%
60000	Total Expenditures	\$ 119,287	\$ 113,843	\$ 116,013	\$ 117,032	0.88%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

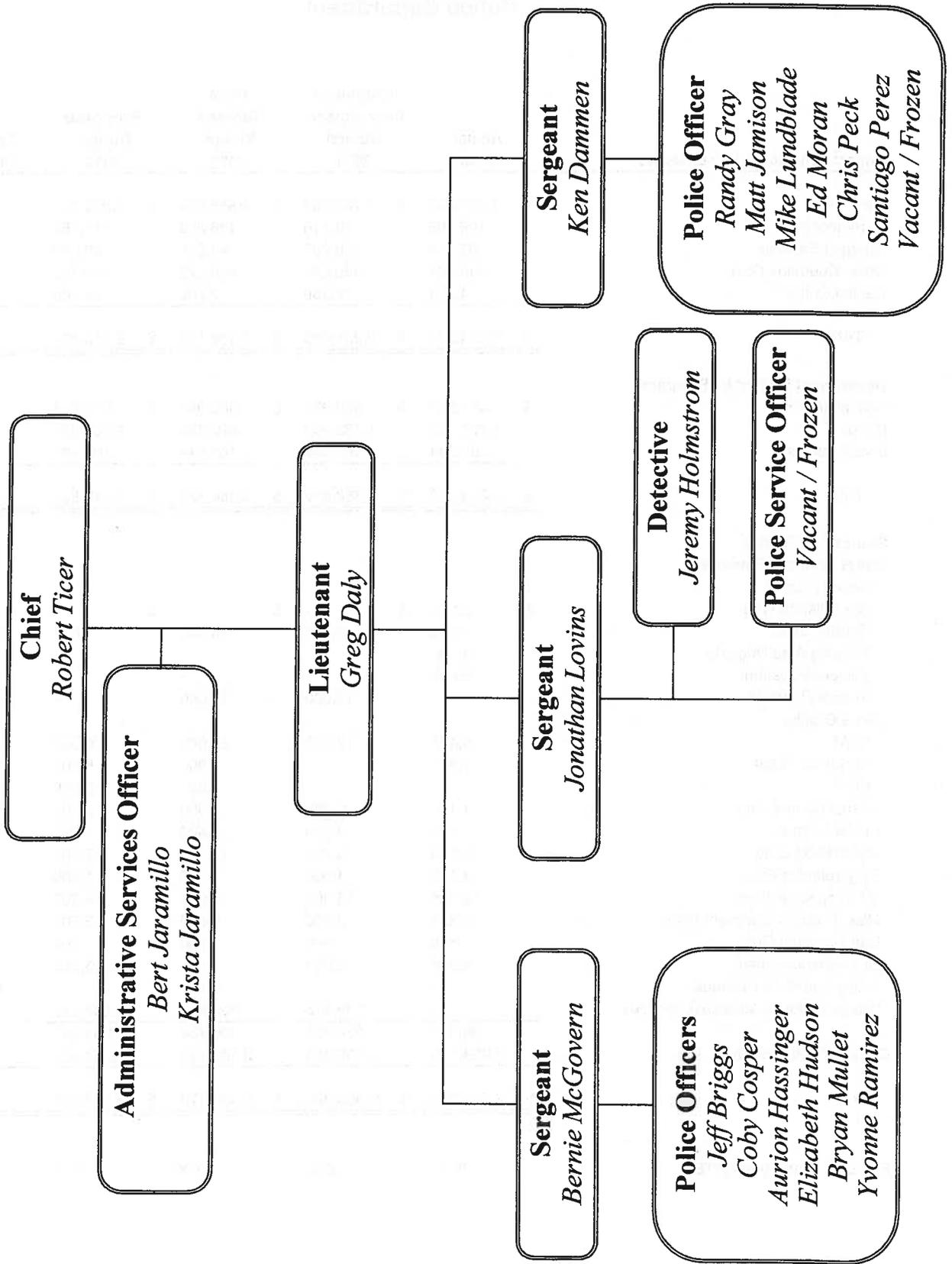
Department: Community Development			
Program: Building Inspection			
Account Number	Account Name	2012 Budget	Justification
62401	Gasoline	632	Vehicle Fuel 632
62805	Clothing and Uniforms	100	Shirts, Jackets 100
62807	Consumable Tools/Small Equip	50	Inspection Equipment 50
62905	Books and Periodicals	500	Building Codes, Journals etc. 500
62000	Total Commodities	1,282	
63199	Other Professional Services	2,000	Building Inspection Fees 2,000
63000	Total Contract Services	2,000	
64101	Travel, Training and Conference	1,500	IBC Certifications 1,500
64102	Dues, Licenses, and Memberships	250	ICBO 250
64103	Mileage Reimbursement	200	Reimbursement for Personal Auto 200
64104	Meeting Expenses	250	Contractor Meetings 250
64206	Cellular and Paging	1,500	Cellular Phone Service 1,500
64401	Fleet Maintenance Charges	2,414	Annual Fleet Maintenance Charges 2,414
64402	Equipment Replacement Charges	2,939	Annual Equipment Rental Charges 2,939
64403	Washbay Charges	1,040	Annual Washbay Charges 1,040
64000	Total Other Operating Costs	10,093	

FEDERAL BUREAU OF INVESTIGATION
 ATTORNEY GENERAL'S OFFICE
 WASHINGTON, D. C. 20535

Date	Description	Amount	Account	Balance
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Police



Town of Avon
Departmental Budget Summary by Program
 2012 Annual Budget
Police Department

Department Budget by Category:	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel	\$ 1,757,837	\$ 1,783,357	\$ 1,849,014	\$ 1,882,350	1.80%
Commodities	109,766	98,416	118,352	111,154	-6.08%
Contract Services	37,014	38,260	48,535	38,260	-21.17%
Other Operating Costs	445,391	456,627	460,072	472,732	2.75%
Capital Outlay	4,224	12,200	12,200	14,400	18.03%
Total	\$ 2,354,232	\$ 2,388,860	\$ 2,488,173	\$ 2,518,896	1.23%

Department Budget by Program:	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Administration	\$ 497,319	\$ 502,991	\$ 506,043	\$ 507,213	0.23%
Patrol	1,771,119	1,782,340	1,879,486	1,902,803	1.24%
Investigations	85,794	103,529	102,644	108,880	6.08%
Total	\$ 2,354,232	\$ 2,388,860	\$ 2,488,173	\$ 2,518,896	1.23%

Sources of Funds:

Direct Program Revenues:

Federal Grants:					
Surveillance Wire	\$ 6,090	\$ -	\$ -	\$ -	NA
Ballistic Vests	7,816	2,500	3,383	1,516	-55.19%
Booking Area Upgrade	4,136	-	-	-	NA
Evidence System	8,655	-	-	-	NA
Suicide Prevention	-	10,000	10,000	-	-100.00%
State Grants:					
LEAF	6,425	12,000	20,000	20,000	0.00%
Click It or Ticket	1,900	-	5,000	5,000	0.00%
ERYC	-	-	3,000	3,000	0.00%
Animal Control Fees	1,125	2,000	2,000	2,000	0.00%
Police Reports	739	2,500	2,500	1,500	-40.00%
Police Extra Duty	8,043	13,000	17,000	17,000	-40.00%
Fingerprinting Fees	4,136	4,000	4,000	4,000	0.00%
VIN Inspection Fees	12,055	15,000	15,000	14,000	0.00%
Misc. Police Department Fees	2,325	5,000	5,000	3,500	-6.67%
National Night Out	550	500	500	500	-30.00%
DUI Reimbursement	2,082	3,000	3,000	3,000	0.00%
Police Forfeiture Revenue	-	-	6,178	-	-100.00%
Village at (Avon) Municipal Services	-	209,875	209,875	209,875	0.00%
	66,077	279,375	306,436	284,891	-7.03%
General Fund Subsidy	2,288,155	2,109,485	2,181,737	2,234,005	2.40%
Total	\$ 2,354,232	\$ 2,388,860	\$ 2,488,173	\$ 2,518,896	1.23%

Full-time Employees (FTEs)	22.00	20.00	20.00	20.00
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POLICE DEPARTMENT

SERVICES PROVIDED BY THE POLICE

The Police Department includes **ADMINISTRATION & PUBLIC ASSISTANCE, PATROL and INVESTIGATIONS.**

Mission Statement

Make A Difference

Goals

Through our service and community partnerships we are focused on education, crime reduction/deterrence, and traffic safety.

Values

Courage. We demonstrate moral and physical courage in the performance of our duties.

Outstanding Leadership. We will lead by example and serve as role models to the community in choosing to do the right thing for the right reason.

Unsurpassed Integrity. We are honest and truthful, recognizing integrity is the cornerstone of our department.

Respect. We believe in treating all people with respect and dignity.

Teamwork. We respect and cooperate with fellow employees, other agencies, and the community to identify and achieve common goals.

Empathy. While we will always take enforcement action where necessary, we accept the responsibility to empathize with others and protect the rights of all.

Openness. We share factual information in a timely manner through various mediums both internally and externally.

Uncompromising Honor. We are proud of our profession and pledge to do nothing to bring dishonor to our community or department.

Sacrifice. We are committed to Service above Self.

Positioning for Success (Goals):

- **Secure accreditation with the Commission on Accreditation for Law Enforcement Agencies (CALEA):** CALEA will complete an assessment of the Police Department to assure the Department is following policies accepted by National law enforcement standards. Goal-accreditation by Spring 2012. Into 2012, continue with CALEA Standards.
- **“Building a Better Community” Goals:** The Avon Police Department will develop new programs and enhance existing programs that involve the community.

Police Department

- **Police Bicycle Patrol** – The Department will continue to utilize the patrol plan that incorporates bicycle patrol to combat crime and make positive contacts with citizens.
- **Volunteers in Police Service** – The Department will strengthen the volunteer program to allow officers to focus on policing and create valuable ties between law enforcement and members of the community. These volunteers will be available to perform the duties of the Police Service Officer position, which is currently held vacant for budgetary purposes, and additional duties such as: traffic control, special events, public relations, and clerical work.
- **Citizen's Police Academy** – The Department will host its fourth annual Citizen's Police Academy to create another avenue for the community to become involved and learn about the agency.
- **National Night Out and Community Events** – The Department will continue with this annual event to strategically involve more of the community. Other Avon Town Departments will be encouraged to participate.
- **Victim Assistance and Suicide Prevention** – The Department will continue significant involvement in assuring that victims are assisted following a crime by providing; thorough follow-up investigation, counseling, and status of proceedings. In addition, the Avon Police will continue in the leadership role with the suicide prevention coalition in Eagle County.
- **Gore Range DUI Taskforce** – Continue to build upon the success of the multi-agency taskforce, which has been positively recognized by the Colorado Department of Transportation and Mothers Against Drunk Driving (MADD).
- **Click it or Ticket-** Avon Police will continue to participate in this National Enforcement Mobilization to enhance traffic safety.
- **Multi-Agency Teamwork** – The Department will strengthen its leadership and involvement with the following:
 - Eagle County Public Safety Council.
 - Last Call/Detox Center and Sober Living Eagle County.
 - Eagle River Youth Coalition.
 - Eagle County Law Enforcement Immigrant Advisory Committee.
 - Eagle County Law Enforcement Executives.
 - Mothers Against Drunk Drivers (MADD)
 - Colorado Association of Chiefs of Police (CACCP) Executive Board.
 - FBI National Academy Association.
 - IACP Highway Safety Committee Executive Board
 - Eagle County Special Operations Unit (Team Leader).
- **Law Enforcement Challenge**-The Department will, for the third year, participate in the Colorado and International Law Enforcement Challenge. This is a competitive program designed to set traffic safety goals and measure success. Chief Ticer is the Chairman for the CACCP Colorado Law Enforcement Challenge.

Police Department

PROGRAM: ADMINISTRATION AND PUBLIC ASSISTANCE

Program Description

This program encompasses the administration and the front desk/counter operation of the department. Planning, organizing, staffing, coordinating, directing, reporting and budgeting for all functions of the police department. Personnel include the Chief of Police, Police Lieutenant, and two Administrative Service Officers.

Services Provided to the Community

- **Records retention and release:** Colorado statutes establish strict requirements for the retention and release of criminal justice records. Our administrative staff works on a daily basis with information requests from citizens, attorneys, insurance companies, other law enforcement agencies, and the media.
- **Information Management:** Personnel process a large volume of reports and other material for delivery to the courts, prosecutors, insurance companies and others. The Department is required to report crime and arrest statistical information to the Federal Bureau of Investigations.
- **Customer Service:** Our office is staffed to operate Monday through Friday from 8:00 AM to 5:00 PM. All of our department members are encouraged to provide excellent customer service to our citizens, guests, and merchants.
- **Services Provided:** Fingerprinting, VIN inspections, sex offender registration, breath testing, lost and found, and providing local information and parking permits are just a few of the duties performed by the administrative staff in direct interface with community members.
- **Recruiting Unit:** Recruiting, selecting and, training of new personnel. Direction of in-service training programs.
- **Liaison:** Outstanding working relationship with other law enforcement agencies within Eagle County, the State, and throughout the United States.
- **Property and Evidence:** The Department is required to store evidence for all investigations until adjudicated by the courts or permanently in some cases.
- **Purchasing:** The Department maintains purchasing and expense records.
- **Media Liaison:** Prepare media releases and remain responsive to public record requests concerning high profile crimes.

Future Outlook

- Continue and strengthen partnerships with citizen groups and government organizations in Eagle County to include Rotary International.
- Active participation with the I-70 Law Enforcement Training Region, which receives funding for police officer training from the State of Colorado.
- Maintain accreditation with the Commission on Accreditation for Law Enforcement Agencies (CALEA).
- Improve involvement with the Volunteer in Police Service (VIPS) program.
- Continue to support Chief Ticer in his representation of Avon as the Second Vice President for the Colorado Association of Chiefs of Police and member of the IACP Highway Safety Committee.

PROGRAM: PATROL

Program Description

Avon Police Officers assigned to Patrol are required to handle all aspects of law enforcement and community service. In fact, police officers handle most issues related to town government when other municipal departments are closed. In 2010, the Avon Police Department investigated 786 total criminal incidents and in 2009 it investigated 869 incidents, revealing a 10% decrease. During this time comparison serious crimes declined 16% and lesser crimes declined 3%. Traffic crashes in 2010 were at an all-time low of 170 crashes (19-injury, 0-fatality). Arrests declined 9% in 2010 from 2009 as did DUI arrests by 16%. With crime down and arrests down, calls for service did increase in 2010 by 8% for a total of 14,382. The Police Department averaged 39 calls for service per day, addressing a variety of public safety and community concerns. The Police Department is emphasizing data driven approaches to reducing crime and traffic crashes collectively to increase efficiency and meet the goals of the department. In 2012, the Department will implement CrimeReporting.com software for capturing real-time data, which in turn will facilitate efficient and strategic responses to crime and traffic problems. Police officers require high quality training and equipment to remain prepared to respond to any emergency situation and to stay proficient in the ever changing legal environment. Crime and traffic crashes continue to decline in Avon and is a priority goal for the Police Department.

Services Provided to the Community

- **Crime prevention and public education:** Officers meet with citizens and business owners with the goal of preventing crime through education, reducing the fear of crime, and enhancing safety and security while improving quality of life.
- **Traffic:** Police officers are charged with facilitating the safe and efficient movement of traffic through traffic law enforcement and professional crash investigation.
- **Preservation of peace and order:** Special events, family conflicts, and interacting with emotionally disturbed persons are examples of events where police officers preserve peace and order.
- **Animal Control:** Avon Police or contracted Eagle County Animal Control officers are called to resolve animal complaints.
- **Community Problem Solving:** Working with citizens to assist them in solving disorder, crime, fear of crime, and quality of life concerns.
- **Provision of emergency services:** The police provide all manners of emergency assistance, from protection at the scenes of traffic crashes, to removing drunk and disorderly patrons from bars.
- **Preventive patrol:**
 - Vehicle
 - Bicycle
 - Foot
- **Code Enforcement handled by the Police Service Officer (position vacant)**
 - Wildlife Protection Ordinance education and enforcement
 - Parking enforcement
 - Smoking Ordinance
- **Special events:** Provide law enforcement at special events.
- **Directed patrols:** Assign patrols to areas of town that have a pattern of crime or excessive traffic crashes.
- **Investigations:** Police officers investigate all reported crimes.

Police Department

- **Non-criminal workload:** Police officers are called upon to resolve many non-criminal incidents including lost and found property, missing persons, family conflicts, citizens and guests locked out of their homes, rooms or cars, barking or dangerous dogs, injured animals, frightened or mentally ill persons, suspicious persons, vehicles or noises and a host of other problems.

Future Outlook

- Maintain high professional standards of behavior and performance.
- Improve level of expertise through supervisory and employee training
- Continue to monitor activity trends and modify programs and allocation of resources to meet the needs of the community.
- Increase traffic education and enforcement to improve safety on our streets, sidewalks, and right-of-ways.
- Increase the use of police bicycles for patrol.

PROGRAM: INVESTIGATIONS

Program Description

The Avon Police Department has one sergeant and one detective assigned to investigate serious or complex crimes. These are investigations of "crimes against persons" including assault, sexual assault, and robbery, and all death investigations. The detectives also investigate serious and complicated "crimes against property", i.e., burglary, high loss frauds, embezzlements and computer crime, and attempts to recover stolen property. They are responsible for all liquor board investigations. The clearance rate for solving crime in 2010 was .43%

Services Provided to the Community

- **Criminal investigations:** Investigate serious or complex crimes.
- **On-call:** 24-hours a day, seven days a week
- **Recover stolen property:** Locate and return stolen property to the owners.
- **Drug Enforcement:** Liaison with Drug Task Forces.
- **Immigrant Relations:** Liaison with the Immigrant Community in Avon.
- **Liquor Enforcement:** Liquor Board investigations and participation in routine compliance checks
- **Sex Offender Response Team:** Active representative to this countywide organization to keep tabs on registered sex offenders and compliance checks of Avon's registered sex offenders.

Future Outlook

- Continue to work in cooperation with the District Attorney's Office and other law enforcement agencies.
- Provide crime prevention information to the public regarding identify theft and fraud.
- Obtain training and equipment to improve evidence gathering and evaluation techniques.
- Follow-up on every felony or domestic violence crime to assure the best possible job is done for the victim.
- Develop skills in Financial Crimes Investigations to further seize assets from Criminal Enterprises.

Town of Avon Line Item Detail

Function: Public Safety #300
Department: Police #310
Program: Administration #311

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 319,861	\$ 316,944	\$ 316,944	\$ 320,178	1.02%
61151	Overtime Wages	3,160	2,000	2,000	2,000	0.00%
61204	Moving Expenses	6,000	-	-	-	NA
61301	FT Pension	22,336	28,525	28,525	35,220	23.47%
61304	Employee Assistance Program	92	96	96	96	0.00%
61401	FICA/Medicare	4,626	4,625	4,625	4,672	1.02%
61501	Group Health and Life Insurance	42,115	49,293	49,293	48,106	-2.41%
61505	Long-term Disability Insurance	7,126	7,576	7,020	6,436	-8.32%
61506	Short-term Disability Insurance	1,270	1,361	1,361	1,374	0.96%
61507	Dental Insurance	4,232	3,960	3,960	4,800	21.21%
61509	Worker's Compensation	3,368	3,341	5,255	5,308	1.01%
61510	Unemployment Insurance	668	957	957	967	1.04%
61000	Total Personnel	414,854	418,678	420,036	429,157	2.17%
Commodities:						
62401	Gasoline	872	1,466	3,160	3,160	0.00%
62801	Gifts and Awards	828	500	500	500	0.00%
62802	Food and Beverages	2,082	1,500	1,500	1,500	0.00%
62805	Clothing and Uniforms	1,912	1,000	1,000	1,000	0.00%
62807	Consumable Tools/Small Equipment	1,504	1,000	1,000	1,000	0.00%
62808	Promotional, Informational, and Marketing Material:	235	6,000	6,000	1,000	-83.33%
62901	Duplicating Supplies	634	600	600	600	0.00%
62903	Data Processing Supplies	303	300	300	300	0.00%
62904	Software	9,010	300	300	300	0.00%
62905	Books and Periodicals	714	750	750	750	0.00%
62999	Office Supplies and Materials	2,877	2,500	2,500	2,500	0.00%
62000	Total Commodities	20,971	15,916	17,610	12,610	-28.39%
Contract Services:						
63203	Printing and Reproduction Services	3,808	4,500	4,500	4,500	0.00%
63301	Medical Services and Examinations	630	1,500	1,500	1,500	0.00%
63302	Laboratory Services	875	1,500	1,500	1,500	0.00%
63504	R&M - Office Equipment	1,629	1,285	1,285	1,285	0.00%
63506	R&M - Radio and Communications Equipment	61	1,000	1,000	1,000	0.00%
63603	Rentals - Office Equipment	6,275	6,275	6,275	6,275	0.00%
63999	Other Contract Services	20,170	17,500	17,500	17,500	0.00%
63000	Total Contract Services	33,448	33,560	33,560	33,560	0.00%

**Town of Avon
Line Item Detail**

Function: Public Safety #300
 Department: Police #310
 Program: Administration #311

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Other Operating Costs:						
64101	Travel, Training and Conference	8,261	12,000	12,000	7,000	-41.67%
64102	Dues, Licenses and Memberships	2,464	2,000	2,000	2,000	0.00%
64201	Telephone	1,052	1,200	1,200	1,200	0.00%
64206	Cellular and Paging	3,802	2,300	2,300	2,300	0.00%
64301	Postage and Delivery Costs	1,770	1,300	1,300	1,300	0.00%
64401	Fleet Maintenance Charges	3,529	4,780	4,780	4,780	0.00%
64402	Equipment Replacement Charges	4,435	8,637	8,637	10,686	23.72%
64403	Washbay Charges	468	520	520	520	0.00%
64901	Advertising and Legal Notices	-	1,000	1,000	1,000	0.00%
64000	Total Other Operating Costs	25,781	33,737	33,737	30,786	-8.75%
Capital Outlay:						
66402	Computers and Peripherals	2,265	1,100	1,100	1,100	0.00%
66000	Total Capital Outlay	2,265	1,100	1,100	1,100	0.00%
60000	Total Expenditures	\$ 497,319	\$ 502,991	\$ 506,043	\$ 507,213	0.23%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Police		Program: Administration	
Account Number	Account Name	2012 Budget	Justification
61151	Overtime Wages	2,000	Victim Services, Evidence Call Out Administration Overtime 2,000
62401	Gasoline	3,160	Gasoline for Vehicles 3,160
62801	Gifts and Awards	500	Employee Incentives, Gifts 500
62802	Food and Beverages	1,500	Seminars, Classes, and Meetings 1,500
62805	Clothing and Uniforms	1,000	Administration Uniforms 1,000
62807	Consumable Tools/Small Equipment	1,000	Miscellaneous Equipment 1,000
62808	Promotional and Marketing Materials	1,000	National Night Out, Calendars, Water Bottles, Pens, Pins, Crime Prevention Materials 1,000
62901	Duplicating Supplies	600	Copier, Paper, Toner, Misc. 600
62903	Data Processing Supplies	300	Discs, Mouse, Ink, Cartridges 300
62904	Software	300	Software Applications 300
62905	Books and Periodicals	750	Muni. Codes, Traffic Codes Law Enforcement Periodicals 750
62999	Office Supplies and Materials	2,500	Copier, CBI Computer, Paper 2,500
62000	Total Commodities	12,610	
63203	Printing and Reproduction Services	4,500	Business Cards, Stationary, Manuals, Pamphlets, Court Envelopes 4,500
63301	Medical Services and Examinations	1,500	Hepatitis/Drug Screens Annual Physicals Fitness Program 1,500
63302	Laboratory Services	1,500	Pre-Employment Testing 1,500
63504	R&M - Office Equipment	1,285	Copier, Computers, Printers, Shredder, Etc. 1,285
63506	R&M - Radios and Communications Equip.	1,000	Pagers, Radio, Cell Phone Repair & Maint. 1,000
63603	Rentals - Office Equipment	6,275	Copier Machine \$522.92 x 12 6,275
63999	Other Contract Services	17,500	IACP.net 500 Accreditation Fee 2,500 ECAC Contract 11,400 Vehicle Towing, Microfilm 3,100
63000	Total Contract Services	33,560	

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Police		Program: Administration	
Account Number	Account Name	2012 Budget	Justification
64101	Travel, Training and Conference	7,000	Lieutenant Leadership and SWAT Training, Highway Safety Committee and Post CST Training, Records Certification, Evidence Certification and IACP Conference
64102	Dues, Licenses and Memberships	2,000	International Chiefs of Police, Colorado Chiefs, Drug Recognition Expert Fees Community partnership w/ rotary, FBI NA
64201	Telephone	1,200	Long Distance and Modem Charges
64206	Cellular and Paging	2,300	Cellular
64301	Postage and Delivery Costs	1,300	Postage and Cost of Delivery of Evidence Items to CBI for Testing
64401	Fleet Maintenance Charges	4,780	Annual Fleet Maintenance Charges
64402	Equipment Replacement Charges	10,686	Annual Equipment Rental Charges
64403	Washbay Charges	520	Annual Washbay Charges
64901	Advertising and Legal Notices	1,000	Recruit Advertising
64000	Total Other Operating Costs	30,786	
66402	Computers and Peripherals	1,100	Desktop Replacement- Lt. Daly
66000	Total Capital Outlay	1,100	

Town of Avon Line Item Detail

Function: Public Safety #300
 Department: Police #310
 Program: Patrol #312

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 930,115	\$ 862,376	\$ 879,120	\$ 902,525	2.66%
61105	STD Wages	554	-	-	-	NA
61151	Overtime Wages	55,610	68,000	84,000	84,000	0.00%
61156	Extra Duty Pay	6,377	12,000	26,877	12,000	-55.35%
61301	FT Pension	65,093	77,928	80,273	99,278	23.68%
61304	Employee Assistance Program	370	336	360	360	0.00%
61401	FICA/Medicare	14,459	13,665	14,399	14,479	0.56%
61501	Group Health and Life Insurance	137,003	175,712	183,329	179,182	-2.26%
61505	Long-term Disability Insurance	25,163	25,056	23,180	19,771	-14.71%
61506	Short-term Disability Insurance	3,888	3,771	3,867	3,957	2.33%
61507	Dental Insurance	13,348	14,130	15,040	18,000	19.68%
61509	Worker's Compensation	15,400	13,468	21,093	22,292	5.68%
61510	Unemployment Insurance	2,034	2,827	2,979	2,996	0.57%
61000	Total Personnel	1,269,414	1,269,269	1,334,517	1,358,840	1.82%
Commodities:						
62101	Police Operating and Field Supplies	4,106	3,000	3,000	3,000	0.00%
62102	Firearms and Weapons Supplies	7,960	14,000	20,178	14,000	-30.62%
62401	Gasoline	38,815	33,000	45,000	48,980	8.84%
62804	Training Supplies	185	500	500	500	0.00%
62805	Clothing and Uniforms	11,930	13,200	13,200	13,200	0.00%
62806	Safety Materials and Supplies	8,871	11,000	11,000	11,000	0.00%
62807	Consumable or Small Equipment Items	1,899	2,000	2,000	2,000	0.00%
62809	Medical Supplies and 1st Aid	406	1,000	1,000	1,000	0.00%
62902	Audio/Visual Supplies	10,241	150	150	150	0.00%
62000	Total Commodities	84,413	77,850	96,028	93,830	-2.29%
Contract Services:						
63199	Other Professional Services	-	-	10,275	-	-100.00%
63302	Laboratory Services	1,799	3,000	3,000	3,000	0.00%
63549	R&M - Other Specialized Equipment	474	500	500	500	0.00%
63000	Total Contract Services	2,273	3,500	13,775	3,500	-74.59%

Town of Avon Line Item Detail

Function: Public Safety #300
 Department: Police #310
 Program: Patrol #312

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Other Operating Costs:						
64101	Travel, Training and Conference	10,844	15,000	15,000	15,000	0.00%
64103	Mileage Reimbursement	362	400	400	400	0.00%
64206	Cellular	8,737	18,342	18,342	18,342	0.00%
64401	Fleet Maintenance Charges	63,868	59,055	62,500	62,500	0.00%
64402	Equipment Replacement Charges	73,933	70,835	70,835	80,675	13.89%
64403	Washbay Charges	4,680	6,240	6,240	6,240	0.00%
64901	Advertising and Legal Notices	-	500	500	500	0.00%
64904	Operating Fees, Assessments and Charges	250,636	250,249	250,249	250,776	0.21%
64000	Total Other Operating Costs	413,060	420,621	424,066	434,433	2.44%
Capital Outlay:						
66402	Computers and Peripherals	-	1,100	1,100	2,200	100.00%
66405	Radio & Communication Equipment	1,959	10,000	10,000	10,000	0.00%
66000	Total Capital Outlay	1,959	11,100	11,100	12,200	9.91%
60000	Total Expenditures	\$ 1,771,119	\$ 1,782,340	\$ 1,879,486	\$ 1,902,803	1.24%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Police		Program: Patrol	
Account Number	Account Name	2012 Budget	Justification
61151	Overtime Wages	84,000	Grant Funded Duty Pay: LEAF 20,000 ERYC 5,000 Click It or Ticket 3,000 11.5 hr shifts-Straight time Hour Shifts 12,000 Special Events: St. Pat, Salute, NNO 5,000 Investigations, Court, Report Writing, Patrol 39,000
61156	Extra Duty	12,000	Extra Duty Contracts 12,000
62101	Police Operating and Field Supplies	3,000	Training Equipment, Film for Cameras, Intox Supplies and Taser Batteries 3,000
62102	Firearms and Weapons Supplies	14,000	Firearm Supplies, Shotgun Shells, Bullets Rifle Repairs, Cleaning Supplies, Targets Less Than Lethal Forces Munitions 14,000
62401	Gasoline	48,980	Gas for Patrol Cars 48,980
62804	Training Supplies	500	Training Supplies 500
62805	Clothing and Uniforms	13,200	Uniforms (\$600 x17) 10,200 Misc. Uniforms, Leather Gear, Equipment 3,000
62806	Safety Materials	11,000	New/Replacement Ballistic Vests (partially grant funded) 7,000 Flares, Cones, Safety Equipment 4,000
62807	Consumable Tools/ Small Equipment	2,000	Narcotics Testing Eq, NIK Kits, Swabs 2,000
62809	Medical Supplies and First Aid	1,000	Blood and Urine Test Equipment Replace 1st Aid Supplies 1,000
62902	Audio/Visual Supplies	150	Video Tapes, Supplies 150
62000	Total Commodities	93,830	
63302	Laboratory Services	3,000	Toxicology Testing, Blood & Urine Testing 3,000
63549	R&M - Other Specialized Equipment	500	Radar 500
63000	Total Contract Services	3,500	
64101	Travel, Training and Conference	15,000	Academy 4,200 Miscellaneous Training: Bike Patrol, Community Policing, SRO, Police Liability, Search and Seizure 10,800
64103	Mileage Reimbursement	400	Mileage/POV 400
64206	Cellular and Paging	18,342	Cellular Phone Service 18 x 619/yr 11,142 Crime reports and Livescan Maintenance 7,200

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Police		Program: Patrol	
Account Number	Account Name	2012 Budget	Justification
64401	Fleet Maintenance Charges	62,500	Annual Fleet Maintenance Charges 62,500
64402	Equipment Replacement Charges	80,675	Annual Equipment Rental Charges 80,675
64403	Washbay Charges	6,240	Annual Washbay Charges 6,240
64901	Advertising and Legal Notices	500	New Officer Recruitment Pamphlets 500
			Crime Stoppers 500
			COPS LINK 1,900
			Clancy 3,120
			Detox Facility 19,567
			Boarding Prisoners 750
			800 MHz System Fee 23,171
64904	Operating Fees, Assessments, and Charges	250,776	Vail Dispatch Services 201,768
64000	Total Other Operating Costs	434,433	
66402	Computer and Peripherals	2,200	Desktop Replacements- Dammen & Shared 2,200
66405	Radio and Communication Equipment	10,000	Mobile Radios (2) 10,000
	Total Capital Outlay	12,200	

Town of Avon Line Item Detail

Function: Public Safety #300
 Department: Police #310
 Program: Investigations #313

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 54,114	\$ 59,271	\$ 57,972	\$ 57,473	-0.86%
61151	Overtime Wages	2,216	9,000	9,000	9,000	0.00%
61156	Extra Duty Pay	-	4,000	4,000	4,000	0.00%
61301	FT Pension	4,734	5,334	5,605	6,322	12.79%
61304	Employee Assistance Program	18	24	24	24	0.00%
61401	FICA/Medicare	818	1,048	1,059	1,022	-3.49%
61501	Group Health and Life Insurance	7,988	12,242	12,152	11,934	-1.79%
61505	Long-term Disability Insurance	1,690	2,098	1,924	1,494	-22.35%
61506	Short-term Disability Insurance	196	260	276	253	-8.33%
61507	Dental Insurance	808	990	990	1,200	21.21%
61509	Worker's Compensation	872	926	1,239	1,420	14.61%
61510	Unemployment Insurance	115	217	220	211	-4.09%
61000	Total Personnel	73,569	95,410	94,461	94,353	-0.11%
Commodities:						
62101	Police Operating and Field Supplies	2,283	2,500	2,500	2,500	0.00%
62401	Gasoline	985	1,200	1,264	1,264	0.00%
62805	Clothing and Uniforms	460	300	300	300	0.00%
62806	Safety Materials	-	200	200	200	0.00%
62807	Consumable Tools/Small Equipment	258	250	250	250	0.00%
62902	Audio/Visual Supplies	60	200	200	200	0.00%
62999	Office Supplies and Materials	336	-	-	-	NA
62000	Total Commodities	4,382	4,650	4,714	4,714	0.00%
Contract Services:						
63301	Medical Services and Exams	1,293	1,200	1,200	1,200	0.00%
63000	Total Contract Services	1,293	1,200	1,200	1,200	0.00%
Other Operating Costs:						
64401	Fleet Maintenance Charges	1,706	1,749	1,749	1,749	0.00%
64402	Equipment Replacement Charges	4,376	-	-	5,244	NA
64403	Washbay Charges	468	520	520	520	0.00%
64000	Total Other Operating Costs	6,550	2,269	2,269	7,513	231.12%
Capital Outlay:						
66402	Computers and Peripherals	-	-	-	1,100	NA
66000	Total Capital Outlay	-	-	-	1,100	NA
60000	Total Expenditures	\$ 85,794	\$ 103,529	\$ 102,644	\$ 108,880	6.08%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

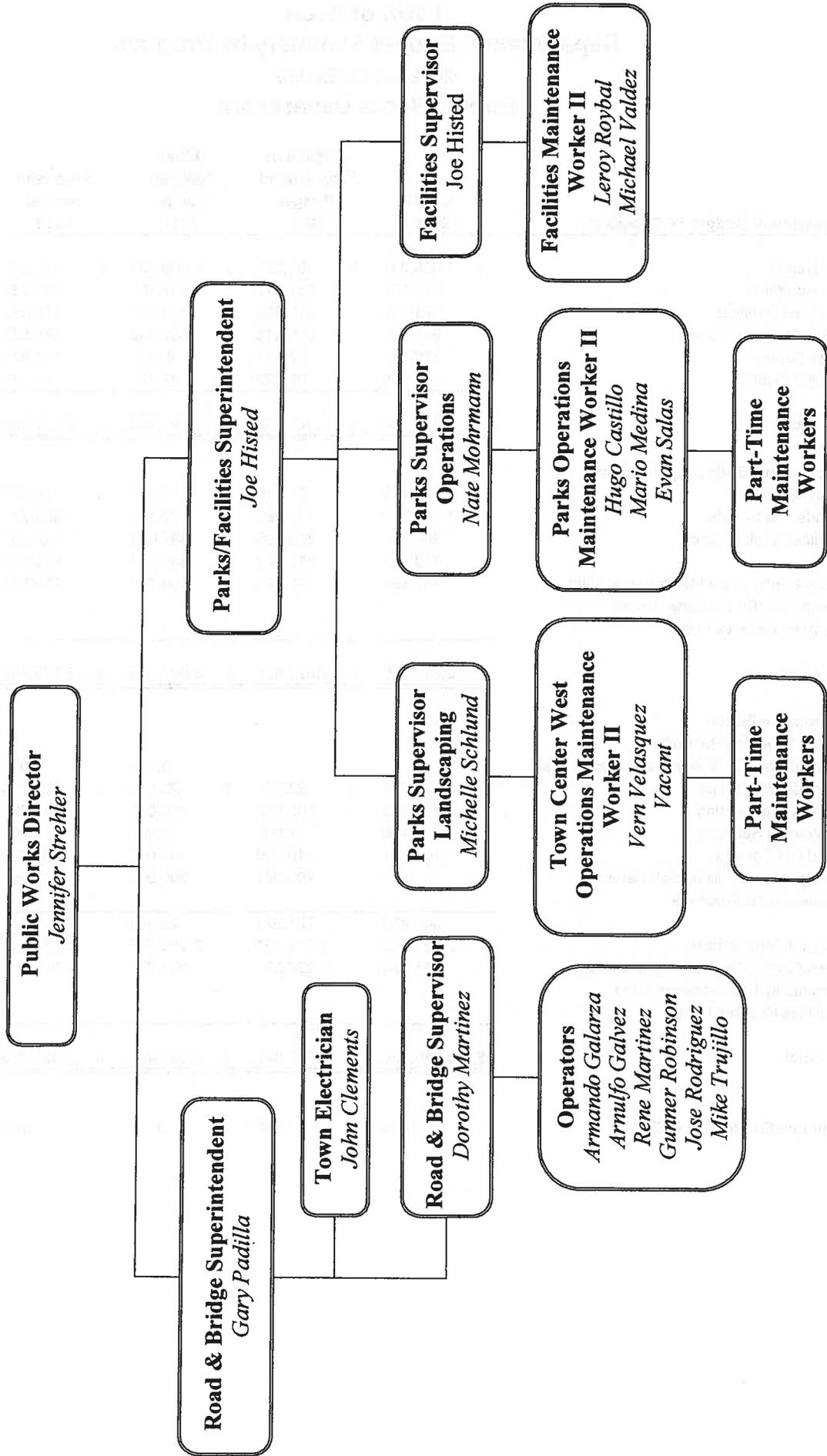
Department: Police		Program: Investigations	
Account Number	Account Name	2012 Budget	Justification
61151	Overtime Wages	9,000	Investigator's Overtime 9,000
61156	Extra Duty	4,000	Extra Duty Contracts 4,000
62101	Police Operating and Field Supplies	2,500	DUI Blood Storage Refrigerator Equipment, Investigative Supplies 2,500
62401	Gasoline	1,264	Gasoline for vehicle 1,264
62805	Clothing and Uniforms	300	Miscellaneous Uniforms 300
62806	Safety Materials	200	Gloves, PPE, Decontamination Wipes 200
62807	Consumable Tools/Small Equipment	250	Miscellaneous 250
62902	Audio/Visual Supplies	200	Video & Audio Cassettes for Court 200
62000	Total Commodities	4,714	
63301	Medical Services and Exams	1,200	Sex Assault Medical Services 1,200
63000	Total Contract Services	1,200	
64401	Fleet Maintenance Charges	1,749	Annual Fleet Maintenance Charges 1,749
64402	Equipment Replacement Charges	5,244	Annual Equipment Rental Charges 5,244
64403	Washbay Charges	520	Annual Washbay Charges 520
64000	Total Other Operating Costs	7,513	
66402	Computers and Peripherals	1,100	Desktop Replacement- Holstrom 1,100
66000	Total Capital Outlay	1,100	

2025 BUDGET
 DEPARTMENT OF
 HEALTH

Line Item	Description	FY 2025	FY 2026	FY 2027
1000	Salaries	1,200,000	1,250,000	1,300,000
1010	Benefits	300,000	310,000	320,000
1020	Travel	50,000	50,000	50,000
1030	Printing	20,000	20,000	20,000
1040	Supplies	100,000	100,000	100,000
1050	Contract Services	1,000,000	1,000,000	1,000,000
1060	Capital Equipment	50,000	50,000	50,000
1070	Information Technology	100,000	100,000	100,000
1080	Facilities	200,000	200,000	200,000
1090	Other	100,000	100,000	100,000
2000	Grants	500,000	500,000	500,000
2010	State	250,000	250,000	250,000
2020	Federal	250,000	250,000	250,000
3000	Revenue	100,000	100,000	100,000
3010	State	50,000	50,000	50,000
3020	Federal	50,000	50,000	50,000
4000	Reserve	100,000	100,000	100,000
4010	State	50,000	50,000	50,000
4020	Federal	50,000	50,000	50,000
5000	Other	100,000	100,000	100,000
5010	State	50,000	50,000	50,000
5020	Federal	50,000	50,000	50,000

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Public Works



Town of Avon
Departmental Budget Summary by Program
 2012 Annual Budget
Public Works Department

Department Budget by Category:	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel	\$ 1,329,327	\$ 1,404,389	\$ 1,408,631	\$ 1,417,949	0.66%
Commodities	311,109	357,717	357,791	381,337	6.58%
Contract Services	321,780	379,326	396,807	378,585	-4.59%
Other Operating Costs	641,506	660,518	802,340	778,528	-2.97%
Debt Service	170,319	96,757	96,757	116,821	20.74%
Capital Outlay	42,809	29,120	29,120	52,239	79.39%
Total	\$ 2,816,850	\$ 2,927,827	\$ 3,091,446	\$ 3,125,459	1.10%
Department Budget by Program:					
Administration	\$ 100,472	\$ 72,178	\$ 75,430	\$ 75,620	0.25%
Roads and Streets	1,438,212	1,419,689	1,479,164	1,522,218	2.91%
Facilities Maintenance	367,384	393,406	397,054	394,103	-0.74%
Parks	723,318	814,979	835,091	843,585	1.02%
Town Center West Maintenance Fund	187,464	227,575	304,707	289,933	-4.85%
Community Enhancement Fund	-	-	-	-	NA
Facilities Reserve Fund	-	-	-	-	NA
Total	\$ 2,816,850	\$ 2,927,827	\$ 3,091,446	\$ 3,125,459	1.10%
Sources of Funds:					
Direct Program Revenues:					
Eagle County Trail Safety and Repair Grant	-	-	6,000	4,000	NA
Highway User's Tax	\$ 22,294	\$ 23,000	\$ 22,000	\$ 22,000	0.00%
Road & Bridge Fund	330,253	360,000	340,000	346,800	2.00%
Abatement Services	1,125	2,000	2,000	2,000	0.00%
Road Cut Permits	151,751	140,000	165,000	200,000	21.21%
Village at (Avon) Municipal Services	-	200,991	200,991	200,991	0.00%
Capital Lease Proceeds	-	-	-	-	NA
	505,423	725,991	729,991	771,791	5.73%
General Fund Subsidy	2,123,963	1,974,261	2,056,748	2,063,735	0.34%
Town Center West Maintenance Fund	187,464	227,575	304,707	289,933	-4.85%
Community Enhancement Fund	-	-	-	-	NA
Facilities Reserve Fund	-	-	-	-	NA
Total	\$ 2,816,850	\$ 2,927,827	\$ 3,091,446	\$ 3,125,459	1.10%
Full-time Employees (FTEs)	19.40	19.40	19.40	19.40	

PUBLIC WORKS

PUBLIC WORKS

The Public Works Dept. consists of three organizational divisions; **Administration, Roads and Bridges, and Parks/Facilities**. All divisions work to maintain the Town's existing infrastructure and building assets and also lend support to other Departments for various special events throughout the year, planning, energy initiatives, and assisting with set-up/tear-down, crowd control, trash collection, traffic control, and vendor supervision. The Department operates under the supervision of the Director of Public Works, Jennifer Strehler.

ADMINISTRATION provides overall direction and coordination for the Public Works Department including staff management, strategic planning, project management, grant writing, cross-department coordination, and reporting to the Town Manager and Town Council. This division also provides assistance to the general public, provides technical assistance to the Town Manager, and is responsible for the whole department's budget development and control.

ROAD AND BRIDGE (R&B) is an operational division responsible for the maintenance of over 60 lane miles of roadway, six bridges, 2 railroad overpasses, 8 miles of sidewalk, and the town's major storm water infrastructure. The street system also consists of over seven miles of guardrail, 435 various light poles, over 900 street signs, and thirty bike path signs. All work in the public rights-of-way (r.o.w.) by private parties or contractors must have a valid permitted authorized by the Director of Public Works in order to protect the public's investment in assets and to safeguard the traveling public. R&B manages the r.o.w. permit process and conducts inspection of work to verify permit compliance. Snow plowing, road patching, road striping, street light repair, guard rail and sign repair, street sign making, response to all emergency personnel, and weed abatement are some of the other services provided by this division. Gary Padilla, Road and Bridge Superintendent, manages this division.

PARKS/FACILITIES division provides maintenance of public buildings and structures as well as parks, streetscapes, and open spaces. The PARKS group maintains four parks and Avon Rd, including over sixty-five acres of irrigated open space and multi-use athletic fields. The PARKS group is also responsible for the maintenance and care of four tennis courts, three basketball courts, and two picnic shelters, the just completed Nottingham Lake fishing pier, plus five miles of recreation trails, two miles of fencing, over eight hundred trees, more than twenty thousand square feet of planting beds, Avon Station and 9 other bus-stops, plus 82 total trash receptacles and 23 pet stations. The FACILITIES group keeps the HVAC equipment operational and maintains the exterior and interior furnishings of all of Avon's public buildings except the Recreation Center. This group coordinates renovation work and provision of temporary facilities with all other departments as needed. During the winter season, several of the PARKS/FACILITIES employees are utilized by the ROADS AND BRIDGES division to assist with road snow plowing operations. The remainder of the PARKS/FACILITIES group is responsible for snow and ice removal and maintenance of over two miles of sidewalk, recreation paths and parking lots. The PARKS group also maintains and treats between four and five acres of ice on Nottingham Lake for free public skating, broomball and pond hockey. Cooperation with the Recreation Department, in scheduling and staffing 17+ Special Events covering 31 calendar days, athletic events (e.g., lacrosse, soccer, hockey tournaments) and recreational activities (e.g., club kickball, hockey, ultimate Frisbee, flag football). This division is under the supervision of Joe Histed, Parks/Facilities Superintendent.

PUBLIC WORKS

DEPARTMENT ACCOMPLISHMENTS FOR 2011

- **Operated at a reduced service level** due to staff reductions which included a loss of 5 CDL drivers for snow plowing and operation of other equipment as compared to previous levels due to town-wide budget cuts.
- **Conducted Road and Bridge maintenance**, including:
 - Repaired over 150 streetlights to restore functionality
 - Repaired curbs, shoulder, and guardrail
 - Street striping and road markings installed
 - Repaired damage to roads, signs, lights from 6 accidents
 - Repaired damage from 5 vandalism incidences
 - Installed 40 new banners in Town Core plus many banners on RR bridge for special events
 - Conducted traffic control for 6 special events
 - Cleaned ditches, culverts and roadways due to mudslide on Nottingham Road and Metcalf Road
 - Annual cleanup for Town of Avon residents
 - Managed noxious weed program: 183 violations issued
 - Cleaned all storm sewer inlets within the town limits
 - Removed all debris and materials from Swift Gulch to the Annex, to the landfill etc. to prepare for Swift Gulch construction
- **Conducted Facility Asset Maintenance and improvements** including:
 - Built office addition in Community Development.
 - Updated emergency lighting and exit signs at Swift Gulch portables.
 - Installed new CO monitors in Fleet maintenance building.
 - Worked with PD to make updates to meet CALEA requirements. This included working with Fleet Maintenance to build a custom lock-up cage for lost and found and a custom built HVAC vent for the evidence room.
- **Conducted Parks and Streetscape Maintenance** including:
 - Installed 40 new, more reliable and efficient irrigation rotors in Nottingham Park.
 - Installed 12 new irrigation control valves throughout Avon's irrigation system.
 - Conducted bronze patina maintenance on art in public places statues on Avon Rd.
 - Renovated 3 median ends on Avon Rd. Removed tired junipers, installed new irrigation and planted annuals and perennials.
 - Removed dead and dying junipers by Recreation center and replanted with shrubs and perennials.
 - Used cobble to mulch on/off ramp medians at RA#2, saving costs of mulch and maintenance in the future.
 - Restrung all town flag poles with new string and hardware.
 - Planted 3 new trees on Avon Rd median to replace dying spruce trees.
 - Installed 4 new Bear Proof trash cans.

PUBLIC WORKS

- Replaced or renewed 80 yards of mulch/bark products to spruce up Town maintained plantings areas.
- Repaired 11 vandalized areas including damage to irrigation, fencing, bus stops, restrooms and trash receptacles
- Installed 2 new ADA compliant and pet friendly drinking fountains at O'neal Spur park and the Nottingham Park cabin.
- Installed 2 new ADA compliant drinking fountains at the tennis courts and public restrooms.
- Removed and replaced 26,000 square feet of sod on athletic field due to damage from skating rinks.
- Removed 9 unhealthy large cottonwood trees from the mall to make way for 2015 improvements.
- Installed and irrigated 10 new service berry bushes in mall as part of ongoing improvements.
- Installed new irrigation controller in mall as part of ongoing improvements.
- Replaced 250 linear feet of asphalt along the Avon Section of the Eagle Valley trail to repair damage from roots. 445 of Bio-barrier was installed along trail to prevent further damage. (Eco trails provided 48% matching funds)
- Supported the addition of 3 new special events (Snowball Music Festival, Dock Dogs and USA Pro-cycling challenge) with services including fencing, tent erection, trash and recycling removal, and perimeter security.

DEPARTMENT PRIORITIES FOR 2012

Top priorities and goals for the Department of Public Works are listed below.

- **Execute move to Lot 5, VAA site** for public works staff, including relocation of modular offices. Effort will involve in-house staff to control contractor costs.
- **Repair asphaltic pavements** in Wildridge and other areas where considerable freeze-thaw cycle damage has occurred over the past three winters.
- **Repair path along ECO Trail** where tree roots are causing cracking and heaving of thin asphalt
- **Improvements to Nottingham Ditch** along Swift Gulch Rd to reduce water loss and temperature increases; pipe or line key ditch sections.
- **Look for Funding Opportunities for Park Improvements** in Nottingham Park to replace restrooms which are under-sized and not compliant with the modern building code and to replace 20-year old playground equipment (both projects are currently not funded in the 5-year CIP).
- **Complete GIS inventories** for street lighting, signs, and storm drainage infrastructure to more efficiently track maintenance of these assets.
- **Cross training** parks, road and bridge, and facilities staff to provide better coverage of core services during vacations, sick leave, etc.
- **Manage outsourced work** to contractors where appropriate.

Equipment

- **Replace 1 aged snow plow and a street sweeper.**

PUBLIC WORKS

FUTURE OUTLOOK

The Department of Public Works is operating at a reduced level of service. Staffing and budget levels for 2012 are similar to 2001 levels (19 total employees) despite inflation in labor and commodities costs. The priority of the department is asset management, with prioritization of safety-related infrastructure. The value of total infrastructure under maintenance by Public Works has increased over 600% since 2003. The Public Works Department budget for 2011 includes one frozen full-time maintenance worker position in FACILITIES, which we would like to fill before the end of 2012 if possible due to the high workload for facilities maintenance and repair. Six previously-authorized positions in ADMIN (1 administrative assistant) PARKS (3 maintenance workers), TOWN CENTER WEST (1 maintenance worker), and ROAD AND BRIDGE (1 equipment operator) were eliminated from the organizational chart and from the budget in 2011 and are not included in this 2012 budget. As Public Works continues to operate with reduced staffing and overall budget, we will focus on providing a very basic level of maintenance service using in-house staff, out-source critical repairs and improvements, and enforce local codes requiring maintenance by private property owners. Cross-training, better equipment, and use of software and automation will be key tools for our relatively small staff to manage the workload. Public Work's five-year vision includes playing "catch-up" on deferred asset maintenance and growth in staffing to match the real long-term need to adequately sustain public assets.

Town of Avon Line Item Detail

Function: Public Works #400
 Department: Public Works Department #410
 Program: Administration #411

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 54,416	\$ 33,079	\$ 33,079	\$ 33,416	1.02%
61151	Overtime	886	-	-	-	NA
61201	Automobile Allowance	1,080	1,080	1,080	1,080	0.00%
61301	FT Pension	3,328	2,977	2,977	3,676	23.48%
61304	Employee Assistance Program	11	7	7	7	0.00%
61401	FICA/Medicare	497	495	495	500	1.01%
61501	Group Health and Life Insurance	4,956	3,735	3,735	3,646	-2.38%
61505	Long-term Disability Insurance	246	167	167	167	0.00%
61506	Short-term Disability Insurance	176	139	139	141	1.44%
61507	Dental Insurance	513	297	297	360	21.21%
61509	Worker's Compensation	270	225	347	350	0.86%
61510	Unemployment Insurance	116	102	102	103	0.98%
61000	Total Personnel	66,495	42,303	42,425	43,446	2.41%
Commodities:						
62401	Gasoline	542	400	474	632	33.33%
62802	Food and Beverages	1,726	2,200	2,200	1,950	-11.36%
62805	Clothing and Uniforms	48	300	300	300	0.00%
62904	Software	89	350	350	500	42.86%
62905	Books and Periodicals	133	150	150	200	33.33%
62999	Office Supplies and Materials	2,221	1,750	1,750	1,750	0.00%
62000	Total Commodities	4,759	5,150	5,224	5,332	2.07%
Contract Services:						
63504	R&M - Office Equipment and Computer	-	-	882	882	0.00%
63506	R&M - Radios and Communications Equip.	13,966	6,800	6,800	4,268	-37.24%
63603	Rentals - Office Equipment	-	1,500	2,099	2,099	0.00%
63999	Other Contract Services	483	1,500	1,500	1,500	0.00%
63000	Total Contract Services	14,449	9,800	11,281	8,749	-22.44%
Other Operating Costs:						
64101	Travel, Training and Conference	1,585	1,500	1,500	1,000	-33.33%
64102	Dues, Licenses and Memberships	683	930	930	1,023	10.00%
64104	Meeting Expense	-	100	100	120	20.00%
64201	Telephone	1,294	1,300	1,300	1,300	0.00%
64206	Cellular and Paging	6,395	9,000	9,000	9,000	0.00%
64301	Postage and Delivery Costs	416	300	300	300	0.00%
64401	Fleet Maintenance Charges	1,382	1,075	2,200	2,200	0.00%
64402	Equipment Replacement Charges	600	-	-	-	NA
64403	Washbay Charges	-	-	450	450	0.00%
64901	Advertising and Legal Notices	252	-	-	-	NA
64000	Total Other Operating Costs	12,607	14,205	15,780	15,393	-2.45%

Town of Avon Line Item Detail

Function: Public Works #400
 Department: Public Works Department #410
 Program: Administration #411

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
	Capital Outlay					
66401	Office Equipment	-	600	600	550	-8.33%
66402	Computers and Peripherals	2,162	-	-	150	NA
66404	Furniture and Fixtures	-	120	120	2,000	1566.67%
66000	Total Capital Outlay	2,162	720	720	2,700	275.00%
60000	Total Expenditures	\$ 100,472	\$ 72,178	\$ 75,430	\$ 75,620	0.25%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Public Works			
Program: Administration			
Account Number	Account Name	2012 Budget	Justification
62401	Gasoline	632	Fuel for Vehicles 632
			Coffee Service 1,400
62802	Food and Beverage	1,950	Seasonal staff training events (2) 300 Networking Meetings 250
62806	Clothing and Uniforms	300	Outerwear, Logowear 300
62904	Software	500	Software 500
62905	Books and Periodicals	200	Reference Books and Magazines 200
62999	Office Supplies and Materials	1,750	Printer, Copier Plotter Supplies 1,000 Miscellaneous Flyers and Supplies 750
62000	Total Commodities	5,332	
63504	R&M - Office Equip and Computers	882	Copier Maintenance 882
			800 MHz Radio Service 10@ \$356.80 each 3,568
63506	R&M - Radios and Communications Equip.	4,268	Batteries 200 Repairs 500
63603	Rentals Office Equipment	2,099	50% of Copier lease \$349.76 x 12 months 2,099
63999	Other Contract Services	1,500	Copy Services 1,500
63000	Total Contract Services	8,749	
64101	Travel, Training and Conference	1,000	Management Training 1,000
			PE 150
			WEF 175
			ASME 95
			NRPA 145
			APWA 238
			CO Weed Association 100
64102	Dues, Licenses, and Memberships	1,023	AWA, Lake Management 120
64104	Meeting Expenses	120	Quarterly QQ, ECO Trails, Design, Safety 120
64201	Telephone and Long Distance	1,300	PW Fax, Fire Alarm, Long Distance Charges 1,300
64206	Cellular and Paging	9,000	Cellular, Paging Service 9,000
64301	Postage and Delivery costs	300	Miscellaneous Deliveries/Shipments 300
64401	Fleet Maintenance	2,200	Annual Fleet Maintenance Charge 2,200
64403	Washbay Charges	450	Annual Washbay Charges 450
64000	Total Other Operating Costs	15,393	

**TOWN OF AVON
 DETAILED BUDGET REQUESTS
 2012**

Department: Public Works			
Program: Administration			
Account Number	Account Name	2012 Budget	Justification
66401	Office Equipment	550	Gang charger, Microwave 550
66402	Computers and Peripherals	150	Digital Camera 150
66404	Office Furniture and Fixtures	2,000	Fixtures, Furniture Replacement 2,000
66000	Total Capital Outlay	2,700	

Town of Avon Line Item Detail

Function: Public Works #400
 Department: Public Works Department #410
 Program: Roads and Streets #413

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 383,331	\$ 366,682	\$ 364,045	\$ 369,940	1.62%
61151	Overtime Wages	12,936	32,000	32,122	32,000	-0.38%
61301	FT Pension	25,731	33,001	32,895	40,693	23.71%
61304	Employee Assistance Program	210	204	204	204	0.00%
61401	FICA/Medicare	5,754	5,781	5,745	5,828	1.44%
61501	Group Health and Life Insurance	92,858	103,496	103,496	100,959	-2.45%
61505	Long-term Disability Insurance	3,892	3,653	3,746	3,318	-11.43%
61506	Short-term Disability Insurance	1,710	1,661	1,655	1,674	1.15%
61507	Dental Insurance	9,420	8,415	8,415	10,200	21.21%
61509	Worker's Compensation	11,502	10,123	12,969	13,275	2.36%
61510	Unemployment Insurance	843	1,196	1,189	1,206	1.43%
61000	Total Personnel	548,187	566,212	566,481	579,297	2.26%
Commodities:						
62201	Street Repair and Maint. Materials and Supplies	12,202	20,000	20,000	20,000	0.00%
62202	Sand and Gravel	35,039	32,625	32,625	55,625	70.50%
62203	Street Sign Materials and Supplies	26,828	28,000	28,000	28,800	2.86%
62205	Plumbing and Electrical Supplies and Materials	1,967	40,251	40,251	16,059	-60.10%
62305	Chemicals	23,581	22,300	22,300	22,300	0.00%
62401	Gasoline	5,628	4,988	4,988	7,900	58.38%
62402	Diesel	38,548	34,125	34,125	49,840	46.05%
62802	Food and Beverage	652	750	750	750	0.00%
62804	Training Supplies	401	600	600	600	0.00%
62805	Clothing and Uniforms	3,814	4,100	4,100	4,100	0.00%
62806	Safety Materials and Supplies	2,260	2,270	2,270	2,270	0.00%
62807	Consumable Tools/Small Equipment	7,974	9,395	9,395	9,840	4.74%
62899	Other Miscellaneous Operating Supplies	752	800	800	1,800	125.00%
62000	Total Commodities	159,646	200,204	200,204	219,884	9.83%
Contract Services:						
63301	Medical Services and Exams	260	1,764	1,764	1,764	0.00%
63502	R&M - Streets	89,155	89,730	89,730	92,230	2.79%
63608	Rentals - Machinery & Equipment	245	600	600	600	0.00%
63999	Other Contract Services	130,996	135,722	135,722	135,722	0.00%
63000	Total Contract Services	220,656	227,816	227,816	230,316	1.10%

Town of Avon Line Item Detail

Function: Public Works #400
 Department: Public Works Department #410
 Program: Roads and Streets #413

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Other Operating Costs:						
64101	Travel, Training and Conference	2,697	8,075	8,075	8,075	0.00%
64203	Electric	35,119	41,307	41,307	41,307	0.00%
64401	Fleet Maintenance Charges	195,167	146,794	206,000	206,000	0.00%
64402	Equipment Replacement Charges	78,105	90,019	90,019	79,013	-12.23%
64403	Washbay Charges	7,008	7,654	7,654	7,654	0.00%
64901	Advertising and Legal	248	400	400	500	25.00%
64902	Financial Support, Donations and Contributions	23,883	36,000	36,000	36,000	0.00%
64000	Total Other Operating Costs	342,227	330,249	389,455	378,549	-2.80%
Debt Service:						
65201	Capital Lease Payments	165,662	94,108	94,108	114,172	21.32%
65000	Total Debt Service	165,662	94,108	94,108	114,172	21.32%
Capital Outlay:						
66402	Computers and Peripherals	1,834	1,100	1,100	-	-100.00%
66000	Total Capital Outlay	1,834	1,100	1,100	-	-100.00%
60000	Total Expenditures	\$ 1,438,212	\$ 1,419,689	\$ 1,479,164	\$ 1,522,218	2.91%

**Town of Avon
Detailed Budget Requests
2012**

Department: Public Works			
Program: Roads & Streets			
Account Number	Account Name	2012 Budget	Justification
61151	Overtime Wages	32,000	Overtime 32,000
62201	Street Repair and Maint. Materials and Supp	20,000	Street Paint 2,000 Brick Sealer, Crosswalks 5,000 Asphalt/Cold Patch 3,000 Replenish Guard Rail Material 4,750 Pre-mark Street Striping 5,250
62202	Sand and Gravel	55,625	Cinders 50,000 Shoulder Material 5,625
62203	Street Sign Materials and Supplies	28,800	Delineators, Reflectors 6,500 Steel Posts 24 @ \$200 4,800 Stains, Paints, Brushes 750 Replenish Cones and Barrels 1,750 Construction Signs (Vlg) 2,500 Sign Materials 6,000 Wood Posts 100 @ \$65 6,500
62205	Plumbing and Electrical Supplies and Materials	16,059	Avon Rd Light heads, terminals, etc 4,000 Bulbs 4,600 Hardware 1,725 3-Path Lights @ \$2867 each 5,734
62305	Chemicals	22,300	Weed Killer 2,500 Neutralizer 800 Ice Slicer 19,000
62401	Gasoline	7,900	Unleaded Fuel 7,900
62402	Diesel	49,840	Diesel Fuel 49,840
62802	Food and Beverage	750	Miscellaneous Meetings 750
62804	Training Supplies	600	Video Rental, Safety Handouts 600
62805	Clothing and Uniforms	4,100	10 Coats @ \$175 each 1,750 10 Bibs @ \$125 each 1,250 Uniforms, Hats, Shirts 11 @ \$100 1,100
62806	Safety Materials and Supplies	2,270	Personal Protective Equipment 10 @ \$150 1,500 Barricade Lights 220 First Aid Supplies 550
62807	Consumable Tools/ Small Equipment	9,840	Electrical Field tools 1,500 Asphalt Tools/Crack Fill Specialty Tools 500 Hand Tools 1,100 Guardrail Attachment 2,500 Air Tools 1,800 (2) Weed Eaters 1,440 Miscellaneous Hardware 1,000

**Town of Avon
Detailed Budget Requests
2012**

Department: Public Works			
Program: Roads & Streets			
Account Number	Account Name	2012 Budget	Justification
62899	Other Miscellaneous Operating Supplies	1,800	Bracket Hardware 800 Miscellaneous Hardware 1,000
62000	Total Commodities	219,884	
63301	Medical Services and Exams	1,764	Random Alcohol 500 Random Drug 500 DOT Physicals 764
63502	R&M - Streets	92,230	Miscellaneous Patch (potholes, sinkholes) 25,000 Infra Red Patch 15,730 Storm Water System Maintenance 15,000 Guard Rail Repair 500 LF/yr @ \$25/LF 12,500 Crack Fill Maintenance 24,000
63608	Rentals - Machinery and Equipment	600	Miscellaneous Equipment Rentals 600
63999	Other Contract Services	135,722	Electrical Outsourcing 12,000 Snow Removal/Hauling 19,822 Snow Removal/Handwork (Avon Rd) 1,100 Street Striping 42,000 Sidewalk Repairs 8,000 Trash, Landfill (Includes Clean up Work) 9,200 Vandalism 3,600 UNCC Charges (Locates, Tier 1) 2,000 Paint RR Bridge Walls 8,000 Weed Mitigation 25,000 Paint Streetscape Lights 25 @ \$200 5,000
63000	Total Contract Services	230,316	
64101	Travel, Training, and Conference	8,075	Road Tech Trainer Dues 675 Equipment Operator Certification 5,000 ALTAP/APWA Training 2,400 W.BC Blvd. Streetlights 1,920 I-70 Sign 1,535 Christmas Lights #1 3,328 Christmas Lights #2 2,816 Street Lights - Avon Road 2,688 Path Lights - Avon Road 2,688

**Town of Avon
Detailed Budget Requests
2012**

Department: Public Works		Program: Roads & Streets	
Account Number	Account Name	2012 Budget	Justification
			Path Outlets 7,680
			Recreation Center Parking Lot 2,560
			Riverfront Drive 1,500
			Benchmark Road Street Lights 1,920
			Avon Elementary 1,152
			Hurd Lane Street Lights 1,664
			West Beaver Creek Blvd Path Lights 2,560
			Chapel Place Path Lights 1,920
			Village Street Lights 2,688
64203	Electric	41,307	Village Earthlights 2,688
64401	Fleet Maintenance Charges	206,000	Annual Fleet Maintenance Charges 206,000
64402	Equipment Replacement Charges	79,013	Annual Equipment Rental Charges 79,013
64403	Washbay Charges	7,654	Annual Washbay Charges 7,654
64901	Advertising and Legal Notices	500	Door Hangers, Flyers 500
64902	Financial Support, Donations	36,000	Westin Riverfront Public Plaza 36,000
64000	Total Other Operating Costs	378,549	
65201	Capital Lease Payments	114,172	2007 Master Lease (Leeboy, Flayle Mower) 83,972 2011 Peterbilt Plow Truck Lease 30,200
65000	Total Debt Service	114,172	

Town of Avon Line Item Detail

Function: Public Works #400
 Department: Public Works Department #410
 Program: Facility Maintenance #414

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 128,932	\$ 125,695	\$ 119,964	\$ 119,220	-0.62%
61151	Overtime Wages	1,168	5,000	5,639	5,000	-11.33%
61301	FT Pension	8,949	11,313	11,385	13,114	15.19%
61304	Employee Assistance Program	65	66	66	66	0.00%
61401	FICA/Medicare	1,896	1,895	1,829	1,801	-1.53%
61501	Group Health and Life Insurance	29,405	33,513	33,356	32,661	-2.08%
61505	Long-term Disability Insurance	1,254	1,233	1,278	1,088	-14.87%
61506	Short-term Disability Insurance	556	566	685	540	-21.17%
61507	Dental Insurance	2,990	2,723	2,723	3,300	21.19%
61509	Worker's Compensation	2,315	2,203	2,943	3,037	3.19%
61510	Unemployment Insurance	276	392	379	373	-1.58%
61000	Total Personnel	177,806	184,599	180,247	180,200	-0.03%
Commodities:						
62205	Plumbing & Electrical Supplies and Materials	7,095	6,385	6,385	6,385	0.00%
62401	Gasoline	2,656	2,100	2,100	3,160	50.48%
62402	Diesel	1,783	2,000	2,000	2,136	6.80%
62803	Janitorial, Custodial and Cleaning Supplies	9,826	10,000	10,000	10,500	5.00%
62805	Clothing and Uniforms	331	600	600	600	0.00%
62807	Consumable Tools/Small Equipment	494	3,800	3,800	2,000	-47.37%
62899	Other Miscellaneous Operating Supplies	920	1,200	1,200	1,200	0.00%
62904	Software	175	-	-	-	NA
62000	Total Commodities	23,280	26,085	26,085	25,981	-0.40%
Contract Services:						
63306	Security Services	500	-	-	-	
63501	R&M - Buildings and Facilities	25,607	44,045	44,045	39,475	-10.38%
63599	Other Maintenance Services	12,851	15,025	23,025	21,095	-8.38%
63000	Total Contract Services	38,958	59,070	67,070	60,570	-9.69%
Other Operating Costs:						
64101	Travel, Training and Conference	885	3,300	3,300	3,300	0.00%
64102	Dues, Licenses and Memberships	3,924	3,924	3,924	3,924	0.00%
64202	Gas	9,257	12,880	12,880	12,880	0.00%
64203	Electric	44,282	46,044	46,044	46,044	0.00%
64204	Water and Sanitation	9,614	6,736	6,736	6,736	0.00%
64205	Trash and Recycling	11,167	18,000	18,000	18,000	0.00%
64401	Fleet Maintenance Charges	12,647	7,908	7,908	7,908	0.00%
64402	Equipment Replacement Charges	1,800	2,200	2,200	-	-100.00%
64403	Washbay Charges	936	1,560	1,560	1,560	0.00%
64000	Total Other Operating Costs	94,512	102,552	102,552	100,352	-2.15%

Town of Avon Line Item Detail

Function: Public Works #400
 Department: Public Works Department #410
 Program: Facility Maintenance #414

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Capital Outlay:						
66202	Building Improvements	32,828	19,000	19,000	26,500	39.47%
66402	Computers and Peripherals	-	1,100	1,100	-	-100.00%
66404	Furniture and Fixtures	-	1,000	1,000	500	-50.00%
66000	Total Capital Outlay	32,828	21,100	21,100	27,000	27.96%
60000	Total Expenditures	\$ 367,384	\$ 393,406	\$ 397,054	\$ 394,103	-0.74%

**Town of Avon
Detailed Budget Requests
2012**

Department: Public Works		Program: Facility Maintenance	
Account Number	Account Name	2012 Budget	Justification
61151	Overtime Wages	5,000	Overtime 5,000
62205	Plumbing & Electrical Supplies & Materials	6,385	Plumbing and Mechanical Equipment 3,500 Light Bulbs, Fixtures 2,000 Electrical Supplies 885
62401	Gasoline	3,160	Gasoline Fuel for Vehicle 3,160
62402	Diesel	2,136	Diesel Fuel for Vehicle 2,136
62803	Janitorial, Custodial, and Cleaning Supplies	10,500	Paper Products, Trash Bags 5,400 Cleaning Supplies 4,100 Miscellaneous Items 1,000
62805	Clothing and Uniforms	600	Outerware: Coats or Bibs 400 Uniforms, Hats, Shirts, Pants 200
62807	Consumable Tools, Small Equipment	2,000	Maintenance Tools 2,000
62899	Other Miscellaneous Operating Supplies	1,200	Miscellaneous Hardware 1,200
62000	Total Commodities	25,981	
			Sherwood Meadows Miscellaneous Repairs 1,125
			Cabin Exterior Repair: Chinking, Stain, Columns 2,500 Interior Repairs 500
			PW Annex Exterior Repairs 800
			Pumphouse Deck Repairs/Stain 1,500 Electrical Upgrades 1,500 Exterior Repairs 500
			Municipal Building Exterior Repairs (Stucco, Paint, Concrete) 1,400 Door and Window Repairs 1,400 Door Mats 900 HVAC Filters (quarterly) 1,200 Miscellaneous Repairs 2,500 Atrium Windows-Glass, Frame & Sealing 1,000 Flags 2,500 HVAC Repairs 3,000 Ceiling Tile Replacement (PD) 2,000 Com. Dev. Window Treatments 600 Com. Dev. Door 600 New Magnetic Signs 1,000

**Town of Avon
Detailed Budget Requests
2012**

Department: Public Works				
Program: Facility Maintenance				
Account Number	Account Name	2012 Budget	Justification	
63501	R&M - Buildings and Facilities	39,475	Parks Restroom	
			Misc Maintenance: Plumbing, Paint, Stalls	1,000
			Parks Building	
			Interior Paint	250
			Overhead Door Maintenance	500
			Exterior Repairs	500
			Rain Gutters	1,000
			Exhaust Fans	1,000
			Swift Gulch - Admin & Transit	
			Deck and Landing Repairs	250
			Door, Trim Repair	250
			HVAC Repairs	3,000
			Filters (bi-annual)	100
			Floor Replacement	1,000
			Doors, Trim Paint	100
			Fleet Maintenance Building	
			Misc. Repairs: HVAC, Snowmelt, etc.	4,000
			Sherwood Meadows	1,000
			Security Monitor Alarm System at Municipal Building, Cabin & Swift Gulch	4,450
			Backflow Certifications 10 @ \$140 each	1,400
			Elevator Inspection (Annual) Fleet, Muni	600
			Snow Removal Rec Center	2,500
			Boiler Inspection (Annual) Fleet, Muni	425
Fire Extinguisher Service (Annual)	900			
Elevator Maintenance	3,120			
Pest Control	4,200			
63599	Other Maintenance Services	21,095	Other Maintenance Service	2,500
63000	Total Contract Services	60,570		
64101	Travel, Training and Conference	3,300	CMC/MSEC Classes	600
			HVAC Classes (Heat Reclaim)	1,200
			Backflow Certification	1,500
64102	Dues, Licenses and Memberships	3,924	Sherwood Meadows Condo Assn.	3,924
64202	Gas	12,880	Municipal Building and Cabin	12,880
64203	Electric	46,044	Sherwood Meadows	5,293
			Swift Gulch	10,189
			Municipal Building	18,515
			Pumphouse and Cabin	6,485
			PW Annex	2,781
			Parks Storage Facility	2,781
64204	Water & Sanitation	6,736	Municipal Building, Cabin, Park Storage	4,536
			Swift Gulch	2,200
64205	Trash Collection and Recycling	18,000	Trash Service	17,500
			Clean-up Week	500

**Town of Avon
Detailed Budget Requests
2012**

Department: Program:		Public Works Facility Maintenance		
Account Number	Account Name	2012 Budget	Justification	
64401	Fleet Maintenance Charges	7,908	Annual Fleet Maintenance Charges	7,908
64403	Washbay Charges	1,560	Annual Washbay Charges	1,560
64000	Total Other Operating Costs	100,352		
			Municipal Bld	
			Window Replacements	5,000
			PW Admin Bld	
			Window Replacements	2,000
			Misc. Repairs post-move	7,500
			Police Station:	
			Safety Improvements	2,000
			PW Annex	
			Fencing	2,000
			Fleet Building:	
66202	Building Improvements	26,500	New Furnace	8,000
66404	Furniture and Fixtures	500	Desk and Shelves	500
66000	Total Capital Outlay	27,000		

Town of Avon Line Item Detail

Function: Public Works #400
 Department: Public Works Department #410
 Program: Parks #415

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 247,860	\$ 251,936	\$ 253,317	\$ 250,312	-1.19%
61121	PTS Wages	90,039	94,001	94,000	94,000	0.00%
61122	PTS Bonuses	965	-	-	-	NA
61151	Overtime Wages	8,106	18,698	19,920	12,698	-36.26%
61202	Ski Pass	-	2,396	2,396	1,198	-50.00%
61301	FT Pension	17,365	22,674	22,914	27,534	20.16%
61302	PTS Pension	3,507	3,750	3,750	3,525	-6.00%
61304	Employee Assistance Program	123	136	136	136	0.00%
61401	FICA/Medicare	5,087	4,859	4,894	4,723	-3.49%
61501	Group Health and Life Insurance	37,562	68,828	68,828	67,126	-2.47%
61505	Long-term Disability Insurance	2,413	2,162	2,177	1,958	-10.06%
61506	Short-term Disability Insurance	1,062	980	989	972	-1.72%
61507	Dental Insurance	3,530	5,594	5,594	6,780	21.20%
61509	Worker's Compensation	5,089	4,886	7,678	7,695	0.22%
61510	Unemployment Insurance	729	1,101	1,110	1,075	-3.15%
61000	Total Personnel	423,437	482,001	487,703	479,732	-1.63%
Commodities:						
62202	Sand and Gravel	1,422	1,400	1,400	1,400	0.00%
62204	Construction, Maint. and Permanent Materials	5,988	4,750	4,750	4,750	0.00%
62205	Plumbing and Electrical Supplies and Materials	20,103	21,100	21,100	21,100	0.00%
62206	Landscaping and Plant Materials	12,157	12,200	12,200	12,200	0.00%
62305	Chemicals	7,528	9,610	9,610	9,610	0.00%
62401	Gasoline	6,815	6,858	6,858	7,584	10.59%
62402	Diesel	5,868	6,700	6,700	7,120	6.27%
62802	Food and Beverage	668	700	700	700	0.00%
62803	Janitorial, Custodial and Cleaning Supplies	3,173	4,995	4,995	4,995	0.00%
62804	Training Supplies	200	200	200	200	0.00%
62805	Clothing and Uniforms	3,070	2,980	2,980	2,980	0.00%
62806	Safety Materials and Supplies	4,305	4,525	4,525	4,525	0.00%
62807	Consumable Tools/Small Equipment	6,117	6,450	6,450	6,450	0.00%
62809	Medical Supplies and First Aid	614	900	900	900	0.00%
62899	Other Miscellaneous Operating Supplies	15,970	17,625	17,625	18,823	6.80%
62000	Total Commodities	93,998	100,993	100,993	103,337	2.32%
Contract Services:						
63503	R&M - Parks and Athletic Facilities	5,138	5,000	13,000	5,000	-61.54%
63608	Rentals - Machinery and Equipment	-	700	700	700	0.00%
63999	Other Contract Services	34,767	56,590	56,590	56,950	0.64%
63000	Total Contract Services	39,905	62,290	70,290	62,650	-10.87%

Town of Avon Line Item Detail

Function: Public Works #400
 Department: Public Works Department #410
 Program: Parks #415

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Other Operating Costs:						
64101	Travel, Training and Conference	4,427	5,350	5,350	5,350	0.00%
64203	Electric	12,858	15,132	15,132	15,132	0.00%
64204	Water and Sewer	11,795	5,466	5,466	5,466	0.00%
64401	Fleet Maintenance Charges	81,308	78,390	84,800	84,800	0.00%
64402	Equipment Replacement Charges	45,491	55,634	55,634	61,056	9.75%
64403	Washbay Charges	5,442	6,574	6,574	6,574	0.00%
64000	Total Other Operating Costs	161,321	166,546	172,956	178,378	3.13%
Debt Service:						
65201	Capital Lease Payments	4,657	2,649	2,649	2,649	0.00%
65000	Total Debt Service	4,657	2,649	2,649	2,649	0.00%
Capital Outlay:						
66402	Computers and Peripherals	-	-	-	1,100	NA
66404	Furniture and Fixtures	-	500	500	500	0.00%
66499	Other Machinery and Equipment	-	-	-	15,239	NA
66000	Total Capital Outlay	-	500	500	16,839	3267.80%
60000	Total Expenditures	\$ 723,318	\$ 814,979	\$ 835,091	\$ 843,585	1.02%

**Town of Avon
Detailed Budget Requests
2012**

Department: Public Works			
Program: Parks			
Account Number	Account Name	2012 Budget	Justification
61121	PTS Wages	94,000	5,612 hours X \$16.75/hr 94,000
61151	Overtime Wages	12,698	Overtime Demands 12,698
61202	Ski Pass	1,198	2 x \$599 1,198
62202	Sand and Gravel	1,400	Volleyball Courts (N side) 500 Playground 500 Wildridge Parks 400
62204	Construction, Mtc. and Permanent Materials	4,750	Lumber 2,000 Hardware 500 Weed Barrier 1,500 Vandalism 750
62205	Plumbing & Electrical Supplies & Materials	21,100	Maxicom Components 5,000 Rainbird Supplies 3,000 Irrigation Supplies 2,600 Maxicom Clock Repair/Replacement 3,000 Pump Maintenance 2,000 Electrical Supplies 4,500 Vandalism 1,000
62206	Landscaping and Plant Materials	12,200	Compost/Mulch 2,995 Annuals, Perennials, Trees & Shrubs 6,205 Seed (Grass or Wildflower), Sod 2,000 Other/Vandalism 1,000
62305	Chemicals	9,610	Athletic Field Materials 2,600 Fertilizer 3,250 Snowmelt 1,000 Pesticides 2,760
62401	Gasoline	7,584	Unleaded Fuel - Parks Vehicles, Equipment 7,584
62402	Diesel	7,120	Diesel Fuel - Parks Vehicles, Equipment 7,120
62802	Food and Beverage	700	Safety Meetings 350 Salute Meals 350
62803	Janitorial, Custodial, and Cleaning Supplies	4,995	Public Restrooms: Cleaning Supplies 1,000 Paper Products 2,495 Other 300 Park Storage: Cleaning Supplies 500 Paper Products 600 Other 100

**Town of Avon
Detailed Budget Requests
2012**

Department: Public Works			
Program: Parks			
Account Number	Account Name	2012 Budget	Justification
62804	Training Supplies	200	Training Supplies 200
			Seasonal/PTS Shirts 450
62805	Clothing and Uniforms	2,980	Outerwear (8 People) 1,200 Shirts, Hats and Pants 1,330
			Type II Raincoats 1,000
62806	Safety Materials and Supplies	4,525	Footwear 1,200 Safety Supplies 2,325
			Maintenance Tools 2,400
			Plumbing Tools 800
62807	Consumable Tools, Small Equipment	6,450	Toro Equipment 2,500 Other Equipment 750
62809	Medical Supplies and 1st Aid	900	Parks Facility Kit 900
			Holiday Lights 2,500
			Bear Proof Cans: Avon Road (4) 3,500
			Athletic Field Materials 2,000
			Recreation Supplies 900
			Park Supplies 4,623
			10x20 replacement tent 1,500
62899	Other Miscellaneous Operating Supplies	18,823	Stadium/Events Barricade 3,000 Paints and Supplies 800
62000	Total Commodities	103,337	
63503	R&M - Parks and Athletic Facilities	5,000	Sod Replacement, Top Dress, Aerate 5,000
63608	Rentals - Machinery and Equipment	700	Miscellaneous Equipment Rentals 700
			Weed Control 2,960
			Tree Care 18,200
			Bronze Statue Maintenance 2,500
			Plumbing 1,600
			County Landfill 2,200
			Vandalism 1,500
			Dumpster Rental 2,200
			Asphalt Repairs (non-ECO) 5,000
			Snow Removal Hand Work 3,500
			Rodent Control 1,300
63999	Other Contract Services	56,950	Miscellaneous Asphalt Repairs (ECO Path) 7,000 Porta-Potty Rental (3) 8,990
63000	Total Contract Services	62,650	

**Town of Avon
Detailed Budget Requests
2012**

Department: Public Works			
Program: Parks			
Account Number	Account Name	2012 Budget	Justification
64101	Travel, Training and Conference	5,350	Commercial Pesticide Applicator (5) 500
			Progreen Training 500
			CPSI Certification (2) 1,000
			RMTMA Conference (2) 850
			Lodging 1,000
64203	Electric	15,132	Maxicomm Training (1) 1,500
			Pumphouse 10,439
			Park Restrooms 2,571
			Cabin 1,818
			Pocket Park - Wildridge 304
			Cabin:
			Water 320
			Sewer 320
			Restrooms:
			Water 140
			Sewer 355
			Irrigation Meters:
			Avon Road - Core 366
			E. BC Blvd. 330
			S.E. Burger King Meter 665
O'Neal Spur 950			
Roundabout #1 650			
Basketball Courts B. C. B. 170			
Shutdown Nottingham/Puder ditch 775			
Eaglebend Pocket Park 425			
64204	Water and Sanitation	5,466	
64401	Fleet Maintenance Charges	84,800	Annual Fleet Maintenance Charges 84,800
64402	Equipment Replacement Charges	61,056	Annual Equipment Rental Charges 61,056
64403	Washbay Charges	6,574	Annual Washbay Charges 6,574
64000	Total Other Operating Costs	178,378	
65201	Capital Lease Payments	2,649	2006 Master Lease (Toro Z-Master Mower) 2,649
65000	Total Debt Service	2,649	
66402	Computers and Peripherals	1,100	Desktop Replacement- Michelle 1,100
66404	Furniture & Fixtures	500	Chair Replacement 500
66499	Other Machinery and Equipment	15,239	Polartrack 15,239
66000	Total Capital Outlay	16,839	

Town of Avon Line Item Detail

Function: Public Works #400

Department: Public Works Department #410

Division/Program: Town Center West Maintenance #417

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 72,859	\$ 72,040	\$ 72,837	\$ 73,498	0.91%
61121	PTS Wages	17,893	16,916	16,920	18,460	9.10%
61151	Overtime Wages	193	3,000	3,000	3,000	0.00%
61202	Ski Pass	2,479	599	599	599	0.00%
61301	FT Pension	4,888	5,763	6,689	8,085	20.87%
61302	PTS Pension	678	672	672	730	8.63%
61304	Employee Assistance Program	46	48	48	48	0.00%
61401	FICA/Medicare	1,365	1,352	1,363	1,396	2.42%
61501	Group Health and Life Insurance	9,558	24,294	24,294	23,700	-2.45%
61505	Long-term Disability Insurance	744	742	774	676	-12.66%
61506	Short-term Disability Insurance	317	334	349	340	-2.58%
61507	Dental Insurance	796	1,980	1,980	2,400	21.21%
61509	Worker's Compensation	1,390	1,256	1,970	2,055	4.31%
61510	Unemployment Insurance	196	278	280	287	2.50%
61000	Total Personnel	113,402	129,274	131,775	135,274	2.66%
Commodities:						
62202	Sand and Gravel	891	650	650	650	0.00%
62205	Plumbing and Electrical Materials and Supplies	2,626	2,900	2,900	2,900	0.00%
62206	Landscaping and Plant Materials	4,099	4,450	4,450	4,450	0.00%
62305	Chemicals	3,970	5,000	5,000	5,000	0.00%
62401	Gasoline	1,791	2,200	2,200	2,370	7.73%
62402	Diesel	2,440	1,500	1,500	2,848	89.87%
62805	Clothing and Uniforms	910	935	935	935	0.00%
62806	Safety Materials and Supplies	490	500	500	500	0.00%
62807	Consumable Tools/Small Equipment	2,676	2,650	2,650	2,650	0.00%
62899	Other Miscellaneous Operating Supplies	9,533	4,500	4,500	4,500	0.00%
62000	Total Commodities	29,426	25,285	25,285	26,803	6.00%
Contract Services:						
63999	Other Contract Services	7,812	20,350	20,350	16,300	-19.90%
63000	Total Contract Services	7,812	20,350	20,350	16,300	-19.90%
Other Operating Costs:						
64203	Electric	12,926	22,000	75,000	75,000	0.00%
64401	Fleet Maintenance Charges	12,312	7,769	24,400	12,000	-50.82%
64402	Equipment Replacement Charges	5,055	16,540	16,540	18,199	10.03%
64403	Washbay Charges	546	657	657	657	0.00%
64906	Insurance Deductibles	-	-	5,000	-	-100.00%
64000	Total Other Operating Costs	30,839	46,966	121,597	105,856	-12.95%

Town of Avon Line Item Detail

Function: Public Works #400
 Department: Public Works Department #410
 Division/Program: Town Center West Maintenance #417

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
	Capital Outlay:					
66499	Machinery and Equipment	5,985	5,700	5,700	5,700	0.00%
66000	Total Capital Outlay	5,985	5,700	5,700	5,700	0.00%
60000	Total Expenditures	\$ 187,464	\$ 227,575	\$ 304,707	\$ 289,933	-4.85%

**Town of Avon
Detailed Budget Requests
2012**

Department: Public Works		Program: Town Center West Maintenance	
Account Number	Account Name	2012 Budget	Justification
61121	PTS Wages	18,460	1040hrs (26 weeks) X \$17.75/hr. 18,460
61151	Overtime Wages	3,000	Overtime Demands FT 1,800 Overtime Demands PTS 1,200
62202	Sand and Gravel	650	Decorative Rock 650
62205	Plumbing & Electrical Supplies & Materials	2,900	Irrigation Supplies 2,900
62206	Landscaping and Plant Materials	4,450	Compost & Mulch 1,000 Flowers, Trees, Shrubs & Sod 2,100 Seed 850 Other/Vandalism 500
62305	Chemicals	5,000	Fertilizer 500 Rodent Repellent, Pesticide 300 Icemelt 4,200
62401	Gasoline	2,370	Unleaded Fuel 2,370
62402	Diesel	2,848	Diesel Fuel 2,848
62805	Clothing and Uniforms	935	Outerwear 680 Hats, Pants, Shirts 255
62806	Safety Materials and Supplies	500	Safety Supplies 500
62807	Consumable Tools, Small Equipment	2,650	Maintenance Tools 1,000 Small Equipment 1,650
62899	Other Miscellaneous Operating Supplies	4,500	Misc. Supplies 500 Bollard Parts 1,500 Holiday Lights: Replacement 2,500
62000	Total Commodities	26,803	
63999	Other Contract Services	16,300	Tree Care (removal, pruning, spraying) 7,500 Weed Control (Lake Street/Mall Turf) 2,150 Snow Removal Handwork 4,000 Asphalt Repair 1,200 Miscellaneous Repairs 1,200 Vandalism 250
63000	Total Contract Services	16,300	
64203	Electrical	75,000	Avon Station & Lettuce Shed Lane 75,000

**Town of Avon
Detailed Budget Requests
2012**

Department: Public Works			
Program: Town Center West Maintenance			
Account Number	Account Name	2012 Budget	Justification
64401	Fleet Maintenance Charges	12,000	Annual Fleet Maintenance Charges 12,000
64402	Equipment Replacement Charges	18,199	Annual Equipment Rental Charges 18,199
64403	Washbay Charges	657	Annual Washbay Charges 657
64000	Total Other Operating Costs	105,856	
66499	Machinery and Equipment	5,700	Walk Behind Mower 5,700
66000	Total Capital Outlay	5,700	

TOWN OF JAY
 JAY TOWN BOARD
 2017

Item No.	Description	Amount	Category	Total
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Engineering

Town Engineer
Justin Hildreth

Project Engineer
Jeff Schneider
Vacant / Frozen

Town of Avon
Departmental Budget Summary by Program
 2012 Annual Budget
Engineering Department

Department Budget by Category:	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel	\$ 325,992	\$ 339,000	\$ 222,996	\$ 194,486	-12.78%
Commodities	2,176	4,400	4,440	4,440	0.00%
Contract Services	60,630	62,176	73,543	62,176	-15.46%
Other Operating Costs	15,649	19,323	19,323	38,123	97.29%
Capital Outlay	3,409	-	-	-	NA
Total	\$ 407,856	\$ 424,899	\$ 320,302	\$ 299,225	-6.58%
Department Budget by Program:					
Engineering	\$ 326,128	\$ 339,875	\$ 214,255	\$ 184,987	-13.66%
Water Utilities	81,728	85,024	106,047	114,238	7.72%
Total	\$ 407,856	\$ 424,899	\$ 320,302	\$ 299,225	-6.58%
Sources of Funds:					
Direct Program Revenues:					
Subdivision Review Fees	\$ 41,159	\$ 26,000	\$ 61,000	\$ 67,000	9.84%
	41,159	26,000	61,000	67,000	9.84%
General Fund Subsidy	(32,594)	(3,688)	(22,163)	(60,939)	174.96%
Water Fund	81,728	85,024	106,047	114,238	7.72%
Capital Projects Fund	317,563	317,563	175,418	178,926	NA
Total	\$ 407,856	\$ 424,899	\$ 320,302	\$ 299,225	-6.58%
Full-time Employees (FTEs)	3.75	3.75	3.00	2.00	

ENGINEERING

ENGINEERING

SERVICES PROVIDED BY ENGINEERING

The services provided by Engineering include **ADMINISTRATION, CAPITAL PROJECTS, SUBDIVISION, DEVELOPMENT, AND PUBLIC INFRASTRUCTURE REVIEW, LONG-RANGE CAPITAL PLANNING, STUDIES, AND WATER UTILITIES.**

The **MISSION** of the Engineering Department is to provide and maintain adequate, safe public infrastructure, such as streets and roads, drainage ways, and facilities. This includes planning and managing construction of Capital Improvement Projects, review of proposed construction, and planning for growth and redevelopment. It is the goal of the Engineering Department to accomplish its mission safely and with an economical use of resources.

The Engineering Department also provides support to other Town Departments by providing technical review, project management, and other support as requested. The Engineering Department also manages the Water Utilities.

SIGNIFICANT BUDGET ISSUES

The Engineering Department and Water Budgets have been prepared to accommodate the reduced revenues anticipated in 2012. It is anticipated that a large amount of staff time will include the review and quality assurance management of future development projects, Street and Circulation Improvements, and management of the Town's Capital Projects. The Engineering Department will continue its goal of assisting the other Town of Avon Departments with their requests for information and technical review.

ACCOMPLISHMENTS

- **Capital Improvement Projects (CIP)**
 - *Street Improvements and Repairs*
 - The Engineering Department coordinates the design of public infrastructure, preparation of construction documents, management of the CIP budget, and construction administration for the major street improvements and repairs.
 - The Engineering Department has been working with design consultants to complete the final design of the Transit improvements at the Public Works Facility on Swift Gulch Road.
 - Completed design and permitting for relocating some Public Works operations to 375 Yoder Avenue site.
 - Installed numerous improvements to H.A. Nottingham Park including new cabin roof, new baseball backstops, resurfacing the tennis courts, and replacing damaged sections of the paths.
 - *Drainage Improvements*
 - Repaired section of Nottingham-Puder Ditch.
 - Repaired Benchmark Lake liner in H.A. Nottingham Park.
 - *CIP Projects Warranty Observations*
 - The Engineering Department coordinates the inspection and work associated with the warranty of previous CIP projects.

ENGINEERING

- **Village at Avon**

The Engineering Department continues to oversee the quality assurance of the public improvements associated with the development of the Village at Avon. The primary responsibilities involve monitoring the two Subdivision Improvements Agreements (SIA) that are still active, which are for Filing 1 and Filing 3, and the numerous issues in the Village at Avon including the reconstruction of the Post Blvd streetlights and deterioration of East Beaver Creek Blvd in the Village at Avon.

- **Water Utilities**

The Engineering Department manages the water utilities, including water tap fees, water service charges, drainage ways, lakes and irrigation ditches. The Engineering Department is currently working with the Upper Eagle River Water Authority and the Colorado River Water Conservation District on obtaining additional water rights to serve the growth and redevelopment of Avon.

- **Development & Subdivision Review**

The Engineering Department assists the Department of Community Development with the review of all sketch design, final design, Planned Unit Development's (PUD) and special review use (SRU) submittals to ensure conformance with the design guidelines and town standards. The Engineering Department reviews and manages the subdivision applications and grading permits. There have been 5 design review, 4 subdivision applications, 7 minor projects, and 4 PUD applications submitted as of November 1, 2011.

- **Requests for Information**

The general public and Town of Avon staff often request information from the Engineering Department. These requests include traffic counts, maps of the town, drainage information and construction plans and updates. This includes numerous requests for information regarding the roundabouts, as well as construction plans from prior capital projects for other firms in preparation of private development projects.

- **Traffic Counts**

The traffic count program was suspended for 2011 because the extensive construction on US6 impacted traffic patterns in the Town and the data would not be representative on normal traffic patterns.

- **Road Inventory**

The Engineering Department continues to maintain the Street and Road Inventory for state funding and The Village (at Avon) municipal service agreement purposes. Updating the GIS layer that has been developed to monitor roadway details items such as roadway width, overlay depths, and reconstruction dates is an annual function. Another Engineering Department responsibility includes maintaining the Highway Users Tax Fund (HUTF) database report for the Colorado Department of Transportation. The HUTF is an important tool used by the state to acquire and allocate state and federal road project funding.

ENGINEERING

FUTURE OUTLOOK

In 2012, the Engineering Department will continue with the planning and implementation of services for the Town of Avon. Along with the routine functions of the Engineering Department, there are several large projects that are planned for 2012.

- The ***I-70 Regional Transportation Operations Facility Project*** involves design and construction of transportation-related facilities at the Town's Swift Gulch site located at 500 Swift Gulch Road. This is a major capital project which has been planned since 1995. The purpose of this project is to replace degrading and under-sized "back-of-house" infrastructure used by the Town in the provision of municipal services for transit, road maintenance, trails maintenance, and general facility and grounds maintenance. The first phase of the project will commence in April 2012 and includes the grading, utility work, retaining wall construction, replacement of the bus wash and new transit offices.
- **Eagle Valley Trail and Eagle River Bridge.** The Eagle Valley Trail will extend from Avon Road to Post Blvd on the north side of US 6 and includes a bridge over the Eagle River, east of Avon Road over the whitewater park. The project has four funding partners: ECO Trail, Town of Avon, Great Outdoors Colorado, and Colorado Department of Transportation. Construction is scheduled to start in summer of 2012.
- **Water Fund Projects**
 - In 2010 the Metcalf Gulch Drainage Improvements will be designed and the US Army Corp of Engineers permits obtained, and in 2012 the project will be constructed. The drainage improvements include adding a 6 foot wide bike lane on Metcalf Road from Nottingham Road to Wildwood Road.
- **Capital Improvement Projects (CIP)**
 - Plan, monitor and/or design, and manage construction of improvement projects as identified by the Town Council. The current draft of the 2012 CIP Budget includes 6 projects at a cost of over \$16 million.
- **Water Rights**
 - The Engineering Department continues to monitor water rights as they relate to both existing and future development, and to investigate opportunities for the acquisition of additional water rights.
- **Village at Avon**
 - Continue with the management of construction and acceptance of public improvements. Staff is managing the two active Subdivision Improvement Agreements for Filings 1 and 3.
 - Continue the planning and analysis of the development associated with the Village at Avon.

Town of Avon Line Item Detail

Function: Public Works #400
 Department: Public Works Department #410
 Program: Engineering #412

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 243,612	\$ 237,834	\$ 137,256	\$ 86,967	-36.64%
61121	PTS Wages	3,713	-	-	37,097	NA
61122	PTS Bonus	328	-	-	-	NA
61201	Automobile Allowance	3,348	3,348	3,348	3,348	0.00%
61301	FT Pension	16,163	21,405	12,353	9,566	-22.56%
61302	PTS Pension	236	-	-	1,391	NA
61304	Employee Assistance Program	70	70	47	23	-51.06%
61401	FICA/Medicare	3,648	3,497	2,039	1,868	-8.39%
61501	Group Health and Life Insurance	20,494	36,130	23,960	11,470	-52.13%
61505	Long-term Disability Insurance	1,630	1,632	1,126	573	-49.11%
61506	Short-term Disability Insurance	1,045	1,020	594	370	-37.71%
61507	Dental Insurance	1,845	2,901	1,931	1,140	-40.96%
61509	Worker's Compensation	1,739	1,615	1,440	953	-33.82%
61510	Unemployment Insurance	528	724	422	382	-9.48%
61000	Total Personnel	298,399	310,176	184,516	155,148	-15.92%
Commodities:						
62401	Gasoline	339	750	790	790	0.00%
62802	Food and Beverages	451	500	500	500	0.00%
62807	Consumable Tools/Small Equipment	-	250	250	250	0.00%
62899	Other Miscellaneous Operating Supplies	87	750	750	750	0.00%
62901	Duplicating Supplies	50	300	300	300	0.00%
62904	Software	528	600	600	600	0.00%
62905	Books and Periodicals	-	250	250	250	0.00%
62999	Office Supplies and Materials	721	1,000	1,000	1,000	0.00%
62000	Total Commodities	2,176	4,400	4,440	4,440	0.00%
Contract Services:						
63199	Other Professional Services	6,600	6,000	6,000	6,000	0.00%
63203	Printing and Reproduction Services	66	750	750	750	0.00%
63504	R&M - Office Equipment	968	900	900	900	0.00%
63603	Rentals - Office Equipment	5,047	5,026	5,026	5,026	0.00%
63000	Total Contract Services	12,681	12,676	12,676	12,676	0.00%
Other Operating Costs:						
64101	Travel, Training and Conference	100	500	500	500	0.00%
64102	Dues, Licenses and Memberships	235	900	900	900	0.00%
64201	Telephone	24	-	-	100	NA
64206	Cellular and Pagers	2,710	2,250	2,250	2,250	0.00%
64301	Postage and Delivery Costs	61	100	100	100	0.00%
64401	Fleet Maintenance	1,549	5,092	5,092	5,092	0.00%
64402	Equipment Replacement Charges	3,848	2,741	2,741	2,741	0.00%
64403	Washbay Charges	936	1,040	1,040	1,040	0.00%
64000	Total Other Operating Costs	9,463	12,623	12,623	12,723	0.79%

Town of Avon Line Item Detail

Function: Public Works #400
 Department: Public Works Department #410
 Program: Engineering #412

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
	Capital Outlay:					
66402	Computers and Peripherals	3,409	-	-	-	NA
66000	Total Capital Outlay	3,409	-	-	-	NA
60000	Total Expenditures	\$ 326,128	\$ 339,875	\$ 214,255	\$ 184,987	-13.66%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Public Works		Program: Engineering	
Account Number	Account Name	2012 Budget	Justification
61121	PTS Wages	37,097	Part-Time Summer Engineer 37,097
62401	Gasoline	790	Gasoline Charges for Motor Pool Vehicles 790
62802	Food and Beverages	500	Coffee Supplies 500
62807	Consumable Tools/Small Equipment	250	PDA, Field Measuring & Drafting Equipment 250
62899	Other Miscellaneous Operating Supplies	750	Storage Supplies, Plotter Supplies 750
62901	Duplicating Supplies	300	Paper & Toner (Large Format Copier/Plotter) 300
62904	Software	600	AutoCAD, Adobe Upgrades Software & Upgrades 600
62905	Books and Periodicals	250	Updated Reference Manuals 250
62999	Office Supplies and Materials	1,000	Office, Graphic & Drafting Materials 1,000
62000	Total Commodities	4,440	
63199	Other Professional Services	6,000	SIA Inspections, Surveying, Traffic Counts Whitewater Park Monitoring 6,000
63203	Printing and Reproduction Services	750	Map and Document Printing 750
63504	R&M - Office Equipment and Computers	900	Printers, Plotter, Fax, etc. 900
63603	Rentals - Office Equipment	5,026	WCP35H Copier Lease (12 X \$418.84) 5,026
63000	Total Contract Services	12,676	
64101	Travel, Training and Conference	500	Professional Training Seminars 500
64102	Dues, Licenses and Memberships	900	ASCE, APA, APWA & CASFM 900
64201	Telephone	100	Telephone charges 100
64206	Cellular and pager	2,250	Cellular Service, New Cellular Phone 2,250
64301	Postage and Delivery	100	Federal Express/UPS Charges 100
64401	Fleet Maintenance Charges	5,092	Annual Fleet Maintenance Charges 5,092
64402	Equipment Replacement Charges	2,741	Annual Equipment Rental Charges 2,741
64403	Washbay Charges	1,040	Annual Washbay Charges 1,040
64000	Total Other Operating Costs	12,723	

**Town of Avon
Line Item Detail**

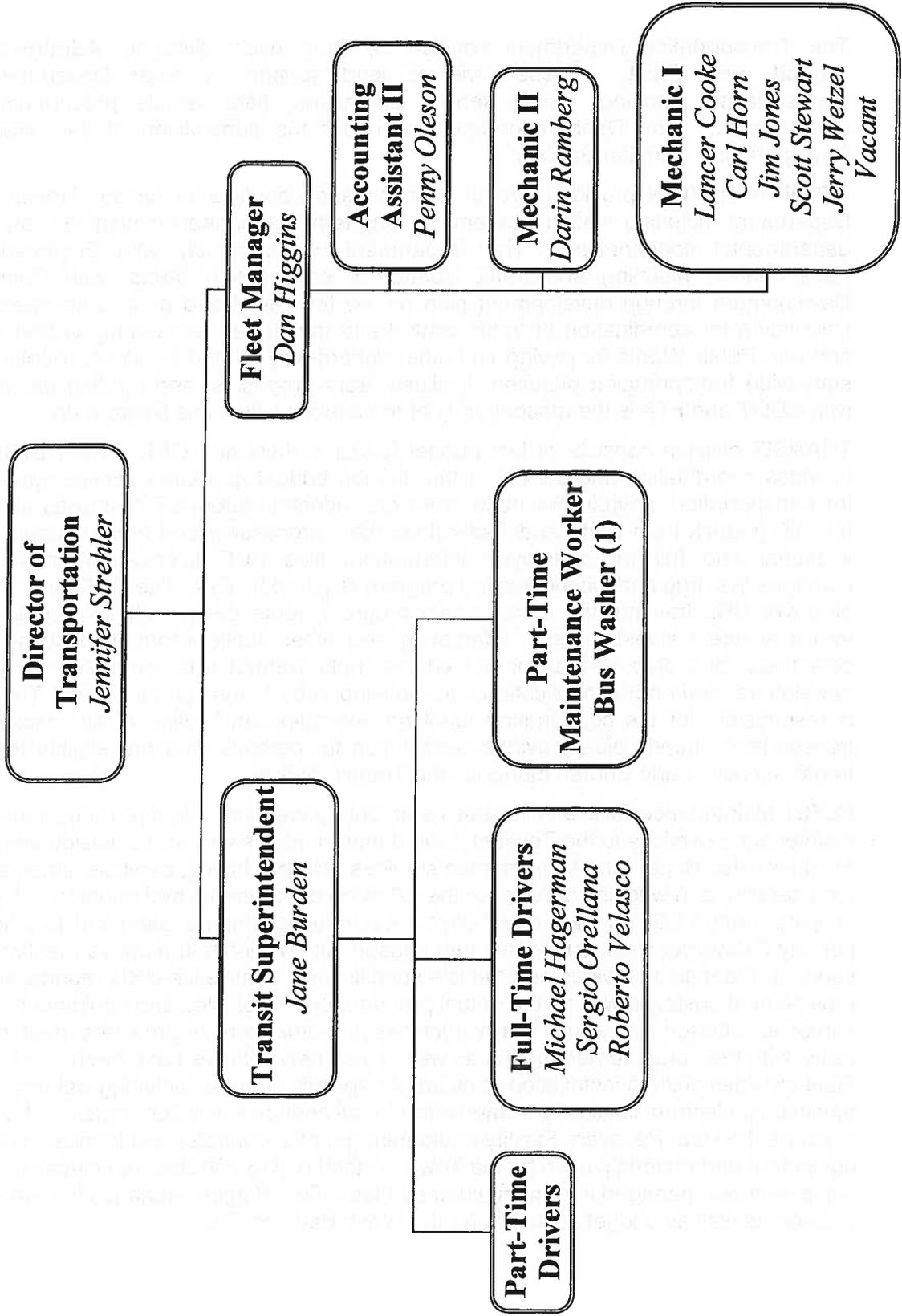
Function: Utilities
Department: Public Works
Program: Water Utilities #424

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 21,817	\$ 22,041	\$ 29,378	\$ 29,645	0.91%
61121	PTS Wages	842	-	-	-	NA
61122	PTS Bonuses	58	-	-	-	NA
61151	Overtime	68	-	-	-	NA
61201	Automobile Allowance	612	612	612	612	0.00%
61301	FT Pension	1,384	1,763	2,644	3,261	23.34%
61302	PTS Pension	49	-	-	-	NA
61304	Employee Assistance Program	6	6	8	8	0.00%
61401	FICA/Medicare	335	328	435	439	0.92%
61501	Group Health and Life Insurance	1,810	3,330	4,320	4,216	-2.41%
61505	Long-term Disability Insurance	126	136	173	169	-2.31%
61506	Short-term Disability Insurance	92	94	126	127	0.79%
61507	Dental Insurance	165	267	347	420	21.04%
61509	Worker's Compensation	181	179	347	350	0.86%
61510	Unemployment Insurance	48	68	90	91	1.11%
61000	Total Personnel	27,593	28,824	38,480	39,338	2.23%
Contract Services:						
63101	Legal Service	38,857	10,000	10,000	10,000	0.00%
63102	Audit and Accounting Services	1,500	1,500	1,500	1,500	0.00%
63104	Engineering Services	2,888	3,000	3,000	3,000	0.00%
63999	Other Contract Services	4,704	35,000	46,367	35,000	-24.52%
63000	Total Contract Services	47,949	49,500	60,867	49,500	-18.68%
Other Operating Costs:						
64201	Telephone	-	-	-	-	NA
64901	Advertising and Legal Notices	-	250	250	250	0.00%
64902	Financial Support	6,000	6,200	6,200	24,900	301.61%
64905	Insurance Premiums	186	250	250	250	0.00%
64000	Total Other Operating Costs	6,186	6,700	6,700	25,400	279.10%
Capital Outlay						
66701	Water Rights and Augmentation	-	-	-	-	NA
66000	Total Capital Outlay	-	-	-	-	NA
60000	Total Water Utilities	\$ 81,728	\$ 85,024	\$ 106,047	\$ 114,238	7.72%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Public Works			
Program: Water Utilities			
Account Number	Account Name	2012 Budget	Justification
63101	Legal Services	10,000	Water Engineers and Water Attorney Services for Water Rights Filing 10,000
63102	Audit and Accounting Services	1,500	2011 Audit 1,500
63104	Engineering Services	3,000	Miscellaneous Engineering Services 3,000
			NP Ditch Maintenance 15,000
			Assessment of tress on dam 2,000
			Survey of spillway 3,000
			Rodent control 10,000
63999	Other Contract Services	35,000	Restoration of south face of dam 5,000
63000	Total Contract Services	49,500	
64901	Advertising and Legal Notices	250	Miscellaneous Notice Publications 250
			Discretionary Funding:
			Watershed Council 4,000
			Urban Runoff Group 6,900
64902	Financial Support, Donations and Contributions	24,900	ERWSD & USGS 13,000
			Eagle River Cleanup 1,000
64905	Insurance Premiums	250	Commercial and Umbrella Coverage 250
64000	Total Other Operating Costs	25,400	

Transit & Fleet Maintenance



TRANSPORTATION

TRANSPORTATION AND FLEET MAINTENANCE

The Transportation Department consists of three basic divisions; **Administration, Transit, and Fleet.** These divisions lend support to other Departments for transportation planning, transit service operations, fleet vehicle procurement and maintenance. The Department operates under the supervision of the Director of Transportation, Jennifer Strehler.

ADMINISTRATION provides overall direction and coordination for the Transportation Department including staff management, long-term transportation planning, and inter-departmental coordination. The Department works closely with Engineering for transportation planning and traffic control of construction areas; with Community Development through development plan review for transit and pedestrian needs; with Recreation for coordination of traffic control and transit services during special events; and with Public Works for paving and other right-of-way related activities. Regional and state-wide transportation planning, facilities grant proposals, and funding prioritization with CDOT and FTA is the responsibility of the director within this Department.

TRANSIT division consists of two budget funds: ADMIN and OPS. The ADMIN fund provides coordination and control of the division budget, prepares service agreements for transportation, payroll, purchase order and ridership information; applies for grants for rolling stock from State and Federal sources; processing and record keeping of all seasonal and full-time employee information, files PUC license information, and manages the drug and alcohol testing program required by FTA. The OPS fund supports all driver CDL training, the driver safety program, route design, shift scheduling, and transit accident investigations. Marketing and other public information such as bus schedules, bus stop destination schedules, help wanted ads, promotional material, newsletters, and on bus publications are developed by Transit division staff. This group is responsible for the coordination, booking, execution and billing of all special event transportation needs plus provides certification for persons who are eligible for Para-transit service. Jane Burden manages the Transit Division.

FLEET Maintenance Division operates as an enterprise fund. Fleet provides various maintenance services to the Town of Avon departments as well as 12 outside agencies. Fleet provides Repair and Maintenance services, 24-hour fueling services, emergency road service, and washing service for the following departments and agencies. The shop operates 21.5 hours per day 7 days a week during winter season and 13.5 hours per day 7 days per week during summer season. In addition to the above-mentioned services, Fleet also provides new vehicle specification, vehicle life cycle reports, vehicle replacement costs, as well as the actual procurement of vehicles and equipment. Fleet serves as a liaison between 3rd party agencies and other service providers (dealers) to assist with their procurement needs as well. Once new vehicles have been received, Fleet provides custom installation of customer-specific features including welding, fabrication, electronics, and instrumentation for all agencies and departments. Fleet also supports the Heat Recovery Facility equipment (pumps, controls) and fabricates other equipment and materials used by the Town. A total of 375 vehicles and pieces of equipment are managed and maintained by Fleet. Dan Higgins manages the Fleet Division as well as budget accounts for the Wash Bay and Fuel.

TRANSPORTATION

DEPARTMENT ACCOMPLISHMENTS FOR 2011

TRANSIT

- **Provided minimal transit services** on all bus routes to stay within available budget and general fund subsidy.*
- **Facilitated multiple public meetings to offer public ballot question in November 2011** to explore the feasibility for a sustainable transit project in Avon consistent with the long-term land use plan for transit-oriented development and urban density as defined in Avon's *Comprehensive Plan*.
- **Received grant funding of \$7.5 million** plus additional ARRA and Faster grant monies for the *I-70 Regional Transportation Operations Facility*.
- **Received award from CDOT/FTA for \$579,000 in grants** toward purchase of two new buses.
- **Purchased new bus** with FTA-5309 grant monies due for delivery fall of 2011.
- **Completed Paratransit Plan Update** adopted by Council in April 2011
- **Completed a Safe Driving Program** for town wide department compliance.
- **Updated the Drug/Alcohol testing program** to include additional town staff from non-transportation departments.
- **Adopted a Limited English Proficiency Policy and Title IV Policy** to comply with federal requirements of grantees.

In response and as a result of budgetary pressures on the Town's General Fund, transit service was cut substantially in the last two years. In 2010 and 2011, Avon Transit ran very limited daytime service and no evening service after 6:30pm. Bus service to connect Avon's lodges to Avon Station during ski season was only provided on limited days and only then during peak morning and afternoon times of day. The Town paid Beaver Creek Resort Company \$75,000 to operate a split day bus route between Avon Station and the Covered Bridge over the past two seasons. Feedback about the reduced and contracted service from users was largely negative. Riders complained that the buses were crowded, untimely, and ran inefficient routes to their destinations. Businesses and lodges reported that workers and guests were frustrated with the reduced service. The service to Beaver Creek ran on inconsistent intervals, no printed schedule, and was not coordinated to meet riders arriving from other routes. Bus drivers commented that buses were overcrowded and passengers were verbally upset.

Three public surveys conducted over the past three years suggested that the public desired improvements to create a sustainable transit system and that they would likely vote in favor of a sales tax increase to fund it. In response to public input, the Town developed the *Sustainable Transit Project* and offered a ballot question to voters for November 2011. Contrary to the earlier survey results, the ballot question did not pass. Therefore, a dedicated funding source to provide consistent transit services in Avon was not established in 2011.

In light of the public input and the ballot results, a private funding contribution from Beaver Creek Resort Company was sought. This new revenue, coupled with re-assignment of internal resources, was applied to make some improvements in bus service for the 2011-12 ski season. The FY2012 budget provides for about 8,460 service hours of bus operations, an increase of about 18.3% more service as compared to last year.

TRANSPORTATION

FLEET

- **Lower level of revenue** projected for 2011 as compared to 2010. The economic climate has caused many third party customers to reduce vehicle use and delay routine maintenance. Still the division is expected to process more than 2,000 work orders and finish the year with about \$1,242,000 in total maintenance billings.
- **Provided approx. 500 hours of training** for mechanics on new vehicle electronics and emissions systems.
- **Purchased and outfitted 7 new vehicles** to modernize the Town's fleet.

In 2010 and 2011, budget allocated to the vehicle and equipment replacement fund (CERF) for the Town's operations fleet was cut substantially as a result of the economic recession. Over these past few years, the Town has not been contributing sufficient funds to replace the fleet at the end of the estimated lives (i.e., based on manufacturer's information and practical assumptions). It is possible to extend equipment life with added maintenance, although there becomes a point when maintenance costs become excessive. The Fleet staff strive to cost effectively maintain equipment but may not be able to double equipment lives as has been assumed. Not surprisingly, fleet maintenance costs for the Town's fleet on the rise. To reverse this trend, it will be necessary to restore the CERF fund balance and "play catch-up" on the replacement schedule and return to a sustainable financial model for replacement of vehicles and equipment.

DEPARTMENT PRIORITIES FOR 2012

Top priorities for the Department of Transportation are to:

- **Break ground at Swift Gulch** to replace degraded and undersized temporary portable facilities which have been in use for over 15 years. This is a joint effort with the Department of Public Works and ECO Transit. The new facility will positively impact the town by reducing maintenance costs for transit and public works, as well as generating hundreds of construction-related jobs. Relocation of the Town's Public Works Road and Bridge Division to Lot 5 in the Village at Avon Filing I (next to Home Depot) must occur prior to initiating construction at Swift Gulch. Please see the section entitled "Capital Projects" for more information on this project.

TRANSIT

- Explore opportunities to utilize a "fare-share" approach with ECO Transit, Greyhound®, and other transit providers which would improve connectivity and mobility options for users while also generating revenue to support operations.
- Explore application packages to move towards a more "paperless" operation (e.g. pre-trip and post trip reporting, ridership recording and record keeping, GPS of bus locations for real-time rider information).
- Continue to upgrade rolling stock to provide environmentally clean and attractive vehicles.
- Increase ability to recruit transit drivers. The transit division does continue to have need for additional part-time drivers during the winter season.

TRANSPORTATION

- Promote transit to all residents and guests of Avon regardless of social and economic circumstances.

FLEET

- Restore CERF fleet replacement funding to previous levels to reduce maintenance costs and provide safe, efficient, and environmentally friendly vehicles and equipment.
- Continue to monitor billable percentages and workload for staffing levels.
- Continue to upgrade scan tools, diagnostic equipment and computer programs to maintain the ability to properly diagnose and maintain the new vehicle systems.

FUTURE OUTLOOK

The long-term future outlook for Avon's Transportation Department remains one of vision and growth based on the assumption that Avon adheres to the "transit-oriented" and "walkable community" principals established in the *Avon Comprehensive Plan*. In the short-term, growth is likely to be slow but steady. As private real estate development returns to Avon, pressure from developers to reduce parking requirements and minimize traffic modeling assumptions can be anticipated due to the local high land values. These market forces will drive up bus ridership and re-affirm the need for integrated transit and pedestrian and bicycle connections. Eventually, the Town could transition from a single-occupancy vehicle (SOV) oriented community to a transit and pedestrian oriented community. With that change, guests could avoid car rental and confidently depend on convenient mass transit options to deliver them to destinations throughout the valley, airport, Denver, etc. Local and regional transit system improvements and growth in the fleet maintenance business can be anticipated to slowing increase over time. Continued involvement from the Town Council and the general public is essential to develop a full understanding of the small but congruent steps needed to fulfill this vision.

Town of Avon
Departmental Budget Summary by Program
 2012 Annual Budget
Transportation

Department Budget by Category:	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel	\$ 469,512	\$ 364,691	\$ 370,652	\$ 433,626	16.99%
Commodities	112,045	85,392	93,422	105,644	13.08%
Contract Services	30,308	53,387	50,757	22,189	-56.28%
Other Operating Costs	392,060	516,253	485,881	403,307	-16.99%
Debt Service	-	-	-	60,220	NA
Capital Outlay	949	366,621	366,621	366,621	0.00%
Total	\$ 1,004,874	\$ 1,386,344	\$ 1,367,333	\$ 1,391,607	1.78%
Department Budget by Program:					
Administration	\$ 125,588	\$ 133,196	\$ 130,745	\$ 106,180	-18.79%
Operations	879,286	1,253,148	1,236,588	1,285,427	3.95%
Total	\$ 1,004,874	\$ 1,386,344	\$ 1,367,333	\$ 1,391,607	1.78%
Sources of Funds:					
General Fund Subsidy (Net)	\$ 1,085,000	\$ 950,000	\$ 950,000	\$ 837,000	-11.89%
Transportation Fund:					
Taxes	41,580	40,364	40,371	40,371	0.00%
Grant Proceeds	-	-	-	293,297	NA
Capital Lease Proceeds	-	366,621	366,621	-	-100.00%
Charges for Services	500	-	-	88,000	NA
Other Revenues	-	-	-	-	NA
Sales of Fixed Assets	-	20,000	20,000	-	-100.00%
Total	\$ 1,127,080	\$ 1,376,985	\$ 1,376,992	\$ 1,258,668	-8.59%
Full-time Employees (FTEs)	4.50	4.35	4.35	4.35	

Town of Avon Line Item Detail

Function: Transportation #430
 Department/Division: Transportation #430
 Program: Administration #431

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 53,933	\$ 38,592	\$ 38,592	\$ 38,986	1.02%
61201	Automobile Allowance	1,800	1,800	1,800	1,800	0.00%
61301	FT Pension	3,643	3,087	3,473	4,288	23.47%
61304	Employee Assistance Program	12	8	8	8	0.00%
61401	FICA/Medicare	820	586	586	591	0.85%
61501	Group Health and Life Insurance	5,568	4,357	4,357	4,254	-2.36%
61505	Long-term Disability Insurance	278	195	195	195	0.00%
61506	Short-term Disability Insurance	240	163	163	164	0.61%
61507	Dental Insurance	552	347	347	420	21.04%
61509	Worker's Compensation	401	262	405	409	0.99%
61510	Unemployment Insurance	117	121	121	122	0.83%
61000	Total Personnel	67,364	49,518	50,047	51,237	2.38%
Commodities:						
62899	Other Miscellaneous Operating Supplies	914	900	900	900	0.00%
62901	Duplicating Supplies	226	500	500	500	0.00%
62904	Software	-	500	500	500	0.00%
62905	Books and Periodicals	171	500	500	500	0.00%
62999	Office Supplies and Materials	5	500	500	500	0.00%
62000	Total Commodities	1,316	2,900	2,900	2,900	0.00%
Contract Services:						
63203	Printing and Reproduction	3,737	4,250	4,250	4,250	0.00%
63304	Computer Services and Support	429	500	500	500	0.00%
63504	R&M - Office Equipment and Computers	1,438	1,764	882	882	0.00%
63603	Rentals - Office Equipment	3,944	4,197	2,099	2,099	0.00%
63999	Other Contract Services	11,385	30,330	30,330	4,575	-67.67%
63000	Total Contract Services	20,933	41,041	38,061	12,306	-67.67%
Other Operating Costs:						
64101	Travel, Training and Conference	813	1,500	1,500	1,500	0.00%
64103	Mileage Reimbursement	-	250	250	250	0.00%
64201	Telephone	1,512	1,850	1,850	1,850	0.00%
64202	Gas	4,136	3,500	3,500	3,500	0.00%
64203	Electric	12,033	13,000	13,000	13,000	0.00%
64204	Water and Sanitation	788	1,000	1,000	1,000	0.00%
64301	Postage and Delivery Costs	19	300	300	300	0.00%
64303	Treasurer Fees	1,247	1,290	1,290	1,290	0.00%
64306	Permit and Licensing Fees	-	250	250	250	0.00%
64307	Bank Svc Chags / Credit Card Fees	-	-	-	-	NA
64901	Advertising and Legal Notices	1,372	950	950	950	0.00%
64904	Operating Fees, Assessments and Charges	-	-	-	-	NA
64905	Insurance Premiums	14,055	15,847	15,847	15,847	0.00%
64000	Total Other Operating Costs	35,975	39,737	39,737	39,737	0.00%

Town of Avon Line Item Detail

Function: Transportation #430
 Department/Division: Transportation #430
 Program: Administration #431

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
	Capital Outlay:					
66402	Computers and Peripherals	-	-	-	-	NA
66000	Total Capital Outlay	-	-	-	-	NA
60000	Total Expenditures	\$ 125,588	\$ 133,196	\$ 130,745	\$ 106,180	-18.79%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Transportation			
Program: Administration			
Account Number	Account Name	2012 Budget	Justification
62899	Other Misc Operating Supplies	900	Photo & Video Supplies 900
62901	Duplicating Supplies	500	Copy Paper & Toner 500
62904	Software	500	Miscellaneous Software 500
62905	Books & Periodicals	500	Training Materials, Drug & Alcohol Publications 500
62999	Office Supplies & Materials	500	General Office Supplies 500
62000	Total Commodities	2,900	
63203	Printing and Reproduction Services	4,250	Bus Stop Displays Winter & Summer 250 Bus Schedules 4,000
63304	Computer Services and Support	500	Cleaning of Color Printer, Random Drug Screening Program Support 500
63504	R&M - Office Equip and Computers	882	Copier & Fax Maintenance 882
63603	Rentals - Office Equipment	2,099	50% of Copier lease \$349.76 x 12 months 2,099
63999	Other Contract Services	4,575	CASTA Lobbyist - CTC Dues 4,575
63000	Total Contract Services	12,306	
64101	Travel, Training and Conference	1,500	Supervisory Training 250 Drug/Alcohol Training 250 CASTA Spring/Fall Conference 550 Transit Planning 200 CREST Meetings 50 FTA Accident Investigation Training 200
64103	Mileage Reimbursement	250	Mileage Reimbursement 250
64201	Telephone and Long Distance	1,850	Transit Office, FAX, TTY Phones 1,850
64202	Gas	3,500	Annual Utility Cost 3,500
64203	Electric	13,000	Annual Utility Cost 13,000
64204	Water and Sanitation	1,000	Annual Utility Cost 1,000
64301	Postage & Delivery Costs	300	Direct Mailing, FedEx Shipping 300
64303	Treasurer's Fees	1,290	Treasurer's Collection Fee 1,290
64306	Permit and Licensing Fees	250	Bus Registration 250

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Transportation		Program: Administration	
Account Number	Account Name	2012 Budget	Justification
64901	Advertising and Legal Notices	950	Public Meeting Notice/Focus Group/Mailers 150
			ADA Public Hearings 50
			Radio Promotions Topsy Taxi, Public Hearings 750
64905	Insurance Premiums	15,847	Property and Liability 15,847
64000	Total Other Operating Costs	39,737	

Town of Avon Line Item Detail

Function: Transportation #430
 Department/Division: Transportation #430
 Program: Operations #432

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 241,127	\$ 184,847	\$ 184,847	\$ 186,339	0.81%
61121	PTS Wages	67,235	39,664	39,664	86,400	117.83%
61122	PTS Bonuses	965	599	599	4,193	600.00%
61151	Overtime Wages	1,352	7,046	7,046	9,245	31.21%
61202	Ski Pass	1,737	599	599	-	-100.00%
61301	FT Pension	16,947	14,788	16,636	20,497	23.21%
61302	PTS Pension	2,581	1,797	1,797	3,744	108.35%
61304	Employee Assistance Program	120	96	96	96	0.00%
61401	FICA/Medicare	4,686	3,401	3,401	4,204	23.61%
61501	Group Health and Life Insurance	47,452	48,754	48,754	47,560	-2.45%
61505	Long-term Disability Insurance	2,368	1,797	1,797	1,612	-10.29%
61506	Short-term Disability Insurance	1,044	831	831	837	0.72%
61507	Dental Insurance	4,734	3,960	3,960	4,800	21.21%
61509	Worker's Compensation	9,132	6,296	9,880	12,003	21.49%
61510	Unemployment Insurance	668	698	698	859	23.07%
61000	Total Personnel	402,148	315,173	320,605	382,389	19.27%
Commodities:						
62401	Gasoline	7,190	2,319	3,000	3,000	0.00%
62402	Diesel	94,686	74,001	81,000	90,385	11.59%
62801	Gifts and Awards	250	500	500	500	0.00%
62802	Food and Beverages	1,057	1,900	2,000	2,250	12.50%
62805	Clothing and Uniforms	2,934	2,272	2,272	3,609	58.85%
62809	Medical Supplies and 1st Aid	924	1,000	1,250	1,000	-20.00%
62899	Other Miscellaneous Operating Supplies	3,646	-	-	-	NA
62999	Office Supplies and Materials	42	500	500	2,000	300.00%
62000	Total Commodities	110,729	82,492	90,522	102,744	13.50%
Contract Services:						
63301	Medical Services and Examinations	2,215	3,250	3,600	3,850	6.94%
63506	R&M - Radios and Communications Equipment	7,160	9,096	9,096	6,033	-33.67%
63601	Rentals-Building and Office Space	-	-	-	-	NA
63000	Total Contract Services	9,375	12,346	12,696	9,883	-22.16%
Other Operating Costs:						
64102	Dues, Licenses and Memberships	1,716	2,000	2,000	2,000	0.00%
64206	Cellular & Paging	420	700	700	700	0.00%
64401	Fleet Maintenance Charges	111,314	99,825	105,300	125,000	18.71%
64402	Equipment Replacement Charges	3,343	55,576	58,764	2,476	-95.79%
64403	Washbay Charges	14,883	15,983	17,380	18,880	8.63%
64902	Financial Support, Donations, and Contributions	220,612	299,432	255,000	211,514	-17.05%
64906	Insurance Deductibles	3,797	3,000	7,000	3,000	-57.14%
64000	Total Other Operating Costs	356,085	476,516	446,144	363,570	-18.51%

Town of Avon Line Item Detail

Function: Transportation #430
 Department/Division: Transportation #430
 Program: Operations #432

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Debt Service:						
65201	Capital Lease Payments	-	-	-	60,220	NA
65000	Total Debt Service	-	-	-	60,220	NA
Capital Outlay:						
66402	Computers and Peripherals	949	-	-	-	NA
66503	Buses and Transportation Related Vehicles	-	366,621	366,621	366,621	0.00%
66000	Total Capital Outlay	949	366,621	366,621	366,621	0.00%
60000	Total Expenditures	\$ 879,286	\$ 1,253,148	\$ 1,236,588	\$ 1,285,427	3.95%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Transportation		Program: Operations	
Account Number	Account Name	2012 Budget	Justification
			Winter Hours:
			PTS Drivers 2,473 hours x \$17.75/hr 43,896
			Driver Training:
			- New Drivers 7 @ 80 hrs. x \$17.75 9,940
			- Returning Drivers 3 @ 4 hrs. x \$17.75 213
			Driver / Washer 1,232 hours x \$16.75/hr 20,636
			Summer Hours:
61121	PTS Wages	86,400	PTS Drivers 648 hours x \$17.75/hr 11,502
			Driver / Washer 210 hours x \$16.75/hr 213
61122	PTS Bonuses	4,193	7 End-of-Season Bonuses 7 X \$599 4,193
61151	Overtime Wages	9,245	Safety Meetings 60 hours X \$27.00/hr 1,620
			10% of PTS Wages (\$76,247 x 10%) 7,625
62401	Gasoline	3,000	Fuel 3,000
62402	Diesel	90,385	Fuel for Avon Buses: 8,464 Service Hours @ 3 gal. / hr. x \$3.56 per gal. 90,385
62801	Gifts and Awards	500	Monthly Safety Awards 250
			Safe Driving Awards 250
62802	Food and Beverage	2,250	Coffee Service 1,650
			Assorted Meetings and Functions 250
			Holiday Meals 2 X \$175 350
62805	Clothing and Uniforms	3,609	Winter Shirts 15 X \$30 450
			Hats 15 X \$10 150
			Uniform Jackets 10 X \$100 1,500
			Vests 15 X \$35 525
			Summer Shirts 6 X \$19 114
			Name Tags 15 X \$10 150
			Embroidery 60 X \$12 720
62809	Medical & First Aid Supplies	1,000	First Aid Supplies 1,000
62999	Office Supplies	2,000	Print New Schedules (post BC contract) 1,500
			Office Supplies 500
62000	Total Commodities	102,744	
63301	Medical Services & Exams	3,850	Drug & Alcohol Program:
			Random Drug 1,600
			Random Alcohol 1,600
			Pre-employment 450
			DOT Physicals- Doctors on Call 200

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Transportation		Program: Operations	
Account Number	Account Name	2012 Budget	Justification
63506	R&M Radio & Communication Equipment	6,033	15 Radios @ \$606.40
63000	Total Contract Services	9,883	
			CASTA Coalition 975
			National Safety Council 325
			DOT CDL Certification 350
64102	Dues, Licenses & Memberships	2,000	Colorado Safety Association 350
64206	Cellular & Paging	700	Cellular Telephone Service 700
64401	Fleet Maintenance Charges	125,000	Fleet Maintenance Charges 125,000
64402	Equipment Replacement	2,476	Motor Pool Vehicle Charges 2,476
64403	Wash Bay Charges	18,880	Wash Bay Charges 18,880
64902	Financial Support, Donations and Contributions	211,514	Snowball In-Town Service 10,000 Gondola Operations - 2011/12 (80.92%) 163,065 Gondola Operations - 2012/13 (19.08%) 38,449
64906	Insurance Deductibles	3,000	Insurance Deductibles 3,000
64000	Total Other Operating Costs	363,570	
65201	Capital Lease Payments	60,220	2011 Gillig Bus 60,220
65000	Total Debt Service	60,220	
66503	Buses and Transportation Related Vehicles	366,621	1 Diesel Gillig Bus (FTA Grant) 366,621
66000	Total Capital Outlay	366,621	

Town of Avon
Departmental Budget Summary by Program
 2012 Annual Budget
Fleet Maintenance

Department Budget by Category:	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel	\$ 800,881	\$ 641,010	\$ 661,236	\$ 662,347	0.17%
Commodities	687,174	479,306	469,374	482,292	2.75%
Contract Services	162,352	105,904	105,904	106,248	0.32%
Other Operating Costs	116,525	97,909	129,659	129,659	0.00%
Debt Service	142,504	262,740	262,740	255,906	-2.60%
Capital Outlay	1,886	10,500	10,500	30,000	185.71%
Total	\$ 1,911,322	\$ 1,597,369	\$ 1,639,413	\$ 1,666,452	1.65%
Department Budget by Program:					
Fleet Maintenance	\$ 1,868,994	\$ 1,554,669	\$ 1,596,713	\$ 1,634,252	2.35%
Washbay Facility	42,328	42,700	42,700	32,200	-24.59%
Total	\$ 1,911,322	\$ 1,597,369	\$ 1,639,413	\$ 1,666,452	1.65%
Sources of Funds:					
General Fund Subsidy	\$ 160,000	\$ 140,000	\$ 100,000	\$ 100,000	0.00%
Fleet Maintenance Fund Deficit (Surplus)	(329,852)	138,596	150,264	175,403	16.73%
Fleet Maintenance Revenues	2,081,174	1,318,773	1,389,149	1,391,049	0.14%
Capital Lease Proceeds	-	-	-	-	NA
Total	\$ 1,911,322	\$ 1,597,369	\$ 1,639,413	\$ 1,666,452	1.65%
Full-time Employees (FTEs)	13.10	11.25	9.25	9.25	

Town of Avon Line Item Detail

Function: Public Works
Department: Transportation
Program: Fleet Maintenance #434

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 602,672	\$ 451,515	\$ 459,174	\$ 457,976	-0.26%
61105	STD Wages	667	-	-	-	NA
61151	Overtime Wages	217	6,000	6,000	6,000	0.00%
61201	Automobile Allowance	360	360	360	360	0.00%
61301	FT Pension	40,337	40,636	41,499	50,377	21.39%
61304	Employee Assistance Program	288	222	229	222	-3.06%
61401	FICA/Medicare	8,903	6,639	6,752	6,733	-0.28%
61501	Group Health and Life Insurance	117,338	112,842	117,782	110,094	-6.53%
61505	Long-term Disability Insurance	5,713	4,236	4,354	3,847	-11.64%
61506	Short-term Disability Insurance	2,531	2,018	2,068	2,044	-1.16%
61507	Dental Insurance	11,706	9,158	9,476	11,100	17.14%
61509	Worker's Compensation	8,869	6,010	12,154	12,201	0.39%
61510	Unemployment Insurance	1,280	1,374	1,388	1,393	0.36%
61000	Total Personnel	800,881	641,010	661,236	662,347	0.17%
Commodities:						
62401	Gasoline	2,357	2,422	2,844	2,844	0.00%
62404	Stock Parts	619,898	426,904	416,550	426,250	2.33%
62405	Nonstock Parts	-	4,000	4,000	4,000	0.00%
62802	Food and Beverages	397	530	530	530	0.00%
62805	Clothing and Uniforms	121	770	770	770	0.00%
62807	Consumable Tools/Small Equipment	10,718	7,500	7,500	10,718	42.91%
62809	Medical Supplies and 1st Aid	1,144	1,180	1,180	1,180	0.00%
62899	Other Miscellaneous Operating Supplies	43,856	30,500	30,500	30,500	0.00%
62999	Office Supplies and Materials	759	1,500	1,500	1,500	0.00%
62000	Total Commodities	679,250	475,306	465,374	478,292	2.78%
Contract Services:						
63501	R&M - Building & Facility	1,928	-	-	-	NA
63504	R&M - Office Equipment	-	1,000	1,000	1,000	0.00%
63505	R&M - Vehicles	85,564	15,000	15,000	15,000	0.00%
63506	R&M - Radios and Communications Equipment	2,387	-	-	-	NA
63507	R&M - Machinery and Equipment	15,227	15,500	15,500	15,500	0.00%
63549	R&M - Other Specialized Equipment	3,389	12,000	12,000	12,000	0.00%
63551	Laundry and Cleaning Services	12,574	12,500	12,500	12,844	2.75%
63599	Other Maintenance Services	12,827	10,646	10,646	10,646	0.00%
63603	Rentals - Office Equipment	-	1,555	1,555	1,555	0.00%
63999	Other Contract Services	11,359	18,603	18,603	18,603	0.00%
63000	Total Contract Services	145,255	86,804	86,804	87,148	0.40%

Town of Avon Line Item Detail

Function: Public Works
 Department: Transportation
 Program: Fleet Maintenance #434

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Other Operating Costs:						
64101	Travel, Training and Conference	707	1,300	1,300	1,300	0.00%
64102	Dues, Licenses and Memberships	210	700	700	700	0.00%
64201	Telephone	111	150	150	150	0.00%
64202	Gas	17,784	15,800	15,800	15,800	0.00%
64203	Electric	15,854	16,600	16,600	16,600	0.00%
64204	Water & Sanitation	3,570	3,723	3,723	3,723	0.00%
64205	Trash Collection & Recycling	3,510	5,722	5,722	5,722	0.00%
64206	Cellular & Paging	1,199	2,450	2,450	2,450	0.00%
64301	Postage and Delivery	301	500	500	500	0.00%
64401	Fleet Maintenance Charges	35,527	24,750	56,500	56,500	0.00%
64402	Equipment Replacement Charges	5,276	4,575	4,575	4,575	0.00%
64403	Washbay Charges	1,404	1,560	1,560	1,560	0.00%
64904	Insurance Premiums	10,085	10,979	10,979	10,979	0.00%
64905	Deductibles	3,680	-	-	-	NA
64000	Total Other Operating Costs	99,218	88,809	120,559	120,559	0.00%
Debt Service:						
65101	Bond Principal	-	115,000	115,000	125,000	8.70%
65102	Bond Interest	141,658	138,757	138,757	130,906	-5.66%
65202	Capital Lease Payments	846	8,983	8,983	-	-100.00%
65000	Total Debt Service	142,504	262,740	262,740	255,906	-2.60%
Capital Outlay:						
66402	Computers and Peripherals	1,886	-	-	4,000	NA
66499	Other Machinery and Equipment	-	-	-	26,000	NA
66000	Total Capital Outlay	1,886	-	-	30,000	NA
60000	Total Expenditures	\$ 1,868,994	\$ 1,554,669	\$ 1,596,713	\$ 1,634,252	2.35%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Transportation		Program: Fleet Maintenance	
Account Number	Account Name	2012 Budget	Justification
61151	Overtime	6,000	Overtime Requirements 6,000
62401	Gasoline	2,844	Fleet Maintenance Vehicles 2,844
62404	Stock Parts	426,250	Replacement Parts: TOA Vehicles and Equipment and 12 Third Party Agencies 426,250
62405	Non Stock Parts	4,000	Replacement Parts: TOA Vehicles and Equipment and 12 Third Party Agencies 4,000
62802	Food and Beverage	530	Meetings, Coffee for Shop 530
62805	Clothing and Uniforms	770	9 Pairs of Insulated Coveralls Gloves and Jackets 770
62807	Consumable Tools	10,718	Broken Tool Replacements for Mechanics Misc. Specialty Tools for New Vehicles 10,718
62809	Medical and First Aid Supplies	1,180	Shop First Aid Kit Supplies 1,180
62899	Other Miscellaneous Operating Supplies	30,500	Shop Supplies, Repair Related Hardware 30,500
62999	Office Supplies and Materials	1,500	Copier and Fax Paper, Misc Office Supplies 1,500
62000	Total Commodities	478,292	
63504	R&M - Office Equipment	1,000	Copier and Fax Maintenance 1,000
			Body and Paint 12,000
			Glass Replacement 1,000
			Radiator 500
63505	R&M - Vehicles	15,000	Brakes 500
			Towing 1,000
			General Repair 1,000
			Towing 2,000
			Paint and Body 10,000
63507	R&M - Machinery and Equipment	15,500	Engine 1,000
			Other 1,500
63549	R&M - Other Specialized Equipment	12,000	Pressure Washer Repair and Shop Equipment Repair 12,000
63551	Laundry and Cleaning Services	12,844	Uniform and Shop Towel Service 12,844
			Tire Disposal 1,000
			Safety Kleen Parts Washer Service Every 3 Mos. for 1 Machine x 6 machines Plus \$1,620 for Cabinet 6,646
63599	Other Maintenance Services	10,646	Waste Oil Removal and Filter Removal 3,000
63603	Rentals - Office Equipment	1,555	Copier \$129.61 x 12 months 1,555

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Transportation			
Program: Fleet Maintenance			
Account Number	Account Name	2012 Budget	Justification
			Snap on Modic Upgrades 1,000
			Allison Software Subscription 1,000
			State Hazard Waste Generator License 1,000
			GM Teck II Software Subscription 1,800
			CCG Software Support 4,120
			Welding Services 3,300
			Cummins Insight Updates 2,000
			All Data System 1,800
63999	Other Contract Services	18,603	Drinking Water Service 2,583
63000	Total Contract Services	87,148	
64101	Travel, Training and Conference	1,300	ASE Certification Brake Inspector Certification 1,300
64102	Dues, Licenses and Memberships	700	RMFMA 700
64201	Telephone	150	Maintenance Shop Fax/Fire Alarm 150
64202	Gas	15,800	Natural Gas Cost for Shop Bldg & Wash Bay 15,800
64203	Electric	16,600	Operating Cost for Shop and Wash Bay 16,600
64204	Water & Sanitation	3,723	Shop Building 3,723
64205	Trash Collection and Recycling	5,722	50% Fleet Maint Facility Dumpster & Fuel Island 5,722
64206	Cellular and Paging	2,450	Cell Phone and Pager Charges 2,450
64301	Postage & Delivery	500	Parts and Supplies 500
64401	Fleet Maintenance Charges	56,500	Annual Fleet Maintenance Charges 56,500
64402	Equipment Replacement Charges	4,575	Annual Equipment Rental Charges 4,575
64403	Wash Bay Charges	1,560	Annual Washbay Charges 1,560
64905	Insurance Premiums	10,979	Shop Building 10,979
64000	Total Other Operating Costs	120,559	
65101	Bond Principal	125,000	2011 COP Payment 125,000
65102	Bond Interest	130,906	2011 COP Payment 130,906
65000	Total Capital Leases	255,906	
66402	Computers and Peripherals	4,000	Laptop Replacement 1,800 Desktop Replacements- Fleet Library & Shop 2,200
66499	Other Machinery & Equipment	26,000	Front end alignment machine 26,000
66000	Total Capital Outlay	30,000	

Town of Avon Line Item Detail

Function: Public Works
Department: Transportation
Program: Washbay #435

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ -	\$ -	\$ -	\$ -	NA
61121	PTS Wages	-	-	-	-	NA
61122	PTS Bonuses	-	-	-	-	NA
61151	Overtime Wages	-	-	-	-	NA
61301	FT Pension	-	-	-	-	NA
61302	PTS Pension	-	-	-	-	NA
61304	Employee Assistance Program	-	-	-	-	NA
61401	FICA/Medicare	-	-	-	-	NA
61501	Group Health and Life Insurance	-	-	-	-	NA
61505	Long-term Disability Insurance	-	-	-	-	NA
61507	Dental Insurance	-	-	-	-	NA
61509	Worker's Compensation	-	-	-	-	NA
61510	Unemployment Insurance	-	-	-	-	NA
61000	Total Personnel	-	-	-	-	NA
Commodities:						
62899	Other Miscellaneous Operating Supplies	7,924	4,000	4,000	4,000	0.00%
62000	Total Commodities	7,924	4,000	4,000	4,000	0.00%
Contract Services:						
63501	R&M - Buildings and Facilities	15,184	12,200	12,200	12,200	0.00%
63549	R&M - Other Specialized Equipment	-	5,000	5,000	5,000	0.00%
63999	Other Contract Services	1,913	1,900	1,900	1,900	0.00%
63000	Total Contract Services	17,097	19,100	19,100	19,100	0.00%
Other Operating Costs:						
64201	Telephone	518	600	600	600	0.00%
64204	Water & Sanitation	16,789	8,500	8,500	8,500	0.00%
64000	Total Other Operating Costs	17,307	9,100	9,100	9,100	0.00%
66499	Other Machinery and Equipment	-	10,500	10,500	-	NA
66000	Total Capital Outlay	-	10,500	10,500	-	NA
60000	Total Expenditures	\$ 42,328	\$ 42,700	\$ 42,700	\$ 32,200	-24.59%

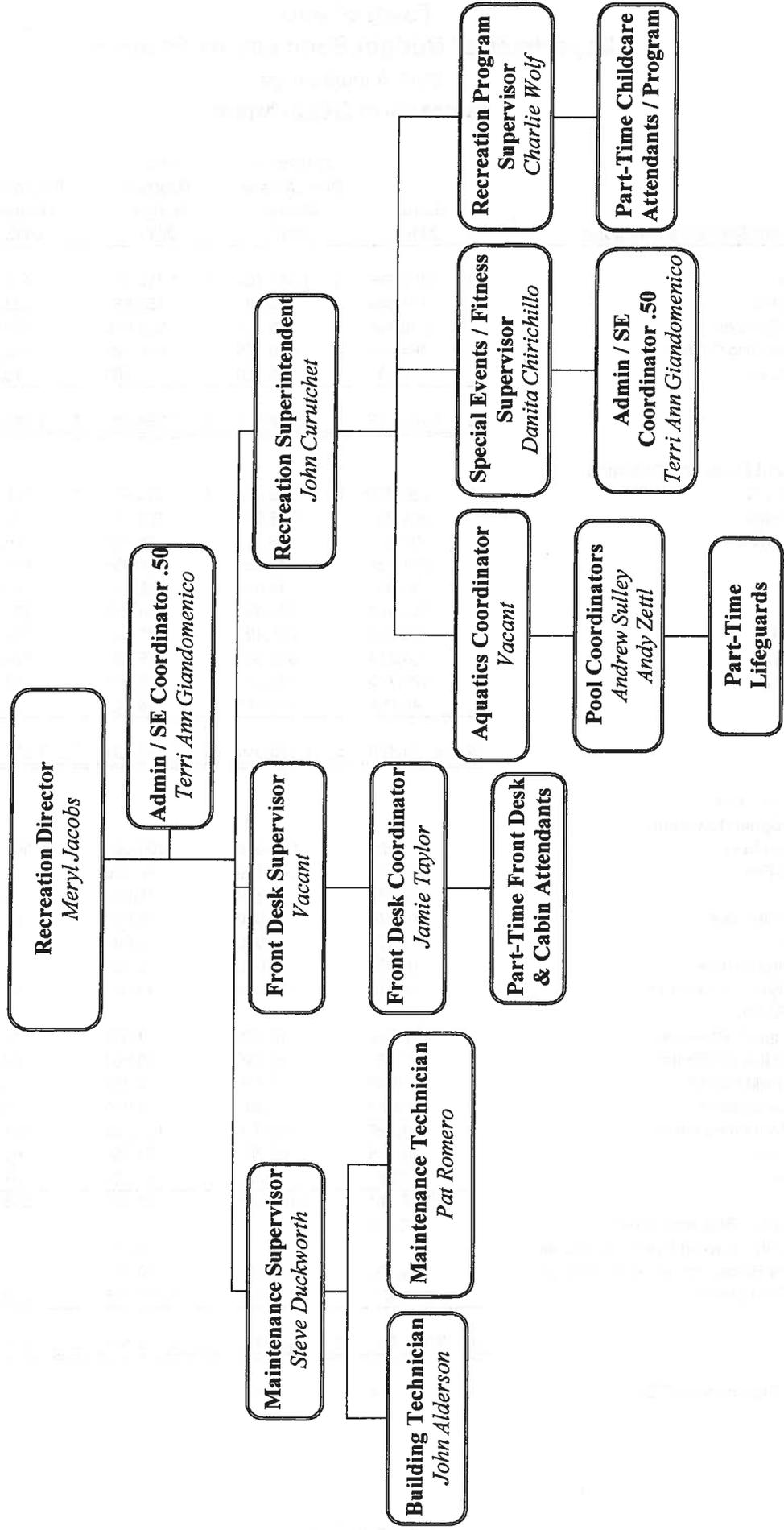
**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Transportation			
Program: Wash Bay			
Account Number	Account Name	2012 Budget	Justification
62899	Other Miscellaneous Operating Supplies	4,000	Soap and Other Miscellaneous Chemicals 4,000
62000	Total Commodities	4,000	
63501	R&M - Buildings and Facilities	12,200	Entrance Door and Miscellaneous Building Repairs 12,200
63549	R&M - Other Specialized Equipment	5,000	Wash Equipment, Air Compressor, Pumps 5,000
63999	Other Contract Services	1,900	Wash Equipment, Inspections, Sand Trap Maintenance 1,900
63000	Total Contract Services	19,100	
64201	Telephone	600	Modem for Washbay 600
64204	Water & Sanitation	8,500	Water for Wash Facility 8,500
64000	Total Other Operating Costs	9,100	

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE
WASHINGTON, D. C. 20535

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Recreation



Town of Avon
Departmental Budget Summary by Program
2012 Annual Budget
Recreation Department

Department Budget by Category:	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel	\$ 1,400,999	\$ 1,457,404	\$ 1,412,009	\$ 1,442,796	2.18%
Commodities	114,004	153,001	153,661	153,561	-0.07%
Contract Services	230,795	276,986	309,986	338,647	9.25%
Other Operating Costs	394,444	446,025	415,625	412,774	-0.69%
Capital Outlay	4,211	3,200	3,200	10,900	240.63%
Total	\$ 2,144,453	\$ 2,336,616	\$ 2,294,481	\$ 2,358,678	2.80%
Department Budget by Program:					
Special Events	\$ 286,786	\$ 288,682	\$ 304,912	\$ 349,480	14.62%
Administration	361,637	366,823	370,177	372,881	0.73%
Adult Programs	31,213	36,102	36,187	36,548	1.00%
Aquatics	371,935	446,256	446,936	444,439	-0.56%
Child Care	38,512	38,018	38,125	38,487	0.95%
Fitness	103,449	124,630	124,849	132,080	5.79%
Front Desk	183,868	223,427	223,687	224,941	0.56%
Maintenance	604,074	630,166	576,188	574,475	-0.30%
Youth Programs	122,713	128,872	129,200	131,023	1.41%
Cabin	40,266	53,640	44,220	54,324	22.85%
Total	\$ 2,144,453	\$ 2,336,616	\$ 2,294,481	\$ 2,358,678	2.80%
Sources of Funds:					
Direct Program Revenues:					
Admission Fees	811,836	810,000	800,000	800,000	0.00%
Program Fees	37,582	42,310	42,310	41,805	-1.19%
Rentals	9,380	32,300	18,800	18,800	0.00%
Merchandise Sales	10,076	13,000	10,000	10,000	0.00%
Childcare	9,607	9,000	9,000	9,000	0.00%
Rec Center Services	15,330	18,000	15,000	15,000	0.00%
Fitness Program Revenues	31,346	40,000	40,000	40,000	0.00%
Locker Rental					
Adult Program Revenues	17,858	13,500	13,500	14,000	3.70%
Cabin Equipment Rentals	38,669	40,000	30,000	38,669	28.90%
Athletic Field Rentals	7,559	8,315	4,465	4,465	28.90%
Cabin Concessions	5,079	5,500	4,500	5,500	0.00%
Youth Program Revenues	130,626	120,000	120,000	121,159	22.22%
Sponsorships	68,535	99,705	60,050	60,050	0.97%
Event Fees	14,231	15,300	57,750	67,550	16.97%
	1,207,714	1,266,930	1,225,375	1,245,998	1.68%
Eagle County - Brightstart Grant	2,308	-	-	-	NA
Eagle County - Special Events Contribution	-	-	6,000	4,000	-33.33%
Community Enhancement Fund - Ironkids	20,000	10,000	10,000	-	-100.00%
General Fund Subsidy	914,431	1,059,686	1,053,106	1,108,680	5.28%
Total	\$ 2,144,453	\$ 2,336,616	\$ 2,294,481	\$ 2,358,678	2.80%
Full-time Employees (FTEs)	14.00	13.00	12.00	12.00	

RECREATION

SERVICE PROVIDED BY RECREATION

The Recreation Department provides services in the following areas: **Administration, Special Events, Adult Programs, Fitness, Aquatics, Youth Programs, Front Desk Management, Cabin Rentals and Maintenance.**

The **Mission** of the Avon Recreation Department is to bring the community together through comprehensive recreation programs and services. The Department values are as follows: **Safety:** *is our first priority.* **Superior programming:** *is the foundation of our organization.* **Accountability:** *we answer to each other and the public.* **Superior Customer Service:** *we strive to exceed our customer's expectations.*

ADMINISTRATION provides the administrative support for 12 full-time and 75 part-time employees of the Recreation Department. Personnel management, financial reporting and controls, contract negotiations, and the development and implementation of operating guidelines are a function of this division. The administration division also oversees all program development and implementation, online brochure production and distribution, and marketing and budgeting strategies for the Department. The marketing program focuses on locals as well as tourists through advertising in print, radio, and internet.

SPECIAL EVENTS division oversees the implementation of the Recreation Department's special event and marketing program. 2012 events include: Snow Ball Music Festival, Father's Day Fishing Derby, Dock Dogs Weekend, Lacrosse Shoot-Out, Camp 911, Salute To The USA, Triple Bypass & Double Triple, Bec Tri, Angels in Action, American Crown Circus, Xterra Triathlon, Dunk-n-Dash Series, TransRockies Run, Vail Valley Soccer Invitational Tournament, and Icing on the Lake. The special events division is always looking at new events. Four potential new events in 2012 are: Battle for Nobility 5K Foam Fest, Grand Fondo USA cycling event, wine or beer festival, and a BBQ competition event.

The marketing program focuses on locals as well as tourists through advertising in print, radio, web and internet.

FITNESS division offers the following aerobic/fitness programs: personal training, fitness assessments, fitness orientations, yoga, outdoor boot camp, winter sports conditioning, spin classes, Aeroboxing, triathlon training, step aerobics, body sculpt, and core conditioning. The fitness floor offers brand new TechnoGym and Free Motion cardio equipment with built in televisions, Espresso Bikes, Paramount resistance machines, and a free weight area.

ADULT PROGRAMS division offers the following programs: adult leagues offered are volleyball, dodgeball, broomball, inner tube water polo, kickball, dance, tai chi and sports classes. Drop-in programs offered are basketball, volleyball, knitting, fencing, and ultimate frisbee.

YOUTH PROGRAMS division provides a large variety of sports, educational and recreational activities for infants through teenagers. Opportunities include: basketball, children's tennis, summer day camp, Munch Bunch, volleyball, Little Wizards, Chess Club, Safe Sitter class, school's out, and a five day a week before/after school program for three schools.

RECREATION

AQUATICS division provides the community with a wide variety of water aquatic activities in a 15,000 square foot indoor environment. Holding over 179,000 gallons of water, Avon's four pools offer programming for people of all ages and abilities including group swim lessons, private swim lessons, school group lessons, lifeguard training class, water safety instructor course, swim team, kayak classes, open kayak, scuba class, water aerobics classes, beginning diving classes and public safety classes.

FRONT DESK division serves as the registration and check in area for the Avon Recreation Department. The primary services performed by this division are daily admissions to the recreation center, pass and punch card sales, and program registration. The front desk serves as the focal point for information dissemination to customers as well as personnel. Lost and found, resale, towel and locker rental, problem resolution, switchboard operations, and first aid are all services provided by this division.

CABIN division serves as the central headquarters for the majority of recreational activities that occur in Avon during the summer and winter. The primary services performed by this division are daily boat rentals, ice skate rentals and selling concessions.

MAINTENANCE division provides the technical and custodial support for the entire Recreation Department and the 40,000 square foot recreation center. The primary functions of the maintenance program include in-house custodial service, asset management, purchasing, stocking and installation of parts and supplies for the recreation center. Other services provided are construction project management, electrical, plumbing, mechanical and specialized pool equipment and building structure maintenance. This division is the glue that holds the recreation center together and keeps it functioning and looking good.

SIGNIFICANT BUDGET ISSUES

- Maintain acceptable service level with frozen positions, furloughs, and status quo budgets in place. Encourage innovation and a mindset of doing more with less.
- Integrate recreation programming that is compatible with the components of Nottingham Park Master Plan.
- Work with Community Development to initiate a strategy to conduct a Recreation Program Master Plan.
- Develop strategy that responds to the community's desire for additional special events given space and economic constraints.
- Continue to measure impacts of special events on local economy and quality of life.
- Seek out new special event concepts that would fit well on the improved Mall space.
- Develop more resources to assist in adequately measuring impacts of special event programming.
- Launch a private/public partnership with public provider for lease of childcare space at the ARC.
- Replace 17 year old fire alarm system at the ARC.
- Research the tie in of the Domestic water system to Heat Recovery.
- Measure and refine saving estimates from energy efficient projects implemented at the ARC.

Individual division goals and accomplishments for the Recreation Department are attached to the end of this report.

RECREATION

ACCOMPLISHMENTS

SPECIAL EVENTS

- Raised \$62,550 in sponsorship monies and \$16,000 in grant funds.
- Implemented three new events; Snow Ball Music Festival, USA Pro Cycling and Dock Dogs Weekend.
- Completed a successful marketing survey on Salute to the USA.
- Created a successful events lineup within significant budgetary constraints.
- Was able to provide event organizers with desired dates and maintained level of service even though events were back-to-back. Kept a high level of morale within department and volunteers.
- Hired and trained new special events assistant.

Administration

- Reduced overall expenses to keep cost recovery rate in 50% range.
- Participated in town-wide safety committee and offered in-house training on customer service, emergency procedures, ADA, First Aid, CPR, and AED.
- Facilitated one day per month furlough program for all FT employees as well as implemented a 2% pay decrease for full-time employees and 25 cent pay decrease for part-time employees.
- Updated employee manuals, new employee checklists, job descriptions, and F drive.
- Worked with Engineering Department to repair moisture leaks in Aquatics area, roof, and CMU deterioration.
- Repaired structural integrity of small water slide and other aquatic features.
- Worked with Engineering Department to develop, design, and estimate costs for a stage in Harry A. Nottingham Park.

ADULT PROGRAMS

- Effectively trained new employees in expectations of the division.
- Continued relationships with Vail Resorts and aggressively recruited TOA employees.
- Increased participation through increased marketing efforts.
- Increased participation in ultimate frisbee drop-in night.
- Boosted drop-in volleyball and basketball numbers.
- Continued to grow the knitting program to capture all adult age groups.
- Adjusted times to make the fencing program more convenient and profitable

Aquatics

- Increased swim team to over 100 kids.
- Experienced no major accidents or incidents due to proactive guarding and training.
- Instituted our division goals and expectations pathway to success.
- Staffed a pool coordinator on duty throughout the day every day of the week.
- Hired a new Aquatics Coordinator
- Cut expense while maintaining revenues and same quality programs.
- Instituted a four week rather than five week swim lesson structure to allow for more lessons throughout the year, thus increasing revenues.
- Continued to maintain all pool operations in house saving on outside contractor expense

RECREATION

- Maintained standards in pool area in accordance with Virginia Graeme Baker Pool and Spa Safety Act.

Childcare

- Re-certified all childcare staff in First Aid and CPR.
- Established communication plan for parents with children with food allergies.
- Coordinated babysitting hours with fitness schedule Utilized childcare space for summer camp support during off hours.
- Continued with the reduced contact hours by staff to help with revenue recovery ratios.

Fitness

- Purchased and installed seven new treadmills and eight new elliptical machines.
- Maintained a well-balanced weekly group fitness schedule and kept within budget cut directive.
- Refreshed group fitness schedule by adding Zumba and Mat Pilates classes
- Maintaining employee morale even though they have had hours and pay rates reduced.
- Maintaining customer satisfaction with group fitness and overall fitness department despite budget reductions.

Front Desk and Cabin

- Kept RecTrac and the Finance System in balance.
- Maintained the Front Desk as a support center for Programs, Special Events, and Aquatics staff.
- Saved additional money by continuing to wash all towels in house, giving back all the money allocated to contracting this service out.
- Implemented a new credit card system using a Plug 'n Pay / RecTrac interface. This allows better tracking of credit card transactions, allow us to automatically debit credit cards for monthly renewals, and more easily run over-the-phone transactions. This system will also play a key part in online registrations.
- Continued to utilize the flat screen TV in lobby to promote special events, programs, and Recreation Center news to patrons sitting in the lobby.
- Ran for several months of the year without a Front Desk Coordinator, utilizing Front Desk specialists to pick up extra duties.
- Continued to use a coupon program focused on bringing in guests of our Special Event sponsor hotels; the Christie Lodge, Comfort Inn, and Westin.
- The patron retention program in which postcards were sent to monthly members who joined the Recreation Center and then did not continue renewing their pass was ended as it was financially unsuccessful and saw an insignificant patron return rate.
- Initiated testing phase for a customer rewards point program. This program would be used to recruit and retain pass holders. If successful this program will be implemented in January 2012.
- Began using preprinted passes with key fobs. These passes have been successful and appreciated by both employees and patrons alike.
- Previous full-time General Programs Supervisor was released and a new temporary employee was utilized to fill the position for the summer to keep the front desk operating smoothly.

RECREATION

- Full-time General Programs Supervisor position responsibilities were reorganized to warrant a new title called Front Desk Supervisor.

MAINTENANCE

- Replacement of multiple pumps/motors for pool circulation and features activation.
- Installation of new aquatic feature in leisure pool.
- Replacement of domestic water storage tank.
- Upgrade/replacement of existing fire alarm system within the recreation center.
- Repair of existing features in pool area such as morning glory and pool bubblers.
- Accomplished some cost savings within the recreation center by using different vendors for products and services.
- Effective communication within department and throughout facility.
- Implementation of an inventory system to better keep our pool creatures in a satisfactory condition.
- Installed safety ladders over lazy river.
- Implemented transition from analog to digital TV.

Youth Programs

- Full time staff instructed soccer, day camp, basketball, After School, volleyball, chess club, and Little Wizards to decrease expenses.
- Trained a new staff for day camp including CPR, and all of the TOA as well as youth program policies.
- Worked closer with social services to allow more day camp scholarships.
- Ran a very successful and profitable After School program for three schools.
- Moved After school program to Homestake Peak Elementary school.
- Fitness program offered to summer day campers with no cost to the parents.
- Had an accident free summer at camp.
- Re-organized the summer camp daily schedule to create more activities promoting education, fitness, and nutrition.
- Implemented a 5 day a week Before school program at Homestake Peak Elementary School.

2012 GOALS

Special Events

- Budget in 2012 to have a marketing/sponsorship analysis to be performed on Salute as well as other key events
- Maintain staffing to enable us to continue to attract large turn-key events such as USA Pro Cycling, Dock Dogs, Ultimate Frisbee Challenge Cup, etc.
- Increase travel to allow Supervisor to visit other special event venues and promoters to solicit new events business, i.e. Buskerfest, Lumberjack or Strongman events, triathlons and other sporting events, cultural events to include arts, food, wine, etc.
- Pursue new programming ideas for potential stage / amphitheatre in Harry A. Nottingham Park and upgraded mall area.
- Research creative marketing and event ideas to poise Avon for added exposure during the 2015 event in Beaver Creek.
- Continue to foster creative promotions/marketing for the Recreation Center programs/facility.
- Continue to foster marketing relationships for the Recreation Center with local publications, businesses and initiatives.

RECREATION

- Develop new sales packages which incorporate sponsor identification throughout our youth and adult programs.
- Utilize Intercept Insights, LLC. survey information to enhance Salute sponsorship opportunities.

Administration

- Collaborate with VRD and WECMRD and other outside entities to establish cooperative programming and reduction of duplicative services.
- Partner with Eagle County to offer scholarship program to provide recreational opportunities to economically challenged families.
- Enhance revenue through creative programming ideas identified by staff and patron survey.
- Maintain competitive wages for both full-time and part-time employees to enhance staff recruitment and retention.
- Facilitate teambuilding/effective communication sessions through weekly staff meetings.
- Restore travel, conference, and training funds to various divisions in order to encourage professional development.
- Work to improve relations with all other Town Departments via face to face meetings.
- Set high standards to enforce green initiatives and thinking.
- Provide training and opportunities for discussion on how the recreation department can help to improve Avon's sense of community.
- Create status reports on Part-time employees' hire dates, pay rates, and positions.
- Work with BC Resort Company, TOV, Minturn, and Eagle on cooperative 4th of July program.
- Begin planning an event to take place to activate the Mall Street area leading up to the 2015 World Cup event.

Adult Programs

- Continue to seek out and aggressively implement fresh new and or updated programs.
- Look closely at our current offerings and decipher why some programs are not successful, then make appropriate changes for success.
- Exceed revenue projections.
- Offer more one day tournaments to accommodate valley locals as well as tourists.
- Gain enough participation to have all leagues offering run.
- Obtain sponsorship to support for all of our programs.
- Continue to work closer with Vail Resorts to enhance marketing efforts

Aquatics

- Maintain full time Aquatics Coordinator and two Pool Coordinator positions
- Focus on customer service training with lifeguard staff.
- Keep full-time challenged and excited about the work environment.
- Increase revenues through aggressive, timely marketing.
- Increase stock of maintenance parts to help quickly mitigate pool maintenance issues.
- Increase scope of work and knowledge of pool coordinator staff
- Keep all staff current on certifications.
- Keep an accurate inventory off all aquatics supplies.
- Increase revenues
- Create unique, fun programs for teenagers

RECREATION

Childcare

- Increase attendance at quarterly staff meetings via incentives.
- Complete employee checklists on all new hires.
- Seek additional ways to utilize childcare space during down time.
- Implement computerized tracking system for childcare cards via Rec-trac.
- Encourage more MOD interaction with childcare employees.
- Continue to provide great care for our patrons with less staff present.

Fitness

- Research and budget for replacement of cardio equipment; treadmills, ellipticals, steppers and AMT's
- Develop a "fitness fundamental's for men" program
- Develop a "treadmill trekking" program
- Keep all instructors current on all certifications
- Budget for a part-time fitness attendant or develop position on a volunteer basis
- Research new fitness floor products with goal of installation in 2011 or 2012
- Promote and further educate our personal trainers to grow this area of revenue
- Continue to bring in fresh classes consistent with group fitness industry trends to further increase revenues

Front Desk and Cabin

- Implement a new customer rewards point program with which patrons can earn points in accordance with pass purchases that may be used to reduce the cost of pass renewals or registrations.
- Investigate options for online program registrations, pass renewals, and household information access via extended RecTrac programming.
- Research RecTrac to Pentamation interface for seamless finance accounting.
- Upgrade RecTrac from 10.2s to 10.3.
- Research new programming ideas at the cabin such as a winter Nordic Center, summer paddle boat rentals/instruction, etc.
- Continue to find ways to encourage staff to give exceptional customer service even with fewer people working at the desk.
- Provide continuing CPR / First Aid Training to all Front Desk and Cabin employees.
- Look at selling fishing licenses in conjunction with the "Fishing is Fun" program as a source of revenue for the cabin.
- Continue to seek out new retail items to increase revenue.
- Continue to develop relationships with employers with large employee bases (i.e. Vail Resorts, Eagle County School District) to increase corporate pass sales.

Maintenance

- Stay innovative with cost control.
- Effective communication within department and throughout facility.
- Be pro-active in maintenance needs of facility.
- Replacement of motor/pump assemblies to accomplish the proper operation of all pool features in pool area.
- Facilitate the repair of a spare Steam boiler in mechanical room to run separate from our building automation system for manual operation.
- Research solutions to replace diving board.
- Replacement of all T-12 ballasts in all light fixtures throughout facility.
- Research a cost effective way to repair pool deck heaving of concrete.

RECREATION

Youth Programs

- Keep day camp numbers at capacity.
- Continue to run our After School program at capacity
- Continue to grow our Before School program.
- Have enough registration to have all sport/league offerings run at or near capacity.
- Increase revenues.
- Look closely at community needs to meet demands.
- Add youth sports camp for young children and continue to grow.
- Seek conferences and training to ensure our programs and staff are up to date.
- Continue to try and obtain grants to improve the quality of our programs while keeping the cost to a minimum to the parents.
- Continued high levels of safety at day camp.

FUTURE OUTLOOK

The Recreation Department is committed to providing a consistent level of service for 2012. Ideas for increasing revenues and patron counts are continually being explored and implemented by recreation staff. Fees and discounting opportunities are being considered to attract new members. The department is constantly looking for ways to operate more efficiently and enhance program offerings. An example of this is our commitment to finding tenants to lease space at the ARC. Responding to the impacts of a slow economy will be a high priority for the Recreation Department over the next several years. Measuring and understanding the impacts of our special events and new green initiatives will be an important priority.

Town of Avon Line Item Detail

Function: Recreation and Culture #500
 Department: Recreation Department #510
 Program: Special Events #513

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 44,604	\$ 43,985	\$ 43,985	\$ 44,434	1.02%
61121	PTS Wages	13,264	17,080	17,080	17,080	0.00%
61122	PTS Bonuses	195	300	300	300	0.00%
61151	Overtime Wages	23,066	29,730	29,730	28,740	-3.33%
61156	Extra Duty	-	-	-	18,596	NA
61159	Other Wages	3,032	3,750	3,750	3,750	0.00%
61301	FT Pension	2,955	3,959	3,959	4,888	23.47%
61302	PTS Pension	678	641	641	641	0.00%
61304	Employee Assistance Program	18	18	18	18	0.00%
61401	FICA/Medicare	1,233	953	953	960	0.73%
61501	Group Health and Life Insurance	8,185	9,179	9,179	8,956	-2.43%
61505	Long-term Disability Insurance	417	418	418	418	0.00%
61506	Short-term Disability Insurance	199	193	193	195	1.04%
61507	Dental Insurance	828	743	743	900	21.13%
61509	Worker's Compensation	349	348	563	567	0.71%
61510	Unemployment Insurance	176	270	285	339	18.95%
61000	Total Personnel	99,199	111,567	111,797	130,782	16.98%
Commodities:						
62302	Special Event Materials and Supplies	7,805	3,800	3,800	3,800	0.00%
62801	Gifts and Awards	2,220	3,000	3,000	3,000	0.00%
62802	Food and Beverages	4,887	5,850	5,850	5,750	-1.71%
62805	Clothing and Uniforms	500	-	-	-	
62902	Audio and Visual Supplies	366	1,000	1,000	1,000	0.00%
62000	Total Commodities	15,778	13,650	13,650	13,550	-0.73%
Contract Services:						
63199	Other Professional Services	96,353	87,400	87,400	112,744	29.00%
63203	Printing and Reproduction Services	7,696	4,600	8,100	4,600	-43.21%
63303	Photography Services	1,000	-	-	-	NA
63305	Audio/Visual Services	10,295	9,000	9,000	9,000	0.00%
63606	Rentals - Crowd & Traffic Control Equipment	7,412	9,350	16,850	9,350	-44.51%
63607	Rentals - Portable Facilities	7,285	8,140	12,140	8,140	-32.95%
63699	Rentals - Other Miscellaneous	3,650	1,200	1,200	1,200	0.00%
63999	Other Contract Services	3,699	14,500	14,500	20,500	41.38%
63000	Total Contract Services	137,390	134,190	149,190	165,534	10.96%

Town of Avon Line Item Detail

Function: Recreation and Culture #500
 Department: Recreation Department #510
 Program: Special Events #513

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Other Operating Costs:						
64101	Travel, Training and Conference	443	-	-	-	NA
64102	Dues, Licenses and Memberships	-	275	275	275	0.00%
64103	Mileage Reimbursement	515	500	500	500	0.00%
64301	Postage and Delivery Costs	463	600	600	600	0.00%
64306	Permit & Licensing Fees	587	800	800	800	0.00%
64402	Equipment Replacement Charges	2,765	2,950	2,950	2,589	-12.24%
64901	Advertising and Legal Notices	27,316	20,850	21,850	11,850	-45.77%
64902	Financial Donations and Contributions	-	-	-	17,500	NA
64905	Insurance Premiums	1,415	2,300	2,300	2,300	0.00%
64000	Total Other Operating Costs	33,504	28,275	29,275	36,414	24.39%
Capital Outlay:						
66402	Computers and Peripherals	-	-	-	2,200	NA
66403	Audio/Visual Equipment	915	1,000	1,000	1,000	0.00%
66000	Total Capital Outlay	915	1,000	1,000	3,200	220.00%
60000	Total Expenditures	\$ 286,786	\$ 288,682	\$ 304,912	\$ 349,480	14.62%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Program:		Recreation Special Events		
Account Number	Account Name	2012 Budget	Justification	
61121	PTS Wages	17,080	Triathlon Training Coach \$1,333.33 x 75%= Administrative Assistant - 40 hours X 48 weeks X \$16.75/hour (50%)	1,000 16,080
61122	PTS Bonuses	300	1 X \$599 (50%)	300
61151	Overtime Wages	28,740	Public Works/Roads & Streets: Snowball OT (40 hours) Public Works/Parks: Snowball OT (40 hours) Lacrosse -- 8 hours Salute - 567 hours @ \$30/hr. Triple Bypass -- 15 hours Icing on the Lake -- 24 hours Circus -- 3 hours Fishing Derby -- 8 hours Dunk-n-Dash -- 25 hours Bec Tri -- 48 hours Xterra -- 10 hours Police: Salute - 93 hours @ \$37.63/hr	2,000 2,000 240 17,010 450 720 90 240 750 1,440 300 3,500
61156	Extra Duty	18,596	Police Extra Duty- Snowball Event	18,596
61159	Other Wages	3,750	5% Commission on Sponsorships	3,750
62302	Special Event Materials & Supplies	3,800	Salute Fishing Derby Dunk-n-Dash Icing on the Lake Camp 911 Teen Night General	1,000 400 500 500 100 1,000 300
62801	Gifts and Awards	3,000	Fishing Derby Dunk-n-Dash Icing on the Lake Staff Incentives	500 2,000 300 200
62802	Food and Beverages	5,750	Salute Fishing Derby Dunk-n-Dash Icing on the Lake Teen Night General	2,500 600 400 650 1,500 100

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Program:		Recreation Special Events	
Account Number	Account Name	2012 Budget	Justification
62902	Audio and Visual Supplies	1,000	Teen Night Games and Paddles 500 Sound Cords, Cover and Parts for PA 500
62000	Total Commodities	13,550	
			Snowball Event- Transit Services 10,000 Snowball Event- Guest Officers 12,844 Egg Hunt- Emcee, Decorating 500 Salute - Fireworks 53,500 Performers 8,000 Emcee 200 Guest Officers - \$55.85/hr x 304 hrs 17,000 Fire Personnel 500 Beer Garden Security 2,500 Perimeter Security 1,000 Dunk-n-Dash Timing 1,200 Fishing Derby 500 Icing on the Lake 1,000 Creative Svcs: Market Research for Salute 4,000
63199	Other Professional Services	112,744	Salute - Posters, Signs, New Banners 2,600 Fishing Derby 300 Dunk-n-Dash 1,000 Teen Night 300 Camp 911 100 Icing on the Lake 300
63203	Printing and Reproduction Services	4,600	Sound 3,000 Lights 3,000 Salute 2,000 Backline 1,000
63305	Audio/Visual Services	9,000	Fencing 7,000 Lighting 1,078 Crowd Control 1,272
63606	Rentals - Crowd Control	9,350	Salute: Toilets 6,083 Dumpsters 1,000 Recycling 1,057
63607	Rentals - Portable Facilities	8,140	Salute - Inflatables 1,000 Fall Family Fun Night 200
63699	Other Miscellaneous Rentals	1,200	Dock Dogs Entertainment 8,000 USA Pro Cycling Challenge 10,000 Salute- Lodging, Slippery Slope 2,000 Icing on the Lake- Entertainment 500
63999	Other Contract Services	20,500	
63000	Total Contract Services	165,534	

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Program:		Recreation Special Events		
Account Number	Account Name	2012 Budget	Justification	
64102	Dues, Licenses and Memberships	275	CFEA	275
64103	Mileage Reimbursement	500	Staff Mileage Reimbursement	500
64301	Postage and Delivery	600	Postage for Mailings	600
64306	Permit and Licensing Fees	800	ASCAP, SESAC, BMI	800
64402	Equipment Replacement Charges	2,589	Annual Equipment Rental Charges	2,589
			Salute	6,000
			Fishing Derby	1,200
			Dunk-n-Dash	2,500
			Teen Night	1,000
			Icing on the Lake	1,000
64901	Advertising and Legal Notices	11,850	General	150
			Snowball Contribution	15,000
64902	Financial Donations and Contributions	17,500	Xterra	2,500
			Salute	1,900
64905	Insurance Premiums	2,300	Volunteers	400
64000	Total Other Operating Costs	36,414		
66402	Computers and Peripherals	2,200	Desktop Replacements- Danita and Terri	2,200
66403	Audio/Visual Equipment	1,000	10 X 10 Tent	1,000
66000	Total Capital Outlay	3,200		

Town of Avon Line Item Detail

Function: Recreation and Culture #500
 Department: Recreation Department #510
 Program: Administration #514

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 209,111	\$ 205,288	\$ 197,952	\$ 207,178	4.66%
61121	PTS Wages	12,100	16,080	22,800	16,080	-29.47%
61122	PTS Bonuses	290	300	299	299	0.00%
61151	Overtime Wages	725	200	200	200	0.00%
61201	Automobile Allowance	3,600	3,600	3,600	3,600	0.00%
61301	FT Pension	14,032	18,476	17,939	22,790	27.04%
61302	PTS Pension	492	611	863	611	-29.20%
61304	Employee Assistance Program	58	60	60	60	0.00%
61401	FICA/Medicare	1,516	1,546	1,541	1,557	1.04%
61501	Group Health and Life Insurance	20,540	30,838	31,762	30,095	-5.25%
61505	Long-term Disability Insurance	1,341	1,379	1,309	1,291	-1.38%
61506	Short-term Disability Insurance	901	880	854	887	3.86%
61507	Dental Insurance	1,949	2,475	2,522	3,000	18.95%
61509	Worker's Compensation	701	736	1,129	1,162	2.92%
61510	Unemployment Insurance	471	676	675	682	1.04%
61000	Total Personnel	267,827	283,145	283,505	289,492	2.11%
Commodities:						
62401	Gasoline	2,847	2,500	3,160	3,160	0.00%
62802	Food and Beverages	1,012	1,000	1,000	1,000	0.00%
62899	Other Miscellaneous Operating Supplies	275	1,700	1,700	1,700	0.00%
62901	Duplicating Supplies	932	1,000	1,000	1,000	0.00%
62903	Data Processing Supplies	982	1,000	1,000	1,000	0.00%
62999	Office Supplies and Materials	1,427	1,500	1,500	1,500	0.00%
62000	Total Commodities	7,475	8,700	9,360	9,360	0.00%
Contract Services:						
63199	Other Professional Services	-	500	2,834	500	-82.36%
63203	Printing and Reproduction Services	12,180	-	-	-	NA
63304	Computer Services	3,036	3,060	3,060	3,060	0.00%
63504	R&M - Office Equipment	2,471	700	700	700	0.00%
63603	Rentals - Office Equipment	4,196	4,196	4,196	4,196	0.00%
63999	Other Contract Services	1,476	2,000	2,000	2,000	0.00%
63000	Total Contract Services	23,359	10,456	12,790	10,456	-18.25%

Town of Avon Line Item Detail

Function: Recreation and Culture #500
 Department: Recreation Department #510
 Program: Administration #514

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Other Operating Costs:						
64101	Travel, Training and Conference	785	-	-	-	NA
64102	Dues, Licenses and Memberships	-	450	450	450	0.00%
64103	Mileage Reimbursement	132	100	100	100	0.00%
64201	Telephone	3,845	4,000	4,000	4,000	0.00%
64206	Cellular and Paging	2,659	2,480	2,480	2,480	0.00%
64301	Postage and Delivery Services	537	500	500	500	0.00%
64308	Sales Tax	659	900	900	900	0.00%
64401	Fleet Maintenance Charges	6,790	6,435	6,435	6,435	0.00%
64402	Equipment Replacement Charges	4,148	4,880	4,880	5,031	3.09%
64403	Washbay Charges	2,124	1,560	1,560	1,560	0.00%
64901	Advertising and Legal Notices	29,674	29,103	29,103	29,103	0.00%
64905	Insurance Premiums	11,623	13,014	13,014	13,014	0.00%
64000	Total Other Operating Costs	62,976	63,422	63,422	63,573	0.24%
Capital Outlay:						
66402	Computers and Peripherals	-	1,100	1,100	-	-100.00%
66404	Furniture and Fixtures	-	-	-	-	NA
66000	Total Capital Outlay	-	1,100	1,100	-	NA
60000	Total Expenditures	\$ 361,637	\$ 366,823	\$ 370,177	\$ 372,881	0.73%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Recreation		Program: Administration	
Account Number	Account Name	2012 Budget	Justification
61121	PTS Wages	16,080	Administrative Assistant: 40 hours X 48 weeks X \$16.75/hour (50%)
61122	PTS Bonuses	300	1 X \$599 (50%)
61151	Overtime Wages	200	PTS Overtime
62401	Gasoline	3,160	Fuel Charges for Department
62802	Food and Beverages	1,000	Coffee for Patrons Incentives for Staff
62899	Other Miscellaneous Operating Supplies	1,700	Batteries, Film Development, BBQ
62901	Duplicating Supplies	1,000	Copy Paper, Copier Toner
62903	Data Processing Supplies	1,000	Printer Toner, Print Cartridges
62999	Office Supplies and Materials	1,500	All Office Supplies
62000	Total Commodities	9,360	
63199	Other Professional Services	500	Translation Services
63304	Computer Services and Support	3,060	Annual Software Maint Agreement Rec Trac & Camera Support
63504	R&M - Office Equipment and Computers	700	Xerox Copier Print Charges
63603	Rentals - Office Equipment	4,196	Xerox Copier \$349.70 x 12
63999	Other Contract Services	2,000	Design Work
63000	Total Contract Services	10,456	
64102	Dues, Licenses and Memberships	450	CPRA 6 X \$75
64103	Mileage Reimbursement	100	Mileage
64201	Telephone & Long-distance	4,000	Monthly Service
6420	Cellular and Paging	2,480	Monthly Cellular Service
64301	Postage and Delivery	500	Postage of Mail, UPS, Fed Ex
64308	Sales Tax	900	Quarterly Sales Tax 4 X \$225
64401	Fleet Maintenance Charges	6,435	Annual Fleet Maintenance Charges

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Recreation			
Program: Administration			
Account Number	Account Name	2012 Budget	Justification
64402	Equipment Replacement Charges	5,031	Annual Equipment Rental Charges 5,031
64403	Washbay Charges	1,560	Annual Washbay Charges 1,560
			Early Childhood 45
			Battle Mountain 120
			Peaks Magazine 4,000
			Official Visitors Guide 2,000
			EveryScape 2,700
			KZYR 2,800
			KVBA-TV8 Annual Contract 2,750
			Parent Guide 4,788
			What To Do Vail/BC Winter/Summer 2,750
			Rodeo 550
64901	Advertising and Legal Notices	29,103	White Water Park 2,000
			Vail Daily - Print 4,600
64905	Insurance Premiums	13,014	Insurance Premium 13,014
64000	Total Other Operating Costs	63,573	

Town of Avon Line Item Detail

Function: Recreation and Culture #500
 Department: Recreation Department #510
 Program: Adult Programs #515

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	12,718	\$ 12,514	\$ 12,514	\$ 12,642	1.02%
61121	PTS Wages	11,313	11,557	11,557	11,557	0.00%
61122	PTS Bonuses	-	599	599	599	0.00%
61151	Overtime Wages	44	-	-	-	NA
61202	Ski Pass	97	599	599	599	0.00%
61301	FT Pension	853	1,126	1,126	1,391	23.53%
61302	PTS Pension	426	456	456	456	0.00%
61304	Employee Assistance Program	6	6	6	6	0.00%
61401	FICA/Medicare	357	373	373	375	0.54%
61501	Group Health and Life Insurance	1,195	3,051	3,051	2,977	-2.43%
61505	Long-term Disability Insurance	137	129	129	116	-10.08%
61506	Short-term Disability Insurance	57	56	56	56	0.00%
61507	Dental Insurance	96	248	248	300	20.97%
61509	Worker's Compensation	139	137	222	223	0.45%
61510	Unemployment Insurance	50	76	76	76	0.00%
61000	Total Personnel	27,488	30,927	31,012	31,373	1.16%
Commodities:						
62301	General Program Supplies	1,713	2,100	2,100	2,100	0.00%
62802	Food and Beverages	397	1,400	1,400	1,400	0.00%
62805	Clothing and Uniforms	1,590	1,600	1,600	1,600	0.00%
62000	Total Commodities	3,700	5,100	5,100	5,100	0.00%
Other Operating Costs:						
64102	Dues, Licenses and Memberships	25	75	75	75	0.00%
64000	Total Other Operating Costs	25	75	75	75	0.00%
60000	Total Expenditures	\$ 31,213	\$ 36,102	\$ 36,187	\$ 36,548	1.00%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Recreation			
Program: Adult Programs			
Account Number	Account Name	2012 Budget	Justification
61121	PTS Wages	11,557	Program Instructors= 131 hrs X \$14.75 1,932 Program Referees= 200 hrs X \$17.75 3,550 Program Instructors= \$8,100 X 75% 6,075
61122	PTS Bonuses	599	1 X \$599 599
61202	Ski Pass	599	1 X \$599 599
62301	General Program Supplies	2,100	Broomball 170 Tournament Series 250 Martial Arts 170 Kickball 170 Water Polo 170 Basketball 170 Volleyball Net and Posts 1,000
62802	Food and Beverages	1,400	Kickball, Broomball, Volleyball, Water Polo 400 Young Adult Night 1,000
62805	Clothing and Uniforms	1,600	Indoor Volleyball, Sand Volleyball, Kickball Basketball, Football, Broomball Shirts 1,600
62000	Total Commodities	5,100	
64102	Dues, Licenses and Memberships	75	CPRA 75
64000	Total Other Operating Costs	75	

Town of Avon Line Item Detail

Function: Recreation and Culture #500
 Department: Recreation Department #510
 Program: Aquatics #516

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 104,369	\$ 135,326	\$ 105,522	\$ 135,042	27.98%
61121	PTS Wages	176,750	150,531	182,000	150,531	-17.29%
61122	PTS Bonuses	1,158	1,797	1,797	1,797	0.00%
61151	Overtime Wages	2,151	2,500	2,500	2,500	0.00%
61202	Ski Pass	162	1,797	1,797	1,797	0.00%
61301	FT Pension	6,281	12,179	9,497	14,855	56.42%
61302	PTS Pension	6,688	5,750	6,930	5,750	-17.03%
61304	Employee Assistance Program	58	84	84	84	0.00%
61401	FICA/Medicare	4,225	4,317	4,358	4,313	-1.03%
61501	Group Health and Life Insurance	10,954	42,552	42,431	41,501	-2.19%
61505	Long-term Disability Insurance	975	1,333	1,026	1,215	18.42%
61506	Short-term Disability Insurance	459	621	501	620	23.75%
61507	Dental Insurance	973	3,465	3,465	4,200	21.21%
61509	Worker's Compensation	1,639	1,630	2,649	2,631	-0.68%
61510	Unemployment Insurance	588	876	881	875	-0.68%
61000	Total Personnel	317,430	364,758	365,438	367,711	0.62%
Commodities:						
62301	General Program Supplies	1,270	4,000	4,000	4,000	0.00%
62305	Chemicals	19,547	24,000	24,000	24,000	0.00%
62805	Clothing and Uniforms	624	750	750	750	0.00%
62806	Safety Materials and Supplies	377	700	700	700	0.00%
62809	Medical Supplies and 1st Aid	332	500	500	500	0.00%
62899	Other Miscellaneous Operating Supplies	1,301	2,100	2,100	2,100	0.00%
62000	Total Commodities	23,451	32,050	32,050	32,050	0.00%
Contract Services:						
63302	Laboratory Services	-	200	200	200	0.00%
63000	Total Contract Services	-	200	200	200	0.00%
Other Operating Costs:						
64101	Travel, Training and Conference	165	-	-	-	NA
64102	Dues, Licenses and Memberships	1,574	1,100	1,100	1,100	0.00%
64103	Mileage Reimbursement	-	250	250	250	0.00%
64399	Other Administrative Fees	-	1,200	1,200	1,200	0.00%
64402	Equipment Replacement Charges	29,315	46,698	46,698	39,728	-14.93%
64000	Total Other Operating Costs	31,054	49,248	49,248	42,278	-14.15%
Capital Outlay						
66402	Computers and Peripherals	-	-	-	2,200	NA
66000	Total Capital Outlay	-	-	-	2,200	NA
60000	Total Expenditures	\$ 371,935	\$ 446,256	\$ 446,936	\$ 444,439	-0.56%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Recreation			
Program: Aquatics			
Account Number	Account Name	2012 Budget	Justification
			Lifeguards: 7,100 hrs X \$12.75 90,525
			Lead Lifeguards: 2,092 hrs X \$17.75 37,133
			Water Aerobic Inst: 260 hrs X \$22.75 5,915
			Program Instructors: 390 hrs X \$14.75 5,753
			Program Instructors: 310 hrs X \$13.75 4,263
			Program Instructors: \$6,500 X 75% 4,875
61121	PTS Wages	150,531	Swim Coach 156 hrs X \$ 13.25 2,067
61122	PTS Bonuses	1,797	3 X \$599 1,797
61151	Overtime Wages	2,500	Pool Coordinators 1,500 PTS Lifeguards 1,000
61202	Ski Pass	1,797	3 x \$599 1,797
62301	General Program Supplies	4,000	Aquatic Programs Supplies & Equipment 500 Swim Lesson Equipment, Fins, Kickboards 500 Water Aerobic Gloves, Noodles, Bands 500 Dumbbells, WSI Supplies, LGT, LGIT Supplies 500 Chemtrol Panels 2,000
62305	Chemicals	24,000	Calhypo 12,000 Oxidizer 3,000 Flocculant 1,000 Thiosulfate 250 Muriadic 6,000 Reagents 1,000 Soda Wash 250 Bicarb 500
62805	Clothing and Uniforms	750	Guard and Coaches Uniforms, Employee Shirts, Guard Whistles, Lanyards 750
62806	Safety Materials and Supplies	700	Eye Protection, Gloves, PPE, AED Trainer 700
62809	Medical Supplies and 1st Aid	500	Icepacks, Band-Aids, Aspirin, Medical Sup 500
62999	Office Supplies and Materials	2,100	Miscellaneous Supplies 2,100
62000	Total Commodities	32,050	
63302	Laboratory Services	200	Pool Water Testing 200
63000	Total Contract Services	200	
64102	Dues, Licenses and Memberships	1,100	Red Cross Fees 800 CPRA 100 USS Memberships 100 USA Swimming 100
64103	Mileage Reimbursement	250	Mileage Reimbursement 250
64399	Other Administrative Fees	1,200	Ellis Provider Fees/Licenses 1,200

Town of Avon Line Item Detail

Function: Recreation and Culture #500
 Department: Recreation Department #510
 Program: Child Care #517

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 12,718	\$ 12,514	\$ 12,514	\$ 12,642	1.02%
61121	PTS Wages	21,712	17,934	17,934	17,934	0.00%
61301	FT Pension	853	1,126	1,126	1,391	23.53%
61302	PTS Pension	814	673	673	673	0.00%
61304	Employee Assistance Program	6	6	6	6	0.00%
61401	FICA/Medicare	511	451	451	453	0.44%
61501	Group Health and Life Insurance	1,195	3,051	3,051	2,977	-2.43%
61505	Long-term Disability Insurance	137	129	129	116	-10.08%
61506	Short-term Disability Insurance	57	56	56	56	0.00%
61507	Dental Insurance	96	248	248	300	20.97%
61509	Worker's Compensation	199	174	281	282	0.36%
61510	Unemployment Insurance	71	91	91	92	1.10%
61000	Total Personnel	38,369	36,453	36,560	36,922	0.99%
Commodities:						
62301	General Program Supplies	143	1,000	1,000	1,000	0.00%
62899	Other Misc Supplies	-	500	500	500	0.00%
62000	Total Commodities	143	1,500	1,500	1,500	0.00%
64102	Dues, Licenses and Memberships	-	65	65	65	0.00%
64000	Total Other Operating Costs	-	65	65	65	0.00%
60000	Total Expenditures	\$ 38,512	\$ 38,018	\$ 38,125	\$ 38,487	0.95%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Recreation		Program: Childcare	
Account Number	Account Name	2012 Budget	Justification
61121	PTS Wages	17,934	Childcare Attendant: 1,464 hrs X \$12.25
62301	General Program Supplies	1,000	Toys, Arts & Craft Supplies
62899	Other Miscellaneous Operating Supplies	500	Batteries, Cups, Soaps, Broom, Vacuum
62000	Total Commodities	1,500	
64102	Dues, Licenses and Memberships	65	CPRA
64000	Total Other Operating Costs	65	

**Town of Avon
Line Item Detail**

Function: Recreation and Culture #500
 Department: Recreation Department #510
 Program: Fitness #518

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 14,868	14,662	14,662	14,811	1.02%
61121	PTS Wages	45,914	47,785	47,785	47,785	0.00%
61301	FT Pension	985	1,320	1,320	1,629	23.41%
61302	PTS Pension	1,722	1,792	1,792	1,792	0.00%
61304	Employee Assistance Program	6	6	6	6	0.00%
61401	FICA/Medicare	906	931	931	934	0.32%
61501	Group Health and Life Insurance	2,728	3,060	3,060	2,985	-2.45%
61505	Long-term Disability Insurance	139	139	139	139	0.00%
61506	Short-term Disability Insurance	65	59	59	59	0.00%
61507	Dental Insurance	276	248	248	300	20.97%
61509	Worker's Compensation	352	356	575	577	0.35%
61510	Unemployment Insurance	126	187	187	188	0.53%
61000	Total Personnel	68,087	70,545	70,764	71,205	0.62%
Commodities:						
62301	General Program Supplies	2,716	2,500	2,500	2,500	0.00%
62899	Other Miscellaneous Operating Supplies	1,959	3,400	3,400	3,400	0.00%
62000	Total Commodities	4,675	5,900	5,900	5,900	0.00%
Contract Services:						
63999	Other Contract Services	1,260	-	-	-	NA
63000	Total Contract Services	1,260	-	-	-	NA
Other Operating Costs:						
64102	Dues, Licenses and Memberships	-	250	250	250	0.00%
64402	Equipment Replacement Charges	29,427	47,935	47,935	54,725	14.17%
64000	Total Other Operating Costs	29,427	48,185	48,185	54,975	14.09%
60000	Total Expenditures	\$ 103,449	\$ 124,630	\$ 124,849	\$ 132,080	5.79%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Recreation			
Program: Fitness			
Account Number	Account Name	2012 Budget	Justification
61121	PTS Wages	47,785	Program Instructor: Boot Camp \$3,000 X 75% 2,250 Men's Fitness \$1,500 X 75% 1,125 Personal Trainers: \$10,000 X 75% 7,500 Aerobics Instructor: 1,622.41 hrs X \$22.75 36,910
62301	General Program Supplies	2,500	Steps, Fitness Balls, Weights, Bands, Yoga Aerobic Mats, Kickboxing/Class Supplies 2,500
62899	Other Miscellaneous Operating Supplies	3,400	Adjustable Benches 1,500 Weight Benches 1,500 Cable Attachments 400
62000	Total Commodities	5,900	
64102	Dues, Licenses and Memberships	250	IDEA Membership 250
64402	Equipment Replacement Charges	54,725	Annual Equipment Rental Charges 54,725
64000	Total Other Operating Costs	54,975	

Town of Avon Line Item Detail

Function: Recreation and Culture #500
 Department: Recreation Department #510
 Program: Front Desk #519

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 26,058	\$ 56,220	\$ 41,315	\$ 56,277	36.21%
61121	PTS Wages	105,850	92,000	105,000	92,000	-12.38%
61122	PTS Bonuses	965	2,396	2,396	2,396	0.00%
61151	Overtime Wages	694	2,700	4,200	2,700	-35.71%
61202	Ski Pass	1,158	1,198	1,198	1,198	0.00%
61301	FT Pension	1,745	5,060	3,976	6,190	55.68%
61302	PTS Pension	3,553	3,641	4,129	3,641	-11.82%
61304	Employee Assistance Program	16	36	36	36	0.00%
61401	FICA/Medicare	2,007	2,293	2,294	2,294	0.00%
61501	Group Health and Life Insurance	4,186	18,229	19,129	17,780	-7.05%
61505	Long-term Disability Insurance	365	579	447	518	15.88%
61506	Short-term Disability Insurance	117	259	209	259	23.92%
61507	Dental Insurance	373	1,485	1,532	1,800	17.49%
61509	Worker's Compensation	764	845	1,342	1,366	1.79%
61510	Unemployment Insurance	275	464	462	464	0.43%
61000	Total Personnel	148,126	187,405	187,665	188,919	0.67%
Commodities:						
62301	General Program Supplies	-	1,100	1,100	1,100	0.00%
62304	Merchandise for Resale	4,241	6,500	6,500	6,500	0.00%
62802	Food and Beverages	60	250	250	250	0.00%
62805	Clothing and Uniforms	-	1,200	1,200	1,200	0.00%
62899	Other Miscellaneous Operating Supplies	8,829	9,300	9,300	9,300	0.00%
62000	Total Commodities	13,130	18,350	18,350	18,350	0.00%
Other Operating Costs:						
64101	Travel, Training and Conference	658	-	-	-	NA
64103	Mileage Reimbursement	-	100	100	100	0.00%
64307	Bank Service Charges and Credit Card Fees	18,231	16,472	16,472	16,472	0.00%
64402	Equipment Replacement Charges	427	-	-	-	NA
64000	Total Other Operating Costs	19,316	16,572	16,572	16,572	0.00%
Capital Outlay:						
66402	Computers and Peripherals	3,296	1,100	1,100	1,100	0.00%
66000	Total Capital Outlay	3,296	1,100	1,100	1,100	0.00%
60000	Total Expenditures	\$ 183,868	\$ 223,427	\$ 223,687	\$ 224,941	0.56%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Recreation		Program: Front Desk	
Account Number	Account Name	2012 Budget	Justification
61121	PTS Wages	92,000	Front Desk Specialist: 1591 hrs X \$18.75 Front Desk Attendant: 5075 hrs X \$12.25
			29,831 62,169
61122	PTS Bonuses	2,396	4 X \$599
			2,396
61151	Overtime Wages	2,700	Front Desk Specialist 8 X \$18.75 X 1.5 X 12
			2,700
61202	Ski Pass	1,198	2 X \$599
			1,198
62301	General Program Supplies	1,100	FD Supplies
			1,100
			New Retail Opportunity
			1,850
			Swimsuits
			1,500
			Locks
			500
			Headphones
			500
			Goggles
			1,200
			Water Toys
			200
			Swim Caps
			250
62304	Merchandise for Resale	6,500	Swim Diapers
			500
62802	Food & Beverages	250	General
			250
62805	Clothing and Uniforms	1,200	60 X \$20 Shirts
			1,200
			Credit Card Paper
			200
			Cleaning Supplies and Hand Sanitizer
			100
			Towels
			2,000
			5000 Pre-Printed Pass Cards @ \$1 each
			5,000
			Medical Supplies
			1,500
62899	Other Miscellaneous Operating Supplies	9,300	Front Desk Signs
			500
62000	Total Commodities	18,350	
64103	Mileage Reimbursement	100	Staff Mileage Reimbursement
			100
64307	Bank Service Charges	16,472	Credit Card Charges \$1366.67 X 12 ACH Billing Charges \$6 X 12
			16,400 72
64402	Equipment Replacement Charges	-	Annual Equipment Rental Charges
			-
64000	Total Other Operating Costs	16,572	
66402	Computers and Peripherals	1,100	Desktop Replacement- Jamie
			1,100
66000	Total Capital Outlay	1,100	

Town of Avon Line Item Detail

Function: Recreation and Culture #500
 Department: Recreation Department #510
 Program: Maintenance #520

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 207,532	\$ 151,202	\$ 126,766	\$ 118,657	-6.40%
61105	STD Wages	36	-	-	-	NA
61121	PTS Wages	17,412	-	-	-	NA
61122	PTS Bonuses	579	-	-	-	NA
61151	Overtime Wages	143	2,500	2,500	2,500	0.00%
61301	FT Pension	13,097	13,608	11,520	13,052	13.30%
61302	PTS Pension	675	-	-	-	NA
61304	Employee Assistance Program	122	84	66	60	-9.09%
61401	FICA/Medicare	3,290	2,229	1,874	1,757	-6.24%
61501	Group Health and Life Insurance	41,344	42,617	32,348	29,734	-8.08%
61505	Long-term Disability Insurance	2,134	1,519	1,262	1,084	-14.10%
61506	Short-term Disability Insurance	928	685	566	532	-6.01%
61507	Dental Insurance	3,992	3,465	2,568	3,000	16.82%
61509	Worker's Compensation	1,331	862	1,130	1,093	-3.27%
61510	Unemployment Insurance	477	461	388	363	-6.44%
61000	Total Personnel	293,092	219,232	180,988	171,832	-5.06%
Commodities:						
62204	Construction, Maint. and Permanent Materials	2,923	6,211	6,211	6,211	0.00%
62205	Plumbing and Electrical Supplies and Materials	2,540	2,770	2,770	2,770	0.00%
62207	Electrical	2,270	5,621	5,621	5,621	0.00%
62208	Mechanical- HVAC	804	2,770	2,770	2,770	0.00%
62209	Mechanical- Other	4,144	7,180	7,180	7,180	0.00%
62803	Janitorial, Custodial and Cleaning Supplies	17,546	20,000	20,000	20,000	0.00%
62805	Clothing and Uniforms	-	700	700	700	0.00%
62806	Safety Materials and Supplies	72	500	500	500	0.00%
62807	Consumable Tools/Small Equipment	1,254	1,500	1,500	1,500	0.00%
62899	Other Miscellaneous Operating Supplies	2,177	2,950	2,950	2,950	0.00%
62000	Total Commodities	33,730	50,202	50,202	50,202	0.00%
Contract Services:						
63104	Engineering Services	-	2,334	-	2,334	NA
63304	Computer Services and Support	-	2,550	2,550	2,550	0.00%
63306	Security and Monitoring Services	3,405	5,000	5,000	5,000	0.00%
63501	R&M - Buildings and Facilities	20,967	68,170	68,170	60,447	-11.33%
63507	R&M - Machinery and Equipment	2,838	5,600	5,600	5,600	0.00%
63549	R&M - Other Specialized Equipment	866	10,340	10,340	10,340	0.00%
63551	Laundry and Cleaning Services	-	1,188	1,188	1,188	0.00%
63599	Other Maintenance Services	39,280	33,908	51,908	71,348	37.45%
63699	Rentals - Other Miscellaneous	10	900	900	1,500	66.67%
63000	Total Contract Services	67,366	129,990	145,656	160,307	10.06%

Town of Avon Line Item Detail

Function: Recreation and Culture #500
 Department: Recreation Department #510
 Program: Maintenance #520

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Other Operating Costs:						
64101	Travel, Training and Conference	500	-	-	3,000	NA
64102	Dues, Licenses and Memberships	-	185	185	185	0.00%
64103	Mileage Reimbursement	-	264	264	264	0.00%
64202	Gas	62,909	68,400	37,000	36,000	-2.70%
64203	Electric	84,414	87,838	87,838	87,838	0.00%
64204	Water and Sanitation	19,590	21,648	21,648	21,648	0.00%
64205	Trash Collection and Recycling	2,997	4,160	4,160	4,160	0.00%
64402	Equipment Replacement Charges	39,476	48,247	48,247	35,739	-25.92%
64000	Total Other Operating Costs	209,886	230,742	199,342	188,834	-5.27%
Capital Outlay:						
66402	Computers and Peripherals	-	-	-	3,300	NA
66000	Total Capital Outlay	-	-	-	3,300	NA
60000	Total Expenditures	\$ 604,074	\$ 630,166	\$ 576,188	\$ 574,475	-0.30%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Recreation			
Program: Maintenance			
Account Number	Account Name	2012 Budget	Justification
61151	Overtime Wages	2,500	Full Time 2,500
62204	Construction, Maintenance and Permanent Materials	6,211	Hardware 1,000 Paint 1,500 Brushes, Rollers 711 Drywall 1,000 Lumber 2,000
62205	Plumbing and Electrical Supplies and Materials	2,770	Replacement Parts and Equipment 2,770
62207	Electrical	5,621	Contractors, Starters 2,500 Light Bulbs 1,000 Wire, Conduit 2,121
62208	Mechanical - HVAC	2,770	Replacement Parts, Filters, Glycol 2,770
62209	Mechanical - Other	7,180	Boiler Parts 2,000 Motors 3,000 Pumps 2,180
62803	Janitorial, Custodial and Cleaning Supplies	20,000	Hand Towels 3,000 Tissue 2,500 Toilet Paper 3,000 Aerosols 1,824 Chemicals 2,500 Hygiene 3,000 Refuges Supplies 2,183 PPE and Other Safety (Gloves, signs, etc.) 1,993
62805	Clothing and Uniforms	700	Clothing and Uniforms 700
62806	Safety Materials and Supplies	500	Supplies, Eye Protection, Gloves, PPE 500
62807	Consumable Tools/Small Equipment	1,500	Miscellaneous Tools or Small Equipment 1,500
62899	Other Miscellaneous Operating Supplies	2,950	Aquarium 800 Locker Parts 1,525 Other 625
62000	Total Commodities	50,202	
63104	Engineering Services	2,334	Miscellaneous Consulting 2,334
63304	Computer Services and Support	2,550	Building Automation Updates 2,550
63306	Security Services	5,000	Alarms - Fire \$204.00 X 4 816 Intrusion \$370.00X 4 1,480 Miscellaneous Services 2,704

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Recreation		Program: Maintenance	
Account Number	Account Name	2012 Budget	Justification
			Organic Housekeepers (\$3500 x 12 Mos.) 42,000
			Childcare Renovation 2,000
			HVAC Repairs 3,300
			Elevator 4,547
			Building Inspections 2,600
			Steam Boiler Repair & Parts 3,500
			Piping Repairs 1,500
63501	R&M - Building and Facilities	60,447	Fire Sprinkler 1,000
			Acid Feeders 3,000
63507	R&M - Machinery and Equipment	5,600	Filtration Equipment 2,600
			Equipment Integration 1,654
			Bearings, Belts 3,000
			Cardio Equipment 3,000
			Weight Machines 2,021
63549	R&M - Other Specialized Equipment	10,340	Miscellaneous Supplies 665
			Shop Towel, Dust Mop Service, Uniform 921
63551	Laundry and Cleaning Services	1,188	Miscellaneous 267
			Temporary Service 68 hrs X 52 wks X \$18 63,648
			Extreme Care 3,000
			Fitness Systems 2,000
63599	Other Maintenance Services	71,348	Carpet Cleaning 2,700
63699	Other Miscellaneous Rentals	1,500	Maintenance Closedown Week 1,500
63000	Total Contract Services	160,307	
64101	Travel, Training and Conference	3,000	Training 3,000
64102	Dues, Licenses and Memberships	185	Membership, Dues 185
64103	Mileage Reimbursement	264	Personal Mileage Reimbursement 264
64202	Gas	36,000	\$3,000 X 12 36,000
64203	Electric	87,838	\$7,319.83 X 12 87,838
64204	Water and Sanitation	21,648	\$1,804.00 x 12 21,648
			Dumpster \$840.50 X 4 3,362
			Recycle \$140 X 4 560
64205	Trash Collection and Recycling	4,160	Extra Pick for Brush \$39.67 X 6 238
64402	Equipment Replacement Charges	35,739	Annual Equipment Rental Charges 35,739
64000	Total Other Operating Costs	188,834	

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Recreation		Program: Maintenance	
Account Number	Account Name	2012 Budget	Justification
66402	Computers and Peripherals	3,300	Desktop Replacements- Steve, John, & Pat
66000	Total Capital Outlay	3,300	

Town of Avon Line Item Detail

Function: Recreation and Culture #500
 Department: Recreation Department #510
 Program: Youth Programs #521

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61101	Regular Full-time Salaries	\$ 25,437	\$ 25,028	\$ 25,028	\$ 25,284	1.02%
61121	PTS Wages	70,893	68,407	68,407	68,407	0.00%
61122	PTS Bonuses	579	-	-	-	NA
61151	Overtime Wages	573	1,000	1,000	1,000	0.00%
61202	Ski Pass	320	1,198	1,198	1,198	0.00%
61301	FT Pension	1,706	2,253	2,253	2,781	23.44%
61302	PTS Pension	2,702	2,603	2,603	2,603	0.00%
61304	Employee Assistance Program	12	12	12	12	0.00%
61401	FICA/Medicare	1,456	1,424	1,424	1,428	0.28%
61501	Group Health and Life Insurance	2,390	6,102	6,102	5,953	-2.44%
61505	Long-term Disability Insurance	273	258	258	233	-9.69%
61506	Short-term Disability Insurance	114	112	112	113	0.89%
61507	Dental Insurance	192	495	495	600	21.21%
61509	Worker's Compensation	563	533	861	863	0.23%
61510	Unemployment Insurance	202	287	287	288	0.35%
61000	Total Personnel	107,412	109,712	110,040	110,763	0.66%
Commodities:						
62301	General Program Supplies	2,681	4,249	4,249	4,249	0.00%
62802	Food and Beverages	3,176	4,400	4,400	4,400	0.00%
62805	Clothing and Uniforms	1,700	1,700	1,700	1,700	0.00%
62808	Promotional, Informational and Marketing Materials	500	500	500	500	0.00%
62809	Medical Supplies and 1st Aid	183	500	500	500	0.00%
62899	Other Miscellaneous Operating Supplies	143	400	400	400	0.00%
62000	Total Commodities	8,383	11,749	11,749	11,749	0.00%
Contract Services:						
63103	Training Facilitators	135	300	300	300	0.00%
63203	Printing and Reproduction Services	235	350	350	350	0.00%
63000	Total Contract Services	370	650	650	650	0.00%
Other Operating Costs:						
64101	Travel and Conference	-	-	-	-	NA
64102	Dues, Licenses and Memberships	176	200	200	200	0.00%
64103	Mileage Reimbursement	-	100	100	100	0.00%
64306	Permit and Licensing Fees	-	100	100	100	0.00%
64399	Other Administrative Fees	6,372	6,140	6,140	6,140	0.00%
64402	Equipment Replacement Charges	-	221	221	221	0.00%
64000	Total Other Operating Costs	6,548	6,761	6,761	6,761	0.00%
Capital Outlay:						
66402	Computers and Peripherals	-	-	-	1,100	NA
66000	Total Capital Outlay	-	-	-	1,100	NA
60000	Total Expenditures	\$ 122,713	\$ 128,872	\$ 129,200	\$ 131,023	1.41%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Recreation			
Program: Youth Programs			
Account Number	Account Name	2012 Budget	Justification
			After School Group Lead 800 Hrs X \$18.75 15,000
			Day Camp Instructors 467 Hrs X \$14.75 6,888
			After School Counselor 1,200 Hrs. X \$14.75 17,700
			Tennis Instructor \$5,080 X 75% 3,810
			Program Instructors 1,200 Hrs X \$14.75 17,700
			Brightstart Swim Instruction 494
			Brightstart Yoga Instruction 495
61121	PTS Wages	68,407	Day Camp Group Leader 320 Hrs X \$19.75 6,320
61151	Overtime	1,000	Day Camp Leaders 1,000
61202	Ski Pass	1,198	2 @ \$599 1,198
			School's Out 1,419
			Little Wizards 170
			Soccer 170
			Art Program 170
			After School Program 2,150
62301	General Program Supplies	4,249	Volleyball, Tennis, Basketball 170
			After School 1,900
62802	Food and Beverages	4,400	Schools out 800
			Day Camp 1,700
62805	Clothing and Uniforms	1,700	Staff and New League Shirts 1,700
62808	Promotional, Informational and Marketing Materials	500	Day Camp and New League Marketing 500
62809	Medical Supplies and 1st Aid	500	CDOT Physicals 100
			Day Camp 400
62899	Other Miscellaneous Operating Supplies	400	Day Camp 400
62000	Total Commodities	11,749	
63103	Training Facilitators	300	CPR Certifications 200
			Day Camp 100
63203	Printing and Reproduction Services	350	Day Camp and Afterschool Handbooks 350
63000	Total Contract Services	650	
64102	Dues, Licenses and Memberships	200	CDHS 200

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Recreation		Program: Youth Programs	
Account Number	Account Name	2012 Budget	Justification
64103	Mileage Reimbursement	100	Staff Mileage Reimbursement 100
64306	Permit and Licensing Fees	100	Daycamp 100
			After School 1,200
			Spring Break 400
			Day Camp 2,500
64399	Other Administrative Fees	6,140	School's Out 2,040
64402	Equipment Replacement Charges	221	Annual Equipment Replacement Charges 221
	Total Other Operating Costs	6,761	
64000			
66402	Computers and Peripherals	1,100	Desktop Replacements- Charlie 1,100
66000	Total Capital Outlay	1,100	

Town of Avon Line Item Detail

Function: Recreation and Culture #500
 Department: Recreation Department #510
 Program: Cabin #522

Account Number	Account Description	Actual 2010	Original or Prev. Amend. Budget 2011	Final Revised Budget 2011	Proposed Budget 2012	Percent Change
Personnel:						
61121	PTS Wages	\$ 31,495	\$ 38,968	\$ 29,993	\$ 38,968	29.92%
61122	PTS Bonuses	-	599	599	599	NA
61151	Overtime	549	1,007	1,007	1,007	0.00%
61202	Ski Pass	-	599	599	599	NA
61302	PTS Pension	1,202	1,522	1,185	1,522	28.44%
61401	FICA/Medicare	482	619	484	619	27.89%
61509	Worker's Compensation	177	222	276	359	30.07%
61510	Unemployment Insurance	64	124	97	124	27.84%
61000	Total Personnel	33,969	43,660	34,240	43,797	27.91%
Commodities:						
62301	General Program Supplies	173	750	750	750	0.00%
62304	Merchandise for Resale	1,542	3,000	3,000	3,000	0.00%
62802	Food and Beverages	-	200	200	200	0.00%
62809	Medical Supplies and 1st Aid	-	150	150	150	0.00%
62899	Other Miscellaneous Operating Supplies	1,824	1,700	1,700	1,700	0.00%
62000	Total Commodities	3,539	5,800	5,800	5,800	0.00%
Contract Services:						
63599	Other Maintenance Services	1,050	1,500	1,500	1,500	0.00%
63000	Total Contract Services	1,050	1,500	1,500	1,500	0.00%
Other Operating Costs:						
64402	Equipment Replacement	1,708	2,680	2,680	3,227	20.41%
64000	Total Other Operating Costs	1,708	2,680	2,680	3,227	20.41%
60000	Total Expenditures	\$ 40,266	\$ 53,640	\$ 44,220	\$ 54,324	22.85%

**TOWN OF AVON
DETAILED BUDGET REQUESTS
2012**

Department: Recreation			
Program: Cabin			
Account Number	Account Name	2012 Budget	Justification
61121	PTS Wages	38,968	Cabin Supervisor - 1,000 hrs X \$14.75 Cabin Attendants - 1977 hrs X \$12.25
			14,750 24,218
61122	PTS Bonuses	599	1 x \$599
			599
61151	Overtime	1,007	Cabin Supervisor= \$14.75 x 1.5 x 6.5 x 7
			1,007
61202	Ski Pass	599	1 x \$599
			599
62301	General Program Supplies	750	Winter Cabin Summer Cabin
			250 500
62304	Merchandise for Resale	3,000	Winter Cabin Summer Cabin
			1,000 2,000
62802	Food and Beverages	200	Meetings
			200
62809	Medical Supplies and 1st Aid	150	Medical Supplies and 1st Aid
			150
62899	Other Miscellaneous Operating Supplies	1,700	Ice Skates Life Jackets Summer Equipment
			1,600 - 100
62000	Total Commodities	5,800	
63599	Other Maintenance Services	1,500	Ice Skate Sharpening
			1,500
63000	Total Contract Services	1,500	
64402	Equipment Replacement	3,227	Annual Equipment Rental Charges
			3,227
64000	Total Other Operating Costs	3,227	

**Personnel Schedule
Full-time Employees**

Department/Position	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Proposed	2011 Actual	2012 Proposed
General Government:							
Town Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Town Manager / HR Director	-	-	-	-	-	-	-
Asst Town Manager / Dir Admin Svc	1.00	1.00	1.00	1.00	1.00	1.00	1.00
HR Generalist	1.00	1.00	1.00	1.00	1.00	1.00	1.00
HR Asst / Deputy Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Community Relations Officer	-	0.75	0.75	0.75	0.75	0.75	0.75
Municipal Court Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total General Government	5.00	5.75	5.75	5.75	5.75	5.75	5.75
Finance Department							
Asst Town Manager / Finance Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Finance Manager	-	-	-	1.00	1.00	1.00	1.00
Finance Officer	1.00	1.00	1.00	-	-	-	-
Budget Analyst	-	-	-	1.00	1.00	1.00	1.00
Payroll Specialist	-	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Assistant I-II	3.00	2.00	2.00	2.00	2.00	2.00	2.00
IT Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Network Analyst	-	-	-	-	-	-	-
Help Desk Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Finance	7.00	7.00	7.00	8.00	8.00	8.00	8.00
Community Development							
Asst Town Manager / Comm Dev Dir	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Building Official	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Building Inspector	1.00	1.00	-	-	-	-	-
Building Permit Technician	1.00	0.75	0.75	0.75	-	-	-
Planning Manager	-	1.00	1.00	1.00	-	-	-
Senior Planner	1.00	-	-	-	1.00	-	-
Planner I-II	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Planning Technician	-	-	-	-	-	-	-
GIS Programmer / Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	-	-	-	-	-
Administrative Assistant	-	-	-	-	-	-	-
Total Community Development	9.00	8.75	6.75	6.75	6.00	5.00	5.00
Police Department							
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	-	1.00	1.00	1.00	1.00	1.00	1.00
Sergeant	2.00	3.00	3.00	3.00	3.00	3.00	3.00
Administrative Services Supervisor	2.00	2.00	2.00	2.00	-	-	-
Administrative Services Officer	-	-	-	-	2.00	2.00	2.00
Administrative Assistant	-	-	-	-	-	-	-
Investigator/Detective	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Officer	13.00	13.00	13.00	13.00	12.00	12.00	12.00
Police Service Officer	-	-	1.00	1.00	-	-	-
Total Police Department	19.00	21.00	22.00	22.00	20.00	20.00	20.00

**Personnel Schedule
Full-time Employees**

Department/Position	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Proposed	2011 Actual	2012 Proposed
Public Works Department:							
Administration							
Director	0.40	0.40	0.40	0.40	0.40	0.40	0.40
Administrative Assistant II	0.50	0.50	0.50	-	-	-	-
	<u>0.90</u>	<u>0.90</u>	<u>0.90</u>	<u>0.40</u>	<u>0.40</u>	<u>0.40</u>	<u>0.40</u>
Road & Bridge							
Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Master Electrician	-	0.50	0.50	0.50	0.50	0.50	0.50
Maintenance Worker II/Operator I	7.00	7.00	7.00	6.00	6.00	6.00	6.00
	<u>9.00</u>	<u>9.50</u>	<u>9.50</u>	<u>8.50</u>	<u>8.50</u>	<u>8.50</u>	<u>8.50</u>
Facilities Maintenance							
Superintendent	0.50	0.50	0.50	0.25	0.25	0.25	0.25
Maintenance Supervisor	-	-	-	-	-	-	-
Master Electrician	-	0.50	0.50	0.50	0.50	0.50	0.50
Maintenance Worker II	3.00	3.00	3.00	2.00	2.00	2.00	2.00
	<u>3.50</u>	<u>4.00</u>	<u>4.00</u>	<u>2.75</u>	<u>2.75</u>	<u>2.75</u>	<u>2.75</u>
Parks							
Superintendent	0.50	0.50	0.50	0.75	0.75	0.75	0.75
Maintenance Supervisor	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Maintenance Worker II	5.00	5.00	4.50	3.00	3.00	3.00	3.00
	<u>7.50</u>	<u>7.50</u>	<u>7.00</u>	<u>5.75</u>	<u>5.75</u>	<u>5.75</u>	<u>5.75</u>
Town Center West Maintenance							
Maintenance Worker II	1.00	1.00	0.50	2.00	2.00	2.00	2.00
	<u>1.00</u>	<u>1.00</u>	<u>0.50</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total Public Works	21.90	22.90	21.90	19.40	19.40	19.40	19.40
Engineering Department							
Town Engineer	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Asst. Town Engineer	-	-	-	-	-	-	-
Project Engineer	-	1.00	1.00	1.00	2.00	2.00	1.00
Engineer I-III	2.00	1.00	1.00	1.00	-	-	-
Engineer Technician	-	-	-	-	-	-	-
Administrative Assistant II	1.00	1.00	0.75	-	-	-	-
	<u>4.00</u>	<u>4.00</u>	<u>3.75</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>2.00</u>
Total Engineering	4.00	4.00	3.75	3.00	3.00	3.00	2.00
Transportation							
Director	0.50	0.50	0.50	0.50	0.35	0.35	0.35
Administrative Assistant I-II	1.00	0.50	0.50	-	-	-	-
Accounting Assistant I-II	-	-	-	-	-	-	-
Transit Ops Super/Transit Mgr	1.00	1.00	1.00	1.00	-	-	-
Transit Superintendent	-	-	-	-	1.00	1.00	1.00
Transit Foreman	1.00	1.00	1.00	-	-	-	-
Marketing Specialist	0.50	-	-	-	-	-	-
Maintenance Worker II	1.00	-	-	-	-	-	-
Bus Driver	8.00	11.00	5.00	3.00	3.00	3.00	3.00
	<u>13.00</u>	<u>14.00</u>	<u>8.00</u>	<u>4.50</u>	<u>4.35</u>	<u>4.35</u>	<u>4.35</u>
Total Transportation	13.00	14.00	8.00	4.50	4.35	4.35	4.35

**Personnel Schedule
Full-time Employees**

Department/Position	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Proposed	2011 Actual	2012 Proposed
Fleet Maintenance							
Director	0.10	0.10	0.10	0.10	0.25	0.25	0.25
Fleet Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Fleet Maintenance Supervisor	-	-	-	-	-	-	-
Accounting Assistant I-II	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Mechanic Helper	1.00	1.00	1.00	1.00	1.00	-	-
Maintenance Worker II	-	-	-	-	-	-	-
Lead Mechanic	1.00	1.00	1.00	1.00	-	-	-
Mechanic I-II	8.00	8.00	9.00	9.00	8.00	7.00	7.00
Total Fleet Maintenance	12.10	12.10	13.10	13.10	11.25	9.25	9.25
Recreation Department							
Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Recreation Superintendent	-	1.00	1.00	1.00	1.00	1.00	1.00
General Programs Supervisor	1.00	1.00	1.00	1.00	1.00	-	-
Front Desk Supervisor	-	-	-	-	-	1.00	1.00
Recreation Programs Supervisor	-	1.00	1.00	1.00	1.00	1.00	1.00
Special Events/Fitness Supervisor	-	1.00	1.00	1.00	1.00	1.00	1.00
Rec Coordinator/Adult Youth Coord	1.00	1.00	-	-	-	-	-
Aquatics/Fitness Supervisor	1.00	-	-	-	-	-	-
Aquatics Coordinator	1.00	-	-	1.00	1.00	1.00	1.00
Pool Coordinators	3.00	4.00	3.00	2.00	2.00	2.00	2.00
Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Building Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Tech Supervisor	-	1.00	1.00	1.00	-	-	-
Maintenance Technician I-III	6.00	5.00	3.00	3.00	2.00	1.00	1.00
Front Desk Coordinator	1.00	1.00	1.00	-	1.00	1.00	1.00
Special Events Coordinator	1.00	-	-	-	-	-	-
Total Recreation	18.00	19.00	15.00	14.00	13.00	12.00	12.00
Total Full-time Employees	109.00	114.50	103.25	96.50	90.75	86.75	85.75

EXEMPT Pay Plan by Pay Levels 2012

Department / Position	Annual			Monthly			Hourly		
	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
Assistant Town Manager	89,456	109,924	130,392	7,455	9,160	10,866	43.01	52.85	62.69
Community Development Director	84,456	104,924	125,391	7,038	8,744	10,449	40.60	50.44	60.28
Finance Director	84,456	104,924	125,391	7,038	8,744	10,449	40.60	50.44	60.28
Police Chief	84,456	104,924	125,391	7,038	8,744	10,449	40.60	50.44	60.28
Recreation Director	84,456	104,924	125,391	7,038	8,744	10,449	40.60	50.44	60.28
Town Engineer	84,456	104,924	125,391	7,038	8,744	10,449	40.60	50.44	60.28
Transportation & Public Works Director	84,456	104,924	125,391	7,038	8,744	10,449	40.60	50.44	60.28
Lieutenant	71,119	87,953	104,787	5,927	7,454	8,982	34.19	43.01	51.82
Planning Manager	67,546	83,779	100,011	5,629	6,982	8,334	32.47	40.28	48.08
Finance Manager	66,654	81,965	97,276	5,555	6,830	8,106	32.05	39.41	46.77
Building Official	62,733	77,634	92,534	5,228	6,469	7,711	30.16	37.32	44.49
IT Administrator	61,837	76,171	90,505	5,153	6,348	7,542	29.73	36.62	43.51
Fleet Manager	60,843	74,926	89,009	5,070	6,244	7,417	29.25	36.02	42.79
Senior Planner	60,038	74,396	88,753	5,003	6,200	7,396	28.86	35.77	42.67
Human Resources Generalist	59,833	73,967	88,100	4,986	6,164	7,342	28.77	35.56	42.36
Project Engineer	58,148	71,689	85,229	4,846	5,974	7,102	27.96	34.47	40.98
Transit Manager	56,737	69,813	82,888	4,728	5,818	6,907	27.28	33.56	39.85
Engineer II	52,232	64,126	76,020	4,353	5,344	6,335	25.11	30.83	36.55
GIS Programmer/Planning Analyst	52,232	64,126	76,020	4,353	5,344	6,335	25.11	30.83	36.55
Recreation Superintendent	52,232	64,126	76,020	4,353	5,344	6,335	25.11	30.83	36.55
Planner II	48,597	60,109	71,620	4,050	5,009	5,968	23.36	28.90	34.43
Transit Superintendent	48,597	60,109	71,620	4,050	5,009	5,968	23.36	28.90	34.43
Front Desk Supervisor	49,580	59,254	68,927	4,132	4,938	5,744	23.84	28.49	33.14
Maintenance Supervisor - Recreation	49,580	59,254	68,927	4,132	4,938	5,744	23.84	28.49	33.14
Recreation Programs Supervisor	49,580	59,254	68,927	4,132	4,938	5,744	23.84	28.49	33.14
Special Events / Fitness Supervisor	49,580	59,254	68,927	4,132	4,938	5,744	23.84	28.49	33.14
Planner I	44,943	54,485	64,026	3,745	4,540	5,336	21.61	26.19	30.78
Aquatics Coordinator	37,737	45,843	53,949	3,145	3,820	4,496	18.14	22.04	25.94
Recreation Coordinator	37,737	45,843	53,949	3,145	3,820	4,496	18.14	22.04	25.94

NON-EXEMPT Pay Plan by Pay Levels 2012

Department / Position	Annual			Monthly			Hourly		
	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
Community Relations Officer	61,113	75,503	89,893	5,093	6,292	7,491	29.38	36.30	43.22
Parks & Facilities Superintendent	56,737	69,813	82,888	4,728	5,818	6,907	27.28	33.56	39.85
Police Sergeant	56,737	69,813	82,888	4,728	5,818	6,907	27.28	33.56	39.85
Road & Bridge Superintendent	56,737	69,813	82,888	4,728	5,818	6,907	27.28	33.56	39.85
Budget Analyst	48,597	60,109	71,620	4,050	5,009	5,968	23.36	28.90	34.43
Town Electrician	48,597	60,109	71,620	4,050	5,009	5,968	23.36	28.90	34.43
Police Officer	49,580	59,254	68,927	4,132	4,938	5,744	23.84	28.49	33.14
Police Detective	49,580	59,254	68,927	4,132	4,938	5,744	23.84	28.49	33.14
Administrative Services Officer - Police	42,718	52,341	61,964	3,560	4,362	5,164	20.54	25.16	29.79
Help Desk Technician	42,718	52,341	61,964	3,560	4,362	5,164	20.54	25.16	29.79
Lead Mechanic	42,718	52,341	61,964	3,560	4,362	5,164	20.54	25.16	29.79
Maintenance Supervisor - Parks	42,718	52,341	61,964	3,560	4,362	5,164	20.54	25.16	29.79
Maintenance Technician Supervisor - Rec	42,718	52,341	61,964	3,560	4,362	5,164	20.54	25.16	29.79
Payroll Specialist	42,718	52,341	61,964	3,560	4,362	5,164	20.54	25.16	29.79
Road & Bridge Supervisor	42,718	52,341	61,964	3,560	4,362	5,164	20.54	25.16	29.79
Mechanic II	40,710	48,825	56,939	3,393	4,069	4,745	19.57	23.47	27.37
Deputy TC/Human Resources Assistant	37,737	45,843	53,949	3,145	3,820	4,496	18.14	22.04	25.94
Municipal Court Clerk	37,737	45,843	53,949	3,145	3,820	4,496	18.14	22.04	25.94
Accounting Assistant II	36,603	44,250	51,897	3,050	3,688	4,325	17.60	21.27	24.95
Police Services Officer	36,603	44,250	51,897	3,050	3,688	4,325	17.60	21.27	24.95
Building Technician - Recreation	35,624	42,813	50,002	2,969	3,568	4,167	17.13	20.58	24.04
Mechanic I	35,624	42,813	50,002	2,969	3,568	4,167	17.13	20.58	24.04
Bus Driver	34,191	40,957	47,723	2,849	3,413	3,977	16.44	19.69	22.94
Maintenance Worker II	34,191	40,957	47,723	2,849	3,413	3,977	16.44	19.69	22.94
Maintenance Technician II - Recreation	34,191	40,957	47,723	2,849	3,413	3,977	16.44	19.69	22.94
Operator I	34,191	40,957	47,723	2,849	3,413	3,977	16.44	19.69	22.94
Mechanic's Helper	33,414	39,217	45,019	2,785	3,268	3,752	16.06	18.85	21.64
Front Desk Coordinator	28,339	33,851	39,363	2,362	2,821	3,280	13.62	16.27	18.92
Pool Coordinator	28,339	33,851	39,363	2,362	2,821	3,280	13.62	16.27	18.92

Part-Time Pay Plan by Pay Levels 2012

Administrative		Recreation	
	<u>Pay Range</u>		<u>Pay Range</u>
Administrative Assistant	\$15.00 to \$18.00	Aquatics	
Building Permit Technician	\$17.00 to \$23.00	Lifeguard	\$11.50 to \$13.00
		Lead Lifeguard	\$17.00 to \$20.00
		Master Swim Coach	\$17.00 to \$20.00
		Swim Coach	\$13.25 to \$15.00
		Childcare & Children's Programs	
		After School Counselor	\$13.25 to \$15.00
		After School Group Leader	\$17.00 to \$20.00
		Childcare Attendant	\$11.50 to \$13.00
		Day Camp Group Leader	\$17.00 to \$20.00
		Day Camp Instructor	\$13.25 to \$15.00
		Munch Bunch Instructor	\$13.25 to \$15.00
		Program Instructor	\$13.25 to \$15.00
		Facilities	
		Cabin Attendant	\$11.50 to \$13.00
		Cabin Supervisor	\$13.25 to \$15.00
		Front Desk Attendant	\$11.50 to \$13.00
		Front Desk Specialist	\$17.00 to \$20.00
		Fitness	
		Aerobic Instructor	\$23.00
		Fitness Attendant	\$11.50 to \$13.00
		Maintenance	
		Maintenance Worker 14/15/16/17	\$10.00 to \$11.00
		Maintenance Worker - Rec	\$17.00 to \$20.00
		Special Events Worker	\$20.00
		Sports & Athletics	
		Sports Program Supervisor	\$17.00 to \$20.00
		Sports Program Referee	\$17.00 to \$20.00
		Other	
		Overnight Trip Counselor (24 hours)	\$109.00 / 24-hour shift
		Boot Camp Instructor	75% of Registration
		Dance Instructor	Fees
		Martial Arts Instructor	
		Men's Fitness	
		Personal Trainer	
		Program Instructor	
		Seminar Instructor	
		Swim Coach	
		Tennis Instructor	
Police			
	<u>Pay Range</u>		
Extra Duty Police Officer	\$57.00		
Town Electrician	\$50.00		
Field Training Officer	\$2.00 additional/hr		
Public Works			
	<u>Pay Range</u>		
Maintenance Worker 14/15/16/17	\$10.00 to \$11.00		
Maintenance Worker - PW	\$16.00 to \$19.00		
Transit			
	<u>Pay Range</u>		
Bus Driver **	\$16.00		
Bus Driver **	\$17.00		
Bus Driver **	\$18.00		
Lead Driver	\$19.00		
Maintenance Worker - Bus Washer	\$16.00 to \$19.00		
** Based on level/years of experience			

**Town of Avon
Chart of Accounts
Organization Codes**

Fund Code	Function Code	Department Code	Program/Activity Code	Fund/Function/Department/Program
10				General Fund
	100			General Government
		110		Legislative
			111	Mayor and Town Council
			112	Boards and Commissions
			113	Town Attorney
			114	Public Relations
			115	Town Clerk
		120		Judicial
			121	Municipal Court
		130		Executive
			131	Town Manager
			132	Human Resources
			133	Community Relations
			134	Economic Development
	140			Finance and Administration
		140		Finance Department
			141	Finance
			143	Information Systems
			149	Nondepartmental
	200			Community Development
		210		Community Development Department
			211	Administration
			212	Planning
			213	Building Inspection
	300			Public Safety
		310		Police Department
			311	Administration
			312	Patrol
			313	Investigation
	400			Public Works
		410		Public Works Department
			411	Administration
			412	Engineering
			413	Roads and Streets
			414	Facilities Maintenance
			415	Parks
	500			Recreation and Culture
		510		Recreation Department
			513	Special Events
			514	Administration
			515	Adult Programs
			516	Aquatics
			517	Child Care
			518	Fitness

**Town of Avon
Chart of Accounts
Organization Codes**

Fund Code	Function Code	Department Code	Program/Activity Code	Fund/Function/Department/Program
			519	Front Desk
				Recreation Department (continued)
			520	Maintenance
			521	Youth Programs
			522	Cabin
21				Mall Maintenance Fund
	400			Public Works
		410		Public Works Department
			417	Town Center West Maintenance
22				Avon Urban Renewal Fund
	100			General Government
		140		Finance Department
			148	Avon Urban Renewal Authority
			810	URA Improvement Projects
			930	2008 TIF Bonds
			931	2009 Vectra Bank Loan
23				Community Enhancement Fund
	400			Public Works
		410		Public Works Department
			416	Community Enhancement Fund
24				Water Fund
	400			Public Works
		420		Utilities
			424	Water Utilities
25				Affordable Housing Fund
	100			General Government
		190		Housing
			193	Affordable Housing Program
26				Facilities Reserve
	400			Public Works
		440		Facilities Maintenance
			441	Facility Reserve Maintenance Program
31				Bond Redemption Fund
	910			Debt Service
		911		Bond Redemption
		919		1999 Sales Tax Revenue Refunding Bond
		922		2004 G.O. Refunding Bonds
		923		1998 COPs (Maintenance Facility)
		924		2010 COP Refunding (Refunds 1998 COP)
33				Avon Metropolitan District Fund
	910			Debt Service
		913		2001 G.O. Refunding Bonds

**Town of Avon
Chart of Accounts
Organization Codes**

Fund Code	Function Code	Department Code	Program/Activity Code	Fund/Function/Department/Program
41	800			Capital Projects Fund
		800		Capital Improvements
52	400			Capital Improvement Projects
		430		Transit Enterprise Fund
			431	Public Works
			432	Transportation
			433	Administration
61	400			Fleet Maintenance Enterprise Fund
		430		Public Works
			434	Transportation
			435	Fleet Maintenance Operations
63	810			Equipment Replacement Internal Service Fund
			811	Equipment Replacement
			812	Fleet & Heavy Equipment
			813	Recreation Center Equipment
			814	Computer and Office Equipment
	600	610	610	Machinery and Equipment
				Other Uses and Contingency

**Town of Avon
Chart of Accounts
Object Codes**

Major Account Code	Sub Account Code	Account Title/Line Item Description
61000		Personnel Services
		Salaries and Wages
	61101	Regular Full-time Salaries
	61102	Regular Part-time Salaries
	61105	STD Wages
	61111	FT Bonuses
	61121	PTS Wages
	61122	PTS Bonuses
	61151	Overtime Wages
	61152	Off-duty Wages
	61153	On Call
	61154	Standby
	61155	Shift Differential Pay
	61156	Extra Duty Pay
	61159	Other Wages
		Other Compensation
	61201	Automobile Allowance
	61202	Ski Pass
	61203	Housing Allowance
	61204	Moving Expenses
	61205	Uniform and Cleaning Allowance
	61206	Tool Allowance
	61207	Telephone Allowance
		Employee Benefits
	61301	FT Pension
	61302	PTS Pension
	61303	Wellness
	61304	Employee Assistance Program
		Taxes
	61401	FICA/Medicare
		Insurance
	61501	Group Health and Life Insurance
	61502	PTS Group Health Insurance
	61505	Long-term Disability Insurance
	61506	Short-term Disability Insurance
	61507	Dental Insurance
	61509	Worker's Compensation
	61510	Unemployment Insurance

**Town of Avon
Chart of Accounts
Object Codes**

Major Account Code	Sub Account Code	Account Title/Line Item Description
62000		Commodities
		Public Safety Operating Supplies
		Police
	62101	Police Operating and Field Supplies
	62102	Firearms and Weapons Supplies
	62143	Hazmat Equipment & Materials
		Public Works Operating Supplies
	62201	Street Repair and Maintenance Materials and Supplies
	62202	Sand and Gravel
	62203	Street Sign Materials and Supplies
	62204	Construction, Maintenance and Permanent Materials
	62205	Plumbing and Electrical Supplies and Materials
	62206	Landscaping and Plant Materials
	62207	Electrical
	62208	Mechanical - HVAC
	62209	Mechanical - Other
		Recreation and Cultural Supplies and Materials
	62301	General Program Supplies
	62302	Special Event Materials & Supplies
	62303	Concessions
	62304	Merchandise for Resale
	62305	Chemicals
		Motor Pool/Automotive
	62401	Gasoline
	62402	Diesel
	62403	Oil and Lubricants
	62404	Auto & Equip Parts - Stock
	62405	Auto & Equip Parts - Non Stock
	62406	Automotive and Equipment Maintenance Supplies
	62407	Tires, Tubes and Patches
		Other Operating Supplies
	62801	Gifts and Awards
	62802	Food and Beverages
	62803	Janitorial, Custodial and Cleaning Supplies
	62804	Training Supplies
	62805	Clothing and Uniforms
	62806	Safety Materials and Supplies
	62807	Consumable Tools/Small Equipment
	62808	Promotional, Informational and Marketing Materials
	62809	Medical Supplies and 1st Aid
	62810	Lab Supplies
	62811	Communications Supplies
	62899	Other Miscellaneous Operating Supplies

**Town of Avon
Chart of Accounts
Object Codes**

Major Account Code	Sub Account Code	Account Title/Line Item Description
		Office Supplies and Materials
	62901	Duplicating Supplies
	62902	Audio/Visual Supplies
	62903	Data Processing Supplies
	62904	Software
	62905	Books and Periodicals
	62999	Office Supplies and Materials
63000		Purchased and Contracted Services
		Professional Services
	63101	Legal Services
	63102	Audit and Accounting Services
	63103	Training Facilitators
	63104	Engineering Services
	63199	Other Professional Services
		Official/Administrative Services
	63201	Election Judges and Support Services
	63202	Juror and Witness Fees
	63203	Printing and Reproduction Services
	63204	Temporary Employment Services
	63205	Police Checks
		Technical Services
	63301	Medical Services and Examinations
	63302	Laboratory Services
	63303	Photography Services
	63304	Computer Services and Support
	63305	Audio/Visual Services
	63306	Security Services
		Construction and Pre-Construction Services
	63401	Feasibility/Conceptual Design
	63402	Preliminary Design
	63403	Final Design/Contract Documents
	63404	Construction Administration
	63405	Construction
	63406	Utility Construction Costs
		Repairs and Maintenance
	63501	R&M - Buildings and Facilities
	63502	R&M - Streets
	63503	R&M - Parks and Athletic Facilities
	63504	R&M - Office Equipment and Computers
	63505	R&M - Vehicles
	63506	R&M - Radios and Communications Equipment
	63507	R&M - Machinery and Equipment
	63549	R&M - Other Specialized Equipment

**Town of Avon
Chart of Accounts
Object Codes**

Major Account Code	Sub Account Code	Account Title/Line Item Description
	63551	Laundry and Cleaning Services
	63552	Janitorial and Custodial Services
	63599	Other Maintenance Services
		Rentals and Leases
	63601	Rentals - Building and Office Space
	63602	Rentals - Telephone Equipment
	63603	Rentals - Office Equipment
	63604	Rentals - Radios and Communications Equipment
	63605	Rentals - Construction Equipment
	63606	Rentals - Crowd & Traffic Control Equipment
	63607	Rentals - Portable Facilities
	63608	Rentals - Machinery and Equipment
	63609	Rentals - Vehicles
	63699	Other Miscellaneous Rentals
		Other Purchased and Contracted Services
	63999	Other Purchased and Contracted Services
64000		Other Operating Costs
		Employee Development and Training
	64101	Travel and Conference
	64102	Dues, Licenses and Memberships
	64103	Mileage Reimbursement
	64104	Meeting Expenses
	64105	Training
		Utilities
	64201	Telephone & Long-distance
	64202	Gas
	64203	Electric
	64204	Water and Sanitation
	64205	Trash Collection and Recycling
	64206	Cellular and Paging
	64207	Cable Television
		Administrative Fees and Charges
	64301	Postage and Delivery
	64302	Recording Fees
	64303	Treasurer Fees
	64304	Bond Paying Agent Fees
	64305	Election and Registration Costs
	64306	Permit and Licensing Fees
	64307	Bank Service Charges and Credit Card Fees
	64308	Sales Tax
	64399	Other Administrative Fees

**Town of Avon
Chart of Accounts
Object Codes**

Major Account Code	Sub Account Code	Account Title/Line Item Description
		Interfund Service Charges
	64401	Fleet Maintenance Charges
	64402	Equipment Replacement Charges
	64403	Washbay Charges
	64404	Charter Charges
		Down Payment Assistance
	64501	Down Payment Assistance
		Other Miscellaneous Operating Costs
	64901	Advertising and Legal Notices
	64902	Financial Support, Donations, and Contributions
	64903	Economic Development Costs
	64904	Operating Fees, Assessments, and Charges
	64905	Insurance Premiums
	64906	Insurance Deductibles
	64907	Paid Claims
	64996	Bad Debt Expense
	64997	Amortization Expense
	64998	Depreciation Expense
	64999	Other Miscellaneous Operating Costs
65000		Debt Service
		Bonded Indebtedness
	65101	Principal
	65102	Interest
	65103	Fiscal Agent Fees
	65104	Bond Issuance Costs
	65105	Payment to Refund Bond Escrow Agent
	65106	Letter of Credit Fees
	65107	Remarketing Fees
		Capital Leases
	65201	Capital Lease Payments
	65202	Interest
66000		Capital Outlay
		Land
	66101	Land Acquisition
	66102	Land Improvements
		Buildings and Facilities
	66201	Building Acquisition
	66202	Building Improvements

**Town of Avon
Chart of Accounts
Object Codes**

Major Account Code	Sub Account Code	Account Title/Line Item Description
		Improvements Other Than Buildings
	66301	Improvements Other Than Buildings
		Machinery and Equipment
	66401	Office Equipment
	66402	Computers and Peripherals
	66403	Audio/Visual Equipment
	66404	Furniture and Fixtures
	66405	Radios and Communications Equipment
	66406	Public Safety Equipment
	66407	Athletic and Recreational Equipment
	66499	Other Machinery and Equipment
		Vehicles and Rolling Stock
	66501	Automobiles and Light Duty Trucks
	66502	Heavy Trucks and Moving Equipment
	66503	Buses and People Moving Vehicles
	66599	Other Transportation Equipment
		Water Systems
	66601	Mountain Star Tap Fee Reimbursement
	66602	Brookside Tap Fee Reimbursement
	66603	Village at Avon Tap Fee Reimbursement
	66701	Water Rights and Augmentation
	66702	Water Lines
	66703	Irrigation Ditches
	66705	Streets & Roads
	66706	Bike Paths
		Infrastructure
	66801	Storm Drainage
	66802	Streets & Roads
	66803	Bridges
	66804	Bike Paths
	66805	Public Parking
	66806	Parks
	66807	Landscaping
	66901	Construction in Progress
67000		Developer Rebates
	67101	Developer Rebates
	67201	Developer Capital Contributions
68000		Contingency
	68101	Contingency
69000		Other Uses
	69101	Operating Transfers-Out
	69102	Contributions Out
	69105	Bond Escrow Agent Expense

**Town of Avon
Chart of Accounts
Revenue Codes**

Major Account Code	Sub Account Code	Account Title/Line Item Description
51000		Taxes
		Property Taxes
	51101	Property Tax - Current
	51102	Property Tax - Delinquent
	51103	Current and Delinquent Interest
	51104	Property Tax - Abatement
	51201	Specific Ownership Taxes
		Sales Taxes
	51301	General Sales Tax
	51302	Utility Tax
	51303	Accommodations Tax
	51304	Penalties and Interest
	51305	Sales Tax Audit Assessments
	51306	Payments in Lieu of Sales Tax
		Other Taxes
	51401	Real Estate Transfer Tax
	51402	Franchise Fees
52000		Licenses and Permits
		Business Licenses
	52101	Liquor Licenses
	52102	Business Licenses
	52103	Contractor's Licenses
		Permits
	52201	Building Permits
	52202	Electrical Permits
	52203	Plumbing Permits
	52204	Mechanical Permits
	52205	Road Cut Permits
	52206	Other Permits
53000		Intergovernmental
		Federal Grants
	53101	COPS Grant
	53102	OEC Grant
	53103	Federal Drug Forfeiture
	53104	FTA Bus Grant #0037
	53105	School Resource Officer Grant
	53150	FTA SGR Grant - Transit Facility Grant #0090
	53151	FTA Facility Design Grant #0084
	53152	FTA/CDOT ARRA Grant
	53153	FHWA/CDOT US Hwy 6 Avon Rd to Post Blvd Trail
	53199	Other Federal Grants

**Town of Avon
Chart of Accounts
Revenue Codes**

Major Account Code	Sub Account Code	Account Title/Line Item Description
		State Grants
	53201	CDOT
	53202	GOCO Grant (Eagle River Bridge)
	53204	LEAF Grant
	53205	CDOT Faster Grant
	53299	Other State Grants
		State/County Shared Revenues
	53301	Conservation Trust
	53302	Motor Vehicle Registration Fees
	53303	Highway Users Tax
	53304	Cigarette Tax
	53305	Eagle County Sales Tax
	53306	Eagle County Road and Bridge
	53307	DWI/DUI
	53308	State Severance Tax
		Local Government/Other Agency
	53401	Local Intergovernmental Participation
	53402	Eagle County Grants
	53900	Other Grants
54000		Charges for Services
		General Government
	54101	Sales of Maps and Publications
	54102	Photocopying Charges
	54103	License Hearing Fees
	54104	Other Fees and Charges
		Community Development
	54201	Plan Check Fees
	54202	Subdivision Review Fees
	54203	Design Review Fees
	54204	Animal Control Fees
	54205	Abatement Services
	54206	Impact Fee Administrative Charge
		Public Safety
	54301	Police Reports
	54302	Off-duty Police Employment
	54303	Fingerprinting Fees
	54304	V.I.N. Inspection Fees
	54305	False Alarm Fees
	54306	National Night Out
	54399	Miscellaneous Police Dept Fees (DUI Reimbursements, patches, towing)

**Town of Avon
Chart of Accounts
Revenue Codes**

Major Account Code	Sub Account Code	Account Title/Line Item Description
		Public Works and Utilities
	54401	Water Usage Charges
	54402	Tap Fees - General
	54403	Tap Fees - Brookside
	54404	Tap Fees - Mountain Star
	54405	Tap Fees - Village at Avon
	54451	Mall Maintenance Charges
	54452	Sherwood Maintenance Charges
	54453	Village at Avon Municipal Service Charges
	54454	Sale of Signs
		Transportation
	54501	Beaver Creek
	54502	Charter
	54503	Regional Transit Authority
	54504	Other Bus Revenues
	54505	Vail Resorts
	54506	Village at Avon
		Employee Housing
	54551	Rental Revenues - Employees
	54552	Rental Subsidies
	54553	Employee Housing Maintenance
	54554	Employee Housing Damages
	54555	Rental Revenue - Non-employee
	54556	Rental Late Fees & Other Charges
		Culture and Recreation
		Avon Recreation Center
	54601	ARC Admissions
	54602	ARC Program Fees
	54603	ARC Facility Rentals
	54604	Sales of Merchandise
	54605	Babysitting
	54606	Other Services
	54607	Fitness Program Revenue
	54608	Locker Rental
	54609	Gift Certificates
		General Recreation
	54651	Adult Program Fees
	54652	Cabin Equipment Rentals
	54653	Rentals - Athletic Fields and Facilities
	54654	Cabin Concessions
	54655	Youth Program Revenue
		Special Events
	54676	Sponsorships
	54677	Advertising Sales
	54678	Event Fees

**Town of Avon
Chart of Accounts
Revenue Codes**

Major Account Code	Sub Account Code	Account Title/Line Item Description
		Internal Service Charges - 3rd Party
	54801	Beaver Creek Fleet Maintenance Charge
	54802	Eagle County Fleet Maintenance Charge
	54803	Vail Resorts Fleet Maintenance Charge
	54804	Eagle River Fire Protection District
	54805	Eagle County Ambulance District Fleet Maintenance Charge
	54806	External Fleet Maintenance Charges
		Internal Service Charges - Departmental
	54901	Fleet Maintenance O&M Services
	54902	Wash Bay Services
	54903	Sales of Fuel
	54904	Equipment Rentals
55000		Fines and Forfeitures
	55101	Court Fines - Traffic
	55102	Court Fines - Criminal
	55103	Court Fines - Parking
	55104	Court Fines - General
	55105	Court Costs
	55106	Jury Fees
	55107	Bond Forfeiture
	55108	Traumatic Brain Injury Surcharge (Food Fines)
	55109	Miscellaneous Court Revenues
	55110	Police Training Surcharge
	55120	Police Forfeiture Revenue
56000		Special Assessments
	56101	Special Assessments - Principal
	56201	Special Assessments - Interest
57000		Investment Earnings
	57101	Interest Earnings
58000		Other Revenues
		Miscellaneous Fees
	58101	Recreational Amenity Fees
	58102	Utility Capital Facility Fees
	58103	Recreational Impact Fees
	58104	Fireplace Fees
	58105	Mall Maintenance Fees
	58106	Community Enhancement Fee
	58107	Penalties
	58108	Finance Charges
	58109	Bond Issuance Fee

**Town of Avon
Chart of Accounts
Revenue Codes**

Major Account Code	Sub Account Code	Account Title/Line Item Description
		Other Nonclassified Revenues
	58201	Lease of Town-Owned Property
	58202	Cash Over/Short
	58203	Vending Machine Revenues
	58204	Returned Check Fees
	58205	Insurance Claim Reimbursement
	58206	Telephone Receipts
	58207	Miscellaneous Refunds
	58208	Contributions and Donations
	58209	Contributed Infrastructure and Improvements
	58210	Avon Metro District Indirect Cost Reimbursement
	58211	Development Reimbursements
	58212	Staff Labor Charges
	58213	Project Cost Reimbursement
	58996	Miscellaneous Reimbursement
	58997	Gain/Loss on Disposal of Fixed Assets
	58998	Petty Cash Check Reimbursement
	58999	Miscellaneous Nonclassified Revenues
59000		Other Sources
	59101	Sales of Fixed Assets
	59201	Operating Transfers In
		General Long-term Debt Proceeds
	59301	General Obligation Bond Proceeds
	59302	Revenue Bond Proceeds
	59303	Capital Lease Proceeds
	59304	Certificates of Participation Proceeds
	59305	Refunding Bond Proceeds
	59306	Loan Proceeds
		Revenue Clearing Accounts
	59998	AR Fuel Clearing Account
	59999	AR Clearing Account

**Town of Avon
Chart of Accounts
Project Codes**

Project Code Type	Project Code Category	Project Code Sub-Category	Project Code	Project Title/Line Item Description
CIP				Capital Improvement Projects
	10000			Facilities
		11000		General Government Facilities
			11001	Municipal Building Improvements
			11002	Sherwood Meadows
			11003	Information Center/I-70
			11004	Information Kiosks - Town Center
			11005	Municipal Government Space Needs Analysis
			11006	Council Chambers Audio/Video Upgrade
			11007	Municipal Building Roof
			11008	Municipal Building Expansion (Modular Addition)
			11009	Town Hall Control System
		12000		Public Safety Facilities
			12001	Fire Station Expansion/Remodel
		13000		Public Works Facilities
			13001	Swift Gulch Facility
			13002	Pump House and Picnic Shelter
			13003	Park Equipment Storage
			13004	Transportation Facility - Non Grant Eligible Expenses
			13005	Lot 5, Village at Avon-PW Improvements
			13006	Preliminary Design - Transit/PW Facility
			13007	Final Design/Engineering Svc (Grant #84)
			13008	Final Design/Engineering Svc (Grant #90)
			13009	Transit Facility Construction (Grant #90)
			13010	Transit Facility Construction (FASTER Grant)
			13011	Transit Facility Construction (ARRA Grant)
		14000		Transportation Facilities
			14001	Transportation Center
			14002	Bus Storage Facility
			14003	Bus Stop Improvements
			14004	Fuel Depot Replacement
		15000		Cultural and Recreational Facilities
			15001	Recreation Center Improvements
			15002	Temporary Storage / Office Space
			15003	Design - Phase II Expansion
			15004	Recreation Center CMU Block Deterioration Investigation
			15005	Recreation Center Vapor Barrier Repair
			15006	Recreation Center CMU Block Deterioration Mitigation
			15007	Recreation Center Roof Repair
		19000		Other Facilities
			19001	Municipal Parking Facilities

**Town of Avon
Chart of Accounts
Project Codes**

Project Code Type	Project Code Category	Project Code Sub-Category	Project Code	Project Title/Line Item Description
	20000			Land and Land Improvements
		21000		Parks
			21001	Pocket Parks
			21002	Garton Property
			21003	Land Trade Contribution
			21004	Tract J Bridge Removal
			21005	Wildridge Park Improvements and Playground
			21006	Wildridge Pocket Park - Block 3
			21007	I-70 Entrance Sign Removal
			21008	Wildridge Parks Program
			21009	Forest Service Land Acquisition
			21010	Nottingham Park Trails/Signs
			21011	Nottingham Park Stage
			21012	Nottingham Park Promenade
			21013	Nottingham Park Fishing Pier
			21014	Nottingham Park Capital Improvements
			21050	2010 Whitewater Park Repairs
	30000			Roads and Streets
		31000		Streetscape
			31001	Streetscape Planning
			31002	W. Beaver Creek Blvd.
			31003	Wildridge Entry Sign
			31004	Nottingham Rd. Imp., I-70 to Buck Creek
			31005	Nottingham Rd. Imp., Buck Creek to end
			31006	Eaglebend Drive
			31007	Eaglebend Entry Sign
			31008	Nottingham Rd. Imp., I-70 to Buck Creek (2004)
			31009	Nottingham Rd. Imp., Buck Creek to Metcalf
			31010	Lighting Study and Conversion
			31011	I-70 Noise Reduction Study
			31012	I-70 Noise Reduction Design
			31013	I-70 Noise Reduction
		32000		Street Improvements
			32002	W. Beaver Creek Railroad Crossing
			32003	Chapel Square Reimbursement
			32004	E. Beaver Creek Blvd. Improvements
			32005	Buffalo Ridge Commitments
			32006	Swift Gulch Road Relocation
			32007	Town Center West/Mall Implementation
			32008	E. Beaver Creek Blvd. Improvements
			32009	Railroad Crossings to Confluence
			32010	Lake Street Re-alignment Design
			32011	W. Beaver Creek Blvd. At-grade RR Crossing Improvements
			32012	F/S Wildridge Access & Drainage Improvements

**Town of Avon
Chart of Accounts
Project Codes**

Project Code Type	Project Code Category	Project Code Sub-Category	Project Code	Project Title/Line Item Description
	33000			Annual Street Maintenance
			33002	2002 Paving
			33003	2003 Paving
			33004	2004 Paving
			33005	2005 Paving
			33006	2006 Paving
			33007	2007 Paving
			33008	2008 Paving
			33009	2009 Paving
			33010	2010 Paving
			33011	2011 Paving
			33012	2012 Paving
	34000			Multi-Modal/Alternative Mobility
			34001	Sidewalks
			34002	Access and Circulation Network Analysis
			34003	Pedestrian Crosswalk Improvements
			34004	Eagle River Bikepath
			34005	Eagle River Bikepath - Beaver Creek Blvd to Confluence
			34006	Nottingham Road / I-70 Bike Path
			34007	2006 Wildridge Traffic Calming & Pedestrian Circulation
			34008	2007 Wildridge Loop Pedestrian Improvements
			34009	Swift Gulch Road Bikepath Extension to Village
			34010	Swift Gulch Road Bikepath
			34011	Wildridge Emergency Access
			34012	W. Avon Trails and Access Enhancement
			34013	Recreation Trails Masterplan
			34014	Metcalf Bicycle Climbing Lane
			34015	US Hwy 6 Trail Project Avon Rd to Post Blvd
			34016	US Hwy 6 Trail Project Undergrounding
			34017	US Hwy 6 Eagle River Pedestrian/Bike Bridge
	35000			Roundabouts
			35001	Landscaping
			35002	Roundabout No. 4 Conversion
	36000			Public Art
			36001	Public Art Work
40000				Utilities
	41000			Snowmelt
			41001	Waste Heat Recovery System
			41002	Waste Heat Recovery System Design
			41003	Waste Heat Recovery System Construction
			41004	Main Street Piping
50000				Recreation
	51000			Fields and Courts
			51001	Nottingham Park Basketball Court
			51002	Eagle River Enhancement Project
			51003	Eagle River Recreation Access Expansion

**Town of Avon
Chart of Accounts
Project Codes**

Project Code Type	Project Code Category	Project Code Sub-Category	Project Code	Project Title/Line Item Description
	60000			Stormwater and Drainage
		61000		Stormwater and Drainage
			61001	Buck Creek / I-70 to Eagle River
			61002	Metcalf Rd. Drainage / I-70 to Eagle River
			61003	Metcalf Rd. Drainage / I-70 to Nottingham Rd.
			61004	Nottingham-Puder Ditch Restoration
			61005	W. Beaver Creek Blvd. / I-70 to Railroad
			61006	Metcalf Road Drainage
			61007	Drainage Master Plan
			61008	Nottingham Puder Ditch Emergency Repairs
			61009	Nottingham Lake Spillway Replacement
			61010	Nottingham Lake Liner Replacement
	65000			Development Services
			65001	Village at Avon, Filing 1
			65002	Village at Avon, Filing 2
			65003	McGrady Acres
			65004	Buffalo Ridge Block Grant
	70000			Strategic Planning
		71000		Development Analysis and Review
			71001	Stolport/Village at Avon
			71002	Downtown Master Plan
			71003	Lot C
			71004	Confluence/Westin Riverfront Resort
			71005	The Gates
			71006	Sheraton Mountain Vista
			71007	East Avon Redevelopment Master Plan
			71008	Cottonwood
			71009	Folsom Property
			71010	Orion Development
			71011	Vail Resorts Annexation
			71012	Buck Creek PUD
			71013	Economic Development
		79000		Planning and Consulting
			79001	General Planning and Consulting
			79002	Comprehensive Plan
			79004	2004 General Planning and Consulting
			79005	2005 General Planning and Consulting
			79006	2006 General Planning and Consulting
			79007	2007 General Planning and Consulting
			79008	2008 General Planning and Consulting
			79009	2009 General Planning and Consulting
			79010	2010 General Planning and Consulting
			79011	2011 General Planning and Consulting
			79101	Nottingham Park Master Plan
			79102	Pedestrian Circulation Plan
			79103	Retail Analysis

**Town of Avon
Chart of Accounts
Project Codes**

Project Code Type	Project Code Category	Project Code Sub-Category	Project Code	Project Title/Line Item Description
			79104	Housing Needs Assessment Project
			79105	Public Works Master Plan
			79106	Comprehensive Transportation Plan
			79107	Unified Land Use Code Revision
	80000			Communications
			81001	800MHz Radio System
			81002	Media Improvement Project
			81003	Records Management
			81004	VOIP Telephone System
			81005	E-gov Projects
	90000			Other
		91000		Other
			91001	Fireplace Conversions
			91010	Abatement Lot 41 Block 4 WR
		92000		Developer Rebates
			92001	Sheraton Mountain Vista
			92002	Westin Riverfront Resort
			92003	Westin Riverfront Resort Res-Int
		93000		Historic Preservation
			93005	Historic Preservation
			93006	Historic Analysis Study
			93007	Historic Preservation
			93008	2008 Historic Preservation
			93009	2009 Historic Preservation
			93010	2010 Historic Preservation
			93011	2011 Historic Preservation
		94000		Water Rights Acquisition
			94005	Water Rights Acquisition
			94006	RICD Water Rights Acquisition
		95000		Capital Contributions
			95001	East West Partners

Inactive Projects

**TOWN OF AVON
RESOLUTION NO. 11-19**

SERIES OF 2011

A RESOLUTION TO ADOPT THE 2012 TOWN OF AVON BUDGET

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF AVON, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2012 AND ENDING ON THE LAST DAY OF DECEMBER, 2012

WHEREAS, the Town Council of the Town of Avon has appointed the Town Manager to prepare and submit a proposed budget to said governing body on September 13, 2011, for its consideration; and

WHEREAS, upon due and proper notice, published and posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place. A public hearing was held on November 22, 2011, and interested taxpayers were given the opportunity to file or register any comment to said proposed budget; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF AVON, COLORADO:

Section 1. That estimated revenues and expenditures for each fund are as follows for 2012:

	2012 Proposed Budget
<u>General Fund</u>	
Beginning Fund Balance	\$ 4,872,313
Revenues and Other Sources	12,910,363
Expenditures and Other Uses	<u>12,076,770</u>
Ending Fund Balance	<u>\$ 5,705,906</u>
<u>Town Center West Maintenance Fund</u>	
Beginning Fund Balance	\$ 74,318
Revenues and Other Sources	240,000
Expenditures and Other Uses	<u>289,933</u>
Ending Fund Balance	<u>\$ 24,385</u>

	2012 Proposed Budget
<u>Community Enhancement Fund</u>	
Beginning Fund Balance	
Revenues and Other Sources	\$ 381,085
Expenditures and Other Uses	70,000
	<u>350,000</u>
Ending Fund Balance	<u>\$ 101,085</u>
<u>Water Fund</u>	
Beginning Fund Balance	
Revenues and Other Sources	\$ 2,217,739
Expenditures and Other Uses	165,000
	<u>804,238</u>
Ending Fund Balance	<u>\$ 1,578,501</u>
<u>Affordable Housing Fund</u>	
Beginning Fund Balance	
Revenues and Other Sources	\$ 651,675
Expenditures and Other Uses	0
	<u>1,700</u>
Ending Fund Balance	<u>\$ 649,975</u>
<u>Facilities Reserve Fund</u>	
Beginning Fund Balance	
Revenues and Other Sources	\$ 413,251
Expenditures and Other Uses	0
	<u>0</u>
Ending Fund Balance	<u>\$ 413,251</u>
<u>Debt Service Fund</u>	
Beginning Fund Balance	
Revenues and Other Sources	\$ 508,700
Expenditures and Other Uses	1,264,800
	<u>1,264,800</u>
Ending Fund Balance	<u>\$ 508,700</u>
<u>Transit Enterprise Fund</u>	
Beginning Fund Balance	
Revenues and Other Sources	\$ 662,769
Expenditures and Other Uses	1,258,668
	<u>1,391,607</u>
Ending Fund Balance	<u>\$ 529,830</u>

	2012 Proposed Budget
<u>Fleet Maintenance Enterprise Fund</u>	
Beginning Fund Balance	
Revenues and Other Sources	\$ 605,804
Expenditures and Other Uses	1,491,049
	<u>1,666,452</u>
Ending Fund Balance	<u>\$ 430,401</u>
<u>Equipment Replacement Internal Service Fund</u>	
Beginning Fund Balance	
Revenues and Other Sources	\$ 1,959,491
Expenditures and Other Uses	744,399
	<u>598,892</u>
Ending Fund Balance	<u>\$ 2,104,998</u>

Section 2. That the budget, as submitted, amended, and hereinabove summarized by fund, hereby is approved and adopted as the budget of the Town of Avon for the year stated above.

Section 3. That the budget hereby approved and adopted shall be signed by the Mayor and made part of the public record of the Town.

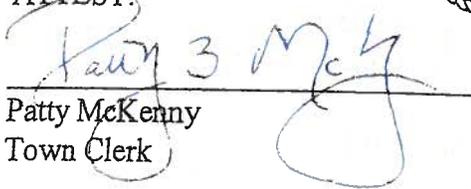
ADOPTED this 13th day of December, 2011.



TOWN OF AVON, COLORADO


Rich Carroll, Mayor

ATTEST:


Patty McKenny
Town Clerk

**TOWN OF AVON
RESOLUTION NO. 11-20**

SERIES OF 2011

**A RESOLUTION TO ACCEPT THE PROPOSED TOWN OF AVON
LONG RANGE CAPITAL PROGRAM AND SIMULTANEOUSLY ADOPT THE
YEAR 2012 CAPITAL PROJECTS FUND BUDGET**

**A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR
THE CAPITAL PROJECTS FUND AND ADOPTING A BUDGET FOR THE
CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2012
AND ENDING ON THE LAST DAY OF DECEMBER, 2012**

WHEREAS, the Town Council of the Town of Avon has appointed the Town Manager to prepare and submit a long-range capital program to said governing body for its consideration; and

WHEREAS, the Town Council of the Town of Avon has also appointed the Town Manager to prepare and submit a proposed Capital Projects Fund budget to said governing body for its consideration; and

WHEREAS, upon due and proper notice, published and posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place. A public hearing was held on November 22, 2011, and interested taxpayers were given the opportunity to file or register any comment to said proposed budget; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the Capital Projects Fund budget remains in balance, as required by law.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF
THE TOWN OF AVON, COLORADO:**

Section 1. That the long-range capital program as submitted to the Town Council is hereby accepted as an official Town document and planning tool, and that the information contained therein may be revised or extended each year with regard to capital improvements.

Section 2. That estimated revenues and expenditures for the Capital Projects Fund are as follows for 2012:

	2012 Proposed Budget
<u>Capital Projects Fund</u>	
Beginning Fund Balance	\$ 6,990,992
Revenues and Other Sources	12,570,185
Expenditures and Other Uses	<u>17,331,323</u>
Ending Fund Balance	<u>\$ 2,229,854</u>

Section 3. That the budget, as submitted, and hereinabove summarized, hereby is approved and adopted as the Capital Projects Fund budget of the Town of Avon for the year stated above.

Section 4. That the Capital Projects Fund budget hereby approved and adopted shall be signed by the Mayor and made part of the public record of the Town.

ADOPTED this 13th day of December, 2011.



TOWN OF AVON, COLORADO

Rich Carroll, Mayor

ATTEST:

Patty McKenny, Town Clerk

**AVON URBAN RENEWAL AUTHORITY
TOWN OF AVON, COLORADO
RESOLUTION NO. 11-03**

SERIES OF 2011

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES AND ADOPTING A BUDGET FOR THE AVON URBAN RENEWAL AUTHORITY FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2012, AND ENDING ON THE LAST DAY OF DECEMBER, 2012.

WHEREAS, the Board of Commissioners of the Avon Urban Renewal Authority has directed the Authority's Executive Director/Secretary to prepare and submit a proposed budget for its consideration;

WHEREAS, Larry Brooks, Executive Director/Secretary, has submitted a proposed budget to said governing body on September 13, 2011;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 22, 2011 and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE AVON URBAN RENEWAL AUTHORITY:

Section 1. That estimated revenues and expenditures for the Avon Urban Renewal Authority are as follows for 2012:

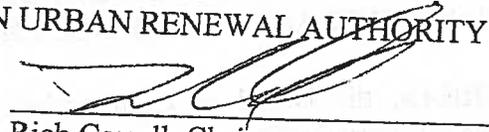
	2012 Proposed Budget
<u>Avon Urban Renewal Authority</u>	
Beginning Fund Balance	\$ 706,200
Revenues and Other Sources	1,237,845
Expenditures and Other Uses	<u>1,245,173</u>
Ending Fund Balance	<u>\$ 698,872</u>

Section 2. That the budget, as submitted, hereby is approved and adopted as the budget of the Avon Urban Renewal Authority for the year stated above.

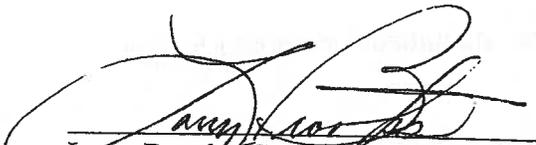
Section 3. That the budget hereby approved and adopted shall be signed by the Chairman and made part of the public record of the Authority.

ADOPTED this 13th day of December, 2011.

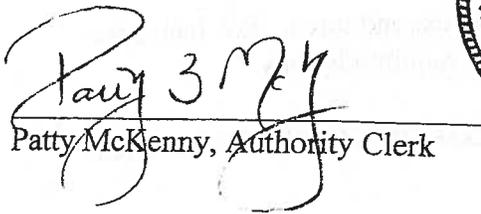
AVON URBAN RENEWAL AUTHORITY


Rich Carroll, Chairman

ATTEST:


Larry Brooks, Secretary

CERTIFIED:


Patty McKenny, Authority Clerk



**TOWN OF AVON
RESOLUTION NO. 11-21**

SERIES OF 2011

**A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE
YEAR 2011, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE
TOWN OF AVON, COLORADO, FOR THE 2012 BUDGET YEAR**

WHEREAS, the Town Council of the Town of Avon has adopted the annual budget in accordance with the Local Government Budget Law and Town Charter on December 13, 2011; and

WHEREAS, the amount of money necessary to balance the budget for general operating purposes from property tax revenue is \$1,639,601; and

WHEREAS, the amount of money to balance the budget for bonds and interest is \$570,455; and

WHEREAS, the 2011 net total assessed valuation for the Town of Avon, as certified by the County Assessor is \$183,072,890.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF
THE TOWN OF AVON, COLORADO:**

Section 1. That for the purpose of meeting all general operating expenses of the Town of Avon during the 2012 budget year there is levied a tax of 8.956 mills upon each dollar of the net total assessed valuation of all taxable property within the Town of Avon for the year 2011.

Section 2. That for the purpose of meeting all bonds and interest of the Town of Avon during the 2012 budget year there is levied a tax of 3.116 mills upon each dollar of the net total assessed valuation of all taxable property within the Town of Avon for the year 2011.

Section 3. That the Mayor is hereby authorized and directed to certify to the County Commissioners of Eagle County, Colorado, the mill levies for the Town of Avon as hereinabove determined and set.

ADOPTED this 13th day of December, 2011.



TOWN OF AVON, COLORADO

Rich Carroll
Mayor

ATTEST:

Patty McKenny
Town Clerk

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners¹ of Eagle County, Colorado.

On behalf of the Town of Avon (taxing entity)^A
the Town Council (governing body)^B
of the Town of Avon (local government)^C

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 195,611,850 assessed valuation of: (GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area^F the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: \$ 183,072,890 (NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)

Submitted: 12/13/2011 for budget/fiscal year 2012
(not later than Dec. 15) (mm/dd/yyyy) (yyyy)

PURPOSE (see end notes for definitions and examples)	LEVY ²	REVENUE ²
1. General Operating Expenses ^H	<u>8.956</u> mills	\$ <u>1,639,601</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction ^I	< > mills	\$ < >
SUBTOTAL FOR GENERAL OPERATING:	<u>8.956</u> mills	\$ <u>1,639,601</u>
3. General Obligation Bonds and Interest ^J	<u>3.116</u> mills	\$ <u>570,455</u>
4. Contractual Obligations ^K	_____ mills	\$ _____
5. Capital Expenditures ^L	_____ mills	\$ _____
6. Refunds/Abatements ^M	_____ mills	\$ _____
7. Other ^N (specify): _____	_____ mills	\$ _____
	_____ mills	\$ _____
TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7]	<u>12.072</u> mills	\$ <u>2,210,056</u>

Contact person: (print) Scott C. Wright, Finance Director Daytime phone: (970) 748-4055
Signed: [Signature] Title: Mayor

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 866-2156.

¹ If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.
² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's final certification of valuation).

**TOWN OF AVON
RESOLUTION NO. 11-22**

SERIES OF 2011

**A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE
TOWN OF AVON GENERAL IMPROVEMENT DISTRICT NO. 1 FOR THE
YEAR 2011, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE
TOWN OF AVON, COLORADO, FOR THE 2012 BUDGET YEAR**

WHEREAS, on August 28, 2007, the Town Council of the Town of Avon passed on second reading Ordinance No. 07-07 declaring the Town of Avon General Improvement District No. 1 (District) organized and submitted to the electors of the District the question of imposing an ad valorem tax to pay the annual expenses of the District; and

WHEREAS, on November 6, 2007, an election was held under the requirements and procedures of the Uniform Election Code, the Mail Ballot Election Act, and TABOR, and a majority of the votes cast on the question were in favor of incurring such levy as provided in such question; and

WHEREAS, the Town Council is authorized to act as the ex-officio Board of Directors of the District and is authorized to proceed with the necessary action to levy the ad valorem taxes so authorized; and

WHEREAS, the authority to levy ad valorem taxes as conferred by the results of the election, is deemed and considered a continuing authority to levy the ad valorem taxes so authorized; and

WHEREAS, the Town Council of the Town of Avon has adopted the annual budget in accordance with the Local Government Budget Law and Town Charter on December 13, 2011; and

WHEREAS, the estimated cost of providing transportation and recreation services to and within the District is \$39,999; and

WHEREAS, the 2011 net total assessed valuation for the property included in the District as certified by the County Assessor is \$2,616,360.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF
THE TOWN OF AVON, COLORADO:**

Section 1. That for the purpose of providing transportation and recreation services to and within the District during the 2012 budget year there is levied a tax of 15.288 mills upon each dollar of the net total assessed valuation of all taxable property within the District for the year 2011.

Section 2. That the Mayor is hereby authorized and directed to certify to the County Commissioners of Eagle County, Colorado, the mill levies for the Town of Avon Local Improvement District No. 1 as hereinabove determined and set.

ADOPTED this 13th day of December, 2011.

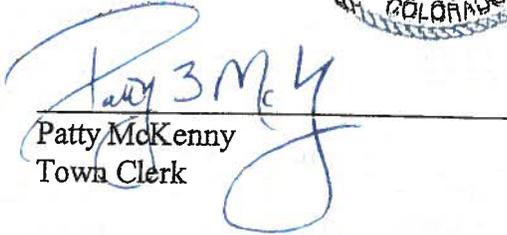
TOWN OF AVON, COLORADO



Rich Carroll
Mayor



ATTEST:



Patty McKenny
Town Clerk

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners¹ of Eagle County, Colorado.

On behalf of the Town of Avon General Improvement District No. 1
(taxing entity)^A

the Town Council
(governing body)^B

of the Town of Avon
(local government)^C

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 2,616,360 assessed valuation of: (GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area^F the tax levies must be \$ calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: (NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)

Submitted: 12/13/2011 for budget/fiscal year 2012
(not later than Dec. 15) (mm/dd/yyyy) (yyyy)

PURPOSE (see end notes for definitions and examples)	LEVY ²	REVENUE ²
1. General Operating Expenses ^H	15.288 mills	\$ 39,999
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction ^I	< > mills	\$ < >
SUBTOTAL FOR GENERAL OPERATING:	15.288 mills	\$ 39,999
3. General Obligation Bonds and Interest ^J	_____ mills	\$ _____
4. Contractual Obligations ^K	_____ mills	\$ _____
5. Capital Expenditures ^L	_____ mills	\$ _____
6. Refunds/Abatements ^M	_____ mills	\$ _____
7. Other ^N (specify): _____	_____ mills	\$ _____
_____	_____ mills	\$ _____
TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7]	15.288 mills	\$ 39,999

Contact person: (print) Scott C. Wright, Finance Director Daytime phone: (970) 748-4055

Signed:  Title: Mayor

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 866-2156.

¹ If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.
² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's final certification of valuation).